

IMPORTANT INSTRUCTIONS:

PLEASE MAIL THIS FORM ALONG WITH YOUR
AUTHORIZATION AGREEMENT BACK TO US AT:

**THE POLYCLINIC
ATTN: EHR/MYCHART
1145 BROADWAY
SEATTLE, WA 98122**

PLEASE ALSO PROVIDE US WITH A PHONE
NUMBER THAT WE MAY USE TO CONTACT YOU
DURING **REGULAR BUSINESS HOURS** TO VERIFY
YOUR IDENTITY. DUE TO PRIVACY LAWS, WE
CANNOT LEAVE VOICEMAILS.

PHONE: () - _____

MyChart Access Agreement

We are pleased to offer you access to MyChart, an easy-to-use Internet service that provides you quick and secure online access to your clinic health information from anywhere at any time. We are pleased to offer this service to our adult patients, 18 and older. If you have questions about filling out this form, please contact your clinic.

After we receive your completed and signed access agreement, you will be provided your setup instructions, which include a unique access code and a step-by-step activation guide.

You must provide a valid Social Security Number, e-mail address and must be a registered patient at your clinic in order to obtain access to MyChart.

Your information: (Please Print Clearly)

Your name: _____

Previous names you have used: _____

Last 4 Digits of Social Security Number: _____ Date of birth: _____

Mailing Address: _____

City: _____ State: _____ Zip: _____

Home phone: _____ Work phone: _____

Access to Protected Health Information

- I understand and agree that access to MyChart is subject to the MyChart Terms and Conditions.
- I understand that for all medical emergencies, I need to immediately dial 911
- I am requesting access to MyChart for personal use only.
- I understand that the medical information included in MyChart may include medical information considered very personal, including information about sexually transmitted and other communicable diseases, drug and alcohol abuse, HIV/AIDS, and mental health services. My health care provider, its employees, officers and physicians are hereby released from any legal responsibility or liability for disclosure of the above information to the extent indicated and authorized herein.
- I understand that this authorization will continue until revoked. I may revoke this agreement by written request at any time by contacting my provider.
- I understand that the revocation will not apply to the information that has already been released in response to this agreement.
- I understand that failure to comply with the terms and conditions of use for MyChart may result in the termination of MyChart access privileges.
- I understand that my health care provider will not condition my treatment on my signing this agreement.
- I understand this agreement must be filled out completely and signed and dated. A copy that has not been altered will be considered as valid as the original.
- By signing below, I acknowledge that I have read and understand this agreement and I agree to its terms.

Signature of Patient

Date

MyChart

TERMS AND CONDITIONS OF USE ("Terms and Conditions")

For purposes of these Terms and Conditions, "we" and "our" refer collectively to the health care providers who are partnering to offer the MyChart service to you. "Your provider(s)" refers to the specific provider(s) offering the MyChart service with whom you maintain a treatment relationship.

Your Medical Record

As we provide your health care, we are required to maintain documentation of your medical history, current conditions, treatment plan, and all treatments given, including but not limited to the results of all tests, procedures and therapies. All electronic medical record information is subject to all state and federal statutes governing the security and confidentiality of medical records.

Please keep in mind that the medical information presented through MyChart does not include all of the medical information available in your permanent medical record. The posting of your medical information is limited by the MyChart service and further at the discretion of your provider(s). Moreover, be advised that the information you communicate through the MyChart service may not be incorporated into your permanent medical record.

If you use the MyChart service, you may receive messages, test results and other communications delivered via MyChart. Accordingly, your provider(s) will not send duplicate written reports of this information, unless you specifically request a written report.

Before signing up for the MyChart service, you should understand that the medical information included in MyChart may include medical information you consider very personal including, but not limited to, information about sexually transmitted and other communicable diseases, drug and alcohol abuse, HIV/AIDS, and mental health services. You should also understand that your messages sent via MyChart may not be delivered directly to an individual practitioner (e.g., your physician) and may be routed to appropriate members of your provider's staff for processing and response. Accordingly, you should not communicate via MyChart if you desire to communicate sensitive information directly with an individual practitioner.

FOR ALL MEDICAL EMERGENCIES, IMMEDIATELY DIAL 911.

Your Responsibilities

By using MyChart, you agree to be bound by these Terms and Conditions. You understand that these Terms and Conditions may be modified from time to time. You agree that it is your responsibility to review the Terms and Conditions and that your use (and continued use) of MyChart shall represent your agreement to be bound by the Terms and Conditions existing at the time of your use of the MyChart service.

You agree that you are solely responsible for your use of MyChart. You agree that you will not utilize the MyChart service to communicate offensive, hateful, defamatory, harassing, or discriminatory speech. You should not share your MyChart access with others. Special care should be taken with any information that you print out of MyChart.

Discontinuing Use of MyChart

You acknowledge that MyChart is a service offering afforded to you to promote effective communication between you and your provider(s). You agree that your provider(s) are not obligated to offer the MyChart service to you and that your provider(s) may terminate your ability to access and/or use MyChart for any reason, including violation of these Terms and Conditions.

You can discontinue your use of MyChart at anytime by contacting your provider.

Site Access and Licenses

You are granted a limited, revocable license to make personal use only of the MyChart service via this website and the associated services in accordance with these Terms and Conditions. This license expressly excludes, without limitation, any reproduction, duplication, sale, resale or other commercial use of the website and the associated services, making any derivative of the website or the associated services, the collection and use of user email addresses or other user information, including, without limitation, health information or any data extraction or data mining whatsoever. Through this license, you may be able to upload third party data into MyChart or download limited medical information from MyChart to select third party sites.

We reserve the right in the future to charge a fee for the use of MyChart. You will be notified of this change and asked to re-apply if you agree to the fee and wish to continue with this service.

Security

This website uses information security safeguards and protections. However, no system can perfectly guard against risks of intentional intrusion or inadvertent disclosure of information. Information will be transmitted over a medium that is beyond our control. YOU HEREBY EXPRESSLY ASSUME THE SOLE RISK OF ANY UNAUTHORIZED DISCLOSURE OR INTENTIONAL INTRUSION, OR OF ANY DELAY, FAILURE, INTERRUPTION, OR CORRUPTION OF DATA OR OTHER INFORMATION TRANSMITTED IN CONNECTION WITH THE USE OF THIS SERVICE. Once the information is received by us, your medical information will be treated as confidential and given the same protection that all other medical records are given.

It is extremely important that you keep your MyChart user ID and password in a secure location and completely confidential. It is your responsibility to prevent disclosure of your temporary access code and password and to change your password and password hint if you feel that your security has been compromised. We shall not be liable for any damages that results from your failure to keep your password secure. You can change your password and password hint online at any time.

Links to Third Party Sites

This website contains links to websites operated by other parties. The links are provided for your convenience only. We do not control such websites and we are not responsible for the content and performance of these sites. The inclusion of links to other websites does not imply any endorsement of the material on the websites or any association with their operators. We do not operate, control, or endorse any information, products, or services provided by third parties through the Internet. Use of other sites is strictly at your own

risk including, but not limited to, any risks associated with destructive viruses. You are responsible for viewing and abiding by the terms and conditions of use and the privacy statements of the other websites.

No Warranties

This website and the content contained herein and therein are provided on an "As Is" basis. We make no representations or warranties of any kind express or implied as to the operation of the website. To the fullest extent permissible by applicable law, we disclaim all warranties, express, or implied, including but not limited to implied warranties of merchantability, fitness for a particular purpose, title, and/or infringement.

Limitation of Liability

Some of the material on the website is provided by third parties and we shall not be held responsible for any such third-party material. We disclaim any responsibility for or liability related to such third-party material. Any questions complaints or claims related to any product should be directed to the appropriate third party.

Limited English Proficiency

At this time, the electronic information in online medical records via our MyChart service is not available in non-English formats.

General

By using this website, you agree that the laws of the state of Washington, without regard to principles of conflict of laws, will govern these Terms and Conditions and any dispute that might arise from the use of this website. You expressly agree that exclusive jurisdiction for any dispute related to the use of this website, resides in the courts of King County, Washington and you further agree and expressly consent to the exercise of personal jurisdiction in the courts of King County, Washington. Use of this website is unauthorized in any jurisdiction that does not give effect to the terms and conditions set forth herein.

MyChart is a registered trademark of EPIC SYSTEMS CORPORATION.