



2014-2015 Parent Verification Form

FORM INSTRUCTIONS

Your student's 2014-2015 Free Application for Federal Student Aid (FAFSA) has been selected for review in a process called Verification. You (the parent(s) / step-parent) must complete the required sections of this form and return.

Parent(s) / Step-parent 2013 Household and Income Information

If the parent was never married and does not live with the other legal parent, or if the parent is widowed not remarried, answer the questions about that parent.

If the legal parents (biological and/or adoptive) are not married to each other, divorced or separated and **live together**, provide information about both of them regardless of gender. Do not include any person who is not married to the parent and who is not a legal or biological parent.

If the parents are divorced or separated then provide information on the parent that the student lived with more in the last 12 months. If the student did not live with one parent more than the other, give answers about the parent who provided more financial support during the most recent year. If this parent is remarried as of today, then the parent and stepparent information should be included.

Federal regulations determine who is a parent for financial aid purposes. Grandparents and legal guardians do not meet the definition of parents **unless** they have adopted the student. **If low or no income is reported on the form, additional documentation may be required.**

Parent Tax Information

You must either use the IRS data retrieval method through FAFSA or submit signed copies of your federal tax return or transcripts. Acceptable tax forms include: 1040, 1040A, or 1040EZ. **Electronic Form 8453 is NOT acceptable.** If you did not keep a copy of the tax return, you may get a tax transcript from the IRS at <http://www.irs.gov/Individuals/Get-Transcript>. If you filed a foreign tax return, a tax return with Puerto Rico, another U.S. territory, or one of the Freely Associated States, use the information from that return to fill out this form and include a signed copy of the tax return with this verification form. If you filed a foreign return, convert all monetary units to U.S. dollars, using the exchange rate that is in effect today.

Please note that if the IRS granted you an extension to file your 2013 tax return, we will need you to provide a copy of the IRS Form 4868 and your W-2 forms, or if you are self-employed, please provide a signed statement with the amount of your AGI and U.S. income taxes paid as well as a copy of the IRS Form 4868.

Tax Return Non-Fileers

Use the Income Information chart to list all earnings from employment including those for which no Form W-2 was received. If you need additional space, please attach a separate sheet of paper and **write the student's name and OSU ID at the top**. Note: not all W-2 forms look the same, but the form box numbers are always the same. If you received multiple copies of Form W-2 from your employer, use the copy that says "Copy B – To Be Filed With Employee's FEDERAL Tax Return".

Additional Financial Information

Please read each item and report the values as requested.

To return this form:

Mail to: Student Financial Aid, P.O. Box 183029, Columbus OH 43218-3029

Fax to: 614-292-5587 | Questions: 614-292-0300 | 800-678-6440



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STUDENT NAME: _____

OSU ID#: _____

FAMILY INFORMATION

Please list on the chart below all family members for whom you (the student's parent(s)/step-parent) will provide more than half support during the 2014-2015 academic year. **List each family member even if he or she is not attending college.** For each family member listed, please indicate if he or she will be attending college in a degree-granting program during the 2014-2015 academic year at least half-time. If additional space is needed, please attach a separate sheet of paper and write the student's name and OSU ID at the top.

Name of Family Members	Date of Birth	Relationship to Student	College for 2014-2015
		Student	Ohio State University
		Parent One	Not Applicable
		Parent Two	Not Applicable

MARITAL STATUS

Please report your marital status as of today.

- Never married
- Married/Remarried
- Divorced /separated
- Widowed
- Unmarried but living together

PARENT(S)/STEP-PARENT 2013 INCOME INFORMATION

- I filed a 2013 federal tax return-** Please list all employers and amounts earned in the box below.
 - I used IRS data retrieval
 - I did not use IRS data retrieval and am attaching a signed copy of my federal tax return or tax transcript.

Please verify that the copy of your 2013 Federal Income Tax Return is complete and signed. Incomplete and unsigned forms will not be accepted.

- I will not file a 2013 federal tax return.** - If you were not required to file a return but worked in 2013, list all employers and amounts earned below. You must also submit copies of your W2s with this form. Please note that if IRS law requires you to file a federal tax return, we can take no further action on your application for federal student aid until you furnish us with a signed copy of the completed tax return. You can visit www.irs.gov for the general 2013 tax filing requirements for most taxpayers.

In the table below, please provide information for the parent(s) listed on the FAFSA that were employed in 2013. List the names of the employers, the amount earned from each employer in 2013 and whether an IRS W-2 form is attached. **Non tax filers must submit copies of all W2s.** List every employer even if they did not issue an IRS W-2 form. If more space is needed, attach a separate page with the student's name and OSU ID #.

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	Employer	Wages (Box 1 on Form W-2. If a W-2 was not received, list all earnings for the job)
PARENT ONE (as listed on FAFSA)		
PARENT TWO (as listed on FAFSA)		

ADDITIONAL INFORMATION

Total current balance of cash, savings and checking accounts.	\$	Child support received for all children. Do not include foster care or adoption payments.	\$
Net worth of investments, including real estate. (Do not include the home in which you live, the value of life insurance, retirement plans such as 401K, pension funds, annuities, non-education IRA's, Keogh plans, etc. or cash checking and savings already reported on this form).	\$	Housing, food, other living allowances paid to members of the military, clergy, and others (including cash payments and cash value of benefits). Do not include the value of on-base military housing or the value of a basic military allowance for housing.	\$
Net worth of your current businesses and/or investment farms. (Do not include a family farm or business with 100 or fewer full time employees)	\$	Veteran's non-education benefits such as Disability, Death Pension, or Dependency & Indemnity Compensation (DIC) and/or VA Educational Work-Study allowances.	\$
Child support paid because of divorce or separation or as a result of a legal requirement. Do not include support paid for children listed in the parents' household as reported above. To whom: _____ For whom: _____	\$	Any other untaxed income or benefits not reported elsewhere on this form or your income tax return, such as workers' compensation, untaxed portions of railroad retirement benefits, Black Lung Benefits, disability, combat pay not reported on tax return, etc. Do not include student aid, Workforce Investment Act educational benefits, non-filers' combat pay or benefits from flexible spending arrangements, (e.g., cafeteria plans).	\$
Taxable earnings from need-based employment programs, such as Federal Work Study and need-based employment portion of fellowships and assistantships.	\$	Money received, or paid on your behalf (e.g., bills), not reported elsewhere on this form.	\$
Student grant and scholarship aid reported to the IRS in your adjusted gross income. Includes AmeriCorps benefits as well as grant and scholarship portions of fellowships and assistantships.	\$	Please provide an amount in each box. If not applicable, please enter 0.	
Combat pay or special combat pay. Only report the amount that was taxable and included in your adjusted gross income. Do not enter untaxed combat pay reported on the W-2 (Box 12, Code Q).	\$		
Earnings from work under a cooperative education program offered by a college.	\$		

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CHECKLIST

Please be sure before submitting:

- You included tax information either by utilizing IRS Data Retrieval tool or submitting signed copies of your Federal Tax Return or Tax Transcript.
 - If you are a non-tax filer you included all copies of your W2's.
- All sections of the form are completed fully and there are no blanks.

PARENT SIGNATURE

By signing you are certifying that all the information reported on this form is complete and correct. PLEASE DO NOT SIGN ELECTRONICALLY.

Parent Signature

Date

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