



## Microgeneration Certification Scheme (MCS)

This NICEIC MCS Installer Scheme Application Form is for HVCA members

NICEIC MCS Installer Scheme

c/o Building Engineering Services Competence Accreditation Ltd,  
Old Mansion House, Eamont Bridge, Penrith. Cumbria. CA10 2BX

# NICEIC MCS Installer Scheme Application for Registration

## 1 Business

Trading Title of Business:  
(exactly as shown on business stationery)

Address:

Postal Town:

County:

Postcode:

Business Email:

Telephone:

Mobile:

## 2 Areas of Application

Enterprises may apply to be assessed against all or any combination of modules appropriate to their business. I / we wish to apply to be assessed against the following schemes / sections of Building Regulations. Please note: Parts G, J & L can be included within the price of MCS Registration if they are applied for on initial application and applicable criteria are met satisfying both schemes. Parts P & F can be included for an extra charge. Please speak to a member of our team for more information:

Solar Photovoltaic (PV)	<input type="checkbox"/>	Micro Wind Turbines	<input type="checkbox"/>
Solar Thermal	<input type="checkbox"/>	Micro Hydro Turbines	<input type="checkbox"/>
Heat Pumps	<input type="checkbox"/>	Part P (Full/Defined Scope Electrics)	<input type="checkbox"/>
Biomass	<input type="checkbox"/>	Part F (Ventilation)	<input type="checkbox"/>
Combined Heat and Power (CHP)	<input type="checkbox"/>	Approved Contractor Scheme	<input type="checkbox"/>

## 3 Payment

Please refer to the fee sheet

**Example:** MCS Installer Scheme for Solar Thermal Hot Water (including Competent Persons Scheme Parts G, J & L) = £100 + £399 + MCS Registration @ £110 = £609 + VAT at the current rate

I wish to pay the application fee by cheque

I enclose a cheque made payable to BESCO Ltd for

£

Cheque No.

Alternative payment methods available:

To pay by debit or credit card please call 0800 652 5533.

## 4 Application Checklist

Please indicate the broad areas of installation work that your business is engaged in:

Domestic

Commercial

Industrial

Other

\*Note: You will be asked to indicate the specific types of work your business carries out, in addition to renewable energy technology overleaf:

## 5 Application Checklist continued

Please indicate any other type of installation work that your business carries out, in addition to renewable energy technology. Tick all that apply:

Combustion appliances – oil.	<input type="checkbox"/>
Combustion appliances – solid fuel.	<input type="checkbox"/>
Commercial kitchen ventilation systems which do not involve work on systems shared with parts of buildings occupied separately.	<input type="checkbox"/>
Heating and hot water service systems, or associated controls, in dwellings.	<input type="checkbox"/>
Heating, hot water service, mechanical ventilation or air conditioning systems, or associated controls, in buildings other than dwellings.	<input type="checkbox"/>
Sanitary conveniences, washing facilities or bathrooms in a dwelling, which do not involve work on shared or underground drainage.	<input type="checkbox"/>
Air conditioning or ventilation systems in existing dwellings, which do not involve work on systems shared with other dwellings.	<input type="checkbox"/>
Fixed low or extra-low voltage electrical installations as a necessary adjunct to or arising out of other work being carried out by the registered person.	<input type="checkbox"/>
Lighting systems or electrical heating systems, or associated electrical controls.	<input type="checkbox"/>
Fixed low or extra-low voltage electrical installations.	<input type="checkbox"/>

Please answer the questions below to provide an indication of your company's current level of compliance with scheme requirements:

<b>The Business:</b>	<b>Yes</b>	<b>No</b>
Has a proposed Qualified Supervisor or equivalent, who is well versed in all applicable Building Regulations, satisfies minimum technical training requirements and will represent the organisation at the assessment visit.	<input type="checkbox"/>	<input type="checkbox"/>
Holds copies or has access to the Building Regulations and other applicable standards/specifications relating to their application.	<input type="checkbox"/>	<input type="checkbox"/>
Has public liability insurance and employers liability insurance (as appropriate).	<input type="checkbox"/>	<input type="checkbox"/>
Understands the need to offer a warranty to domestic installation customers.	<input type="checkbox"/>	<input type="checkbox"/>
Has and maintains suitable tools and equipment for all installation work covered.	<input type="checkbox"/>	<input type="checkbox"/>

## 6 Proposed Qualified Supervisor/Responsible Supervisor or equivalent

Name <input type="text"/>	Signature <input type="text"/>	Date <input type="text"/>
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## 7 Proposed Principal Duty Holder or equivalent

Name <input type="text"/>	Signature <input type="text"/>	Date <input type="text"/>
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## 8 Declaration

On behalf of the above business, I hereby apply for the NICEIC MCS Installer Scheme and/or BESCA Competent Persons Scheme. I confirm the business undertakes works associated within the scope of the regulation stated above and will provide access to a reasonable sample of such works to demonstrate compliance. I confirm that I have read and understood the general NICEIC rules relating to registration which can be found at [www.niceic.com](http://www.niceic.com) or on request.

Name <input type="text"/>	Signature <input type="text"/>	Date <input type="text"/>
Position in company <input type="text"/>		