

# SM SUPERMALLS

SM Corporate Offices, Building A  
 J. W. Diokno Boulevard, Mall of Asia Complex, Pasay City  
 Trunkline 831-7000 or 831-8000  
 Fax No. 834-9577  
 Email address: leasing@smsupermalls.com

## TENANT APPLICATION FORM

COMPANY			
TRADE NAME		INDUSTRY :	
COMPANY NAME		TIN :	
FORM OF BUSINESS <input type="checkbox"/> SOLE PROPRIETORSHIP <input type="checkbox"/> PARTNERSHIP <input type="checkbox"/> CORPORATION			
HEAD OFFICE ADDRESS			
TELEPHONE NOS.	FAX NO.	EMAIL ADDRESS / WEBSITE	
SSS NO.	COMMUNITY TAX CERT. NO.	DATE OF ISSUE	PLACE OF ISSUE
FRANCHISOR (if Applicant is Franchisee)	COMPANY NAME:		
	EMAIL ADDRESS:	TELEPHONE NOS.	FAX NO.
CONTRACT SIGNATORY / CONTACT PERSON			
NAME		POSITION TITLE	
RESIDENCE			
TIN	SSS NO.	CTC NO/DATE/PLACE OF ISSUE	
OTHER APPLICANT INFORMATION (If business is Sole Proprietorship and Owner is the wife)			
NAME OF SPOUSE			
TIN		SSS NO.	
BUSINESS BACKGROUND			
MERCHANDISE MIX (with % distribution)		EXISTING BRANCHES	
PREFERRED MALLS		AREA REQUIREMENT	
OTHER BUSINESSES / AFFILIATES			
<u>Company Name</u>	<u>Line of Business</u>	<u>Address</u>	<u>Tel. No.</u>
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____

\_\_\_\_\_  
(sign over printed name)

Date: \_\_\_\_\_

Please submit together with this application form the following documents:

1. Letter of Intent (specify line of business, area requirement, preferred mall)
2. Company profile
3. Colored pictures of existing branches
4. Colored pictures/brochures of merchandise/services
5. Menu (for food concepts)
6. Proposed store design (colored perspective)
7. Latest audited financial statements and/or bank certification
8. SEC Certificate of Registration, Articles of Incorporation and By-Laws (for Corporations or Partnerships)
9. DTI Certificate of Registration
10. BIR Certificate of Registration
11. Franchise Agreement (if Applicant is a Franchisee)
12. SEC, DTI and BIR Certificates of Registration of Franchisor
13. Valid government-issued ID of Contact Person with picture, signature & address  
(SSS/Pag-Ibig/Philhealth, TIN, Senior Citizen's ID, Voter's ID, Postal ID, Passport, Driver's License)