

# Meeting Notes -

## St. Bernard of Clairvaux Home and School

Meeting Date	Tuesday, August 4, 2015
Start Time	6:30pm
End Time	7:35pm
Attendees	Michael Davies, Jennifer LaFond, Velia Lara, Kelli Scott, Maree Sutton, Suzette Armalavage, Chris Ford, Molly Bewley, Tiffany Smith, Robert Vasquez
Topics	
<b>1. Officer's Report</b>	
<b>2. Principal's Report</b>	
<b>3. Committee Report</b>	

### 1. Officer's Report

#### TBD Events:

- There are several events that are tentative or in need of ideas/brainstorming
  - A. H&S Social Event (10/22) – this is tentative and is in need of ideas
  - B. Fall Festival/Chili Cookoff (11/7) – still need ideas for this event
    - We need to look into what families want
    - Do we have any ideas for games?
  - C. Art Fair (12/12) – In order to draw in more families for this event, an idea to invite vendors and make this a larger event was submitted by Claudia. If this is something that we feel we should/can do this year, we need further discussion and planning.
  - D. H&S Meeting – Summer Camp Fair (4/21) – It was discussed to move the Science Fair to this date in order to present summer camp ideas to parents in March. This will be discussed between Mr. Davies and Ms. Rivera and changed on the calendar once agreed upon.
  - E. End of School Parties – this needs further thought. Date? Ideas?

#### Free Dress Pass:

- Free Dress Passes can only be purchased this year
- There will be no more free dress pass for attending H&S meetings; this needs to be communicated to parents
- Some parents were using the free dress pass as an incentive to attend H&S meetings, therefore we need to make the H&S meeting more eventful to increase attendance

#### Fundraising for H&S

- We need to communicate why H&S fundraising is important. This can be done in the H&S bulletin sent out to parents.
  - o What does the money go towards?
    - Bonuses for teachers
    - Celebrations for staff birthdays
    - Appreciation lunches for teachers
    - Social events
    - To support teachers & families

#### BUBB Event

- Dad's Club to possibly assist moving items stored in the cafeteria
- Advertised in church bulletin
- Inserted in school communications

#### Back to School Social (8/17)

- Finalizing activities for the kids, food arrangements and DJ services
- Some activities/clubs will be represented at the Back To School social

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- List of activities/clubs
  - Promise of Peace
  - Bears Cares
  - Girl Scouts
  - Boy Scouts
  - Dad's Club
  - Golf Tournament
- Tables will also be set up for uniform resale, spirit shirt sales and free dress passes
- School clubs (such as Garden Club, Book Club, etc.) will be presented at the Meet the Teachers event

### 2. Principal's Report

#### Church Changes

- Father Gaston will be the new Pastor. He is invested in the school and eager to take on the new role.
- We all wish Father Anibal the very best
- We will be getting a new Parochial Vicar soon

#### Technology

- 13 Newline interactive boards are in the school's possession and will be available when school begins
- The boards will be locked safely on carts instead of mounted on walls

#### Teacher Updates

- The teachers come back to school on Monday (8/10)
  - Monday – Mike Brock will lead a spiritual retreat for the teachers
  - Tuesday – teachers will attend specific Diocese-wide meetings in various locations
  - Wednesday – business meetings will be held
  - Thursday – Karina Garcia (newly hired for IT support and potential school counselor) will conduct technology instructions to prepare teachers on new technology for the year
- Some teachers will also be provided CPR training
- August 17<sup>th</sup> is a teacher's work day
- Sara Baca was recently hired as a music teacher
  - new to teaching
  - will create a Fine Arts program
  - graduate of Booker T
- Ms. Rivera – was promoted to be the 6, 7, and 8<sup>th</sup> grade coordinator
  - will take on more administrative duties
  - help create a menu of classes/electives in order to prepare upper grades for high school
    - this will be an evolving process throughout the year
    - idea is to have 6 options a day for students to select from an eligible menu for their grade level and/or specific needs
      - 10 students per group
      - 8 teachers available

#### Student Update

- As of the meeting date, we are at 193 students. This does not include 7 to 8 potential students that have not finalized paperwork.

#### Golf Tournament Update

- Jeff Freeman is spearheading the 1<sup>st</sup> Annual SBS Community Classic golf tournament
- Information will be available in the bulletin and in the newsletter
- Sponsor packets are available
- Current Sponsors

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- Ben E Keith
- Sparkletts
- The Lot

### Diocese Update

- Sister Gloria has decided to retire; we wish her the very best
- We will start the school year without a Superintendent until a qualified candidate is found
- Currently 2 Assistant Superintendents have been assigned to take care of Sister Gloria's duties

### **3. Committee Reports**

#### Fundraising

- Charleston Wrap will be our main fundraiser
  - Catalog will go out soon so orders can be placed and received prior to Christmas

#### Parent Bear

- Shirt designs have been finalized for both the spirit shirt and the golf tournament
- Parent Bear manual will be sent out shortly

#### Other topics

- Look further into passive generators such as Target, Kroger and Albertson cards
- Get information regarding Boxtops from Rita
- Already looking into fundraising opportunities from local businesses
  - Dugg Burger and Monster Yogurt will give money back to the school for purchases on agreed upon dates
  - Other possibilities are Keller's and Alligator Cafe