

OFFICE OF INTERNATIONAL PROGRAMS

1024 Campus Delivery
Fort Collins, CO 80523-1024 USA
Tel +1 (970) 491-5917
Fax +1 (970) 491-5501
www.international.colostate.edu



FAMILY INVITATION LETTER REQUEST FORM

This form is used to request a letter from the International Student & Scholar Services office at Colorado State University to invite an immediate family member to visit the United States of America.

Today's Date: _____ **CSU ID#:** _____
(MM/DD/YY)

Student's Name: _____
(Family /Last name) (First/Given Name)

Gender (check one): FEMALE MALE **Current Immigration Status (check one):** F-1 J-1

Program of Study: _____ **Degree Level:** IEP UG GR PhD

In order for ISSS to prepare a letter of invitation for your family, you will need to provide the following information for each family member wanting to visit. **This information must match the information in their passport.**

PLEASE CLEARLY PRINT EACH IMMEDIATE FAMILY MEMBER'S NAME AS LISTED ON PASSPORT

Family (Last) Name	First Name	Country of Citizenship	Relationship to Student

Dates of Visit: _____ **Reason for Visit:** _____

Additional processing information:

Please allow 1-2 business days to process your request.
We will contact you through your RAMweb email address when the letter is ready for pick up.

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**INFORMATION ON INVITING FAMILY MEMBERS TO VISIT THE UNITED STATES**

If family members would like to visit you in the U.S. for a short period of time, they should follow the procedures outlined by the U.S. embassy or consulate in their home country. For a list of U.S. embassy and consulate websites, please refer to: <http://www.usembassy.gov/>

You may also provide your relatives with additional information to assist them in their visa interview. Documents that may be helpful include:

- An invitation letter
- Copies of your I-20, passport, visa and I-94
- An Colorado State University enrollment verification certificate, available online at :
<http://registrar.colostate.edu/enrollment-verification>
- Commencement ceremony information: <http://commencement.colostate.edu/index.aspx>

For the actual tourist visa application, your family member will need to show that they have the funds to support themselves during their stay in the U.S.

They will also need to explain their ties to their home country. As the tourist visa is a non-immigrant visa, they will need to be prepared to demonstrate their intentions to return home after their short stay in the U.S. Some of the documents that may be used by applicants to support their intent to return home after their visit may include:

- Proof of a job / employment
- Property or land ownership
- Personal / familial obligations
- Itinerary for their visit to the United States