



**Department of Higher Education  
Ministry of Education  
Male', Republic of Maldives**

(IUL)166-schol/166/2014/78

Staff Development-Min of Education

**Scholarship Application Form**

**You should submit the following items with this application form in sealed envelope.**

1. **Attested** originals of all qualifications stated in paragraph 3 (you may attest your copies of qualifications from a government office where you work **OR** from Department of Public Examination)
2. Curriculum Vitae (CV)
3. **Attested** originals of transcripts of Bachelors Degree (Full transcript)
4. **Accredited** Bachelors Degree certificate (if submitting a copy of the accredited certificate, the copy must be attested)
5. A release letter from the employer
6. A formal letter which states the duration of work in Maldives after Bachelor's Degree
7. Your letter of consent to work in the course allocated department/Division after completion of the program

**(WRITE CLEARLY IN BLOCK LETTERS)**

**1. Personal**

Name		Sex	<input type="checkbox"/> M <input type="checkbox"/> F	(recent PP photo)
Permanent Address (including Atoll/Island)				
Current Address		Tel		
Date of Birth (D/M/Y)		Age	years	
Govt. Record Card No.		ID No.		
Marital Status	<input type="checkbox"/> SINGLE <input type="checkbox"/> MARRIED <input type="checkbox"/> DIVORCED	Number of Children	Their ages	

**2. Employment**

	Date Emp.	Post	Office	Tel
Present Employment				
First Emp. in Gov't				

**3. Educational Qualifications**

<b>Tick (✓) all Qualifications Attained</b>				
O' Level	<input type="checkbox"/>	ShahadhaSaanaaviyya	<input type="checkbox"/>	Degree
				PhD <input type="checkbox"/>
A' Level Diploma	<input type="checkbox"/>	Masters	<input type="checkbox"/>	others please specify: .....
<b>Tertiary &amp; Higher Education</b>				
Institute / Country	Attainment (Certificate/Diploma/Degree received)	From	To	Funding Scheme

**Higher education or training currently being undertaken**

Institute	Programme	Level	Duration Date started/End	Funding Scheme

**4. Desired Course**

<b>Course Name</b>	<b>Level</b>	<b>Masters</b>
	<b>Country of Study</b>	
<b>Advertisement / Notice ref. &amp; date</b>	(IUL)166-schol/166/2014/78 (22 <sup>nd</sup> May 2014)	<b>Scheme</b> Staff Development-Min of Education

5. Employment History			
Post & Office	From	To	Field of work

6. Service Bond Records				
Nature of Bond (studies / training course / paid leave)	Bond Duration	Date Began Service	Date of Bond Completion	Status (completed / deferred / serving)

7. Other Applications to Scholarships in 2013, 2014					
Course (including level)	Office	Country	Funding Scheme	Date Applied	Status: (selected** pending / rejected)

\*\* Applicant will be disqualified if information is withheld.

8. Parent / Guardian / Spouse	
Name & Address of <input type="checkbox"/> Responsible Parent OR <input type="checkbox"/> Guardian OR <input type="checkbox"/> Spouse	Tel

9. Applicant's Declaration
<p>I ..... certify that to the best of my knowledge, all information provided in this application is accurate and complete. I understand that false, misleading, incomplete or omitted information could <b>lead to the invalidation</b> of my application. If my application is accepted, I undertake to abide by the regulations of the Government. Furthermore, rejection of the course after selection (without any valid reason) could <b>black list</b> me with the condition that I may not get any chance to receive a government scholarship for a certain period by the Department of Higher Education.</p> <p>Signature of the Applicant: _____ Date: _____</p>

Please submit the completed form, with supporting documents, in a sealed envelope addressed to:

**Scholarships Division  
Department of Higher Education  
Velaanaage (2<sup>nd</sup> Floor)**

**Deadline for submission: 15<sup>th</sup> June 2014**

**Our Telephone number is: 3341387**

➤ **Please double check if your application is complete. Are the following documents included?**

- Attested** originals of all qualifications stated in paragraph 3 (you may attest your copies of qualifications from a government office where you work **OR** from Department of Public Examination)..... Yes  No
- Curriculum Vitae (CV)..... Yes  No
- Attested** originals of transcripts of Bachelors Degree (Full transcript)...Yes  No
- Accredited** Bachelors Degree (if submitting a copy of the accredited certificate, the copy must be attested)..... Yes  No
- A release letter from the employer..... Yes  No
- A formal letter which states the duration work in Maldives after Bachelors Degree..... Yes  No
- Your letter of consent to work in the course allocated department/Division after completion of the program.....Yes  no

**NOTE 1:** You should enclose the application and other documents in a sealed envelope with your **Name, Address and Applied Category and Course** clearly written on the envelope.

**NOTE 2:** Please ensure you obtain a candidate number slip upon the handover of the documents.