

## **BC Provincial Swim Meet Championships 2013** 07/03/13 - 07/07/13

## **TOTEM PARK GUEST LIST**

- The complete guest list is due by **June 19, 2013**. To expedite the check-in process, please complete the guest list template provided below. **Please note that this template is a guideline only, and actual allocations may vary.**
- Each floor holds approximately 32 guests. Room numbers will be assigned by the Front Desk upon arrival.

Room	Single/Twin	Last Name	First Name	M/F	Arrival Date	Departure Date
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## **BC Provincial Swim Meet Championships 2013** 07/03/13 - 07/07/13

Notes/Special Requests									
Questionnaire									
What is your estimated time of a	hat is your estimated time of arrival?			☐ AM			☐ PM		
What is your estimated time of d	eparture?	☐ AM			□ PM				
Will guests arrive as a group?		☐ Yes			□No				
Assign males and females to sep	Assign males and females to separate floors?			☐ Yes			□No		
Is bus parking required?	Is bus parking required?				□No				
Does the bus driver require acco	☐ No, already made booking		☐ Yes, please reserve						
					☐ Private S	Suite	☐ Dorm Room		
Who can be kept on file as ar contact person while the grou house?	Name:		Cell Phone Number:						
	Pleas	se Note the	Followi	ing					
☐ Check-in is after 3:00p	om and check-out is	11:00am.							
□ Luggage storage is av	☐ Luggage storage is available upon request for early arrivals and/or late departures.								
<ul> <li>Every effort will be made to accommodate male and females on separate floors when requested. However, these arrangements cannot be guaranteed.</li> </ul>									
□ Please attach event iti	inerary if available.								
that apply):	(*******************************								
□ Poom + tay	Parking for other nicles (not buses)	☐ Interi			al phone Ills		long distance calls		
☐ Are guests responsible for paying their additional room night charges if they extend their reservations?									
☐ Yes	□No								
		•			•				
Print Name	Date								
Signature									

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