

CITY OF MELFORT
December 12, 2005

Minutes of the City of Melfort Regular Meeting held on Monday, December 12, 2005, in the Council Chambers, Melfort, Saskatchewan, commencing at 5:11 p.m.

PRESENT: COUNCIL: Mayor Collins and Aldermen Degelman, White, Abbott, Terry, MacNaughton and Lang.

STAFF: J. Wade, City Manager; D. Graham, Director of Works & Utilities; K. Ottenbreit, Director of Planning, Development & Leisure Services; C. Stevenson, City Treasurer and H. Audette, City Clerk.

05-233
Degelman
Abbott

MINUTES, REGULAR COUNCIL MEETING, NOVEMBER 21, 2005:

That the minutes of the Regular Council meeting held on November 21st, 2005, be adopted as circulated.

05-233(a)
Abbott
Degelman

PROCLAMATION:

That we approve the following proclamation and that we authorize the Mayor to authenticate same:

<u>DATE</u>	<u>ORGANIZATION</u>	<u>PROCLAMATION</u>
January 2-8, 2006	Canadian Institute of Public Health Inspectors Carried	<i>"Environmental Public Health Week"</i>

05-234
Lang
Terry

AUTHORIZE ATTENDANCE AT SUMA CONVENTION:

That the following individuals be authorized to attend the 2006 Annual SUMA Convention to be held in Regina from February 5th to February 8th, 2006:

Mayor Collins
Alderman Abbott
Alderman Degelman
Alderman Lang
Alderman MacNaughton
Alderman Terry
Alderman White
Manager J. Wade **Carried**

Alderman MacNaughton reported that Ms. Yvette Dudar has agreed to let her name Stand on the Special Needs Transit Committee, with a term expiring December 31, 2007.

05-235
White
MacNaughton

APPROVE 2006 BOARD & COMMITTEE APPOINTMENTS:

That we approve the attached City of Melfort 2006 Board and Committee appointments. **Carried**

GENERAL SUNDRY COMMUNICATION ITEMS

1. Nov 2005: SUMA Urban Voice, Vol. 10, No. 5. Annual Convention Information/Partners ~ Program. Workshop ~ Recycling Issues.

2. Nov 18/05: E-mail from J. McSwain re: Melfort's website. The Director is to have the City of Melfort video reinstalled on the website.
3. Nov. 17/05: Minutes of Melfort & District Museum Board.
4. FCM Election Alert ~ Municipal Issues Election Debate.
5. Dec 6/05: FCM Members ~ Advisory re: New FCM President.
6. Dec. 7/05: FCM Members ~ Advisory re: FCM Election Platform.
7. Sep 15/05: N. Central Transport Planning Committee.

05-236
MacNaughton
White

MINUTES, COMMITTEE OF THE WHOLE, NOVEMBER 21, 2005:

That the minutes of the Committee of the Whole meeting held on November 21, 2005, be adopted as circulated. **Carried**

05-237
Terry
Lang

MINUTES, LEGISLATIVE & FINANCE COMMITTEE, NOVEMBER 22, 2005:

That the minutes of the Legislative & Finance Committee meeting held on November 22, 2005, be adopted as circulated. **Carried**

05-238
Lang
Terry

MINUTES, LEGISLATIVE & FINANCE COMMITTEE, DECEMBER 7, 2005:

That the minutes of the Legislative & Finance Committee meeting held on December 7, 2005, be adopted as circulated. **Carried**

05-239
Terry
Lang

MINUTES, PERSONNEL COMMITTEE, DECEMBER 7, 2005:

That the minutes of the Personnel Committee meeting held December 7, 2005, be adopted as circulated. **Carried**

05-240
Lang
Terry

ENGAGE TAMARACK GROUP LTD. – INVESTMENT STRATEGY:

That we authorize the City Treasurer to contract Tamarack Group Ltd, an affiliate of Meyers Norris Penny Chartered Accountants, to assist in the development of an investment strategy at an estimated cost of Nine Thousand Dollars (\$9,000.00).

The two critical areas in which expertise is needed are exploring the option of tendering for investment services and assistance in developing options for financing a new multi-use facility. **Carried**

The City Treasurer reported that the consultant would be used on an as-needed basis only when their expertise is required.

05-241
Terry
Lang

ADOPT CONFERENCE/CONVENTION/LOCAL EVENTS POLICY:

That we adopt City of Melfort Policy No. 1.03, entitled `Conference/ Convention/Local Events Policy`. **Carried**

Alderman White declared conflict of interest and exited from the room at 5:44 p.m.

05-242
Lang
Terry

ADOPT VOLUNTEER FIRE FIGHTER COMPENSATION POLICY:

That we adopt City of Melfort Policy No. 1.44, entitled `Volunteer Fire Fighter Compensation Policy`. **Carried**

Alderman White returned to the meeting at 5:45 p.m.

TAX COLLECTION COMPARATIVE STATEMENT – NOVEMBER, 2005

REPORT – CITY TREASURER

- Administration sent out 280 outstanding tax reminder notices, which has generated a lot of response.
- The Finance Department prepared the water rate analysis.
- The major focus has been on capital budget preparation and discussions.
- The Finance Department will now be participating on the FPAC Committee.

05-243
Abbott
Degelman

MINUTES, PLANNING & DEVELOPMENT COMMITTEE, DECEMBER 7, 2005:

That the minutes of the Planning & Development Committee meeting held December 7, 2005, be adopted as circulated. **Carried**

05-244
Degelman
Abbott

MINUTES, CODAC, NOVEMBER 24, 2005:

That the minutes of the Community Development Advisory Committee meeting held on November 24, 2005, be received. **Carried**

05-245
Abbott
Degelman

ADOPT 2005-2008 ECONOMIC DEVELOPMENT STRATEGIC PLAN:

That we adopt the City of Melfort 2005-2008 Economic Development Strategic Plan, as recommended by the Melfort Community Development Advisory Committee. **Carried**

05-246
Degelman
Abbott

AUTHORIZE DIRECTOR TO AMEND ZONING BYLAW:

That in accordance with Subsection 67(3) of *The Planning & Development Act, 1983*, we authorize the Director of Planning, Development & Leisure Services to prepare an amendment to the City of Melfort Zoning Bylaw 96-09, to rezone Block 69, Plan No. U1046 from R1 - Low Density Residential to R2 - Medium Density Residential, as recommended by the Planning & Development Committee. **Carried**

BUILDING PERMIT REPORT – NOVEMBER, 2005

The November building permit report was revised to include the airplane hangar value of \$18,000 in the total permits for November, 2005. The value is already included in the year-to-date total.

REPORT – DIRECTOR OF PLANNING, DEVELOPMENT & LEISURE SERVICES

- The Director reported that now that the Economic Development Strategic Plan has been approved, the department will be employing a number of the goals.
- The tree pruning program is complete for this year.
- The department is in the process of filling two positions at the Main Arena.

05-247
White
MacNaughton

MINUTES, WORKS & UTILITIES COMMITTEE, DECEMBER 5, 2005:

That the minutes of the Works & Utilities Committee meeting held December 5, 2005, be adopted as circulated. **Carried**

05-248
White
MacNaughton

APPROVE ABAR HOLDINGS CONTRACT – SPECIAL NEEDS TRANSIT:

That we authorize the Mayor and City Clerk to sign the contract between the City of Melfort and ABAR Holdings Ltd., for the operation of the Special Needs Transit service, with a term expiring December 31, 2006. **Carried**

REPORT – DIRECTOR OF WORKS & UTILITIES

- Gravel hauling is underway and the department is also hauling street sand from the Department of Highways.
- The boil water advisory, which was caused by a contaminated sample, was removed on Friday, December 9, 2005.
- The crew is doing some interior work on the City shop in order to house more equipment.
- Street sanding is ongoing.

05-249
MacNaughton
White

BYLAW 2005-17:

That Bylaw No. 2005-17, being a bylaw of the City of Melfort to provide for the regulation and control of the Melfort Cemetery, be introduced and read a first time.
Carried

05-250
White
MacNaughton

BYLAW 2005-17:

That Bylaw No. 2005-17 be read a second time. **Carried**

05-251
MacNaughton
White

BYLAW 2005-17:

That Bylaw No. 2005-17 be given three readings at this meeting. **Carried Unanimously**

05-252
Degelman
Abbott

BYLAW 2005-17:

That Bylaw No. 2005-17 be read a third time and passed. **Carried**

05-253
White
MacNaughton

BYLAW 2005-18:

That Bylaw No. 2005-18, being a bylaw to regulate the maintenance and management of the waterworks system, sanitary sewer system, and for the collection of water and sewer rates, known as the Waterworks Bylaw, be introduced and read a first time. **Carried**

05-254
Terry
Lang

BYLAW 2005-18:

That Bylaw No. 2005-18 be read a second time. **Carried**

05-255
MacNaughton
White

BYLAW 2005-18:

That Bylaw No. 2005-18 be given three readings at this meeting. **Carried Unanimously**

05-256
White
MacNaughton

BYLAW 2005-18:

That Bylaw No. 2005-18 be read a third time and passed. **Carried**

05-257
Abbott
Degelman

BYLAW 2005-19:

That Bylaw No. 2005-19, being a bylaw of the City of Melfort to amend Bylaw No. 96-09, known as the City of Melfort Zoning Bylaw, by rezoning Block 69, Plan U1046, from R1 - Low Density Residential District to R2 - Medium Density Residential District, be introduced and read a first time. **Carried**

05-258
Terry
Lang

ACCOUNTS:

That we approve for payment general cheque numbers 3804 to 3970 inclusive, in the total amount of \$334,054.46. **Carried**

On behalf of Council, Alderman Terry commended Gailmarie Anderson and the Museum Board on the 'Festival of Trees', as well as the Chamber on the lighting of Saskatchewan Avenue.

05-259
MacNaughton
White

ADJOURNMENT:

That this meeting be adjourned. **Carried**

The meeting adjourned at 6:21 p.m.

Mayor

City Clerk