



# 2012-2013 Graduate/Teacher Certification Financial Aid Application Process

Hood College—Office of Financial Aid, 401 Rosemont Ave. Frederick, MD 21701  
1-800-922-1599 • 301-696-3411 • Fax: 301-696-3812 • Email: [finaid@hood.edu](mailto:finaid@hood.edu)

Welcome to Hood College! The office of Financial Aid is here to help you as you begin your Financial Aid process. Hood College students enrolled in Graduate Degree programs or the Teacher Certification program can apply for a Federal Stafford Loan to assist with educational expenses. Due to changes in the Federal guidelines, Graduate students no longer qualify for the Federal Subsidized Stafford loan. Loan eligibility will be in the form of Unsubsidized loans only.

## **HOW DO I APPLY FOR A WILLIAM D. FORD FEDERAL DIRECT STAFFORD LOAN?**

- Complete and sign the 2012-2013 *Free application for Federal Student Aid* (FAFSA). We recommend that you file the FAFSA online at [www.fafsa.gov](http://www.fafsa.gov).
- Complete the Graduate/Teacher Certification Financial Aid Application, and return it to our office. **Once you have registered for classes**, your financial aid award will be processed and mailed to you.
- Applicants selected for verification by the U.S. Department of Education will be required to provide a transcript of their 2011 Federal Tax Return available at [www.irs.gov](http://www.irs.gov), and a completed verification worksheet provided by our office. The Student Aid Report (SAR) that you receive after submitting the FAFSA will state on the first page whether your file has been chosen for verification.
- Your Financial Aid Award will be processed once the FAFSA is received AND you have registered for classes.

## **HOW MUCH CAN I BORROW?**

Your loan eligibility is limited to the cost of attendance (tuition, fees, books, and living expenses) less any other financial assistance you are receiving. The maximum annual loan eligibility in the Federal Direct Stafford Loan Program is as follows:

- Graduate Program \$20,500
- Teacher Certification Program \$12,500

The Accounting Office does not offer book vouchers for students who have a credit on their account. You will need to purchase your books upfront and be refunded for any credit balance owed.

## **HOW DO I ACTIVATE MY WILLIAM D. FORD FEDERAL DIRECT LOAN—STAFFORD LOAN?**

New Hood Graduate students are required to complete the following two (2) items online:

- **Stafford Loan Entrance Counseling—[www.studentloans.gov](http://www.studentloans.gov)**
- **Stafford Loan Master Promissory Note (MPN) - [www.studentloans.gov](http://www.studentloans.gov) (choose subsidized/unsubsidized)**

## **LATE FEES**

In order to avoid being charged a late fee on any balance due, you must apply for financial aid via the FAFSA in a timely manner. You must also promptly return your signed award letter and all required loan documents in order for your aid to be credited to your student business account.

## **CAN I APPLY FOR MARYLAND STATE SCHOLARSHIPS?**

Residents of Maryland may be eligible for the following scholarships:

- Maryland Developmental Disabilities and Mental Health Workforce Tuition Assist. Program
- Workforce Shortage Student Assistance Grant Program
- Senatorial and Delegate Scholarships

For information and applications contact the Maryland State Scholarship Administration at 1-800-974-1024 or 410-260-4500, or visit their website at [www.mhec.state.md.us](http://www.mhec.state.md.us). You may also contact our office with any questions at 301-696-3414.



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## SECTION A: ABOUT THE STUDENT

Name	Social Security Number	Date of Birth	
Permanent Address			
City	County	State	Zip Code
Home Phone Number	Cell Phone Number	Email Address	

## SECTION B: STUDENT ENROLLMENT INFORMATION

Expected Hood Graduation Date \_\_\_\_\_ Graduate Program ☐ Degree \_\_\_\_\_  
Teacher Certification Program ☐

What will your student status be in 2012-13?

<input type="checkbox"/> New to Hood	_____ Number of Fall Credits	<b>* Separate Summer App. required. Available on the Hood website April 1st. Due in the Financial Aid office no later than May 1st.</b>
<input type="checkbox"/> Returning to Hood	_____ Number of Spring Credits	

List the most recent college attended.	Semester/Year
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## SECTION C: FINANCIAL RESOURCES

**In order to receive financial aid you must complete the 2012-2013 Free Application for Federal Student Aid (FAFSA).  
Your Financial Aid Award will be processed once the FAFSA is received AND you have registered for classes.**

Will you receive tuition assistance from your employer? \_\_\_\_\_ Yes \_\_\_\_\_ No

If yes, please indicate your benefits per semester: \_\_\_\_\_

If you receive additional financial assistance after submitting this application, please report it immediately to the Financial Aid Office.

**Loan Request:** How much loan do you wish to borrow for the 2011-2012 academic year? **NOTE:** Loan funds must be disbursed evenly over the semesters awarded.

	Fall '12	Spring '13
Tuition & Fees	<input type="checkbox"/>	<input type="checkbox"/>
Book Allowance	<input type="checkbox"/>	<input type="checkbox"/>
Living Expenses	\$ _____	\$ _____

## SECTION D: CERTIFICATION AND AUTHORIZATION

I have read and accurately completed the information required on this application. I authorize Hood College to credit my student account with my financial aid awards to pay for charges (such as bookstore charges, health insurance, library fines, parking tickets) billed by Hood College other than tuition and fees. I understand that I have the right to refuse to authorize any individual item or rescind the entire authorization at any time by notifying the Office of Financial Aid in writing.

STUDENT SIGNATURE	DATE
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