



Hinds Community College • Office of Financial Aid Independent 2012-2013 Independent Verification

Please read carefully and answer all questions as it relates to you.

What is Verification?

Your application was selected by the U.S. Department of Education for review in a process called "Verification". Financial Aid must compare information from your FAFSA with information you provide on this worksheet and other documents. If there are differences between your information and the documents you submit, your information may need to be reprocessed. Financial Aid cannot make any federal financial aid payments available to you or process a student loan request until all verification requirements have been met and the necessary corrections have been made.

What You Should Do:

1. The U.S. Department of Education no longer allows a preparer's copy of tax returns to satisfy the Verification requirement. You may order a **TAX RETURN TRANSCRIPT** from the Internal Revenue Service online at www.irs.gov or by phone at 1-800-908-9946. Obtain a 2011 Federal IRS Tax Return Transcript and W-2 forms for yourself, your spouse (if married) or your parents/step-parent (if dependent). *Note: If you used the IRS Data Retrieval tool to transfer your IRS income data to your FAFSA, you may not have to submit the IRS Tax Return Transcript.*
2. Fill in and sign this worksheet – you must sign the certification (SECTION E) on page 2 of the worksheet.
3. Review your Student Aid Report (SAR), information request letters from Financial Aid and the second page of this worksheet to see if you need to submit other documentation.
4. Submit the completed worksheet, tax return transcripts, and any other documents to Financial Aid.
5. After a financial aid advisor reviews your information, you could be asked to submit additional documentation. When all the information has been reviewed and all necessary corrections made, you will be notified about your financial aid awards.

A. STUDENT INFORMATION

Student's Last Name	First Name	Middle Initial	Student's Social Security Number	
Address (Include apt. no.)		City	State	Zip Code
/ /				
Date of Birth	Email Address	Phone Number	Cell Number	

B. FAMILY INFORMATION

List the people in your household, including:

1. Yourself, and your spouse if you have one, and
2. Your children, if you will provide more than half of their support from July 1, 2012 through June 30, 2013, even if they do not live with you, and;
3. Other people if they now live with you, and you provide more than half of their support and will continue to provide more than half of their support.

Write the names of all household members in the space(s) below. Also write in the name of the college for any household member, excluding your parent(s), who will be attending **at least half time** between July 1, 2012 and June 30, 2013, and will be enrolled in a degree, diploma, or certificate program. If you need more space, attach a separate page.

NAME	AGE	RELATIONSHIP	COLLEGE
		SELF	HINDS CC

– Front and back of form must be completed. –

C. STUDENT'S INCOME INFORMATION

Check the appropriate boxes below and provide the requested information and documents:

☐ I used the IRS Data Retrieval Tool to transfer my 2011 income information to the FAFSA and made no further changes to the information.

☐ I did not (or could not) transfer my 2011 income information to the FAFSA using the IRS Data Retrieval Tool. I have attached a copy of my **2011 IRS Tax Return Transcript(s)**. **HCC can no longer accept a copy of tax return.**

☐ I did not and was not required to file a 2011 Federal Income Tax Return. **[Please list sources and amounts of any earned income received in 2011 and attach W-2's]**

Employer Name	2011 Amount Earned

D. SPOUSE'S INCOME INFORMATION

Check the appropriate boxes below and provide the requested information and documents:

☐ I used the IRS Data Retrieval Tool to transfer my 2011 income information to the FAFSA and made no further changes to the information.

☐ I did not (or could not) transfer my 2011 income information to the FAFSA using the IRS Data Retrieval Tool. I have attached a copy of my **2011 IRS Tax Return Transcript(s)**. **HCC can no longer accept a copy of the tax return.**

☐ I did not and was not required to file a 2011 Federal Income Tax Return. **[Please list sources and amounts of any earned income received in 2011 and attach W-2's]**

Employer Name	2011 Amount Earned

E. CERTIFICATION

WARNING: If you purposely give false or misleading information on this worksheet, you may be fined, be sentenced to prison, or both.

I/We certify that all the information reported to qualify for Federal Students aid is complete and correct.

Student Signature

Date

Spouse Signature

Date

Hinds Community College Notice of Non-discrimination Statement:

Hinds Community College offers equal education and employment opportunities and does not discriminate on the basis of race, color, national origin, religion, sex, age, disability or veteran status in its programs and activities. The following person has been designated to handle inquiries regarding the non-discrimination policies: Dr. George Barnes, Vice President for Administrative and Student Services, 34175 Hwy. 18, Utica, MS 39175; 601.885.7001.

Disability Support Services Statement:

Hinds Community College provides reasonable and appropriate accommodations for students with disabilities. Disability Services staff members verify eligibility for accommodations and work with eligible students who have self-identified and provided current documentation. Students with disabilities should schedule an appointment with the designated Disability Services staff member on their respective campus to establish a plan for reasonable, appropriate classroom accommodations. Rankin Campus – Carol McLaurin 601.936.5544 / Raymond Campus – Mark Palmer 601.857.3646 / Jackson Campus – ATC Sherman Green 601.987.8148 / Jackson Campus – NAHC Bonnie Spencer 601.376.4803 / Utica Campus – Michele Bouldin 601.885.7043 / Vicksburg-Warren County Campus – Cooper McCachren 601.629.6807