

Residential Income 1-4 Units

MLS Multi-Family Input Form



Required Fields Shaded Yellow and Underlined.

This is a fillable form for Adobe. Place your cursor on a gray field and type. To complete the checkboxes, click once to place an X in the box. Click a second time, to remove the X in the box. FAX: 800-930-3967 or e-mail: LeslieRae@e-ListState.com

Property Owner(s):		
Property Address:		*Unit #*:
City:	*State*:	*Zip+4*:
Owner Phone Numbers:		
e-mail address:		
Remarks:		*Buyer's Agent Commission*:
Asking Price:	*Year Built*:	*Cross Streets*:
Driving Directions:		
County:	*Property Tax ID*:	
Complex/Subdivision:		*Area*:
Thomas Guide Map Book/Coordinates:		Lot Dimensions or Lot Sq Ft:
School District:		High School:
Mid School:		Elementary School:
Other:		*Water Supplier*:
Electric Co:		*Gas Co*:

<p>MULTI-FAMILY TYPE:</p> <input type="checkbox"/> Duplex <input type="checkbox"/> Triplex <input type="checkbox"/> Four Plex <input type="checkbox"/> Apartments #Apts: _____ <input type="checkbox"/> Townhouse #Thms: _____ <input type="checkbox"/> Other _____	<p>Unit # 3:</p> <p>_____ Floor Level Of Unit</p> <p>_____ *# of Bedrooms in Unit</p> <p>_____ *# of Bathrooms in Unit</p> <p>_____ *# of Fireplaces in Unit</p> <p>_____ *# of Levels in Unit</p> <p>_____ Approx Sq Ft of Unit.</p> <p>_____ Furnished: yes/no</p> <p>\$ _____ Unit Rents for</p> <p>Unit # 4:</p> <p>_____ Floor Level Of Unit</p> <p>_____ *# of Bedrooms in Unit</p> <p>_____ *# of Bathrooms in Unit</p> <p>_____ *# of Fireplaces in Unit</p> <p>_____ *# of Levels in Unit</p> <p>_____ Approx Sq Ft of Unit.</p> <p>_____ Furnished: yes/no</p> <p>\$ _____ Unit Rents for</p> <p>Balcony or Patio (B/P):</p> <p>Unit 1 (B or P): _____</p> <p>Unit 2 (B or P): _____</p> <p>Unit 3 (B or P): _____</p> <p>Unit 4 (B or P): _____</p>	<p>Stove Included Y/N:</p> <p>Unit 1: _____</p> <p>Unit 2: _____</p> <p>Unit 3: _____</p> <p>Unit 4: _____</p> <p>Refrigerator Incl Y/N:</p> <p>Unit 1: _____</p> <p>Unit 2: _____</p> <p>Unit 3: _____</p> <p>Unit 4: _____</p> <p>Dishwasher Incl Y/N:</p> <p>Unit 1: _____</p> <p>Unit 2: _____</p> <p>Unit 3: _____</p> <p>Unit 4: _____</p> <p>Disposal Incl Y/N:</p> <p>Unit 1: _____</p> <p>Unit 2: _____</p> <p>Unit 3: _____</p> <p>Unit 4: _____</p> <p>Washer/Dryer Incl Y/N:</p> <p>Unit 1: _____</p> <p>Unit 2: _____</p> <p>Unit 3: _____</p> <p>Unit 4: _____</p> <p>Laundry in Unit Y/N:</p> <p>Unit 1: _____</p> <p>Unit 2: _____</p> <p>Unit 3: _____</p> <p>Unit 4: _____</p>	<p>Heat Installed Y/N:</p> <p>Unit 1: _____</p> <p>Unit 2: _____</p> <p>Unit 3: _____</p> <p>Unit 4: _____</p> <p>Air Conditioning Y/N:</p> <p>Unit 1: _____</p> <p>Unit 2: _____</p> <p>Unit 3: _____</p> <p>Unit 4: _____</p> <p>Garage/Carport (G/C):</p> <p>Unit 1 (G or C): _____</p> <p>Unit 2 (G or C): _____</p> <p>Unit 3 (G or C): _____</p> <p>Unit 4 (G or C): _____</p> <p>Parking Spaces #:</p> <p>Total Open #: _____</p> <p>Total Covered #: _____</p> <p>Occupied By:</p> <p>Vacant/Tenant/Owner:</p> <p>Unit 1 (V/T/O): _____</p> <p>Unit 2 (V/T/O): _____</p> <p>Unit 3 (V/T/O): _____</p> <p>Unit 4 (V/T/O): _____</p> <p>BUILDING LAYOUT:</p> <input type="checkbox"/> Side by Side <input type="checkbox"/> Up & Down <input type="checkbox"/> Front & Back <input type="checkbox"/> One Building <input type="checkbox"/> Two Buildings <input type="checkbox"/> Three Buildings <input type="checkbox"/> Multiple Buildings <input type="checkbox"/> Other: _____
<p>Unit # 1:</p> <p>_____ Floor Level Of Unit</p> <p>_____ *# of Bedrooms in Unit</p> <p>_____ *# of Bathrooms in Unit</p> <p>_____ *# of Fireplaces in Unit</p> <p>_____ *# of Levels in Unit</p> <p>_____ Approx Sq Ft of Unit.</p> <p>_____ Furnished: yes/no</p> <p>\$ _____ Unit Rents for</p> <p>Unit # 2:</p> <p>_____ Floor Level Of Unit</p> <p>_____ *# of Bedrooms in Unit</p> <p>_____ *# of Bathrooms in Unit</p> <p>_____ *# of Fireplaces in Unit</p> <p>_____ *# of Levels in Unit</p> <p>_____ Approx Sq Ft of Unit.</p> <p>_____ Furnished: yes/no</p> <p>\$ _____ Unit Rents for</p>			

Cap Rate: _____

Vacancy %: _____

Rental Income: \$ _____

Laundry Income: \$ _____

Other Income: \$ _____

Annual Gross Income:
\$ _____

Annual Expenses:

Management: \$ _____

Employees: \$ _____

Supplies: \$ _____

Water/Sewer: \$ _____

Utilities: \$ _____

Trash: \$ _____

Tax: \$ _____

Insurance: \$ _____

Landscape: \$ _____

Maintenance: \$ _____

Other: \$ _____

Total Annual Expenses:
\$ _____

Net Annual Income:
\$ _____

Number of Separate Meters:

Water Meters # _____

Electric Meters # _____

Gas Meters # _____

Water Heaters # _____

HOA Amenities*

- Assoc Barbeque Area
- Assoc Earthquake Insurance
- Assoc Gym/Exercise Room
- Assoc Insurance Paid
- Assoc Maintenance Paid
- Assoc Pet Rules
- Assoc Pool
- Assoc Sauna
- Assoc Sport Court
- Assoc Tennis
- Assoc Trash Paid
- Assoc Utilities Paid
- Senior Community
- Assoc Club House/Rec Facility
- Assoc Fee Includes Alarm Sys
- Assoc Fee Incl Bldg & Grounds
- Assoc Fee Includes Cable TV
- Assoc Fee Includes Electricity
- Assoc Fee Includes Gas
- Assoc Fee Incl Security Guard
- Assoc Fee Includes Water
- Assoc Fee Includes Sewer
- Unknown
- Other: _____
- None

Other Common/Rec

Area*

- Beach Rights
- Boat Dock
- Car Wash Area
- Darkroom
- Elevator
- Exercise court
- Game Court - Interior
- Game Court - Exterior
- Golf Course
- Greenbelt
- Gym
- Laundry - coin
- Laundry - free
- Playground / Park
- Putting Green(s)
- Racquetball
- Roof Deck
- Common RV Parking
- Storage Area
- Trails
- Workshop Area
- Other: _____
- None

HOA Monthly Fees

\$ _____

HOA Restrictions:

- Board Approval
- Cats Only
- Dogs Only
- Exterior Alter
- Guests
- No Pets
- Number of Pets
- Owner/Coop Interview
- Parking
- Pet Size
- Pets - Other
- Rental(s)
- Retirement/Senior Only
- Signs
- Other: _____
- None

Construction Type*:

- Hay Bale
- Masonry
- Rammed Earth
- Steel
- Wood Frame
- Other: _____

Foundation*

- Concrete perimeter
- Post and Pier
- Raised Foundation
- Slab
- Other: _____

Style*:

- A-Frame
- Barn Type
- Bungalow
- Cabin
- Cape Cod
- Chalet
- Colonial
- Contemporary
- Cottage
- Craftsman
- Custom
- Dome
- Edwardian
- English
- Farmhouse
- Flat
- French
- French Norman
- Georgian
- Log
- Manufactured
- Modern / Hi-Tech
- Modular / Mobile
- Prairie
- Ranch
- Redwood Glass
- Rustic
- Spanish / Mediterranean
- Traditional
- Tudor
- Victorian
- Vintage
- Other: _____
- Unknown

Exterior*

- Aluminum Siding
- Asphalt
- Brick
- Concrete Block
- Fiberglass
- Lap Siding
- Plaster
- Redwood Siding
- Shingle
- Steel Siding
- Stone
- Stucco
- Vinyl Siding
- Wood Siding
- Other: _____

Roof*

- Bituthene
- Cement
- Composition
- Elastomeric
- Fiberglass
- Foam
- Metal
- Shake
- Shingle
- Slate
- Tar & Gravel
- Tile
- Other: _____
- None
- Unknown

Garage / Parking*:

- 1 Car
- 2 Car
- 3 Car
- 4 Car
- 5 Car or More Cars
- Assigned
- Attached
- Auto Door #Remotes: ____
- Built-in Storage
- Carports #Spaces: ____
- Circular Driveway
- Controlled Entrance
- Covered Parking
- Deck(s)
- Detached
- Driveway Gate
- Garage
- Golf Cart
- Guest Accommodations
- Interior Access
- Leased
- Off-Street #Spaces: ____
- On Street #Spaces: ____
- RV/Boat Parking
- Side by Side
- Subterranean Parking
- Tandem
- Unassigned Parking
- Uncovered Parking
- Valet Parking
- Workshop in Garage
- Other: _____
- None

Driveway/Sidewalk:

- Curbs
- Gravel
- Maintenance Agreement
- Paved Driveway
- Paved Sidewalk
- Shared Driveway
- Unpaved
- Streetlights
- Other: _____
- None
- Unknown

Access Road:

- Private Road
- Public Road
- Alley Access Road
- Dirt Road
- Gravel Road
- Paved Road
- Other: _____
- None

Property Faces:

- East
- North
- South
- West
- Other: _____
- Unknown

Main Level*:

- Bath(s) #Baths: ____
- Bedroom(s) #Beds: ____:
- Dining Room
- Family Room
- Garage
- Kitchen
- Laundry Room
- Living Room
- Loft
- Master Suite(s)
- Retreat
- Street Entrance
- Varies per Unit
- Other: _____
- None

Lower Level

- Bath(s) #Baths: ____
- Bedroom(s) #Beds: ____:
- Dining Room
- Family Room
- Garage
- Kitchen
- Laundry Room
- Living Room
- Loft
- Master Suite(s)
- Retreat
- Street Entrance
- Varies per Unit
- Other: _____
- None

Upper Level

- Bath(s) #Baths: ____
- Bedroom(s) #Beds: ____:
- Dining Room
- Family Room
- Garage
- Kitchen
- Laundry Room
- Living Room
- Loft
- Master Suite(s)
- Retreat
- Street Entrance
- Varies per Unit
- Other: _____
- None

Floors*

- Brick
- Ceramic Tile
- Concrete
- Granite
- Hardwood
- Marble
- Laminate
- Parquet
- Part Carpet
- Part Hardwood
- Simulated Wood
- Slate
- Stone
- Terrazzo
- Tile
- Travertine
- Vinyl Linoleum
- Wall to Wall Carpet
- Wood
- Other: _____
- None
- Unknown

Entry Location:

- Elevator to Entry
- Ground Level – No Steps
- Ground Level With Steps
- Mid Level
- Penthouse
- Top Level
- Other: _____

Fireplace*:

- Yes
- No

Fireplace(s):

- 1 Fireplace
- 2 Fireplaces
- 3 Fireplaces
- 4 or more Fireplaces

Fireplace Location:

- Living Room
- Family Room
- Den
- Dining Room
- Master Bedroom
- Other: _____

Fireplace**Fuel/Description:**

- Wood Burning
- Gas Burning
- Wood and Gas Burning
- Gas Starter
- Insert
- Brick / Masonry
- Circular
- Decorative
- Electric
- Free-Standing
- Metal
- Pellet Stove
- Raised Hearth
- Stone
- Two-Way Fireplace
- Wood Stove
- Other: _____
- None
- Unknown

Cooling*:

- Yes
- No
- Unknown

Cooling Type(s):

- Attic Fans
- Attic Ventilator
- Ceiling Fans
- Central
- Central 2 or more Zones
- Electric
- Evaporative Cooler
- Room Air
- Room Evaporation
- Room Refrigeration
- Swamp Cooler
- Wall Air
- Whole House Fan
- Windows / Wall Unit(s)
- Zoned
- Other: _____
- None
- Unknown

Heating*

- Baseboard
- Central
- Electric
- Floor Furnace
- Forced Air
- Forced Air 2 or more Zones
- Gas - Natural
- Gas – Propane tank leased
- Gas – Propane tank owned
- Heat Pump
- Individual Room Controls
- Oil
- Perimeter
- Radiant
- Solar Heater
- Space Heater
- Steam
- Stove Heater
- Wall Furnace
- Wood Burning
- Zoned
- Other: _____
- None
- Unknown

Energy Conservation*:

- Caulked / Sealed
- Ceiling Insulation
- Dual Pane Windows
- Floor Insulation
- Low-Flow Shower
- Low-Flow Toilet
- Partial Insulation
- Solar Water Heater
- Wall Insulation
- Weather Stripping
- Water Heater Blanket
- Other: _____
- None

Security*:

- Card-Code Access
- Closed Circuit
- Fire Sprinklers
- Gated Community
- Gated Community with Guard
- Intercom
- Pre-Wired Alarm
- Security Fence
- Security System Leased
- Security System Owned
- Other: _____
- None

Bedroom Features*:

- All Bedrooms downstairs
- All Bedrooms Up
- Main Floor Bedroom
- Main Floor Master
- 2 Master Bedrooms
- Master Bedroom Balcony
- Master Bedrm Private Deck
- Master Bedroom Retreat
- Master Suite
- Mastr Bedrm Vaulted Ceiling
- Multi-Level Bedroom
- Dressing Area
- Converted Bedroom
- Walk-In Closet
- Skylight(s)
- Other: _____
- None

Master Bath *

- No Master Bath
- Bidet
- Double Sinks
- Fiberglass
- Granite
- Marble
- Remodeled
- Sauna
- Shower and Tub
- Shower over Tub
- Skylight(s)
- Stall Shower
- Sunken Tub
- Tile
- Tub Only
- Tub w/ Jets
- Other: _____

Other Bath(s) *

- Bidet
- Double Sinks
- Fiberglass
- Granite
- Jack and Jill
- Marble
- Remodeled
- Sauna
- Shower & Tub _____
- Shower over Tub #Tubs: ____
- Skylight(s)
- Split Bath
- Stall Shower #Showers ____
- Sunken Tub
- Tile
- Tub Only #Tubs: ____
- Tub w/ Jets #Tubs: ____
- Other: _____

Kitchen*:

- 220 V Wiring
- Breakfast Area
- Breakfast Bar
- Breakfast Room
- Built-in BBQ
- Built-in Oven
- Built-in Refrigerator
- Continuous Clean Oven Incl
- Cook-Top Stove –Gas
- Cook-Top Stove - Electric
- Corian Counter
- Dishwasher Included
- Disposal Included
- Double Oven Included
- Electric Range Included
- Formica Counter
- Freezer Included
- Gas Range Included
- Granite Counter
- Hood over Range
- Ice Maker Included
- Island
- Marble Counter
- Microwave Included
- Refrigerator Included
- Self-Cleaning Oven Included
- Skylight(s)
- Tile Counter
- Trash Compactor Included
- Walk-In Pantry
- Other: _____
- None

Dining / Eating Area*:

- Breakfast Nook in Kitchen
- Dining Area
- Dining is Separate Room
- Family Room Combo
- Formal Dining
- Kitchen Combo
- Living Room/ Dining Combo
- Dining "Elle"
- Skylight(s)
- Sunken
- Other: _____
- None

Living Room

- Cathedral Ceiling
- Deck Attached
- Fireplace
- Formal / Separate Room
- Great Room
- Open Beam
- Skylight(s)
- Sunken
- Other: _____
- None

Family Room

- Cathedral Ceiling
- Deck Attached
- Fireplace
- Great Room
- Open Beam
- Separate Room
- Skylight(s)
- Sunken
- Other: _____
- None

Other Rooms*:

- Atrium
- Attic
- Basement - Full
- Basement - Partial
- Bonus Room
- Converted Garage
- Den / Study
- Den/Study is converted Bedrm
- Entertainment / Media Room
- Garage Apartment
- Guest Suite
- Library
- Office
- Possible Guest Room
- Recreation Room
- Solarium
- Storage
- Studio
- Sun Room
- Temperature Controlled Room
- Wine Cellar / Tasting Room
- Workshop
- Other: _____
- None

Built-Ins

- Book Shelves
- Desk
- Drawers
- Entertainment Center
- Hutch
- Sewing Center
- Window Seats
- Other: _____
- None

Laundry*:

- 220 V Wiring
- Dryer included in sale
- Electric
- Gas
- Hookups Only
- Laundry in Basement
- Laundry Closet
- Laundry in Garage
- Laundry in Kitchen
- Laundry Room
- Laundry Tub
- No Hookups
- Washer/Dryer Stacked Included
- Washer Included in sale
- Community Laundry Facility
- Coin Operated Laundry
- Laundry in Unit
- Other: _____
- None

Miscellaneous*:

- Air Purifier
- Awning
- Bay Windows
- Cathedral Ceiling/Vaulted Ceiling
- Central Vacuum
- Copper Plumbing - Full
- Double-Door Entry
- Dual Paned Windows
- Entry Gate
- Fire Sprinklers
- Formal Entry
- French Doors
- Greenhouse Window
- Open Beam Ceiling
- Skylight(s)
- Smoke Detectors
- Storage Area
- Stained-Glass Windows
- Storm Window
- Surround Sound – Wired
- Water Filter
- Wet Bar(s)
- Window Blinds
- Window Drapes Included
- Window Coverings Included
- Window Screens
- Other: _____
- None

Spa*:

- Yes
- No

Spa Type*:

- Above Ground
- Community Facility / Pool /Spa
- Electric
- Fiberglass
- Gas Heat
- Gunnite
- Hot Tub
- In-Ground
- Indoor
- Liner
- Member Fee
- Pool Cover
- Solar Heat
- Spa
- None

Other Structures*:

- Arena
- Barn w/Electricity
- Barn w/Water
- Barn(s)
- Cabana
- Cave(s)
- Chutes
- Corrals
- Gazebo
- Greenhouse
- Guest House
- House/Units(s)
- Kennel
- Outbuilding(s)
- Paddock
- Pens
- Pool House
- Shed(s)
- Stable
- Stall(s)
- Storage Facility
- Tack Room
- Workshop
- Zoned 2nd Unit
- Other: _____
- None

Fencing*:

- Barbed Wire
- Block Wall
- Chain Link
- Complete
- Complete Cross
- Electric
- Partial
- Partial Cross
- Perimeter
- Redwood
- Vinyl
- Wood Board
- Wrought Iron
- Other: _____
- None

Pool*:

- Yes
- No

Pool*:

- Above Ground
- Black-Bottom
- Community Facility / Pool /Spa
- Electric
- Fiberglass
- Gas Heat
- Gunnite
- Hot Tub
- In-Ground
- Indoor
- Lap Pool
- Liner
- Member Fee
- No Heat
- Pool Cover
- Private
- Pool Sweep Included
- Solar Cover
- Solar Heat
- Spa
- Other: _____
- None

Private Yard/Grounds:

- Balcony
- BBQ
- Deck(s) covered
- Deck(s) open
- Dog Run
- Garden
- Koi Pond
- Landscaped Front only
- Landscaped – Front & Rear
- Landscaped – Front / Rear /Side
- Landscaped – Rear only
- Patio enclosed
- Patio(s) open
- Patio Slab
- Private Boat Dock
- Sprinkler – Auto with Timer
- Sprinkler – Manual
- Waterfall
- Wrap-around-Deck / Porch
- Other: _____
- None
- Unknown

Lot Description*:

- Adjacent Golf Course
- Agricultural
- Bayfront
- Beach front
- Bluff Front
- Common Interest
- City Lot
- County
- Corner Lot
- Court
- Cul-de-Sac
- Curbs-Walks
- Downslope
- Flag Lot
- Golf Course Lot
- Horse Property
- Irregular
- Lakefront
- Landlocked
- Level
- Oceanfront
- Pond
- Private
- Regular Lot
- Reservoir
- River Front
- Rolling
- Seasonal Creek
- Secluded
- Sidewalks
- Steep Hill
- Stream
- Street Dirt
- Streetlights
- Subdivision Lot
- Upslope
- Value Mainly in Land
- Water front
- Wooded
- Zero Lot Line
- Other: _____
- None

Sewer / Septic*

- Cesspool
- Holding Tank
- Septic Engineered
- Sewer - Private
- Sewer - Public
- Standard Septic
- Other: _____
- None

Utilities*

- Cable TV Available
- Cable Installed
- City Utilities
- DSL Available
- Generator
- Internet Available
- Natural Gas
- Propane – Tank Leased
- Propane – Tank Owned
- Solar
- TV Antenna Included
- Wind Power
- Multiple Phone Lines Installed
- Other: _____
- None

Water Heater:*

- Gas # _____
- Electric # _____
- Solar
- Tank #Gallons: _____
- Tankless
- Other: _____
- None

Water Source:*

- Irrigation District
- Meter Installed
- Stock Company
- Storage Tanks
- Water District
- Water Filter
- Water - Private
- Water - Public
- Well - Agricultural
- Well - Private
- Well - Shared
- Other: _____
- None

Public Transportation:

- 1 Block from property
- 2 Blocks from property
- 3 Blocks from property
- 4 or More Blocks
- Less than one Mile
- 1 to 2 Miles
- 3 or More Miles
- Other: _____
- None

Home Warranty:

- Paid by Seller
- Paid by Buyer
- Negotiable
- Other: _____
- None

Special Zones:

- Coastal Zone
- Fire Zone
- Flood Insurance
- Flood Zone
- Hazardous Waste Area
- Historical
- Not Mapped
- Open Space Corridor
- Redevelopment Area
- Scenic Corridor
- See Natural Hazard Report
- Seismic Hazard Zone
- Special Study Zone
- Other: _____
- None
- Unknown

Views:*

- Bay
- Bridges
- Canyon
- City
- Forest / Woods
- Golf Course
- Greenbelt
- Hills
- Lake
- Lights
- Marina
- Mountains
- Ocean
- Orchard
- Panoramic
- Park
- Partial
- Pasture
- Pond
- River / Stream
- Valley
- Vineyard
- Water
- Other: _____
- None – No Views

California: Mello Roos:*

- Yes
- No
- Unknown

Mello Roos Fees

\$ _____ Month

Financial Information:

Total 1st Trust Deed: _____

Total 2nd: _____

***Total Loan Balance:**

\$ _____

Finance / Terms:

- 1031 Exchange
- Cal Vet
- Cash
- Cash to New Loan
- Conventional
- FHA
- Lease Option
- Loans Assumable
- Owner May Carry
- Special Financing
- Submit
- VA
- Other: _____
- Unknown

Sale Conditions /or**Disclosure:**

- Auction
- Concurrent Close
- Court Approved
- Job Transfer
- Home of choice
- HAP
- In Foreclosure
- Lender Short / Short Sale
- Notice of Default
- REO
- Probate
- Concurrent Close
- Seller is Licensed RE Agent
- Short Sale Approved
- Sold As Is
- VA Repo
- Other: _____
- None

Possession:*

- Close of Escrow
- Close in # Days: _____
- Negotiable
- Subject to Tenants Rights
- Other: _____
- None

Showing Instructions:*

- Call Owner
- Appointment Only
- Lock Box Occupied
- Lock Box Vacant
- Show Anytime
- Beware of Dog
- 24 Hour Notice
- Day Sleeper
- Restricted Days
- Restricted Hours
- See Remarks
- Caution Pets

Combo Lock: _____

Located: _____

Special Instructions:

***Available Documents*:**

- Appraisal
- Home Inspection
- HOA Documents
- Soil Test
- Survey
- Septic Inspection
- Well Inspection
- Leases
- Water Rights
- House Plans
- CC&R's
- Structure Pest Inspection
- Roof
- See Remarks
- Online
- Other: _____
- None

Price Includes:

- Alarm System
- Antenna
- Clothes Dryer
- Clothes Washer
- Exterior Lighting
- Fireplace Equipment
- Fireplace Logs
- Fireplace Screen
- Patio Furniture
- Pool Equipment
- Portable Dish Washer
- Refrigerator
- Satellite Dish
- Satellite Receiver
- Water Fountain
- Water Softener
- Other: _____
- None

Accessibility Features:

- Accessible
- Bath
- Doors
- Elevator
- Flashing Doorbell
- Grab Bars
- Kitchen
- Lower Light Switch
- Parking
- Wheelchair Ramp
- Other: _____
- None

City Inspection**Required?:***

- Yes
- No
- Unknown

<p>Tenant Pays:</p> <input type="checkbox"/> Cable TV <input type="checkbox"/> Door Person <input type="checkbox"/> Earthquake <input type="checkbox"/> Electricity <input type="checkbox"/> Exterior Maintenance <input type="checkbox"/> Garbage <input type="checkbox"/> Gas <input type="checkbox"/> Grounds Maintenance <input type="checkbox"/> Heat <input type="checkbox"/> Homeowners Insurance <input type="checkbox"/> Management <input type="checkbox"/> Management on site <input type="checkbox"/> Organization Activity <input type="checkbox"/> Roof <input type="checkbox"/> Security <input type="checkbox"/> Sewer <input type="checkbox"/> Street Maintenance <input type="checkbox"/> Water <input type="checkbox"/> Other: _____ <input type="checkbox"/> None	<p>Following for LEASES Only*</p> <p>Deposits Required:*</p> <input type="checkbox"/> First and Last \$ _____ <input type="checkbox"/> Cleaning Deposit \$ _____ <input type="checkbox"/> Credit Report \$ _____ <input type="checkbox"/> Insurance \$ _____ <input type="checkbox"/> Pet Deposit \$ _____ <input type="checkbox"/> Security Deposit \$ _____ <input type="checkbox"/> Other: _____ <input type="checkbox"/> None	<p>What is your mailing address?</p> <p>Name: Address: *****</p> <p>HOA or Prop Mgmt Name:</p> <p>HOA or Prop Mgmt Phone: (____) _____ - _____</p> <p>How do you want the Agents/Buyers to contact you?</p> <p>Primary Phone: (____) _____ - _____ Secondary Phone: (____) _____ - _____ e-mail: _____ FAX Offers to: (____) _____ - _____</p> <p>Do you have a website you want displayed? <input type="checkbox"/> Yes. I have property photos on this site: <input type="checkbox"/> No *****</p> <p>Private Instructions for Agents:</p>
<p>Management Pays:</p> <input type="checkbox"/> Cable TV <input type="checkbox"/> Door Person <input type="checkbox"/> Earthquake <input type="checkbox"/> Electricity <input type="checkbox"/> Exterior Maintenance <input type="checkbox"/> Garbage <input type="checkbox"/> Gas <input type="checkbox"/> Grounds Maintenance <input type="checkbox"/> Heat <input type="checkbox"/> Homeowners Insurance <input type="checkbox"/> Management <input type="checkbox"/> Management on site <input type="checkbox"/> Organization Activity <input type="checkbox"/> Roof <input type="checkbox"/> Security <input type="checkbox"/> Sewer <input type="checkbox"/> Street Maintenance <input type="checkbox"/> Water <input type="checkbox"/> Other: _____ <input type="checkbox"/> None	<p>Lease / Term*</p> <input type="checkbox"/> Lease Less than 1 yr <input type="checkbox"/> One year Lease <input type="checkbox"/> 2 or more years <input type="checkbox"/> For Sale <input type="checkbox"/> Lease Option <input type="checkbox"/> Month to Month <input type="checkbox"/> Negotiable <input type="checkbox"/> Show <input type="checkbox"/> Submit <input type="checkbox"/> Summer <input type="checkbox"/> Winter <input type="checkbox"/> Other: _____ <input type="checkbox"/> None	<p>Rent Control?:*</p> <input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> Unknown
<p>Smokers Allowed?:*</p> <input type="checkbox"/> Yes <input type="checkbox"/> No	<p>Pets Allowed?:*</p> <input type="checkbox"/> Yes <input type="checkbox"/> No	

What description do you want placed in the listing? This is your chance to "sell" your property. Spend some time here to be sure it says what you want. If there is not enough room, feel free to e-mail an attachment to: LeslieRae@e-ListState.com

I /WE, The Seller, Confirm that the Property Information as Provided to the Broker is Truthful and Accurate in all respects and I /WE Authorize Broker to Rely upon the Information Provided. e-ListState.com reserves the right to exclude any content including websites from being displayed that we deem to be inappropriate. At least one photograph must be submitted in order for the listing to appear in the MLS System.

Signature _____ Date _____ Signature _____ Date _____

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