



Gautam Buddha University

(Established by the Uttar Pradesh Gautam Buddha University Act 2002
UP Act No. 9 of 2002, passed by the Uttar Pradesh Legislature)

Greater Noida – 201 312

Website : www.gbu.ac.in

BID FORM

FOR THE SUPPLY / INSTALLATION OF LABORATORY
EQUIPMENTS FOR DBT Project: PI Dr Savneet Kaur

*(Project : Investigations on the role of Hepatitis B virus X protein (HBx) in Cancer stem
cell-mediated initiation and progression of hepatocellular carcinoma(RGYI)*

OF

SCHOOL OF BIOTECHNOLOGY

Gautam Buddha University

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Greater Noida – 201 312

SCHOOL OF Biotechnology

| | |
|---|--|
| Tender | SUPPLY/INSTALLATION OF LABORATORY EQUIPMENTS OF DBT Project PI: Dr Savneet Kaur <i>(Project : Investigations on the role of Hepatitis B virus X protein (HBx) in Cancer stem cell-mediated initiation and progression of hepatocellular carcinoma(RGYI))</i> |
| Opening Date of Bid | 25 th January 2014 |
| Closing Date & Time of Bid | 14 th February 2014 upto 3.00 p.m. |
| Last date & Time of Bid Submission | 14 th February 2014 upto 5.00 p.m. |
| Technical Bid Opening Date, Time & Place | 15 th February 2014 at 11.00 a.m. Venue : Conference Room of the Registrar Office, 1 st Floor, Administrative Building, G.B.U., Gr. Noida. (Bidder/authorized representative of bidders may attend the bid opening proceedings on the above mentioned day and time). |
| Earnest Money Deposit | Rs.7,600.00 (Refundable) |
| Tender Fee | Rs.1,050.00 (Non-refundable) |
| Completion Period | Within 8-9 weeks from the date of Purchase Order issued |
| Bid System | Two Tier : 1) Technical Bid 2) Financial Bid |
| Technical Bid Shall Contain | i. Technical specifications of each equipment quoted ii. All documents in support of commercial terms & conditions and eligibility criteria. iii. Bidders Proforma iv. EMD in form of FDR/B.G. Only. v. Tender Fee in form of demand drafts / pay orders. |
| Financial Bid | The Financial Bid shall contain rate schedule only. The price shall be in words as well as in numeric numbers. |

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“TECHNICAL BID (BIDDER’S PROFORMA)”

(To be submitted in separate envelope)

| | | | |
|---|------------------|---|----------------|
| Name of the Organization | | | |
| Pl. mentioned whether a Government Company / Public Ltd. / Private Ltd. / Partnership / Proprietorship | | | |
| Date of incorporation/registration (pl. enclose photocopy of cert.) | | | |
| Specify the number of years in this line of activity by the company | | | |
| PAN/TIN registration No. (pl. enclose photocopy of cert.) | | | |
| Service Tax, Sales Tax/VAT registration No. (pl. enclose photocopy of cert.) | | | |
| Provide the postal address, telephone & fax numbers, and email address of the nearest service center. | | | |
| Are you the manufacturer / authorized dealer / distributor/ retailer for the product quoted (please attached relevant certificate): | | | |
| Mention delivery period from the date of the placement of an official purchase order | | | |
| Whether technical specification are attached with Technical Bid or not. | | | |
| Deviations in specifications, if yes, please mention in separate sheet. | | | |
| Turnover in the last three financial years (Figures should be in Indian Rupees in Lakhs ; please attach the certified copies of balance sheet with trading, profit & loss account) : | 2010-11 | 2011-12 | 2012-13 |
| | | | |
| Detail of the similar item(s) supplied & installed during last three years at IITs, NIT’s or Central / State Universities or any Academic Institute of National Repute (please enclose Performance Certificate/Purchase Order) | | | |
| Name of the item(s) | P.O. Value (Rs.) | Name of the Institution, item supplied. | |
| | | | |

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DECLARATION

I/We hereby declare that the information given in the technical bid by the undersigned is correct and fulfill all conditions as published in the tender document.

(SIGNATURE OF THE BIDDER)
WITH SEAL

NAME:

ADDRESS :

Tel./Mobile No.:

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Greater Noida 201 312

School of Biotechnology

(Technical Specifications of the Required Equipment)

(Project : Investigations on the role of Hepatitis B virus X protein (HBx) in Cancer stem cell-mediated initiation and progression of hepatocellular carcinoma(RGYI)

| Sr No. | Instrument | SPECIFICATION | QTY |
|---------------|--|---|------------|
| 1 | Class II Type A2 Biohazard Safety Cabinet | <ul style="list-style-type: none">• Nominal Size: 1.2 meters (4 Feet)• Long-life ULPA filters for supply and exhaust with 99.999% efficiency for particle size between 0.1 to 0.3 microns• One-piece stainless steel work zone• Quickstart mode, to turn the blower and lights on/off• Frameless, shatterproof sash that is easier to clean.• Removable one-piece work surface to simplify cleaning.• UV lamp should be located behind control panel away from line of sight.• Antimicrobial coating on all painted surfaces to minimize contamination• Sound Emission: < 63.5 dBA• Fluorescent Lamp Intensity : > 1400 Lux (> 130 foot-candles)• Electrical: 220-240V AC, 50Hz• Compliance to International Standards | 1 |

| | | | |
|---|--|---|---|
| 2 | Vertical gel electrophoresis and power pack | <ul style="list-style-type: none"> • Mini Vertical unit for running hand cast as well as precast gels • Should have capability of running at least 2 gel at a time • 10 well and 15 well combs with thickness of 1.0mm and 1.5mm • Total Buffer Used \leq 700ml for running two gels • Includes Casting Stand, Casting Frame, 1 Set of glass plate with spacer of 1.0mm & 1.5mm, Short Glass Plate set. • Casting should be leak proof with reusable rubber cushion in bottom for sealing. • Two Gel Casting system simultaneously • Power Supply compatible to run above electrophoresis 200 V, 200ma, 40 watt, able to run at least 2 electrophoresis at a time. | 1 |
|---|--|---|---|

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GENERAL TERMS AND CONDITIONS

1. Detailed information about the items and their specifications are available in tender document, which can be downloaded from the University website www.gbu.ac.in.
2. Two bids system of tender will be adopted.
 - (i) The bid containing technical specifications, EMD, Tender Fee and eligibility documents.
 - (ii) Bid containing financial offer.

Technical and financial bids should be submitted in separate covers. These two envelopes shall be sealed in a common cover and addressed to **The Registrar, Gautam Buddha University, Greater Noida, Gautam Budh Nagar -201312 (U.P.)** superscribing **“Tender against Notification Advt. GBU/S&P/02/2014, Name of supply: Laboratory Items for DBT project, PI: Dr. Savneet Kaur”** so as to reach us on or before last date of bid submission.

3. The Technical Bid and Financial Bid should be duly filled-up.
4. These bids will be opened in two stages. The bid containing technical specifications, EMD, TF and eligibility documents will be opened at first stage and if same is found according to required specifications, the bid containing financial offer shall be opened in second stage.
5. The **“Technical Bid”** shall contain all documents in support of quoted item, their specifications, EMD, Tender Fee, terms & conditions and eligibility criteria along with the page number for cited specifications in the company brochure for the particular item.
6. The **“Financial Bid”** shall contain price schedule only. The rates and units shall not be overwritten in the price schedule. The price shall be both in words and figures.

7. **Eligibility Criteria:** All the participating suppliers/firms or principal manufacturer- should meet the following qualifying criteria. The firm should be a registered supplier for such supplies. Following documents are required to be submitted with Technical Bid, to qualify eligibility criteria:

- a) PAN/TIN registration certificate (self attested).
- b) Service Tax/Sales Tax/VAT registration certificate (self attested).
- c) Earnest Money Deposit (EMD) in form of FDR/B.G. only pledged in favour of “Gautam Buddha University” alongwith the Technical Bid.
- d) Tender Fee in form of DD/Pay Order in favour of “Gautam Buddha University” alongwith the Technical Bid.
- e) Audited copy of balance sheet with trading, profit & loss account for the last three financial years should be submitted (self attested).
- f) The firm/company should have experience of supplying & installation for similar Equipments/Instruments to institutes of National repute. The company should also furnish a list of clients of last 3 years.
- g) The bidder must be either sole Manufacturer of the Equipments/Instruments or the

authorized agent/representative of the OEM. In the case of agent/representative, certified copy of the agency/authorization issued by the OEM should be enclosed with the tender.

- h) Authorized signatory should sign on all pages. Bids without authorized signature will be rejected.
8. Offer should be sent in a sealed envelope, submitted either in person or by post on which name and address of the supplier/firm shall be written. Tenders received through E- mails or FAX will not be considered.
 9. The technical bids will be opened on scheduled date and time. Bidders/authorized representatives of the bidders intending to attend the tender opening should intimate in advance.
 10. The rate quoted should be F.O.R. Gautam Buddha University (Gautam Budh Nagar, Greater Noida, UP) in rupees/foreign currency inclusive of all charges e.g. packing, forwarding local taxes, railway freight, transit insurance etc. The total price should include all accessories required for final installation of the item. Rates of imported goods should be quoted excluding custom duty, as this University is exempted from payment of custom duty (by letter of Department of Scientific and Industrial Research, Ministry of Science & Technology, GOI).
 11. The items should have USEPA/International/National validation certificates, wherever applicable.
 12. The cost of the tender is Rs.1000/- plus Tax @ 5% (Nonrefundable) and it shall be paid separately in the form of DD/Pay Order drawn in favour of "Gautam Buddha University" payable at "Delhi" and should be attached with technical bid envelope.
 13. The EMD of the successful bidder will be retained with GBU as security deposit and will be returned after expiry of the warranty period. The EMD of the unsuccessful bidders will be returned to the firm(s) immediately after finalization of the tenders. No interest will be paid on EMD in any case.
 14. The required delivery period must be mentioned against each item. Tenders should preferably be given only for those equipments/items/articles, which are available ex- stock.
 15. Detailed specifications with the mention of make and model/Version of each item should be clearly given supported by the illustrated pamphlets wherever possible. Quotations without specified make and Model/Version and other particulars may be rejected. The accessories included in the Equipments/Instruments should also be clearly mentioned.
 16. Losses or damage in transit will be borne by the Supplier. The supplier may, if he so desires, get the goods insured and include such charges in the tendered rate.
 17. Offered prices should be valid for at least 180 days from the last date of receipt of tenders.
 18. All legal proceedings, if necessity arises to the University may be any of the parties (University or Contractor/Supplier) shall have to be lodged in the courts situated at Gautam Buddha Nagar and not elsewhere.
 19. (a) The items delivery time should be preferably within stipulated period mentioned in purchase order, if fails

(b) The Penalty Clause is as under:-

Should the bidder fail to deliver the goods within stipulated period, the Competent Authority may, at his discretion, allow an extension in time subject to recovery from the bidder as agreed liquidated damages, and not by way of penalty, a sum equal to the percentage of the value of tender amount which the bidder has failed to supply for period of delay as stated below:-

| | |
|-------------------------------------|----|
| i.Delay up to one week | 1% |
| ii.Delay exceeding one week but not | 2% |

- exceeding two weeks
- iii. Delay exceeding two weeks but not exceeding one month 5%
- iv. Delay exceeding one month 5% for each month and part there of subject to maximum 10%

(c) In case of failure to supply the goods within stipulated delivery period and in accordance with the specifications given in the quotations, the University shall be free to cancel the order.

20. Supply of the placed order in part will not be accepted.
21. The University's term for payment: 90% against delivery of items in good condition, installation and putting those in satisfactory working conditions; balanced 10% payment shall be released after 60 days of satisfactory working of the items. No advance payment shall be released.
22. No revision of price bid will be allowed once the price bids are opened. In case firm/company quoted in foreign currency the price will be converted into Indian Rupee at the conversion rate on the basis of the last day of the bid submission.
23. No increase in price will be allowed after our purchase order(s) are placed.
24. Warranty certificate against all the Items/Equipments/Instruments developed defects covering warranty period, which commences from the date of installation shall be given at the time of supply of the items.
25. Inspection certificates of the items inspected by the qualified engineer of the manufacturer and packed in accordance with the terms and conditions of this order must be enclosed.
26. During the warranty period whenever the firm is called upon to attend to the rectification of the defects/faults in the consignments, the firm shall attend to the repair work within a period of a week. They should render timely back up service whenever called upon. A certificate to the effect should be attached to the tender.
27. A certificate to the effect that items supplied is fully operational and no additional accessory or space is required to fully functioning the Equipments/Instruments should be issued along with the delivery challans/invoice. GBU reserves the right to refuse payment in the event of not furnishing this certificate at the time of supply.
28. Complete user, technical and service manuals/installation drawings/documentation and spare parts catalogue are to be provided along with the supply of the item.
29. Failure to comply with all the terms and conditions mentioned herein would result in the tender being summarily rejected.
30. Vendors are informed that once the firms are shortlisted based on the eligibility criteria and technical specifications, only then the financial bids of the firms meeting eligibility criteria, technical specifications / requirements would be opened.
31. Conditional tenders will not be accepted.
32. Any cutting and overwriting in the financial bid will not be accepted.
33. GBU reserves the right to change the order quantity or split the orders among multiple vendors without assigning any reason (s) whatsoever.
34. GBU reserves the right to reject any or all the tenders without assigning any reasons whatsoever

Registrar
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ACCEPTANCE

I/We accept the above terms and conditions and shall comply with them strictly.

SIGNATURE OF THE BIDDER)
WITH SEAL

NAME:

ADDRESS :

Tel./Mobile No.:

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School of Biotechnology

FINANCIAL BID

(DBT Project : Investigations on the role of Hepatitis B virus X protein (HBx) in Cancer stem cell-mediated initiation and progression of hepatocellular carcinoma(RGYI)

| Sr No. | Instrument | QTY | Model/Make | Unit Price (In figure) | Tax @..... | Total Cost (3x5+6) |
|--------|---|-----|------------|------------------------|------------|--------------------|
| (1) | (2) | (3) | (4) | (5) | (6) | (3x5+6) |
| 1 | Class II Type A2 Biohazard Safety Cabinet | 1 | | | | |
| 2 | Vertical gel electrophoresis and power pack | 1 | | | | |

Warranty Period of the quoted equipments :

Total cost of the offer is Rs. _____ in words (Rupees _____)

_____. I abide by all the terms & conditions of the tender.

ACCEPTANCE

I/We accept the above terms and conditions and shall comply with them strictly.

DECLARATION

1. The rates quoted are inclusive of all taxes and F.O.R University laboratory.
2. The information given in the financial bid by the undersigned is correct.

(SIGNATURE OF THE BIDDER)
WITH SEAL

NAME :

ADDRESS :

Tel./Mobile No. :