

PASSPORT APPLICATION INFORMATION – PASSPORTS MUST BE RECEIVED BY FRIDAY FEBRUARY 27, 2015

Apply for Passport	Basic Information	Passport Application – Detailed Steps & Information
<p>Apply in person for a U.S. Passport at the Orange Post Office or another location that will accept passport applications as soon as possible.</p> <p>Bring completed forms, parent(s) and passport photos. Do not sign forms until asked to do so.</p> <p>One parent must attend for youth age 16 & 17. Both parents must attend for youth younger than 16, or provide notarized consent form from the non-attending parent.</p> <p><i>** Youth who are not citizens of the United States should contact the Consulate of their country of citizenship for questions about obtaining a passport and international travel.</i></p>	<p>Passport Application Location & Hours: Dana Point Post Office 24551 Del Prado Ave., Dana Point, CA 92629 Phone: 949-496-2787 Hours: Mon-Fri 8:30am-3pm. Saturday 9:00am-12:00pm</p> <p>To find a complete list of locations near Dana Hills High School, Click here.</p> <p>Passport Timing: Apply as soon as possible. <u>Passports must be received on Friday, Feb. 27, 2015.</u> It takes four to six weeks to process a passport. Expedited passports can be processed in two to three weeks for an additional \$60.</p> <p>Passport Fees: \$135 for 16 and 17 year old youth</p> <p>Passport Forms: Passport forms can be filled out online and printed out or downloaded at: http://travel.state.gov/passport/forms/forms_847.html#</p> <p>Detailed Passport Information on the Web: http://travel.state.gov/passport/passport_1738.html</p> <p>Information on Birth Certificates in Orange County: http://ocrecorder.com/services/records/birth</p> <p>Information on Birth Certificates from the State of CA: http://www.cdph.ca.gov/certlic/birthdeathmar/Pages/CertifiedCopiesofBirthDeathRecords.aspx</p>	<ol style="list-style-type: none"> 1. Fill Out Application – Form DS-11: Application For A U.S. Passport 2. Submit Application In Person – Form DS-11: Application For A U.S. Passport with one parent if youth is 16 or 17, or both parents when youth is 15 or younger. 3. Submit Evidence of U.S. Citizenship – Birth certificate needs to be a certified full-length certificate. It can take three weeks to obtain birth certificates from the State of California. See links on the bottom middle. 4. Submit Evidence of Relationship Between Child and Parent(s) / Guardian(s) Minor's certified U.S. birth certificate with both parents' names. 5. Present Identification of Child Parent(s)/Guardian(s) 6. Submit a Photocopy of Child and Each Parent/Guardian ID Document To Be Presented (copy front and back on 8 ½ by 11 paper) 7. Provide Parental Consent – for minors under 16 only – both parents must attend or provide written and notarized parental consent for non-attending parent. 8. Pay the Applicable Fee for passport, execution fee, post office fee & delivery fee. 9. Submit One Passport Photo – On photo quality paper, 2 x 2 inches (51 x 51 mm) in size. The Post Office will take a passport photo for \$15.