

Fall 2013 DIRECT TRANSFER ADMISSIONS
June 5, 2013– August 7, 2013

ADMISSION REQUIREMENTS: Transfer applicants with at least **30 college credits completed** must have a cumulative Grade Point Average of 2.00 from all postsecondary institutions attended and be ***CUNY Skills-Certified**. Students wishing to transfer into the **Forensic Science** program must have a 2.50 GPA in science and mathematics courses credited toward the major. **Transfer students educated outside of the United States CANNOT apply through Direct Transfer Admissions at John Jay College.**

***CUNY SKILLS REQUIREMENTS**
(PLEASE REVIEW THESE REQUIREMENTS CAREFULLY!)

ALL students must be skills-certified in reading, writing and mathematics. Applicants to all four-year colleges must have completed at least one college-level, 3 credit course in English and mathematics with a grade of “C” or better or must demonstrate **college-level readiness** based on SAT, ACT or New York Regents test scores. Please visit <http://www.cuny.edu/academics/testing/cuny-assessment-tests/admissions-requirements.html> for more information.

APPLICATION PROCEDURE

#1: TRANSCRIPTS

- Bring in all applicable official (sealed in envelopes) transcripts to the Office of Admissions. Provide proof of high school graduation. Acceptable documents: **original** high school diploma, or **official** high school transcript or official GED diploma with scores.

YOU MUST BRING IN ALL OFFICIAL TRANSCRIPTS FROM ALL INSTITUTIONS ATTENDED BEFORE AN ADMISSIONS DECISION IS DETERMINED.

#2: APPLICATION PROCESS

- An admissions counselor will review all transcripts to determine eligibility. If you meet the college’s requirements as a fully accepted direct transfer student, you will complete an online direct transfer application in the Office of Admissions.
- Upon acceptance, you will have to pay a non-refundable application fee of \$70.00 by submitting a check or money order made payable to UAPC.

(Application Fee is waived for students currently enrolled at a CUNY college for Spring 2013.)

ADMISSIONS FOLLOW-UP

Upon acceptance, please allow up to 2 weeks for your transfer credits to be evaluated. You must provide immunization documents to the Health Office and pay a \$100 seat deposit before you can register. For more information, visit <http://www.jjay.cuny.edu/transfer> to complete the enrollment steps.

Direct Admissions Processing Hours: Monday 1:30–4pm Tuesday – Friday 9am–4pm

****Summer Direct Admissions Processing Hours: Monday - Thursday 9am-4pm **Friday Closed***

****Starting the week of June 24th **Closed Fridays from June 28th to August 9th.***

Office Location: 524 West 59th Street, Room L.64.00 NB, New York, NY 10019