

COMPETENT LEADER (CL) AWARD APPLICATION



TO APPLY:

You must be a current member of the club listed below at the time your application is received at World Headquarters to be eligible for the award.

- ▶ Complete all 10 projects in the *Competent Leadership* manual.
- ▶ Complete this application and attach the completed Project Completion Record.
- ▶ A current club officer must sign and date the application.
- ▶ Ask a current club officer to submit your application online at **www.toastmasters.org/members**.

If no current officer has online access, mail **OR** fax (one method only please) the completed form to:

Member Services - Education Awards
Toastmasters International
P.O. Box 9052, Mission Viejo, CA 92690 USA

Fax: 949.858.1207

ATTACH PROJECT COMPLETION RECORD FROM MANUAL

PLEASE PRINT OR TYPE:

Member No. Club Name & No. _____ District _____

Name _____ Date _____

PLEASE PRINT OR TYPE (AS YOU WOULD LIKE IT TO APPEAR ON CERTIFICATE)

Permanent Address Change? ☐ Yes ☐ No

Address 1 _____

Address 2 _____

City _____ State/Province _____ ZIP/Postal Code _____

Country _____ E-mail Address _____

Phone _____

CLUB OFFICER VERIFICATION

The Toastmaster whose name appears above has completed all of the requirements for this award.

SIGNATURE PRINT NAME CLUB OFFICE HELD Date: _____

(Members may not sign their own application even if they are a current club officer.)

OPTIONAL: Please send a letter about my award to my employer or supervisor listed below.

(Type or print neatly and do not abbreviate company name.)

Name of Employer/Supervisor _____

Company Name _____

Address 1 _____

Address 2 _____

City _____ State/Province _____ ZIP/Postal Code _____

Country _____

E-mail _____

PROJECT COMPLETION RECORD

Use this form to keep track of your *Competent Leadership* projects as you complete them. When all 10 projects are complete, submit a copy of this record along with the CL award application to receive your CL award.

PROJECT	ROLES	DATE	VPE INITIALS
PROJECT 1: Listening COMPLETE 3 OF 4	Ah-Counter		
	Speech Evaluator		
	Grammarian		
	Table Topics Speaker		
PROJECT 2: Critical Thinking COMPLETE 2 OF 3	Speech Evaluator		
	Grammarian		
	General Evaluator		
PROJECT 3: Giving Feedback COMPLETE 3 OF 3	Speech Evaluator		
	Grammarian		
	General Evaluator		
PROJECT 4: Time Management COMPLETE TIMER +1	Timer		
	Toastmaster		
	Speaker		
	Topicsmaster		
	Grammarian		
PROJECT 5: Planning and Implementation COMPLETE 3 OF 4	Speaker		
	General Evaluator		
	Toastmaster		
	Topicsmaster		
PROJECT 6: Organization and Delegation COMPLETE 1 OF 6	Help Organize a Club Speech Contest		
	Help Organize a Club Special Event		
	Help Organize a Club Membership Campaign or Contest		
	Help Organize a Club PR Campaign		
	Help Produce a Club Newsletter		
	Assist the Club's Webmaster		
PROJECT 7: Facilitation COMPLETE 2 OF 4	Toastmaster		
	General Evaluator		
	Topicsmaster		
	Befriend a Guest		
PROJECT 8: Motivation COMPLETE 1 CHAIR + 2 OTHER	Membership Campaign or Contest Chair		
	PR Campaign Chair		
	Toastmaster		
	Speech Evaluator		
	General Evaluator		
PROJECT 9: Mentoring COMPLETE 1 OF 3	Mentor for a New Member		
	Mentor for an Existing Member		
	HPL Guidance Committee Member		
PROJECT 10: Team Building COMPLETE TOASTMASTER + GENERAL EVALUATOR	Toastmaster		
	General Evaluator		
OR 1 OF THE FOLLOWING	Membership Campaign Chair		
	Club PR Campaign Chair		
	Club Speech Contest Chair		
	Club Special Event Chair		
	Club Newsletter Editor		
	Club Webmaster		