



Distributor Resignation Form | Instructions

Dear AdvoCare Distributor,

In response to your request to resign your Distributorship, we have enclosed the form and instructions for completing the resignation process. Please follow these steps:

1. **Required form.** Send in a completed and notarized Resignation Form.
2. **Product refunds.** To expedite your refund for any unopened AdvoCare® products, please include an inventory list with all returned products. You must include all documentation and materials listed below to be eligible to receive a product refund.

Product refund criteria:

- a) The returned products must have been purchased within the 12 months preceding your date of resignation.*
- b) All returned products must be accompanied by proof that you purchased the products from AdvoCare. Returned products must also appear in your order history to be eligible for a refund.
- c) The returned products must not be damaged, and must be current and saleable.**
- d) Any product returned to AdvoCare that does not meet the refund criteria shall not be eligible for a refund.
- e) AdvoCare will retain any returned product regardless of whether or not the product meets the refund criteria.

Product refund process:

- a) The refund amount is based upon the retail price minus the applicable discount and any applicable sales tax previously paid. Shipping costs are not refundable.
- b) Product refunds are processed in the same form of payment as the product purchase. If you have since closed such an account, you will need to provide a bank or credit card statement showing the account has been closed, at which time AdvoCare will refund any amount owed with a check.

3. **Distributorship Kit.** Send in your Distributorship Kit in order to receive a \$50 refund. Distributors who ordered their Distributor Kit on or after February 20, 2009 will be refunded the current Distributor Kit price of \$79 plus applicable taxes.

4. **Mailing address.** Send your Resignation Form, any product submitted for refund, and any other paperwork to:

AdvoCare International L.P.
Attention: Resignations
2801 Summit Avenue
Plano, TX 75074

You may also fax your Resignation Form to (972) 665-5224. Please allow three to five business days for processing your request based on the date that we receive your paperwork and any product.

We regret that you will be leaving AdvoCare. If we can assist you in anyway in the future, please let us know.

Sincerely,

AdvoCare Customer Service | 800-542-4800

Enclosures

*The 12-month requirement is not applicable to residents of Maryland, Wyoming, Louisiana, Massachusetts and Puerto Rico.

**Current and saleable means any product being offered for sale by AdvoCare on the date it receives the Distributor's Resignation Form, in current packaging, and having ample shelf life remaining.



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To process a Distributorship resignation, we must receive this form completed, signed before a Notary, and returned to AdvoCare® International, Attention: Resignations, and faxed to (972) 665-5224 or mailed to 2801 Summit Avenue, Plano, TX 75074.

THIS FORM IS VALID FOR 60 DAYS FROM DATE OF RESIGNATION REQUEST.

Distributor Information (please print)

Applicant Name	Distributor ID
Co-applicant Name	

If the Distributorship has a co-applicant, please check the appropriate category:

- Both Applicant and co-applicant wish to resign.
- Only Applicant wishes to resign.
- Only Co-Applicant wishes to resign.

(I/we) wish to resign (my/our) Distributorship with AdvoCare International for the following reason(s):

Divorce

Expenses

Please explain:

Lack of Sales

Please explain:

Product Results

Please explain:

Reaction to Product

Please explain:

Dissatisfied with Policies

Please explain:

Other Reason

Please explain:



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Product Returns

Have you returned or do you intend to return any product for a refund? Yes No

AdvoCare will refund a resigning Distributorship for returned product if all of the following apply:

- The products are unopened and returned with a completed and notarized Resignation Form.
- The returned products are accompanied by proof that you purchased the products from AdvoCare.
- The returned products must have been purchased within the 12 months preceding the date of resignation.*
- The returned products must not be damaged, and must be current and saleable.**

For more information, see the Resignation Policy on www.AdvoCare.com in the Resources/Advocate section.

All product returned to AdvoCare that does not meet the criteria listed above will be retained by AdvoCare and is not eligible for a refund.

The refund amount is based upon the retail price minus the applicable discount and any applicable sales tax previously paid. Shipping costs are not refundable. Product refunds are processed in the same form of payment as the product purchase.

I HAVE READ AND UNDERSTAND THE ABOVE AND ACKNOWLEDGE THAT MY DISTRIBUTORSHIP RESIGNATION IS EFFECTIVE AS OF THE DATE SHOWN NEXT TO MY NOTARIZED SIGNATURE BELOW. (If both Applicant and Co-Applicant wish to resign, both parties must sign below. If only one party resigns, the Distributorship will continue under the other party's name.)

Applicant Signature	Date
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Notary:

State of _____ County of _____

Sworn to and subscribed before me on the _____ day of _____, _____.

Co-Applicant Signature	Date
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Notary:

State of _____ County of _____

Sworn to and subscribed before me on the _____ day of _____, _____.

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