

Van Contract

Date: ____/____/____

Organization: _____

Contact Person: _____

E-mail Address: _____ Phone #: (____) ____ - _____

Destination: _____

City State

Purpose of van use: _____

Departure Date & Time: ____/____/____ : ____ A.M. or P.M.

Return Date & Time: ____/____/____ : ____ A.M. or P.M.

Driver's Name: _____ Student ID #: _____

Does the driver have a valid driver's license? Yes / No Issuing State: _____

Does the driver have a Gator license? Yes / No

My signature below verifies that I have read and understand all of the policies concerning the use of the Allegheny Student Government van and policies defined by Allegheny College for use of Motor Pool vehicles. I further verify that I have agreed to abide by and follow these established regulations.

Driver's Signature Driver's Name (Printed)

Advisor's Signature Advisor's Name (Printed)

Reminder:

The gas tank must be filled and all trash emptied upon return. Keys must be returned immediately after your organization is finished using the van. If the van is not clean and/or returned within 12 hours of your return to campus, a fine will be charged to your organization.

OFFICE USE ONLY:

Approve / Deny

Signature Date: ____/____/____

Name (Printed)