

# 2013-2014 Appeal to Adjust Cost of Attendance Form

Student Name

LMU ID

## A. Child Care Expenses

Up to \$8,991 for expenses during the academic year. Only expenses not paid by employer for which you can provide satisfactory documentation such as a copy of a signed enrollment contract with a family day care home or child care center or a letter from the provider of your services. Documentation must include the name of the child, your name, name of the child care provider, and anticipated costs for the academic year. Student must provide copies of receipts.

Total Expenses you will pay during the 2013-2014 academic year \$

## B. Psychotherapy Expenses

Incurred during the academic year that are required by the Marital and Family Therapy Program. If you have health insurance which covers a portion of your psychotherapy costs, only include the portion that you must pay 'out of pocket.' Only psychotherapy required by your major will be considered on this form, any additional psychotherapy expenses require a medical appeal. Student must provide copies of receipts.

Total Expenses you will pay during the 2013-2014 academic year \$

## C. Technology Expenses

Cost of Attendance may be increased up to \$1,500 one time only, for the purchase of a computer, printer or university required software. Student must provide copies of receipts.

Total Expenses \$

## D. Medical/Dental Expenses

Expenses incurred during the academic year that are deemed medically necessary. If you have health insurance which covers a portion of your medical/dental expenses, only include the portion that you must pay 'out of pocket.' Student must provide copies of receipts.

Total Expenses you will pay during the 2013-2014 academic year \$

## E. Other Expenses: Attach Explanation and appropriate documentation

An increase to your Cost of Attendance increases your eligibility to borrow from Federal or private loan programs. An increase to the Cost of Attendance may also allow you to receive outside scholarships or other resources for which you have applied in addition to your financial aid award. The Financial Aid Office will not offer you additional institutional aid to cover these expenses.

## F. Special Course Expenses

Can be used to determine your financial aid eligibility. Please complete below and return to our office along with an itemized estimate of your project or thesis expenses. See below for course maximums.

Course Number  Semester/Year  Total Expense \$

Instructor's Name  Instructor's Signature

Instructor's Campus Phone Number  Date

**NOTE TO INSTRUCTORS: Please do not sign this form if the budget submitted to you by the student includes costs for extraordinary/excessive expenses. The Financial Aid Office will confirm the appropriateness of this budget with you.**

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**MBA CMS Program**

Students studying abroad in the MBA CMS Program may request a one-time, \$10,000 increase to their Cost of Attendance.

**School of Film & Television**

Students in the School of Film & Television may request an increase to their Cost of Attendance for special projects. The maximum amount that a student may request has been determined by the School of Film & Television.

<b>PROD 300</b>	\$5,200	<b>PROD 550</b>	\$2,200
<b>PROD 350</b>	\$2,000	<b>PROD 600</b>	\$5,800
<b>PROD 400</b>	\$5,900	<b>PROD 650/670</b>	\$19,500
<b>PROD 450</b>	\$1,850		

I,  **certify that the information I have provided above and any supplemental documentation is true and correct. Reporting false information can result in the revocation of my financial aid and/or criminal charges. I agree to inform the Financial Aid Office of any changes in this information. I am aware that this appeal process to adjust my cost of attendance can take up to 30 business days.**

**Student Signature**

**Date**

**Fax:** 310-338-2793

**Mail to :** LMU Financial Aid Office  
1 LMU Drive, Suite 270  
Los Angeles, CA 90045

**To Submit via email:**

Click the 'Submit by Email' button if you have an email client configured (eg: Outlook, Outlook Express, Entourage etc.) -OR- save the file to your computer and attach the file using your web-based email (AOL, Yahoo, Gmail, etc.) and send it to [finaid@lmu.edu](mailto:finaid@lmu.edu). Make sure to attach scanned signatures and other relevant documents to the email before sending.