

## ***CONTRACT FOR SERVICES***

\_\_\_\_\_ agrees to provide and/or  
(Name)

perform the following special services \_\_\_\_\_

on \_\_\_\_\_ for \_\_\_\_\_  
(Date /Time) (Organization)

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In return, the above-named individual will be compensated by a payment in  
the amount of \$ \_\_\_\_\_.

Authorizing (Advisor) Signature \_\_\_\_\_

Organization/Office \_\_\_\_\_

CCSI Account # \_\_\_\_\_

Date \_\_\_\_\_

(Attach to payment Voucher and a completed W9 form)

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Uses for Contract for Services

This person CANNOT be a student. All students MUST be paid through payroll. The above form should be used whenever an organization is utilizing the services of any individual/organization and where there is no other formal written agreement. Examples of such "services" might include: officiating, performing, providing a service, etc.