

## **Notice of Intent to Vacate**

Date of Submission:
Premises (address):
Resident Name(s):
Reason for Leaving (Select, or circle one): Buying More Space Downsizing Budget Maintenance Other:
As resident of the above referenced premises, you are hereby notified that I/We have elected <u>not</u> to renew the lease of the premises and will vacate on, or before, the following date:
Month Day Year
Accordingly, resident is further notified that:
1. Resident must vacate the premises on or before said lease expiration date.
<ol><li>If resident does not vacate the premises on or before said lease expiration date, the lease payment amount will double from the current lease rate.</li></ol>
<ol> <li>All rent must be timely paid. The security deposit is <u>not</u> a substitute for the last month's rent or any other month's rent.</li> </ol>
<ol> <li>All keys and other items related to the premises must be returned to Birch Management, Inc. immediately upon vacating the premises.</li> </ol>
<ol><li>Lease termination is not permitted on any day other than the last day of the month, unless otherwise afforded for per the terms of the lease.</li></ol>
<ol> <li>There are no provisions for daily tenancy contained in the lease and keys turned in after 8:30am the day after lease termination are subject to charge for another term.</li> </ol>
Signature(s) of Occupants: