

Letter of Indemnity for E-Bookings



I, _____ (holder of NIC/Passport No. _____) authorize the use of my personal (delete as appropriate) Credit Card/ Debit Card/Direct Debit Account No. _____ (Please insert first four digits and the last four digits of the card, e.g. 1234 xxxx xxxx 4568) (hereinafter referred to as "Purchasing Card") issued by _____ (insert issuing organisation) bearing expiry date _____ for the purchase of the following tickets under the flight booking reference of _____:

Passenger Name	Ticket Number	Passport Number	Flight Number/Date of travel/Travel Sectors
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____

Details of the Card Holder:

Name: _____ Passport / NIC Number: _____

Postal Address: _____

Mobile Number: _____ Residential Telephone Number: _____

E-Mail Address: _____,

I hereby confirm that:

- I will not be traveling with the aforementioned passenger/s;
- I will submit the Purchasing Card for verification purposes together with any other documents and/or information within the times and in the manner required by SriLankan Airlines Limited (its agents or representatives) in connection with the purchase of the above referred to tickets;
- I will not to make any claim against SriLankan Airlines Limited on account of or in relation to the use of my Purchasing Card for the purchase of tickets/travel of the above passengers;
- I will indemnify and hold harmless SriLankan Airlines Limited from and against any loss, damage, cost or expense arising from the use of the Purchasing Card , including but not limited to non-acceptance and/ or rejection of the Purchasing Card for any reason by the relevant payment account issuer and shall pay SriLankan Airlines Limited forthwith the whole amount upon demand.
- I have duly read and understood the terms and conditions set out here and any other condition applicable to the use of the Purchasing Card to purchase the above tickets.

Name & Signature of Card Holder

Date

Notes to the Card Holder:

1. This document is to be signed **ONLY** in the presence of a SriLankan Airline's staff or a nominated staff member of the Airline.
2. The signatory of this document is required to present the Purchasing Card, a photo identity, &/or proof of contact number, residential address &/or email address as appropriately required by an airlines staff to complete the verification process.
3. The information in this document is strictly confidential and will be securely stored by Sri Lankan Airlines Limited for a period no longer than is deemed required by Sri Lankan Airlines Limited.

FOR OFFICE USE ONLY

This document and the card is verified and approved by

Full Name: _____ Designation: _____

Signature: _____

Staff No. _____ Date _____