



Guide for Skilled Worker Applicants Beijing Specific Instructions

Note: All required documents must be submitted with your application, otherwise processing of your application will not be initiated and the entire application package will be returned to you.

MISSION SPECIFIC CHECKLIST

Please assemble all your documents as listed below. **Original** employment reference letters, official language testing results, notarial certificates of PRC civil documents, *certificats de sélection du Québec* (if your destination is the province of Quebec) and police clearance certificates must be submitted. **Photocopies of these documents are unacceptable.** You should place all the documents in a sealed envelope and submit them along with your application. If your document is not in English or French, it must be accompanied by a translation in one of the official languages, English or French.

Note: All applicable documents must be submitted up-front with your application, otherwise processing of your application will not be initiated.

WARNING: MISREPRESENTATION IS A CRIMINAL OFFENCE

If you or someone acting on your behalf directly or indirectly misrepresents or withholds material facts relating to your application for permanent residence in Canada:

- your application will be refused
- you could be deemed inadmissible to Canada for a period of two years
- the circumstances of your refusal will be entered into Canada's global immigration database, and will be available to immigration officers deciding on any subsequent visa applications you may make;
- the circumstances of your misrepresentation may be communicated to authorities in your home country and/or Canada to determine whether criminal proceedings should be initiated against you and/or any other person(s) who assisted in the misrepresentation.

We check routinely with issuing authorities, home government departments and other reliable sources to verify whether information provided and documents submitted are genuine.

There is no excuse or justification for misrepresentation. If a document we require is not available to you, attach a written explanation when you submit your application - and, if possible, other documents or information that might substantiate the issue in question.

Misrepresenting or withholding material facts relating to your application for permanent residence in Canada is a criminal offence.

APPLICATION FORMS

The principal applicant and all dependants 18 and over **must** each complete an *Application for Permanent Residence in Canada*. If you did not receive enough application forms, you can make a good quality photocopy of the original application form. Make sure that each form is signed and dated. If your spouse and child (children) are not planning to immigrate at the same time as you, they must still submit all the required information. (See the section **How to complete the application** for details.)

1. FORMS

See the “**Filling Out the Forms**” section on our website at www.cic.gc.ca/skilled for specific instructions on how to complete the questions on each of the following forms.

APPLICATION FOR PERMANENT RESIDENCE IN CANADA

Ensure that it is **complete** and **signed** by the **principal applicant**.

A. Mailing and residential addresses - items 14 and 15:

- The mailing address you provide must be the residence or business address of a person or a firm. A post office box number is not acceptable.
- All applications must include 6 self-addressed mailing labels bearing the PRC mailing address, postal code and name of the client in Chinese characters or a full mailing address in Canada.
- It is your responsibility to ensure that the mailing address is reliable, and that any changes are reported to us promptly, as you will bear the consequences of failure by postal authorities to complete delivery and any breakdown in mail forwarding arrangements (including failure by your representative to pass on information to you in a timely manner). This will result in significant delays in the processing of your application or refusal for non-compliance with our instructions.

B. Photographs

You are required to submit 6 photos of yourself and each of your family members, whether they are accompanying you to Canada or not. The requirements for the photos are indicated on the appended page. Place all your photos in an envelope. Clearly indicate names on the back of pictures with pen or pencil. Do not use felt markers and please do not staple the photos.

SCHEDULE 1: BACKGROUND DECLARATION

Include a Schedule 1 form completed and signed by each:

- the principal applicant
- spouse or common-law partner
- each dependent child 18 years of age and over.

SCHEDULE 3: ECONOMIC CLASSES - FEDERAL SKILLED WORKERS

Completed and signed by the principal applicant

SCHEDULE 5: ECONOMIC CLASSES - QUEBEC SKILLED WORKERS

Completed and signed by the principal applicant, if your destination in Canada is the province of Quebec.

ADDITIONAL FAMILY INFORMATION

Completed and signed by:

- the principal applicant
- spouse or common-law partner
- each dependent child 18 years of age and over.

DETAILS OF EDUCATION AND EMPLOYMENT

Complete and sign by principal applicant. Name and addresses of schools and work units **must be in Chinese characters**.

AUTHORITY TO RELEASE INFORMATION TO DESIGNATED INDIVIDUALS

Include this form only if you wish us to release information regarding your application to someone other than yourself. Be advised that, if and for as long as you have designated an agent to represent you, we will communicate **only** with that person or firm. Any processing enquiries you may have must be made through that agent. Any such enquiries that you send directly to this office will neither be answered nor acknowledged.

All application materials are provided by the Embassy **free of charge**. Anyone can apply on their own without the assistance of a third party. Paying a third party to help you does not mean your application will be approved nor that it will receive any preferential treatment.

Some persons have been victims of unscrupulous agents. Applicants should therefore be careful to investigate the reputation and qualifications of third parties who offer their services for a fee.

The Embassy cannot endorse any immigration consultant, agent or law firm nor comment on its legitimacy. There are no federal or provincial laws regulating immigration consultants except for general consumer protection laws applying to all businesses in Canada (but not to businesses established outside Canada).

2. IDENTITY AND CIVIL DOCUMENT

The following documents are required for you, your spouse or common-law partner, and dependent children:

- notarized certificates of **birth, adoption, marriage, never married**, divorce with arrangements for the **custody** of children (if any), **death** of a family member, where applicable. **Note:** For PRC residents, a kinship certificate is not acceptable as proof of relationship
- **statutory declaration of common-law union** to be completed and signed by you and your common-law partner, if applicable
- **custody order** and proof that you have fulfilled any obligation stated in the custody order
- **a letter of no objection or written consent** for any child accompanying you to Canada whose other parent is not also accompanying you to Canada allowing you to remove the child from his/her country of residence
- for citizens of the PRC notarized copies of the family **Household Registers** ("HUKOU"). Proof of temporary residence must be provided if your permanent Hukou is not in the place where you are presently working and/or residing

NOTE: The notarized certificates must include the photocopies of original documents issued by the PRC Offices administered by the Civil Administration (e.g. a marriage certificate is issued by the PRC People's Government Office in your town, city, county or province of residence).

3. DEPENDENT CHILDREN'S STATUS AND EDUCATION DOCUMENTS

- proof of their **marital status** if 16 years old or over
- proof of their **continuous full-time studies** since attaining the age of 22 (complete school records including transcripts, registration of admission, school fee payments receipts, attendance records indicating the total numbers of hours of classes per week, examination results, the National College Entrance Examination results (NCEE) for PRC students, etc.)
- proof of continuous **financial support** by their parent(s) since attaining the age of 22

4. SUPPORTING DOCUMENTS FROM YOUR RELATIVE IN CANADA

- **birth certificate** of your closest relative in Canada to establish your relationship. Note: A kinship certificate is not acceptable as proof of relationship
- photocopy of **Record of Landing (IMM1000)/Permanent Resident Visa or Permanent Resident Card or Canadian Citizenship Certificate** of your relative in Canada.
- proof of current **resident status** of your relative in Canada
- proof of **employment** or **Canadian tax receipts (T4)** of your relative in Canada
- photocopies of your relative's **passport biodata pages**.

5. EDUCATION / TRAINING / QUALIFICATIONS

For you and your spouse or common-law partner:

- In order to submit your application, you are required to submit a **photocopy for each degree/diploma and a transcript of the marks for each degree/diploma**.

Please note a **notarized photocopy is not required at this time**. Once you have submitted your application and have been assigned a file number, you will be required to apply for degree/diploma verification with the China Academic Degree and Graduate Education Development Centre. An application request will be sent with our letter acknowledging receipt of your application. Please submit this request **immediately upon receiving** our letter confirming receipt of your application.

- **professional qualifications certificates:** notarized professional qualification certificates should be submitted if available (e.g. Engineer, Computer Programmer, Accountant, Translator/Interpreter, Architect, Medical Doctor etc.)

If you and/or your accompanying spouse or common law partner have completed a program of full-time study of at least two years' duration at a post-secondary institution in Canada, please provide documentary proof together with photocopies of the student authorizations/study permits issued to you.

6. WORK EXPERIENCE



For yourself:

- notarized employment contracts from your present and past employers, accompanied by an English or French translation
- original and up-to-date letters of reference from your past and current employers. Letters must be written on company letterhead and show the company's full address, telephone and fax numbers, and be stamped with the company's official seal

Letters of reference must include all of the following information:

- the specific period of your employment with the company;
 - the positions you held during the period of employment and the time spent in each position;
 - your main responsibilities in each position;
 - your total annual salary and benefits;
 - the signature of your immediate supervisor or the Personnel Officer of the company;
 - a business card of the person who signed the letter.
- Résumé or detailed description of your work history (Even if you provide a letter of reference from your employer it is very useful to us in assessing your application to see a list of your accomplishments, projects and various job duties.)

Other acceptable evidence of employment, if you are unable to provide a letter from your current employer, is a copy of your employment contract, letters of appointment, pay stubs, work ID, business cards or other documents you believe will confirm your employment.

If you and/or your accompanying spouse or common-law partner have engaged in full-time work in Canada, for a period of at least one year in the past 10 years, please provide:

- copies of letter(s) of reference from your past Canadian employer(s), and the employment authorization. Letters must be written on company letterhead and show the company's full address, telephone and fax numbers, and be stamped with the company's official seal.

7. PROOF OF LANGUAGE PROFICIENCY



Refer to the instructions in the "**Language Skills**" section of the "**Will You Qualify as a Skilled Worker**" page of our website at www.cic.gc.ca/skilled. If you are claiming proficiency at any level in English and/or French, submit one of the following:

- **test results from an approved language-testing organization:** We strongly recommend that you submit test results if you are claiming proficiency in a language that is not your native language. You must submit the **original** reports to us directly: photocopies are unacceptable. Language test results must not be older than one year upon submission

or

- **other evidence in writing:**
 - a written submission detailing your training in English and/or French;
 - an explanation of how you commonly use English and/or French;
 - official documentation of education in English and/or French; and
 - official documentation of work experience in English and/or French.

8. **ARRANGED EMPLOYMENT (if applicable)**

If you are currently working in Canada under a work permit, provide a photocopy of the permit.

9. **NON-ACCOMPANYING FAMILY MEMBERS DECLARATION (if applicable):**

If you have a family member who does not intend to emigrate to Canada with you at this time, you must submit with your application a notarized statutory declaration:

- identifying this person and his/her relationship to you
- stating your intention to proceed to Canada without him/her, and
- indicating whether or not you wish that person to retain eligibility to be sponsored by you once you have settled in Canada.

With the exception of persons covered in the note below, any non-accompanying family member is still required to meet statutory requirements for medical, security and criminality. S/he will retain eligibility to be sponsored by you as a member of the Family Class once you have settled in Canada for as long as he/she is your "spouse", "dependent child" or "common-law partner" as these terms are defined in the Immigration and Refugee Protection Act and Regulations.

Note: If you have a spouse from whom you are legally separated, or if you have children for whom you do not have legal custody, these persons are not required to undergo medical and background screening in connection with your immigration application. However, if they do not undergo this screening, you cannot later sponsor them as members of the Family Class once you have settled in Canada. You may therefore wish, to accommodate possible future changes in circumstances, to have them undergo medical and background screening in connection with your immigration application even though they have no present plans to accompany you to Canada. You should in this case indicate in your notarized statutory declaration your intention to retain your dependents' eligibility to be sponsored by you in the future.

10. **SETTLEMENT FUNDS**

Provide proof of unencumbered and readily transferable funds in a convertible currency available for settlement in Canada (for you and your family members):

- current bank certification letter; or
- fixed or time deposit statements.

The Government of Canada does not provide financial support to new skilled worker immigrants. You **must** show that you have enough money to support yourself and your dependants after you arrive in Canada. You cannot borrow this money from another person. You must be able to use this money to support your family. You will need to provide proof of your funds when you submit your application for immigration. The amount of money that you need to have to support your family is determined by the size of your family.

| Number of Family Members | Funds Required (in Canadian dollars) |
|---------------------------------|---|
| 1 | \$9,186 |
| 2 | \$11,482 |
| 3 | \$14,280 |
| 4 | \$17,286 |
| 5 | \$19,323 |
| 6 | \$21,360 |
| 7 or more | \$23,397 |

11. POLICE CERTIFICATES AND CLEARANCES

- Notarized original police certificates of good conduct are required for every member of your family age 18 or over. You must indicate where you have lived for the past 10 years on the application form. If you have resided in any other country than China for six months or more you might be asked to provide police certificates from these countries and we will send you additional instructions. If you have had a criminal conviction it is important to submit the complete police report and full details so we can determine if you are admissible to Canada.
- if you have obtained police certificates from countries where the authorities will forward results directly to us, attach a brief explanatory note to your application. Please refer to the instructions for obtaining police certificates in Appendix B.
- to obtain a Hong Kong Certificate of Good Conduct, you will require an instruction letter which will be sent to you once we have finished our initial assessment of your application.

12. FEE PAYMENT

Consult the **Fees** section of this kit to calculate your fees.

13. CERTIFICAT DE SELECTION DU QUEBEC (CSQ)

Quebec Province selects its own immigrants, therefore, before you submit an application you must contact their office in Hong Kong to see if you meet their selection criteria. If you do, you will be issued with a Certificat de Sélection du Québec (CSQ). You must still meet the federal requirements, which means that you also need to lodge an application and submit all necessary information to a Canadian Immigration Section. For more information about immigration to Quebec, please contact:

Service d'immigration du Québec (SIQ)
a/s Consulat général du Canada
Exchange Square Tower 1, 13e étage
8, Connaught Place
HONG KONG

Téléphone : (852) 2810.7183
Télécopieur : (852) 2845.3889
Courriel : quebec.hkong@mrci.gouv.qc.ca
Internet: <http://www.immq.gouv.qc.ca/>

If your destination in Canada is the province of Quebec, please provide **Original** valid CSQ(s) for you and your family members issued by Quebec Immigration.

14. WHERE TO APPLY FOR PERMANENT RESIDENT VISA

Citizens of the Peoples Republic of China residing in the PRC, can apply in **Beijing or Hong Kong only**. **Foreign nationals** can apply to the office serving their country of nationality, or in Beijing or Hong Kong if they have been lawfully admitted in the PRC for at least one year.

IMPORTANT: If your application is incomplete or lacks the supporting documents listed above, it will be returned to you for completion.

When you are ready to submit your application with all the required supporting documents, you should place them in a sealed envelope and send them to the address listed below:

Canadian Embassy - Immigration
19 Dongzhimenwai Dajie
Chao Yang, Beijing 100600
People's Republic of China

Please visit our website regularly for updated information regarding procedures and service standards at: www.canada.org.cn. You may also make reference to our national website for specific instructions, applications and information about immigration to Canada.

www.cic.gc.ca/skilled.

HOW TO COMPLETE THE APPLICATION

To accompany form IMM0008 (06-2002) E GENERIC

- In all instances, places and dates of birth must be clearly indicated (name of your province, town, village etc.) all addresses should be completed in both English and Chinese characters.
- In Section 15, your present residence must be shown in detail. If you have a telephone please include the area code. Please provide your address in English and Chinese characters and include the postal code.
- On page 2 all names in DETAILS OF FAMILY MEMBERS MUST be completed in both English and Chinese characters.
- In DETAILS OF FAMILY MEMBERS date and place of death should be indicated if the person(s) is deceased.

To accompany form IMM0008 (06-2002) E SCHEDULE 1

- In Section 7 & 8 **date** and place of death should be indicated if the person(s) is deceased.
- In Section 9, read all questions very carefully. Answer "yes" or "no" on behalf of yourself and your dependants. If you answer "yes" to any question, please provide full details in the space provided below, or if space is insufficient write "see attached" in the box and attach your explanation to the form.
- In Section 13, print details of any organizations or associations you belong to or have belonged to since you were 18 years of age (e.g. China Communist Youth League). Include the full name of any political, social, youth, student or vocational organizations and any trade unions or professional associations. List any military service you have completed (if you did not belong to any organizations print "not applicable" in the space provided).
- In Section 15, print all the addresses where you have lived since your 18th birthday. Include ALL addresses, even if you were not officially registered at that address, or if it is an overseas address. Do not use post office (P.O.) box addresses. If there was no street or street number where you lived, explain exactly where you lived in the space provided (do not skip any period of time).
- On page 4, "Declaration": This declaration is a statement that you fully understand the questions asked and have answered them truthfully. It is an offence under the Immigration Act to knowingly make a false or misleading statement in connection with an application for permanent residence in Canada.

Note: Paying someone to help you complete this form **does not mean that your application will be approved or expedited.** It will be given exactly the same consideration as if you completed the application yourself. You are equally responsible for the accuracy of the information provided whether you or someone else completed the form.

- Please complete the Additional Family Information Form in detail and ensure that all names are in English and Chinese characters. One form should be completed by the principal applicant, one for the spouse, and one for each dependent child over 18 years old.

WARNING: The Application for Permanent Residence in Canada must be carefully completed. Failure to comply with any instructions will delay the processing of your application and could lead to its refusal.

APPENDIX A

PHOTOGRAPH SPECIFICATIONS 照片要求细则

Notes to the applicant 申请人注意事项:

TAKE THIS WITH YOU TO THE PHOTOGRAPHER 请将此要求带给摄影师

- Immigration photographs are **not** the same as passport photographs.
移民所用照片与护照像不同。
- Please make sure that you provide the correct number of photographs requested.
请按照要求的数量提供照片。

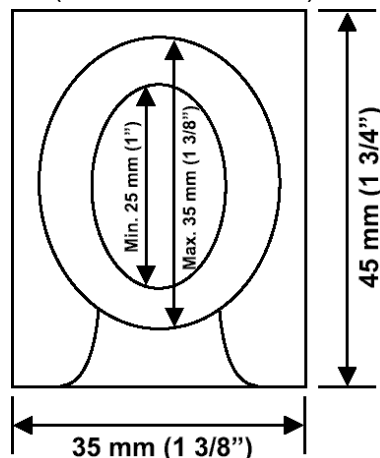
Notes to the photographer 摄影师注意事项 :

The photographs must 照片必须满足以下要求:

- show a full front view of the person's head and shoulders showing full face centered in the middle of the photograph;
是包括被照者的全部头部和全部肩膀的正面照，且面部在照片的正中心；
- have a **plain white background**;
照片的底色必须是**纯白色**；
- be identical (black and white or colour) produced from the same untouched negative, or exposed simultaneously by a split-image or multi-lens camera;
所有照片必须是未经任何修正的同一底片冲洗出来的或通过一次曝光呈现多个影像或多个镜头的相机拍摄的完全一样的照片（黑白照或者彩照）。

The photographs must measure 照片尺寸必须符合以下条件:

- between 25 mm and 35 mm (1" and 1 3/8") from chin to crown
从下巴到头顶的长度为25毫米至35毫米 (1寸至1 3/8寸)
- have a 35 mm x 45 mm (1 3/8" x 1 3/4") finished size
整张照片的尺寸为35毫米 X 45 毫米 (1 3/8寸 X 1 3/4寸)





APPLICATION FOR PERMANENT RESIDENCE IN CANADA

Space reserved for applicant's photo

| FOR OFFICE USE ONLY |
|---|
| Office file number (or IMM 1343 Case Label) |

Date of receipt stamp at post

Category under which you are applying (see instructions)

Family class Class of Convention refugees and displaced or persecuted persons
 Economic class Other

How many family members (including yourself) are included in this application for permanent residence in Canada?

Language you prefer for:

Correspondence: English French

Interview: English French Other

1. Your full name (as shown in your passport or travel document)

Family name

Given name(s)

2. Your sex Male Female

3. Your date of birth

Day Month Year

4. Your place of birth Town/City

Country

5. Your country of citizenship

6. Your native language

7. Your height cm OR ft in

8. Colour of your eyes

9. Your current marital status

Never married Married Widowed Legally separated
 Annulled marriage Divorced Common-law

If you are married or in a common-law relationship, provide the date on which you were married or entered into the common-law relationship

Day Month Year

10. Have you previously been married or in a common-law relationship?

No Yes ► Give the following details for each previous spouse or partner. If you do not have enough space, provide details on a separate sheet of paper.

Name of previous spouse or partner

Date of birth Day Month Year

Type of relationship Marriage Common-law union

From Day Month Year to Day Month Year

11. Your knowledge of English and French

Can you communicate in English? Yes No

Can you communicate in French? Yes No

12. Education

How many years of formal education do you have?

What is your highest level of completed education?

No secondary Bachelor's degree
 Secondary Master's degree
 Trade/Apprenticeship Ph D
 Non-university certificate/diploma

13. Your current occupation

14. Your mailing address (include city and country)

15. Your residential address, if different from your mailing address

16. Your telephone numbers

| | Country code | Area code | Number |
|-------------|--------------|-----------|--------|
| At home | () | () | |
| Alternative | () | () | |

17. Your e-mail address, if applicable

18. Details from your passport

Passport number

Country of issue

Date of expiry Day Month Year

19. Your identity card number, if applicable

20. Where do you intend to live in Canada?

City/Town

Province



DETAILS OF FAMILY MEMBERS

You must provide the following details about each of your family members, whether they will be accompanying you to Canada or not. **You must include your spouse or common-law partner, if applicable, and all of your dependent children, and those of your spouse or common-law partner, who are not already permanent residents or citizens of Canada.**

If you have more than three family members, photocopy this page before you start completing it or print it from our Web site at www.cic.gc.ca. Make sure you have enough copies to fill in details about all your family members.

| | FAMILY MEMBER | FAMILY MEMBER | FAMILY MEMBER |
|--|---|---|---|
| Family name | <input type="text"/> | <input type="text"/> | <input type="text"/> |
| Given name(s) | <input type="text"/> | <input type="text"/> | <input type="text"/> |
| Sex | <input type="checkbox"/> Male <input type="checkbox"/> Female | <input type="checkbox"/> Male <input type="checkbox"/> Female | <input type="checkbox"/> Male <input type="checkbox"/> Female |
| Date of birth | <input type="text"/> Day <input type="text"/> Month <input type="text"/> Year | <input type="text"/> Day <input type="text"/> Month <input type="text"/> Year | <input type="text"/> Day <input type="text"/> Month <input type="text"/> Year |
| Place of birth | <input type="text"/> | <input type="text"/> | <input type="text"/> |
| Town/City | <input type="text"/> | <input type="text"/> | <input type="text"/> |
| Country | <input type="text"/> | <input type="text"/> | <input type="text"/> |
| Country of citizenship | <input type="text"/> | <input type="text"/> | <input type="text"/> |
| Current country of residence | <input type="text"/> | <input type="text"/> | <input type="text"/> |
| Other countries with resident status | <input type="text"/> | <input type="text"/> | <input type="text"/> |
| Marital status (use one of the categories in question 9) | <input type="text"/> | <input type="text"/> | <input type="text"/> |
| Relationship to you | <input type="text"/> | <input type="text"/> | <input type="text"/> |
| Will accompany you to Canada | <input type="checkbox"/> Yes <input type="checkbox"/> No | <input type="checkbox"/> Yes <input type="checkbox"/> No | <input type="checkbox"/> Yes <input type="checkbox"/> No |
| Passport details | <input type="text"/> | <input type="text"/> | <input type="text"/> |
| Passport number | <input type="text"/> | <input type="text"/> | <input type="text"/> |
| Country of issue | <input type="text"/> | <input type="text"/> | <input type="text"/> |
| Date of expiry | <input type="text"/> Day <input type="text"/> Month <input type="text"/> Year | <input type="text"/> Day <input type="text"/> Month <input type="text"/> Year | <input type="text"/> Day <input type="text"/> Month <input type="text"/> Year |
| Identity card number | <input type="text"/> | <input type="text"/> | <input type="text"/> |
| Native language | <input type="text"/> | <input type="text"/> | <input type="text"/> |
| Knowledge of English and French | <input type="checkbox"/> Yes <input type="checkbox"/> No | <input type="checkbox"/> Yes <input type="checkbox"/> No | <input type="checkbox"/> Yes <input type="checkbox"/> No |
| Can communicate in English | <input type="checkbox"/> Yes <input type="checkbox"/> No | <input type="checkbox"/> Yes <input type="checkbox"/> No | <input type="checkbox"/> Yes <input type="checkbox"/> No |
| Can communicate in French | <input type="checkbox"/> Yes <input type="checkbox"/> No | <input type="checkbox"/> Yes <input type="checkbox"/> No | <input type="checkbox"/> Yes <input type="checkbox"/> No |
| Education | <input type="text"/> | <input type="text"/> | <input type="text"/> |
| Total number of years of formal education | <input type="text"/> | <input type="text"/> | <input type="text"/> |
| Level of education | <input type="text"/> | <input type="text"/> | <input type="text"/> |
| Current occupation | <input type="text"/> | <input type="text"/> | <input type="text"/> |
| Height | <input type="text"/> cm OR <input type="text"/> ft <input type="text"/> in | <input type="text"/> cm OR <input type="text"/> ft <input type="text"/> in | <input type="text"/> cm OR <input type="text"/> ft <input type="text"/> in |
| Colour of eyes | <input type="text"/> | <input type="text"/> | <input type="text"/> |
| Photos | <input type="text"/> | <input type="text"/> | <input type="text"/> |
| Photos must have been taken within the past six months and must be identified by writing the family member's name and date of birth on the back of the photo | Space reserved for family member's photo | Space reserved for family member's photo | Space reserved for family member's photo |

10. Education

Give the number of years of school you successfully completed for each of the following levels of education.

 Elementary/
primary school

 Secondary/
high school

 University/
college

 Trade school or other
post secondary school

Give full details of all the secondary and post secondary education (including university, college and apprenticeship training) you have had.

| From | | To | | Name of institution | City and country | Type of certificate or diploma issued |
|------|---|----|---|---------------------|------------------|---------------------------------------|
| M | Y | M | Y | | | |
| | | | | | | |
| | | | | | | |
| | | | | | | |
| | | | | | | |
| | | | | | | |

11. Personal history

Give details of what you have been doing during the past 10 years or since age 18, whichever period is longer, starting with the most recent information. Include jobs held, periods of unemployment, periods of study and any other use of time, such as time spent travelling in search of a country of refuge, stays in hospitals, prisons or other places of confinement, and periods spent at home as a homemaker. You must not leave gaps.

| From | | To | | Activity | City or town and country | Name of company, employer, school, facility, as applicable |
|------|---|----|---|----------|--------------------------|--|
| M | Y | M | Y | | | |
| | | | | | | |
| | | | | | | |
| | | | | | | |
| | | | | | | |
| | | | | | | |

12. Membership or association with organizations

What organizations have you supported, been a member of or been associated with? Include any political, social, youth or student organization, trade unions and professional associations. Do not use abbreviations. Indicate the city and country where you were a member.

| From | | To | | Name of organization | Type of organization | Activities and/or positions held within organization | City and country |
|------|---|----|---|----------------------|----------------------|--|------------------|
| M | Y | M | Y | | | | |
| | | | | | | | |
| | | | | | | | |
| | | | | | | | |
| | | | | | | | |
| | | | | | | | |

13. Government positions

List any government positions (such as civil servant, judge, police officer) you have held. Do not use abbreviations.

| From | | To | | Country and level of jurisdiction (e.g. national, regional, municipal) | Department/Branch | Activities and/or positions held |
|------|---|----|---|--|-------------------|----------------------------------|
| M | Y | M | Y | | | |
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14. Military service

Provide below details of military service for each of the countries in whose armed forces you served.

Name of country

| From | | To | | Branch of service, unit numbers and names of your commanding officers | Rank(s) | Dates and places of any active combat |
|------|---|----|---|---|---------|---------------------------------------|
| M | Y | M | Y | | | |
| | | | | | | |
| | | | | | | |
| | | | | | | |

Name of country

| From | | To | | Branch of service, unit numbers and names of your commanding officers | Rank(s) | Dates and places of any active combat |
|------|---|----|---|---|---------|---------------------------------------|
| M | Y | M | Y | | | |
| | | | | | | |
| | | | | | | |
| | | | | | | |

15. Addresses

List all addresses where you have lived since your 18th birthday. Do not use P.O. box addresses.

| From | | To | | Street and number | City or town | Province, State or District | Country |
|------|---|----|---|-------------------|--------------|-----------------------------|---------|
| M | Y | M | Y | | | | |
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Application preparation

Must be completed by the person, firm or organization who assisted you in preparing your application, if applicable.

Name of person who provided assistance

Name of firm or organization

Address

Signature

Date

Authority to disclose personal information

By submitting this form, you consent to the release to Canadian government authorities of all records and information any government authority, including police, judicial and state authorities in all countries in which you have lived may possess on your behalf concerning any investigations, arrests, charges, trials, convictions and sentences. This information will be used to assist in evaluating your suitability for admission to Canada or remaining in Canada pursuant to Canadian legislation.

Declaration

This declaration covers the information I have provided on this form and all the information submitted in my application for permanent residence as well as in the attached schedules and accompanying documents.

- I declare that the information I have given is truthful, complete and correct.
- I understand that any false statements or concealment of a material fact may result in my exclusion from Canada and may be grounds for my prosecution or removal.
- I also understand that should I be found to be inadmissible for misrepresentation, I may be barred from entering Canada for a period of two years following a final determination of my inadmissibility or, if this determination is made in Canada, my removal from Canada.
- I understand that if I wish to work in a regulated occupation, it is my responsibility to obtain information on the licensing requirements from the appropriate regulatory body in Canada and that should I be issued a permanent resident visa for Canada, I am not guaranteed employment in Canada in my occupation or in any other occupation.
- I understand that should I be issued a permanent resident visa for Canada, conditions may be imposed on me at the time of its issuance and that I will be required to meet them.
- I understand all the foregoing statements, having asked for and obtained an explanation on every point that was not clear to me.
- I realize that once this document has been completed and signed, it will form part of my Immigration Record and will be used to verify my family details on future applications.
- I will immediately inform the Canadian visa office where I submitted my application if any of the information or the answers provided in my application forms change.

Signature

Date

| Day | Month | Year |
|-----|-------|------|
| | | |

DO NOT COMPLETE THE FOLLOWING SECTION NOW. YOU MAY BE ASKED TO SIGN IN THE PRESENCE OF A REPRESENTATIVE OF THE CANADIAN GOVERNMENT OR AN OFFICIAL APPOINTED BY THE CANADIAN GOVERNMENT.

Solemn declaration

I, , do solemnly declare that the information I have given in the foregoing application is truthful, complete and correct, and I make this solemn declaration conscientiously believing it to be true and knowing that it is of the same force and effect as if made under oath.

Signature of applicant

Interpreter declaration

I, , do solemnly declare that I have faithfully and accurately interpreted in the language the content of this application and any related forms to the person concerned.

I have been informed by the person concerned, and I do verily believe, that he or she completely understands the nature and effect of these forms, and I make this solemn declaration conscientiously believing it to be true and knowing that it is of the same force and effect as is made under oath.

Signature of interpreter

Declared before me at

this

day of

of the year

Canadian Government official

Name ►

Please print or type

Signature ►

The information you provide on this form is collected under the authority of the *Immigration and Refugee Protection Act* and will be used for the purpose of assessing your application for permanent residence in Canada. This information will be retained in the Personal Information Bank CIC PPU 039 entitled Overseas Immigration Case File. Under the provisions of the *Privacy Act* and the *Access to Information Act*, individuals have the right to protection of and access to their personal information. Instructions for obtaining information are provided in InfoSource, a copy of which is located in all Citizenship and Immigration Offices.



SCHEDULE 3

ECONOMIC CLASSES - FEDERAL SKILLED WORKERS

The principal applicant must complete this form.

Before you start completing this form, make enough photocopies for your needs. You can also print all or part of this form from our Web site at www.cic.gc.ca

If there is not enough space to provide all the necessary information, attach to this form a separate sheet of paper with further details. Print your name at the top of each additional sheet and indicate the form's title and the number of the question you are answering.

1. Your full name

Family name

Given name(s)

2. Your date of birth

| | | |
|----------------------|----------------------|----------------------|
| Day | Month | Year |
| <input type="text"/> | <input type="text"/> | <input type="text"/> |

3. Do you have an offer of employment in Canada approved by Human Resources Development Canada?

No Yes ► Employer

Address

Occupation

4. Are you currently working in Canada under a work permit?

No Yes ► Provide a copy of your work permit.

5. Language

Which is your first official language: English French

Which is your second official language: English French

Your proficiency in English

| | High | Moderate | Basic | None |
|--------|--------------------------|--------------------------|--------------------------|--------------------------|
| Speak | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| Listen | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| Read | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| Write | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |

Your proficiency in French

| | High | Moderate | Basic | None |
|--------|--------------------------|--------------------------|--------------------------|--------------------------|
| Speak | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| Listen | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| Read | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| Write | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |

6. Language (continued)

Have you taken an approved test to assess your proficiency in English or French?

Yes ► Provide a copy of approved test results.

No ► Provide evidence of your proficiency in Canada's official languages.

7. Study in Canada

Have you or, if applicable, your accompanying spouse or common-law partner, previously completed a program of full-time study of at least two years at a post-secondary institution in Canada?

No Yes ► You Your spouse or common-law partner

Provide evidence.

8. Work in Canada

Have you or, if applicable, your accompanying spouse or common-law partner, previously worked full-time in Canada?

No Yes ► You Your spouse or common-law partner

Provide evidence.

9. Do you or, if applicable, your accompanying spouse or common-law partner, have a relative living in Canada who is a citizen or a permanent resident of Canada?

No Yes ► You Your spouse or common-law partner

Relationship Mother or father Grandmother or grandfather

Daughter or son Granddaughter or grandson

Sister or brother Aunt or uncle

Niece or nephew Spouse or common-law partner

10. Funds

Amount of unencumbered transferable and available funds you have, in Canadian dollars \$

11. Your work experience

Starting with your current occupation, list your occupations within the 10 years preceding the date of your application. Give for each the appropriate National Occupational Classification code (NOC), the number of years of continuous full-time or equivalent part-time experience and a description of your main duties. List only occupations that fall in Skill Type 0 or Skill Levels A or B of the NOC.

| From | | To | | Occupation | NOC | Years of experience | Main duties |
|------|---|----|---|------------|-----|--|-------------|
| M | Y | M | Y | | | | |
| | | | | | | <input type="checkbox"/> Less than 1 year <input type="checkbox"/> 1 year but less than 2 <input type="checkbox"/> 2 years but less than 3 <input type="checkbox"/> 3 years but less than 4 <input type="checkbox"/> 4 years or more | |
| | | | | | | <input type="checkbox"/> Less than 1 year <input type="checkbox"/> 1 year but less than 2 <input type="checkbox"/> 2 years but less than 3 <input type="checkbox"/> 3 years but less than 4 <input type="checkbox"/> 4 years or more | |
| | | | | | | <input type="checkbox"/> Less than 1 year <input type="checkbox"/> 1 year but less than 2 <input type="checkbox"/> 2 years but less than 3 <input type="checkbox"/> 3 years but less than 4 <input type="checkbox"/> 4 years or more | |
| | | | | | | <input type="checkbox"/> Less than 1 year <input type="checkbox"/> 1 year but less than 2 <input type="checkbox"/> 2 years but less than 3 <input type="checkbox"/> 3 years but less than 4 <input type="checkbox"/> 4 years or more | |
| | | | | | | <input type="checkbox"/> Less than 1 year <input type="checkbox"/> 1 year but less than 2 <input type="checkbox"/> 2 years but less than 3 <input type="checkbox"/> 3 years but less than 4 <input type="checkbox"/> 4 years or more | |
| | | | | | | <input type="checkbox"/> Less than 1 year <input type="checkbox"/> 1 year but less than 2 <input type="checkbox"/> 2 years but less than 3 <input type="checkbox"/> 3 years but less than 4 <input type="checkbox"/> 4 years or more | |
| | | | | | | <input type="checkbox"/> Less than 1 year <input type="checkbox"/> 1 year but less than 2 <input type="checkbox"/> 2 years but less than 3 <input type="checkbox"/> 3 years but less than 4 <input type="checkbox"/> 4 years or more | |
| | | | | | | <input type="checkbox"/> Less than 1 year <input type="checkbox"/> 1 year but less than 2 <input type="checkbox"/> 2 years but less than 3 <input type="checkbox"/> 3 years but less than 4 <input type="checkbox"/> 4 years or more | |



SCHEDULE 5

ECONOMIC CLASSES - QUEBEC SKILLED WORKERS

The principal applicant must complete this form.

1. Your full name

Family name

Given name(s)

2. Your date of birth

| | | |
|-----|-------|------|
| Day | Month | Year |
| | | |
| | | |
| | | |

Declaration

I declare that my family members and I intend to live in the Province of Quebec.

I authorize the Government of Canada to share all necessary information respecting my application for permanent residence in Canada, including the status to the application decision, with officials of the Province of Quebec.

Signature

Date

| | | |
|-----|-------|------|
| Day | Month | Year |
| | | |
| | | |
| | | |



ADDITIONAL FAMILY INFORMATION

Complete ALL names in English and in your native language (for example, Arabic, Cyrillic, Chinese, Chinese commercial/telegraphic code, Korean, or Japanese characters). If additional space is required attach a separate sheet.

SECTION A

| Name | Relationship | Date of birth Day Month Year | Place of birth | Marital status | Present address |
|------|---|---------------------------------|----------------|----------------|-----------------|
| | Applicant | | | | |
| | Spouse or common-law partner SEE NOTE 1 | | | | |
| | Mother | | | | |
| | Father | | | | |

NOTE 1: If no spouse or common-law partner is listed in Section A, read and sign below.
 I certify that I do not have a spouse or a common-law partner, ex-spouse, or former common-law partner.

Signature

| | | |
|-----|-------|------|
| Day | Month | Year |
| | | |

Date

SECTION B CHILDREN (Include ALL sons and daughters, including ALL adopted and step-children, regardless of age or place of residence)

| Name | Relationship SEE NOTE 2 | Date of birth Day Month Year | Place of birth | Marital status | Present address |
|------|----------------------------|---------------------------------|----------------|----------------|-----------------|
| | | | | | |
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NOTE 2: If no children are listed in Section B, read and sign below.
 I certify that I do not have any children, either natural or adopted.

Signature

| | | |
|-----|-------|------|
| Day | Month | Year |
| | | |

Date

SECTION C BROTHERS AND SISTERS (Including half - and step-brothers and sisters)

| Name | Relationship | Date of birth Day Month Year | Place of birth | Marital status | Present address |
|------|--------------|---------------------------------|----------------|----------------|-----------------|
| | | | | | |
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SECTION D CERTIFICATION

I certify that the information contained on this document is complete, accurate and factual. I also realize that once this document has been completed and signed that it will form part of my Immigration Record and will be used to verify my family details on future applications.

Signature

| | | |
|-----|-------|------|
| Day | Month | Year |
| | | |

Date

The information you provide is collected under the authority of the *Immigration and Refugee Protection Act* to determine if you may be admitted to Canada as an immigrant. It will be stored in Personal Information Bank number EIC PPU 015. It is protected and accessible under the provisions of the *Privacy Act* and the *Access to Information Act*.



DETAILS OF EDUCATION AND EMPLOYMENT

教育和就业细节表

PLEASE COMPLETE ALL ITEMS IN BOTH ENGLISH OR FRENCH AND CHINESE CHARACTERS

所有内容请用中文及英文，或中文及法文填写

| DATE 日期 | | NAME & ADDRESS OF SCHOOL 学校的名称及地址 | DIPLOMA/ DEGREE 学历/学位 | TYPE OF COURSE 课程类别 |
|------------|---------|--|-----------------------------|--------------------------|
| FROM 从 | TO 到 | | | |
| | | | | |
| | | | | |
| | | | | |
| | | | | |
| | | | | |
| | | | | |
| FROM 从 | TO 到 | NAME & ADDRESS OF WORK UNIT/COMPANY 单位/公司的名称及地址 | POSITION 职位 | TYPE OF BUSINESS 业务类别 |
| | | | | |
| | | | | |
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| | | | | |
| | | | | |

I hereby certify that all information listed on this form is true and complete. I understand that if this information is found to be untrue or incomplete, my application will be refused.

我谨声明，本表中所填各项内容均真实详尽。我明白：所列内容如被发现不实或不详，我的申请将被拒签。

Name of Applicant in Pinyin

申请人姓名之汉语拼音

Signature of Applicant

申请人签字

Date

日期



AUTHORITY TO RELEASE INFORMATION TO DESIGNATED INDIVIDUALS

AUTORISATION DE COMMUNIQUER DES RENSEIGNEMENTS À DES PERSONNES DÉSIGNÉES

IMM
5476
(06-2002)
B

I, (Family name)

(Given name(s))

(Date of birth) Day Month Year

Je soussigné, (Nom de famille)

(Prénom(s))

Date de naissance Jour Mois Année

authorize the release of information from my Citizenship and Immigration Canada case file to the following individual(s):

consens à ce que des renseignements concernant mon dossier à Citoyenneté et Immigration Canada soient communiqués à la (aux) personne(s) suivante(s) :

- My sponsor
- My Canadian representative (give details below)

- Mon répondant
- Mon représentant canadien (remplir les cases ci-après)

Family name

Given name(s)

Name of firm, if applicable

Address

Country code Area code Number

Telephone number () ()

Fax number () ()

E-mail address

Nom de famille

Prénom(s)

Nom de l'entreprise, s'il y a lieu

Adresse

Ind. nat. Ind. rég. Numéro

N° de téléphone () ()

N° de télécopieur () ()

Adresse électronique

I am aware that any information which would be subject to exemption, if I had the right of access under the *Privacy Act*, will likely not be released. This authorization is given pursuant to Section 8(1) of the *Privacy Act*.

Je comprends que tout renseignement qui serait visé par une disposition d'exemption, si je bénéficiais d'un droit d'accès en vertu de la *Loi sur la protection des renseignements personnels*, ne sera probablement pas communiqué. Cette autorisation est donnée en vertu du paragraphe 8(1) de la *Loi sur la protection des renseignements personnels*.

My client number is

Mon numéro de client est

Is this authorization in connection with an existing application?

No

Yes ▶ Give the name and location at the office where that application was made

Cette autorisation concerne-t-elle une demande existante?

Non

Oui ▶ Donnez le nom et l'emplacement du bureau où cette demande a été faite

Signature of applicant

Date Day Month Year

Signature du requérant

Date Jour Mois Année

