



Australian Government

Department of Immigration
and Citizenship

Application for evidence of Australian citizenship

Form

119

This information is provided to help you complete the application form and guide you through the application process.

Use this form if you require evidence of Australian citizenship for yourself or your child/children.

If you require confirmation of the Australian citizenship status of a deceased parent or grandparent and it is for official purposes, use form 1391 *Request for confirmation of Australian citizenship status of a deceased person*. Examples of official purposes are, to support an application for a passport of another country or to settle a deceased estate. Form 1391 is available from the Department of Immigration and Citizenship (the department) website www.citizenship.gov.au

If you are seeking citizenship information that is more than 30 years old and it is for genealogy or family research purposes contact the National Archives of Australia www.naa.gov.au

If you are seeking information about a third party (other than your child) please make a request under the *Freedom of Information Act 1982* on form 424A *Request for access to documents or information*, available from the department's website www.immi.gov.au

There are 4 steps in the citizenship application process to obtain evidence of your citizenship.

- Step 1** Eligibility – determine if you are eligible
- Step 2** Original documents – gather your original documents
- Step 3** Copy and certify your documents
- Step 4** Complete and lodge your application form

Need help?

The **citizenship website** provides more detailed information www.citizenship.gov.au

In Australia – The **Citizenship Information Line** provides recorded information and access to information officers. Telephone **131 880** Monday to Friday 8.30am – 4.30pm.

Outside Australia – The citizenship website provides the location, hours of operation and telephone numbers for offices of the department outside Australia.

Important – Please read this information carefully before you complete your application. Once you have completed your application we strongly advise that you keep a copy for your records.

Integrity of application

The department is committed to maintaining the integrity of the visa and citizenship programs. Please be aware that if you provide us with fraudulent documents or claims, this may result in processing delays and possibly your application being refused.

Step 1 – Eligibility

You can apply for evidence of your Australian citizenship if you were:

- previously issued with an Australian citizenship certificate or extract (this includes children on a parent's citizenship certificate)
- born in Australia and acquired Australian citizenship by birth
- born in Australia on or after 20 August 1986 and acquired Australian citizenship on your 10th birthday
- adopted in Australia and acquired Australian citizenship
- born in the former Australian Territory of Papua before 16 September 1975 acquired Australian citizenship and did not subsequently lose Australian citizenship on Independence Day
- born outside Australia after 26 January 1949 and acquired Australian citizenship by descent
- born outside Australia before 26 January 1949 and acquired Australian citizenship.

Children

Applications for children under 16 years of age must be made by a responsible parent.

The *Australian Citizenship Act 2007* defines responsible parent in relation to a child as:

- a parent, unless that parent does not have parental responsibility because of orders made by the Family Court of Australia, or
- any person having responsibility over the child because of an order made by the Family Court, or
- any person who has guardianship or custody of the child under an Australian law or a foreign law, whether because of adoption, operation of law, an order of a court or otherwise.

Home page

www.citizenship.gov.au

Citizenship
Information Line

Telephone **131 880** during business hours in Australia to speak to an operator (recorded information available outside these hours). If you are outside Australia, please contact your nearest Australian mission.

Step 2 – Original documents

You will need to provide the department with a range of documents to prove that you are who you say you are. These documents are called **proof of identity** documents.

You will also need to provide additional documents with your application to provide proof of your Australian citizenship. These are called **supporting documents**.

Translations and certified copies

If your documents are not in English, you **must** provide official translations. In Australia, you must use translators accredited by the National Accreditation Authority of Translators and Interpreters. For more information, see www.naati.com.au

Unless specified that original documents are required, certified copies of original documents must be attached to your application. These copies must be certified by a person with the appropriate authority. See *Identity declarations – list of professions* on page 9 for people who may certify documents.

If you are outside Australia when applying, contact the Australian diplomatic mission in the country who issued the documents for advice on acceptable translators, and who can certify your original documents.

Change of name

If you have changed your name since acquiring Australian citizenship you must provide official Australian evidence of all name changes. This will usually be a change of name certificate issued by an Australian Registry of Births, Deaths and Marriages (RBDM) or a marriage or divorce certificate issued by an Australian RBDM.

Overseas documents are not acceptable evidence that you have changed your name since acquiring your Australian citizenship.

Proof of identity

Applicants 16 years of age or over

To prove your identity you **must** provide the following documents.

- Three original documents that collectively show your:
 - photograph
 - signature
 - current residential address
 - birth name, date of birth and gender.
- Proof of change of name, if applicable.
- Part L – Identity declaration* completed by a person with the appropriate authority.

If you do not provide these documents, your application will not be accepted and will be returned to you.

Children

If you are an applicant under 16 years of age, you **must** provide the following:

- Proof of identity documents that show a:
 - birth name and date of birth
 - photograph and current name, if available.
- Proof of change of name, if applicable.
- Part L – Identity declaration* completed by a person with the appropriate authority.

The checklist below will help you identify suitable documents. If you have difficulty finding suitable documents please call the Citizenship Information Line or, if outside Australia call your nearest Australian diplomatic mission, before you complete and lodge your application.

Proof of identity checklist

Applicants 16 years of age or over

A current document with your photograph and/or signature

An Australian driver's licence, or	<input type="checkbox"/>
A passport, or	<input type="checkbox"/>
A United Nations High Commissioner for Refugees (UNHCR) document, or	<input type="checkbox"/>
A national identity card, or	<input type="checkbox"/>
Another document containing a signature and photograph, eg. an air crew identity document, seafarer identity document, military identity document or student card	<input type="checkbox"/>

Evidence of your current residential address

A utilities notice eg. electricity, gas or water bill, bank notice, or	<input type="checkbox"/>
Rental contracts or rates notice	<input type="checkbox"/>

Evidence of your date of birth, birth name and any changes of name

A full birth certificate, and	<input type="checkbox"/>
Evidence of links between present and previous names, for example a marriage or divorce certificate, if applicable, or	<input type="checkbox"/>
A certificate issued by an Australian Registry of Births, Deaths and Marriages as evidence of other changes of name, if applicable	<input type="checkbox"/>

Evidence of your identity in the community

One passport-sized photograph and identity declaration signed by an Australian citizen with the appropriate authority	<input type="checkbox"/>
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Children

The following documents are required if the applicant is a child under 16 years of age.

A full birth certificate or family register containing parent's details	<input type="checkbox"/>
Evidence of links between birth name and current name, if applicable	<input type="checkbox"/>
Another document showing a photograph and current name, for example a passport or a student card	<input type="checkbox"/>
One passport-sized photograph and identity declaration signed by an Australian citizen with the appropriate authority	<input type="checkbox"/>

Documents relating to the responsible parent applying on behalf of a child under 16 years of age

Proof of identification documents that collectively show a signature, photograph, and a current residential address, for example: <ul style="list-style-type: none"> a passport driver's licence credit card or utilities bill 	<input type="checkbox"/>
Any orders relating to the custody, guardianship or parental responsibility for your child, if applicable	<input type="checkbox"/>
Evidence of adoption of your child, if your child was adopted overseas	<input type="checkbox"/>

Identity declaration

Applicants 16 years of age or over

As well as your proof of identity documents, you will need to provide an identity declaration and an endorsed passport-sized photograph of yourself.

The **identity declaration** must be completed and signed by an Australian citizen who:

- has known you for at least one year and belongs to a profession on the list on page 9, **and**
- is not related to you by birth, marriage or de facto relationship, **and**
- is easy to contact by telephone during normal working hours.

The person who signs the declaration must also write on the back of your photograph the words: *This is a true photograph of (your full name)* and sign the back of the photograph using the same signature as on the declaration.

The photograph should be carefully attached to the front of the application form without obscuring the image, or you can place the photograph in a plastic sleeve or envelope and staple it to the form.

The photograph must be:

- no more than 6 months old
- a full-face view of your head and shoulders (untinted prescription glasses can be worn – a photograph that shows facial features only is acceptable if you wear a head covering for religious reasons)
- of good quality, in colour, against a plain, light coloured background (laser copies are not acceptable).

Note: If you are outside Australia when applying you can have the identity declaration completed by a citizen of your country of residence who has known you for at least one year and belongs to a profession on the list on page 9.

Children

The same conditions (see above) apply to the Australian citizen who signs the child's identity declaration and photograph, except in the case of children under 6 years of age. If no Australian citizen has known them for at least one year, then the declaration can be signed by someone who belongs to a profession on the list on page 9 who has known the child for less than one year.

Supporting documents

Depending on how you acquired your Australian citizenship you may need additional documents to support your application for evidence of Australian citizenship.

You may be required to provide additional documents to those listed.

Tables A – E on pages 4, 5, 6 and 7 provide more detailed information on when and how you may have acquired Australian citizenship and the documents you will need to support your application for evidence of your citizenship.

Table A	Previously issued with evidence of Australian citizenship
Table B	Acquired Australian citizenship by being born in Australia
Table C	Adopted in Australia
Table D	Born in the former Australian Territory of Papua
Table E	Born outside Australia before 26 January 1949

The following tables and checklists will help you identify suitable documents.

Only select the category that relates to your circumstances.

Table A

You were previously issued with evidence of Australian citizenship after:	Supporting documents needed	
<ul style="list-style-type: none"> migrating to Australia and becoming an Australian citizen (this includes children who are on a parent’s evidence of citizenship), or 	<ul style="list-style-type: none"> If you still have your citizenship certificate, extract, or your name is included on your parent’s certificate, you need to provide this document 	<input type="checkbox"/>
<ul style="list-style-type: none"> registration by descent, following your birth overseas to an Australian citizen, or 		
<ul style="list-style-type: none"> adoption under ‘full and permanent’ Hague arrangements and becoming an Australian citizen, or 	<ul style="list-style-type: none"> If you are requesting a new certificate you must surrender the old one unless other people are named on it 	<input type="checkbox"/>
<ul style="list-style-type: none"> resumption, if you lost your Australian citizenship and then re-acquired it, or 		
<ul style="list-style-type: none"> notification. From 1 May 1970 to 31 May 1974, British subjects could acquire Australian citizenship ‘by notification’ provided they had been living in Australia for the 5 years before notifying their intention to become citizens 		

Table B

You acquired Australian citizenship by being born in Australia:		Supporting documents needed	
<ul style="list-style-type: none"> before 26 January 1949 and you were a British subject on 25 January 1949 	You became an Australian citizen on 26 January 1949 unless your father was a foreign diplomat	No additional documents required	<input type="checkbox"/>
<ul style="list-style-type: none"> between 26 January 1949 and 19 August 1986 	You became an Australian citizen at birth unless your father was a foreign diplomat		
<ul style="list-style-type: none"> on or after 20 August 1986 	You became an Australian citizen at birth if at least one of your parents was an Australian citizen or permanent resident of Australia at the time of your birth, or	<ul style="list-style-type: none"> Evidence of one parent’s Australian citizenship (if available), for example an Australian passport issued after 1 July 2005, a certificate of Australian citizenship, or an Australian birth certificate, or Evidence of one parent’s permanent residence in Australia (if available), for example a passport with a visa granting permanent residence or permanent entry stamp <p>Note: Form 1391 <i>Request for confirmation of Australian citizenship status of a deceased person</i> cannot be used to obtain this information.</p>	<input type="checkbox"/>
	You may have become an Australian citizen on your 10th birthday if: <ul style="list-style-type: none"> you lived in Australia for the first 10 years of your life, and neither of your parents were entitled to diplomatic privileges during this time. 		
<ul style="list-style-type: none"> to New Zealand citizen parents 	<p>You may be an Australian citizen (unless your parents were entitled to diplomatic privileges) if you were:</p> <ul style="list-style-type: none"> born in Australia between 26 January 1949 and 19 August 1986 (Note: children born in Australia between 20 August 1986 and 31 August 1994 generally did not acquire Australian citizenship by birth), or born in Australia between 1 September 1994 and 26 February 2001 and at least one of your parents held a permanent residence visa or a Special Category visa, or born in Australia on or after 27 February 2001 and at least one of your parents held an Australian permanent residence visa, or born in Australia on or after 27 February 2001 to New Zealand citizen parents present in Australian on a Special Category visa if at least one parent: <ul style="list-style-type: none"> was in Australia on 26 February 2001, or had been in Australia for a period, or periods that total, at least one year in the 2 years immediately before 26 February 2001, or had been issued with a Centrelink certificate stating they were resident in Australia on a particular date 	<ul style="list-style-type: none"> Evidence of the New Zealand citizenship of the parent present in Australia at the time of your birth, for example a New Zealand passport, certificate of New Zealand citizenship, and A Centrelink certificate (if applicable), or Evidence of Australian permanent residence of the parent present in Australia at the time of your birth (eg. a passport showing a permanent visa or permanent entry stamp) 	<input type="checkbox"/>

Table C

If you were adopted in Australia:		Supporting documents needed	
<ul style="list-style-type: none"> on or after 22 November 1984 	<p>You became an Australian citizen at the time of adoption in Australia if you were adopted by an Australian citizen and you were a permanent resident in Australia at the time of adoption</p>	<ul style="list-style-type: none"> Adoption papers, and Evidence of your Australian parent's citizenship, and Evidence of your permanent residence at the time of your adoption 	<input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/>

Table D

If you were born in the former Australian Territory of Papua:		Supporting documents needed	
<ul style="list-style-type: none"> before 16 September 1975 	<p>You may be an Australian citizen from the date of your birth or, if born before 26 January 1949 you acquired Australian citizenship on 26 January 1949.</p> <p>Persons born in the former Australian Territory of Papua prior to 16 September 1975 who have at least 2 grandparents born in Papua New Guinea (PNG) or adjacent areas automatically became PNG citizens and consequently lost Australian citizenship when PNG gained independence on 16 September 1975 unless:</p> <ul style="list-style-type: none"> they had been granted the right of permanent residence in Australia, or they possessed another citizenship (other than Australian or Papua New Guinean) when they were under 19 years of age 	<ul style="list-style-type: none"> Evidence of your right to permanent residence in Australia, or Evidence of citizenship other than Australian or Papua New Guinean, or Evidence of your paternal and maternal grandparents place of birth, for example your parents full birth certificate, or A signed statutory declaration indicating if, and when, you made a declaration of loyalty to Papua New Guinea 	<input type="checkbox"/>

Table E

Under special transitional provisions of the <i>Australian Citizenship Act 1948</i> if you were born outside Australia before 26 January 1949 and were:		Supporting documents needed	
<ul style="list-style-type: none"> a British subject on 25 January 1949 and you lived in Australia for the 5 year period from 26 January 1944 until 25 January 1949 	<ul style="list-style-type: none"> You became an Australian citizen on 26 January 1949 	<ul style="list-style-type: none"> Evidence of your British subject status usually a full birth certificate, and Evidence of your residence in Australia during this period, for example passports, school reports, employment records, club memberships, banking records etc 	<input type="checkbox"/> <input type="checkbox"/>
<ul style="list-style-type: none"> a British subject born overseas to an Australian father before 26 January 1949 	<ul style="list-style-type: none"> You became an Australian citizen on 26 January 1949 if you entered Australia before 26 January 1949 on an unrestricted basis or you were granted permanent residence in Australia before that date, or You became an Australian citizen on the date of arrival in Australia if you entered Australia between 26 January 1949 and 5 May 1966 as a permanent resident, or between 6 May 1966 and 30 April 1987 as a permanent resident 	<ul style="list-style-type: none"> Evidence of your British subject status, usually a full birth certificate, and Your father's full birth certificate 	<input type="checkbox"/> <input type="checkbox"/>
<ul style="list-style-type: none"> a woman who was a British subject on 25 January 1949 and you married an Australian before 26 January 1949 	<p>You became an Australian citizen on 26 January 1949 if you entered Australia and were granted permanent residence before 26 January 1949</p>	<ul style="list-style-type: none"> Evidence of your British subject status, usually a full birth certificate, and Your marriage certificate, and Evidence of husband's Australian citizenship 	<input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/>
<ul style="list-style-type: none"> you were born in New Guinea and you were a British subject on 25 January 1949 	<p>You became an Australian citizen on 26 January 1949</p>	<ul style="list-style-type: none"> Evidence of your British subject status, usually a full birth certificate 	<input type="checkbox"/>

Step 3 – Copy and certify your documents

Do not post original documents to the department.

If you have to get documents from overseas this can take time. You will not be able to complete the application process without these documents.

In Australia – If you lodge your application at an office of the department, bring your original documents with you.

If you are posting your application to the department, certified copies are required with your application. Copies of documents should be certified by a person who has known you for at least one year and belongs to a profession on the list on page 9.

Outside Australia – You can have your original documents certified and the identity declaration completed by a citizen of your country of residence who has known you for at least one year and belongs to a profession on the list on page 9.

Step 4 – Complete and lodge your application form

Please use a pen, and write neatly in English using BLOCK LETTERS. Corrections made with liquid paper are not acceptable.

Part A – Your details – Part A requires you to provide your personal details.

If you change address during the application process you must tell the department your new address. See form 929 *Change of address and/or passport details*.

Part B – Citizenship details – Part B requires you to provide information about your current citizenship status.

Part C – Replacing evidence – Part C should only be completed if you have previously been issued with evidence or included in an Australian citizenship certificate. See Table A for information about this part of the application.

Part D – Obtaining your first evidence of Australian citizenship – Complete this part if you are applying for an Australian citizenship certificate for the first time.

Part E – Born in Australia – You should complete Part E if you were born in Australia. See Table B for information about this part of the application.

Part F – Born in Australia to New Zealand citizen parents – Part F should be completed if you were born in Australia to New Zealand citizen parents. See Table B for information about this part of the application.

Part G – Adopted in Australia – Part G should be completed if you were adopted. See Table C for information about this part of the application.

Part H – Born in Papua – Part H should be completed if you were born in the former Australian Territory of Papua before 16 September 1975. See Table D for information about this part of the application.

Part I – British subject born outside Australia – Part I should be completed if you were a British subject on 26 January 1949. See Table E for information about this part of the application.

Part J – Your parents – Part J requires **all applicants** to provide the personal details of both their parents including whether they have been known by any other names.

Part K – Proof of identity – Part K requires you to list the documents you are providing to prove your identity. See page 2 for information about this page of the application.

Part L – Identity declaration – Part L is **not** to be completed by the applicant. See page 3 for information about who should complete the *Identity declaration* and sign the back of the photograph.

Part M – Nomination of representative – Part M allows you to nominate another person who can make enquiries about your application on your behalf. Make sure you sign the authorisation at Part M if you want this to happen.

Part N – Payment details – To make a payment, please pay by credit card, debit card, bank cheque or money order made payable to the Department of Immigration and Citizenship. Debit card and credit card are the preferred methods of payment. Generally, fees are not refundable.

Outside Australia – Credit card payments or Australian dollars (AUD) bank cheques are accepted. If you do not have access to a credit card or AUD bank cheque, contact your nearest Immigration Office outside Australia to find out about alternative forms of payment.

Part O – Declaration – Carefully read and make sure you understand the terms of this declaration before signing it. If the applicant is under 16 years of age, the responsible parent must sign the declaration on page 17 on behalf of the child.

Lodging your application

If you are **in Australia**, your application, certified copies of documents and fee should be lodged with your nearest office of the department. See page 10 for contact details.

If you are **outside Australia**, send your application with certified copies of documents to the mailing address on page 10. The fee should be paid by credit card or Australian dollars (AUD) bank cheque. If you do not have access to a credit card or AUD bank cheque, contact your nearest Immigration Office outside Australia to find out about alternative forms of payment.

Pre-lodgement checklist

Completed application form	<input type="checkbox"/>
Proof of identity documents	<input type="checkbox"/>
One passport-sized photograph and identity declaration signed by an Australian citizen with the appropriate authority	<input type="checkbox"/>
Supporting documents as required	<input type="checkbox"/>
The application fee	<input type="checkbox"/>

Notification

If your application is approved you will be notified in writing. You will also receive evidence of your Australian citizenship.

If a decision is made not to approve your application you will be notified in writing.

Identity declarations – list of professions

People from the following list of professions and occupations can certify copies of original documents, complete identity declarations and endorse photographs. They must:

- be an Australia citizen, **or**
- a citizen of your country of residence if no Australian citizen is known to you **and** you are applying overseas

AND

- have known you for at least one year
 - not be related to you by birth, marriage or de facto relationship
 - be easy to contact by telephone during normal working hours.
1. Australian Consular Officer or Australian Diplomatic Officer (within the meaning of the *Consular Fees Act 1955*)
 2. Bailiff
 3. Bank officer with 5 or more years of continuous service
 4. Building society officer with 5 or more years of continuous service
 5. Chiropractor (licensed or registered)
 6. Clerk of court
 7. Commissioner for Affidavits
 8. Commissioner for Declarations
 9. Credit union officer with 5 or more years of continuous service
 10. Dentist (licensed or registered)
 11. Fellow of the National Tax Accountants' Association
 12. Finance company officer with 5 or more years of continuous service
 13. Judge of a court
 14. Justice of the peace
 15. Legal practitioner (licensed or registered)
 16. Magistrate
 17. Marriage celebrant licensed or registered under Sub-division C of Division 1 of Part IV of the *Marriage Act 1961*
 18. Master of a court
 19. Medical practitioner (licensed or registered)
 20. Member of Chartered Secretaries Australia
 21. Member of Engineers Australia, other than at the grade of student
 22. Member of the Association of Taxation and Management Accountants
 23. Member of the Australian Defence Force with 5 or more years of continuous service
 24. Member of the Institute of Chartered Accountants in Australia, the Australian Society of Certified Practising Accountants or the National Institute of Accountants
 25. Member of the Parliament of the Commonwealth, a State, a Territory Legislature, or a local government authority of a State or Territory
 26. Minister of religion licensed or registered under Subdivision A of Division 1 of Part IV of the *Marriage Act 1961*
 27. Nurse (licensed or registered)
 28. Optometrist (licensed or registered)
 29. Permanent employee of Commonwealth, State or local government authority with at least 5 or more years of continuous service

30. Permanent employee of the Australian Postal Corporation with 5 or more years of continuous service
31. Pharmacist (licensed or registered)
32. Physiotherapist (licensed or registered)
33. Police officer
34. Psychologist (licensed or registered)
35. Registrar, or Deputy Registrar, of a court
36. Sheriff
37. Teacher employed on a full-time basis at a school or tertiary education institution
38. Veterinary surgeon (licensed or registered).

About the information you give

The department is authorised to collect personal information and personal identifiers for the purposes of administering the *Australian Citizenship Act 2007* (the Act) and the Australian Citizenship Regulations 2007.

Under the *Privacy Act 1988 (Cth)* (the Privacy Act), the department may disclose your personal information in various circumstances, including where such disclosure is consistent with the department's disclosure practices of which you are reasonably likely to have been aware.

It is the department's practice to disclose your personal information other than personal identifiers to other Commonwealth (and in some circumstances, state and territory) Government agencies to confirm your identity and for other purposes connected with the Act, or to verify with the issuing agency, the authenticity of a document you have presented to the department, or in some cases to assist other agencies to administer their legislation.

Agencies to which the department may disclose your personal information other than personal identifiers include but are not restricted to:

- Department of Foreign Affairs and Trade (DFAT) for the purpose of administering the *Australian Passport Act 2005*
- Centrelink for the purpose of administering the *Social Security (Administration) Act 1999* and *Family Assistance (Administration) Act 1999*
- Commonwealth, state and territory police and other agencies to help assess character requirements for citizenship
- Local government councils and other organisations for the purpose of conducting and hosting citizenship ceremonies
- Federal, state and territory Members of Parliament and local government councillors for the purpose of formally welcoming new citizens into the Australian community
- Australian Electoral Commission (AEC) for the purpose of administering the *Commonwealth Electoral Act 1918*. The AEC is authorised to collect information such as your name, date and place of birth, citizenship status, address and contact details for the purposes of maintaining the electoral roll. This information will be used to ascertain your eligibility for enrolment as an elector in elections in Australia. The AEC may contact you about proposed action they may take to appropriately update the electoral roll. For further information call 132 326 or visit www.aec.gov.au/privacy

Personal identifiers collected under the Act are photographs and signatures. The department and DFAT have signed an arrangement in accordance with the Act that permits disclosure of your personal identifiers for the purposes of administering the *Australian Passport Act 2005*. When your application for Australian citizenship is approved, your photograph, client number, name, date of birth and gender will be provided to DFAT.

The Act permits disclosure of your personal identifiers in the following circumstances:

- for the purposes of the Act or its regulations, or of the *Migration Act 1958* or the Migration Regulations 1994, or
- for the purpose of administering or managing the storage of identifying information, or
- for the purpose of making the identifying information in question available to you, or
- to an agency of the Commonwealth, a state or a territory in order to verify that you are an Australian citizen, or
- under an arrangement entered into with an agency of the Commonwealth, or with a state or territory or an agency of a state or territory, for the exchange of identifying information, or
- when reasonably necessary for the enforcement of the criminal law of the Commonwealth, a state or a territory, or
- when required by an Australian law, or
- for the purpose of a proceeding before a court or tribunal relating to you, or
- for the purpose of an investigation by the Privacy Commissioner or the Ombudsman relating to action taken by the department, or
- if the disclosure takes place with your written consent.

Your personal identifiers can also be disclosed if a person believes on reasonable grounds, that the disclosure is necessary to prevent or lessen a serious and imminent threat to the life or health of you or of any other person.

Privacy Act 1988 and Freedom of Information Act 1982

You have a right to make a complaint to the Privacy Commissioner about the handling of your personal information and personal identifiers.

The *Freedom of Information Act 1982* (FOI Act) gives you the right to access certain information and documents in the possession of the Government of the Commonwealth and its agencies. You have a right under the FOI Act to seek access to information or documents about you. You can request the department to amend records containing your personal information that is incomplete, incorrect, out of date or misleading.

The department's collection, access, storage, use and disclosure of your personal information and personal identifiers is governed by the Privacy Act and the 11 Information Privacy Principles. For more detailed information you should read information form 993i *Safeguarding your personal information* and form 1243i *Your personal identifying information*, which are available from the department's website www.immi.gov.au/allforms/ or from any office of the department.

Consent to communicate electronically

The department may need to convey sensitive information about your application to you. Electronic communication, unless adequately encrypted, is not secure and may be viewed by others or interfered with. The Australian Government accepts no responsibility for the security or integrity of any information sent to the department over the internet or by other electronic means.

Department of Immigration and Citizenship contact details

If lodging your application online, select the office of the department closest to you.

In Australia send your application to the postal address of the office of the department closest to you.

Australian Capital Territory

GPO Box 717
CANBERRA ACT 2601

Thursday Island

PO Box 299
THURSDAY ISLAND QLD
4875

New South Wales

GPO Box 9984
SYDNEY NSW 2001

South Australia

GPO Box 2399
ADELAIDE SA 5001

Northern Territory

GPO Box 864
DARWIN NT 0801

Tasmania

GPO Box 794
HOBART TAS 7001

Queensland

Queensland state office

GPO Box 9984
BRISBANE QLD 4001

Victoria

GPO Box 241
MELBOURNE VIC 3001

Cairns office

PO Box 1269
CAIRNS QLD 4870

Western Australia

Locked Bag 7
NORTHBRIDGE WA 6865

Outside Australia

Outside Australia send your application by post or courier to the following address:

Postal address:

Overseas Citizenship Unit
Department of Immigration and Citizenship
GPO Box 241
MELBOURNE VIC 3001
AUSTRALIA

Courier access:

Overseas Citizenship Unit
Department of Immigration and Citizenship
Converga Technology Centre
170 Clarendon Street
SOUTH MELBOURNE VIC 3001
AUSTRALIA

Home page

www.citizenship.gov.au

*Citizenship
Information Line*

Telephone **131 880** during business hours in Australia to speak to an operator (recorded information available outside these hours). If you are outside Australia, please contact your nearest Australian mission.

Please keep these information pages for your reference



**To be completed by an applicant aged 16 years or over
 or by a responsible parent on behalf of an applicant
 under 16 years of age.**

Please read the information pages before completing this application
 Please use a pen, and write neatly in English using BLOCK LETTERS.
 Tick where applicable

Part A – Your details

1 Preferred title Mr Mrs Miss Ms
 Other

2 Your full name (this will appear on your evidence of citizenship)
 Family name
 Given names (including all middle names)

3 Your name when Australian citizenship was originally acquired
(if same as your present name, write 'AS ABOVE')
 Family name
 Given names
 Reason for change Change of name certificate Marriage
 Other

4 Have you been known by any other names?
(including name at birth, previous married names, aliases, alternative spellings or full spelling of all names)
 No
 Yes Give details
 Family name
 Given names
 Reason for change of name
 If you have been known by more than one other name, attach additional details on a separate sheet.

5 Sex Male Female

6 Date of birth DAY MONTH YEAR

PHOTOGRAPH
 You must attach the endorsed photograph of the applicant to this page.
 The photograph must be attached without obscuring the image, or can be placed in a plastic sleeve and stapled to this page.

Client ID
 Box File Number

7 Place of birth
 Town/city
 Country

8 Current residential address
Note: You must tell the department if your address changes after you lodge this form.

 POSTCODE

9 Current postal address
(if the same as your residential address, write 'AS ABOVE')
Note: You must tell the department if your address changes after you lodge this form.

 POSTCODE

10 Telephone numbers
 Work (AREA CODE)
 Home (AREA CODE)
 Mobile/cell

11 Do you agree to the department communicating with you by fax, e-mail or other electronic means?
 No
 Yes Give details
 Fax number (AREA CODE)
 E-mail address

Part B – Citizenship details

- 12** Do you hold the citizenship of any other country?

No

Yes ► Give details

Country

Citizenship acquired by: Birth Descent Other
Naturalisation Adoption

Date acquired

Place acquired

- 13** *To be answered ONLY if you were born outside Australia and naturalised, or registered as an Australian citizen, before 8 October 1951.*

Were you absent from Australia for a continuous period of 7 years or more between 26 January 1949 and 8 October 1958?

No

Yes ► Show period absent

From to

- 14** If you were born outside Australia, provide date you first arrived in Australia

Part C – Replacing evidence

- 15** How did you acquire Australian citizenship?

Birth Descent Other
Naturalisation Adoption

Date acquired

Place acquired

- 16** Have you ever had, or been included in a certificate that says you are an Australian citizen?

No ► Go to Part D

Yes

- 17** What happened to the certificate?

Lost

Stolen

Destroyed

Other ► Give details

- 18** You must provide proof of identity documents (see page 2) and supporting documents in Table A on page 4, to obtain a replacement certificate.

►► Go to Part J

Part D – Obtaining your first evidence of Australian citizenship

- 19** The documents and evidence you need to obtain a citizenship certificate depend on your personal circumstances.

Which circumstance applies to you? (*Tick one box only*)

Born in Australia ► Go to Part E

Born in Australia to New Zealand citizen parents ► Go to Part F

Adopted in Australia on or after 22 November 1984 ► Go to Part G

Born in Papua before 16 September 1975 ► Go to Part H

A British subject born outside Australia who acquired citizenship on 26 January 1949 ► Go to Part I

Part E – Born in Australia

- 20** How did you acquire your citizenship?

British subject born in Australia before 26 January 1949

Born in Australia between 26 January 1949 and 19 August 1986

Born in Australia on or after 20 August 1986

- 21** You must provide proof of identity documents (see page 2) and supporting documents in Table B on page 5, to obtain evidence of your Australian citizenship.

►► Go to Part J

Part F – Born in Australia to a New Zealand citizen parent

Your Australian citizenship may depend on the status of your New Zealand parent in Australia at the time of your birth.

- 22** When were you born in Australia?

Between 26 January 1949 and 19 August 1986

Between 20 August 1986 and 31 August 1994

Between 1 September 1994 and 26 February 2001

On or after 27 February 2001

- 23** Did you live in Australia for the first 10 years of your life?

No

Yes

- 24** At the time of your birth was your New Zealand parent a holder of either a permanent residence or Special Category visa?

No

Yes

- 25** Was your New Zealand parent in Australia on 26 February 2001?

No

Yes

26 Was your New Zealand parent in Australia for a period that totalled at least one year in the 2 years immediately before 26 February 2001?

No

Yes

27 Was your New Zealand parent issued with a Centrelink certificate stating that he/she was residing in Australia on a particular date?

No

Yes

28 If you ticked 'Yes' to Question 23, 24, 25, 26 or 27, you must provide proof of identity documents (see page 2) and supporting documents in Table B on page 5, to obtain evidence of your Australian citizenship.

▶▶ Go to Part J

Part G – Adopted in Australia on or after 22 November 1984

29 Date of adoption

DAY	MONTH	YEAR

30 Were you a permanent resident on the date of adoption?

No

Yes

31 Were you born outside Australia?

No

Yes ▶▶ Date you first arrived in Australia

DAY	MONTH	YEAR

32 You must provide proof of identity documents (see page 2) and supporting documents in Table C on page 6, to obtain evidence of your Australian citizenship.

▶▶ Go to Part J and provide details of your adoptive parents

Part H – Born in Papua before 16 September 1975

33 Provide details of each of your grandparents

1. Family name
Given names
Place of birth
Town/city
Country

2. Family name
Given names
Place of birth
Town/city
Country

3. Family name
Given names
Place of birth
Town/city
Country

4. Family name
Given names
Place of birth
Town/city
Country

34 Were 2 or more of your grandparents born in Papua or New Guinea or in an adjacent area?

No ▶▶ Go to Question 37

Yes

35 Did you have a right to permanent residence in Australia prior to 16 September 1975?

Advice of this would have been issued by the then Australian Comptroller of Customs, Customs and Migration Division, Port Moresby.

No

Yes

36 Did you possess another citizenship on 16 September 1975?

No

Yes ► Give details

Country

Date acquired

Citizenship acquired by:

Birth

Naturalisation

Descent

Adoption

Other ► Give details

37 You must provide proof of identity documents (see page 2) and supporting documents in Table D on page 6, to obtain evidence of your Australian citizenship.

►► Go to Part J

Part I – British subject born outside Australia who may have acquired citizenship on or after 26 January 1949

38 Were you a British subject on 25 January 1949 who lived in Australia for the 5 year period from 26 January 1944 until 25 January 1949?

No

Yes

39 Were you a British subject born to an Australian father before 26 January 1949?

No

Yes

40 Are you a woman who was a British subject on 25 January 1949 who married an Australian citizen before 26 January 1949?

No

Yes

41 Were you born in New Guinea and a British subject on 25 January 1949?

No

Yes

42 You must provide proof of identity documents (see page 2) and supporting documents in Table E on page 7, to obtain evidence of your Australian citizenship.

►► Go to Part J

Part J – Your parents/adoptive parents

Provide details of one parent/adoptive parent at Question 43 and the other parent/adoptive parent at Question 44

43 Parent/adoptive parent

Sex Male Female

Parent's/adoptive parent's full name

Family name

Given names

Date of birth

Place of birth

Town/city

Country

Citizenship(s) held by this parent/adoptive parent at the time of your birth

1.
2.
3.

Was this parent/adoptive parent born outside Australia and naturalised, or registered as an Australian citizen before 8 October 1951?

No ► Go to Question 44

Yes

Was this parent/adoptive parent absent from Australia for a continuous period of 7 years or more between 26 January 1949 and 8 October 1958?

No

Yes ► Period absent

to

44 Parent/adoptive parent

Sex Male Female

Parent's/adoptive parent's full name

Family name

Given names

Date of birth

Place of birth
Town/city

Country

Citizenship(s) held by this parent/adoptive parent at the time of your birth

1.
2.
3.

Was this parent/adoptive parent born outside Australia and naturalised, or registered as an Australian citizen before 8 October 1951?

No Go to Question 45

Yes

Was this parent/adoptive parent absent from Australia for a continuous period of 7 years or more between 26 January 1949 and 8 October 1958?

No

Yes Period absent

to

Part K – Proof of identity

45 If you are 16 years of age or over, you must provide at least 3 documents which collectively contain your:

- photograph
- signature
- current address
- birth name, date of birth and gender.

You must also provide proof of any changes of name, if applicable, and a completed *Part L – Identity declaration*.

If you do not provide these documents your application will not be accepted and will be returned to you.

Do not post original documents to the department. If you are posting your application attach certified copies.

Please list the documents you are providing as proof of your identity (see *Step 2 – Original documents* on page 2)

Applicants 16 years of age or over

A current document with your photograph and signature

Evidence of your current residential address

Evidence of your date of birth, birth name and any changes of name

Evidence of your identity in the community

Children

Evidence of the child's date of birth and birth name

A document with the child's photograph and current name

Evidence of any changes of name, if applicable

Evidence of the child's identity in the community

Part L – Identity declaration

46 The identity declaration **IS NOT TO BE COMPLETED BY THE APPLICANT** (See *Identity declaration* on page 3)

I declare that I have known (full name of the applicant)

Family name

Given names

for year(s) and vouch for his/her identity.

I have endorsed the back of his/her photograph

Signature of person making this declaration



Date

Details of person making this declaration

Family name

Given names

Telephone numbers

Work

Home

Mobile/cell

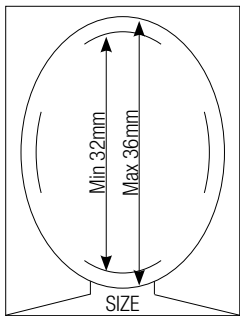
Are you an Australian citizen? No Yes

Profession or occupation group number from page 9

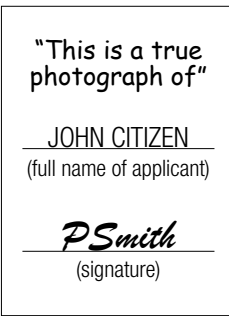
The photograph **IS NOT TO BE SIGNED BY THE APPLICANT**
The person who has completed the *Identity declaration* above should also endorse the photograph.

Example of photograph requirements

PHOTOGRAPH FRONT



PHOTOGRAPH BACK



Part M – Nomination of representative

47 Do you want to nominate a person to make enquiries or receive information on your behalf about your application?

No Go to Part N

Yes Give details below

Nominated person

Family name

Given names

Date of birth

Relationship to main applicant

Telephone numbers

Work

Home

Mobile/cell

48 Authority to disclose information

I hereby authorise the Department of Immigration and Citizenship to release information about my application to the person named above. I understand that the authority will remain effective until my application is finalised and should I wish to cancel or change this authorisation I may do so by advising the department in writing.

Signature of applicant



Date

