



## Sample Completed Personal Financial Statement

Personal Financial Statement as of: 12/31/XX

Company Name & Address: \_\_\_\_\_ (Your company name here) \_\_\_\_\_

First owner  
 Name of Individual \_\_\_\_\_ Social Security No. \_\_\_\_\_ Age \_\_\_\_\_

Spouse's Name \_\_\_\_\_ Social Security No. \_\_\_\_\_ Age \_\_\_\_\_

Home address  
 Residence Address \_\_\_\_\_ Occupation \_\_\_\_\_

Assets	Liabilities
1. Cash on hand and in Banks.....\$ <u>50,000</u>	1. Accounts Payable.....\$ <u>7,500</u>
2. Savings Accounts.....\$ <u>10,000</u>	2. Notes Payable to Bank/Others...(section 2).....\$ <u>10,000</u>
3. IRA or Other Retirement Accounts.....\$ <u>140,000</u>	3. Installment Account Auto).....\$ _____ Monthly Payment \$ _____
4. Life Insurance – Cash Surrender Value).....\$ _____	4. Installment Accounts (Other).....\$ _____
5. Stocks and Bonds...(Section 3).....\$ <u>20,000</u>	5. Loan on Life Insurance.....\$ _____
6. Real Estate.....(Section 4).....\$ <u>125,000</u>	6. Mortgages on Real Estate...(Section 4).....\$ <u>100,000</u>
7. Automobile – Present Value.....\$ _____	7. Unpaid Taxes.....(Section 6).....\$ _____
8. Other Personal Property...Section 5).....\$ _____	8. Other Liabilities.....(Section 7).....\$ _____
9. Other Assets...(Section 5).....\$ _____	Total Liabilities...(1-8 above).....\$ <u>117,500</u>
Total Assets (1-9 above).....\$ <u>345,000</u>	Net Worth.....(Total Assets – Total Liabilities).....\$ <u>227,500</u>
	Total (Net Worth + Liabilities).....\$ <u>345,000</u> (this number should match total assets column)

**Section 1. Source of Income**

Salary.....\$ 75,000

Net Investment Income.....\$ \_\_\_\_\_

Real Estate Income.....\$ 10,000

Other Income (describe below).....\$ \_\_\_\_\_

Description of Other Income in Section 1. \_\_\_\_\_

**Contingent Liabilities**

As Endorser or Co-maker.....\$ \_\_\_\_\_

Legal Claims & Judgments.....\$ \_\_\_\_\_

Provisions for Income Taxes.....\$ \_\_\_\_\_

Other Special Debt .....\$ \_\_\_\_\_

<b>Section 2. Notes Payable to Banks and Others</b>					
<b>Name and Address of Noteholder</b>	<b>Original Balance</b>	<b>Current Balance</b>	<b>Payment Amount</b>	<b>Frequency</b>	<b>How Secured or Type of Collateral</b>
<b>Bank of _____, (address)</b>	<b>50,000</b>	<b>10,000</b>	<b>\$1,000</b>	<b>Monthly</b>	<b>Not secured</b>

<b>Section 3. Stocks and Bonds</b>					
<b>Name of Security/Exchange Listed</b>	<b>Number of Shares</b>	<b>Cost</b>	<b>Market Value Quote</b>	<b>Date of Quote</b>	<b>Total Value of Security</b>
<b>New York Stock Exchange – Any Stock XXX</b>	<b>1000</b>	<b>5,000</b>	<b>20 per share</b>	<b>7/1/20XX</b>	<b>20,000</b>

<b>Section 4. Real Estate Owned</b>	<b>Property A</b>	<b>Property B</b>	<b>Property C</b>
Type of Property (Residential/Commercial)	Commercial	Residential	
Address	XX Main St., Any town, Any state	XXX Any street, Any Town, Any State	
Date Purchased	5/1/19XX	6/5/20XX	
Original Cost	25,000	45,000	
Present Market Value	25,000	100,000	
Name/Address of Mortgage Holder	No mortgage on property	XXX Bank, Any Street, Any Town	
Mortgage Account Number			
Mortgage Balance	0	100,000	
Monthly Payment	0	\$565	
Status of Mortgage	n/a	current	

**Section 5. Other Personal Property and Other Assets.**

**Section 6. Unpaid Taxes.**

**Section 7. Other Liabilities.**

**Section 8. Life Insurance Held. Give Face Amount and cash surrender values of policies – name of insurance company and beneficiaries.**

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date

\_\_\_\_\_  
Social Security Number

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date

\_\_\_\_\_  
Social Security Number

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