

Sample Resume – Engineering

DO NOT COPY: You are advised not to copy this sample but use it for ideas to create your own.

Ethan Engineer

24 Lisbon Street
Glen Waverley, 3150

Mobile: 0444 871 541
Email: e.engineer@student.monash.au

Qualifications

Bachelor of Engineering / Bachelor of Commerce

Mar 2012 – Current

Monash University

Achievements: High distinction average, predicted to graduate with Honours for Engineering
Rotary Student Scholarship awarded for tertiary study
Majors: Electrical Engineering, Computer Systems and Management
Completion: Nov 2015

Victorian Certificate of Education

Feb 2010 – Nov 2011

Bacchus Marsh College

Achievements: ENTER 95.05

Relevant Experience

Assistant Engineer - Intern

Jan - Feb 2015

KBR, Melbourne

Responsibilities: Actively worked and contributed to the train engine team with engineering manager, project leads, estimators and support personnel to refine functionality of systems on board trains.
Achievements: Acknowledged by management for accurate calculations for new computer system in trains to ensure they run on time.

3rd Year Engineering Project

Jun - Nov 2014

Telstra, Melbourne

Responsibilities: Undertook research project to scope possible solutions to resolve barriers to the expansion of network-portable access to remote and rural areas.
Achievements: The project findings were sent to Telstra Corporate Strategy Committee and contributed to the program which improves remote computer access, specifically for individuals in rural areas.

Volunteer and Community Experience

Committee member Jun 2009 – Current

Bacchus Marsh Youth Group

Responsibilities: Led fundraising activities including annual fete, weekly BBQ and trivia night



Volunteer

Nov 2013 - Jan 2014

Engineers without Borders with Aurecon staff

Responsibilities: Assisted with the electrical engineering and design of a basic amenities block for the "Flat Basic Infrastructure" project in Far North Queensland

Other Employment History

Customer Service Agent

Mar 2012 – Nov 2014

Coles Online

Achievements: Used questioning and active listening to ascertain difficulties and respond and resolve to online order issues, was praised by management.
Liaised with on-road colleagues to ensure all stock was delivered correctly and in appropriate location

Skills Summary

Computer System Analysis

Highly developed computer system analysis skills demonstrated through 3rd year Engineering project with Telstra in 2014

Communication Skills

High standard of written skills as evidenced by maintaining high distinction in written assignments during studies at Monash University

Well developed business writing skills as demonstrated in employee communication as a workplace supervisor at Coles

Outstanding oral presentation skills used during delivery of third year Engineering project "Developing computer systems for the future", which received a distinction

Computer Skills

Proficient in 3D Studio Max, Javascript, Maya 8.0, Adobe Photoshop, C++, Microsoft Office (Excel, Access, Word, PowerPoint, Publisher)

Interests

Arts

Cinema, writing, theatre, jazz music

Sport

Swimming, cycling and rugby (Vice Captain of Bacchus March Rugby team)

Leisure

Studying languages – Korean and Japanese and cooking

Referees

Ms. Joan Smith

Manager, Systems Testing Team

Coles Online

Tel: +61 3 8671 3456

j.smith@coles.com

Professor Barry Crane

Honours Supervisor

Faculty of Engineering

Monash University

Tel: +61 3 9905 3456

b.crane@monash.edu