

**Los Angeles Unified School District
Teacher and Administrator Development Branch
Teacher Support Unit**

Teachers who are eligible to participate in an authorized Induction program (BTSA) for whom no program is available within their district may request a Verification of Unavailability of a Commission Approved Induction Program—form CL-855 ‘Release Letter’. Please note that participants who elect this option are responsible for all expenses incurred in completing their credential program. If you are eligible and wish to be issued form CL-855 please complete this form and submit it to:

Peggy Taylor Presley, Director
Teacher Support Unit
333 S. Beaudry, LA, Ca. 90017

Please consider the confidential nature of the information when selecting a delivery method.

Complete Legal Name: _____

Employee Number: _____ Email: _____

Contact Phone: _____ Alt. Phone: _____

School: _____ LAUSD Charter

Social Security Number: _____

Address: _____

Type of Credential:

Multiple Subject

Single Subject authorized subject(s) _____

Exact Title of Credential (copy from credential):

Eligibility (please provide documentation with this form). If ‘no’ is marked for any item you are ineligible to receive the verification form. Please contact your Local District BTSA Specialist if you have questions regarding the options available to you.

- I have a preliminary multiple or single subject general education teaching credential. yes no
- I am currently employed in the Los Angeles Unified School District or a Charter school that has an agreement with LAUSD to provide the credential program for our teachers. yes no
- I am assigned as a classroom teacher yes no
- I have never previously registered for BTSA. yes no

Signature

Date