



Confederazione Nazionale
dell' Artigianato e della Piccola
e Media Impresa

Trieste Associazione Provinciale
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ATTACHMENT D)

CAF CNA – UNITA' PERIFERICA DI TRIESTE

DOCUMENTS NEEDED FOR FILLING-OUT THE "ISEE ad hoc SISSA" **STATEMENT** **(BRING PHOTOCOPIES OF EVERYTHING – bring also the original documents)**

- ⑩ SELF-CERTIFICATION REGARDING THE INCOME WHICH IS IRPEF EXEMPT, GENERATED BOTH IN ITALY AND ABROAD, AND THE TAXABLE INCOME GENERATED ABROAD AND MOVABLE ASSETS PRODUCED ABROAD.
- ⑩ SELF-CERTIFICATION REGARDING THE FAMILY STATUS;
- ⑩ TAX CODES OF ALL THE PEOPLE LISTED IN THE FAMILY STATUS CERTIFICATE;
- ⑩ IDENTITY DOCUMENT OF THE DECLARANT;
- ⑩ IN CASE OF LEGAL SEPARATION, BRING THE "SUMMARY STATEMENT FOR THE ACT OF MARRIAGE" (REQUESTED AT THE VITAL RECORDS) OR THE JUDGMENT OF THE COURT;
- ⑩ IF YOUR HOUSE HAS BEEN RENT, REGISTERED LEASE CONTRACT SHOWING REGISTRATION DETAILS AND THE ANNUAL FEE AGREED UPON, AS WELL AS THE LAST FEE PAID IF THE AMOUNT WAS UPDATED WITH THE ISTAT REVALUATION (we are only interested in rental fees, not condominium fees) – (if your rental or lease agreement is with ATER, bring also the last notice you received regarding fee adjustments - act registration details, if not already in your possession, may be requested directly from ATER)
- ⑩ FOR FAMILY MEMBERS WITH DISABILITIES, ASL ISSUED CERTIFICATION ESTABLISHING A DISABILITY LEVEL HIGHER THAN 66%

FOR ALL MEMBERS OF YOUR HOUSEHOLD attach the following **(BRING PHOTOCOPIES OF EVERYTHING - bring also the original documents)**

- ⑩ LATEST INCOME RECEIVED AND / OR DECLARED:
 - UNICO FORM
 - 730 FORM
 - CUD FORM
 - UNICO RW FORM
- ⑩ ICI VALUE OF AGRICULTURAL AND BUILDING LAND OWNED AS OF 31.12 OF THE PREVIOUS YEAR (A TITLE PLAN MAY ALSO BE USED FOR AGRICULTURAL LAND)
- ⑩ ICI VALUE OF BUILDINGS OWNED AS OF 31.12 OF THE PREVIOUS YEAR (OR THEIR CADASTRAL DATA)
- ⑩ IN CASE OF LOANS FOR THE PURCHASE OF LAND AND BUILDINGS, PROVIDE DOCUMENTATION ATTESTING THE RESIDUAL CAPITAL SHARE AS OF 31.12 OF THE PREVIOUS YEAR

- ⑩ BANK STATEMENTS FOR CHECKING/SAVING ACCOUNTS ETC., WITH BALANCE AS OF 31.12 OF THE PREVIOUS YEAR INDICATING ABI AND CAB CODES
- ⑩ NOMINAL VALUE AS OF 31.12 OF THE PREVIOUS YEAR OF GOVERNMENT BONDS, DEBENTURES, CERTIFICATES OF DEPOSIT AND CREDIT, CASH BONDS OR OTHER INVESTMENTS MADE
- ⑩ CERTIFICATION ISSUED BY INSURANCE COMPANY OF THE TOTAL AMOUNT OF PREMIUMS PAID AS OF 31.12 OF THE PREVIOUS YEAR (from the date when the policy was signed) IN CASE OF COMBINED LIFE AND CAPITAL BOND INSURANCE, THE RIGHT OF REDEMPTION IF IT MAYBE EXERCISED (if in doubt, seek confirmation from the Insurance Company)
- ⑩ IF YOU ARE A BUSINESS OWNER OR SELF-EMPLOYED PROFESSIONAL:
 - SOLE PROPRIETORSHIP, ORDINARY ACCOUNTING = EQUITY FROM LAST APPROVED FINANCIAL STATEMENT
 - ∞ SOLE PROPRIETORSHIP, SHORT FORM ACCOUNTING = CLOSING INVENTORY AND VALUE OF DEPRECIABLE ASSETS NET OF DEPRECIATION, AND OTHER ASSETS OR PROPERTY ASSETS
 - ∞ BUSINESS, ORDINARY ACCOUNTING = EQUITY FROM LAST APPROVED FINANCIAL STATEMENT AND PARTICIPATING SHARE
 - ∞ BUSINESS, SHORT FORM ACCOUNTING = CLOSING INVENTORY AND VALUE OF DEPRECIABLE ASSETS NET OF DEPRECIATION, AND OTHER ASSETS OR PROPERTY ASSETS AND PARTICIPATING SHARE

(in such case, fill out or have your accountant fill out the attached financial statement)

STATE IF TAX-ASSISTED IN ANY WAY (for example through the application of the SUBSTITUTE TAX)

PLEASE NOTE THAT YOU MUST ALSO DECLARE YOUR FINANCIAL ASSETS ABROAD (real estate, bank accounts, etc.)

STATE EVERY PARTICULAR HOUSEHOLD INCOME SITUATION

A household includes all the people for whom there is a legal duty of support, even if not living together, who are not financially independent (e.g., children residing away from the declarant's premises but without their own income = single household).

People living abroad are not to be taken into consideration.

**CONTACT: TIZIANA 040 3185522
Operator 040 3185511
FAX 040 308212**

SELF-DECLARATION
in accordance with arts. 46 and 47 of DPR 445/2000¹

I, the undersigned _____ born in _____
on _____, fiscal code _____ resident in (City)
_____, Province (____), Street _____

under my own responsibility, and mindful of the sanctions foreseen by art. 496 of the Penal Code,
together with art. 76 of DPR 445/2000¹ regarding false declarations:

I DECLARE
in accordance with arts. 46 and 47 of DPR 445/2000¹

a) that in the year 2012 I **got** the following income:

- INCOME WHICH IS IRPEF EXEMPT GENERATED IN ITALY Euro _____
- INCOME WHICH IS IRPEF EXEMPT GENERATED ABROAD Euro _____
- TAXABLE INCOME GENERATED ABROAD Euro _____
- MOVABLE ASSETS PRODUCED ABROAD Euro _____

b) that my *spouse / cohabitee* ² _____,
(name and surname)

degree of kinship _____, in the year 2012 he/she **got** the following

- INCOME WHICH IS IRPEF EXEMPT GENERATED IN ITALY Euro _____
- INCOME WHICH IS IRPEF EXEMPT GENERATED ABROAD Euro _____
- TAXABLE INCOME GENERATED ABROAD Euro _____
- MOVABLE ASSETS PRODUCED ABROAD Euro _____

c) that I'm not borne by the persons required, according to the Civil Code, to my maintenance

Trieste, _____

f.to _____

¹ DPR 28.12.2000, n.445 – “Testo unico delle disposizioni legislative e regolamentari in materia di documentazione amministrativa” (Consolidating legislation regarding administrative documentation)

² Cancel the option which is not applicable

**SELF-CERTIFICATION OF
RESIDENTE AND THE FAMILY STATUS**
(art. 46 – let.b) D.P.R. 445/2000)

I, the undersigned _____
born in _____ on _____,

under my own responsibility, and mindful of the sanctions foreseen by art. 496 of the Penal Code, together with art. 76 of DPR 445/2000³ regarding false declarations:

**I DECLARE
in accordance with art. 46 of DPR 445/2000³**

TO BE RESIDENT

in (City) _____ (Postal code) _____
Province (_____) Street _____ no _____

and the family unit composition:

<u>surname</u>	<u>name</u>	<u>born in</u>	<u>on</u>	<u>kinship</u>	<u>marital status</u>
1) DECLARER					
2)					
3)					
4)					
5)					
6)					

Exempt from stamp duty under article 37, DPR 28th December 2000 n.445

Date _____

Signature of the declarant

³ DPR 28.12.2000, n.445 – “Testo unico delle disposizioni legislative e regolamentari in materia di documentazione amministrativa” (Consolidating legislation regarding administrative documentation)

Fill out only if you own business income or are a self-employed professional

Financial statement to be completed as a Single Substitute Declaration for ISE and ISEE purposes

– article 3 paragraph 2 steps e) and h) of Ministerial Decree no. 221 dated 7th May 1999–

I, the undersigned _____, born in (place of birth) _____ on (date of birth) _____

and residing in (address) _____ tax code number _____

as

- Sole proprietorship owner
- Business partner

1) Businesses for which financial statements are mandatory:

The equity from the last approved financial statement prior to the submission date of the single substitute declaration for ISE and ISEE purposes is equal to	Euro _____
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Shares pertaining to Equity

Last and First Name	Participating share	Attributable equity
		Euro _____
		Euro _____
		Euro _____

2) Businesses for which financial statements are NOT mandatory:

Financial statements as of 31st December _____

Sum of closing inventories	A	Euro _____
Total cost of depreciable assets	B	Euro _____
Amortization shares relative to the whole of set of amortizable tangible assets	C	Euro _____
Amortizable intangible assets, other activities	D	Euro _____
Movable assets to be stated in ISE and ISEE declaration (A + B – C + D)		Euro _____

Shares pertaining to Equity

Last and First Name	Participating share	Attributable equity
		Euro _____
		Euro _____
		Euro _____

3) Are you tax-assisted? YES NO

If YES, in which way? _____

Date _____

In witness whereof _____