GREATER CLARK COUNTY SCHOOLS INSTRUCTIONAL AIDE EVALUATION FORM

Name		Date			
Sc	hool				
1.	1. Arrives and departs work on time.				
	Acceptable	Not Acceptable	Not Applicable		
2.	Consistently attends work.				
	Acceptable	Not Acceptable	Not Applicable		
3.	3. Follows teacher/administrator direction.				
	Acceptable	Not Acceptable	Not Applicable		
4.	4. Respects student confidentiality and follows confidentiality rules.				
	Acceptable	Not Acceptable	Not Applicable		
5.	. Displays a positive attitude verbally and nonverbally.				
	Acceptable	Not Acceptable	Not Applicable		
6.	5. Uses appropriate language within the work environment.				
	Acceptable	Not Acceptable	Not Applicable		
7.	7. Interacts appropriately with staff.				
	Acceptable	Not Acceptable	Not Applicable		
8.	8. Interacts appropriately with students.				
	Acceptable	Not Acceptable	Not Applicable		
9.	9. Follows employee/school policies, procedures, and rules.				
	Acceptable	Not Acceptable	Not Applicable		
10	. Displays initiative in the w	ork environment.			
	Acceptable	Not Acceptable	Not Applicable		

11. Possesses and demonstrates necessary knowledge of information being taught.

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	cceptable	Not Acceptable	Not Applicable			
12. Participates in required training.						
	cceptable	Not Acceptable	Not Applicable			
13. Dresses aj	ppropriately for the po	sition.				
	cceptable	Not Acceptable	Not Applicable			
14. Represent	s the school in a positi	ve manner.				
	cceptable	Not Acceptable	Not Applicable			
COMMENTS	S:					
Recommend	continued employmen	t?				
YES	□ NO					
Evaluated by:						
	(Adm	inistrator's Signature)	(Date)			
	(Teacher Signature, i	if appropriate)	(Date)			
I have had an	opportunity to review	this document.				
	(Emp	loyee Signature)	(Date)			

Please submit this form to Personnel by May 1.