

CLD/WC-IBM-DHS-001

Open Seat Title: Administrative Specialist Position Description:

(Max 50 Characters) Coordinates and manages the business administration of the IOE team as well as support business management team Required Skills Description:

(Max 30 Characters) See Skills Required tab Primary Job Duties: Maintain and distribute IOE team's e-mail distribution list and the organization chart

- Support team in scheduling meetings and escorting uncleared personnel and visitors as needed
Manage welcome package and orientation materials for the new members to the team and update and maintain staffing plan
 - Assist business managers in labor and non-labor report verification.
Assist business managers in risk and schedule management. Requested Band(s) # Seats
Required: 1 Requested Labor Categories: 1 - Administrative Specialists
 - **Start Date 12/15/2009 End Date 6/30/2011 Work Location
(City, State, Postal Code, Country) DC**
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CLD/WC-IBM-DHS-002

Open Seat Title: Quality Assurance Specialist / Measurement Analyst Position Description:

(Max 50 Characters) Responsible for performing QA and measurement activities within the USCIS Transformation program. Develops and implements plans and processes to measure and monitor program quality and performance. Performs program level quality audits, and provides independent quality inspection and analysis capabilities. Defines measure specifications and Coordinates/performs day-to-day activities to collect, analyze, and report measurements. Required Skills Description:

(Max 30 Characters) Must have worked on a large scale systems development project. Must have experience implementing processes, procedures, and measures

- Must have experience working in SW CMM Level 3 or CMMi-DEV Level 3 or above programs.
 - Must have experience working with CMM/CMMi Product and Process Quality Assurance (PPQA) and Measurement and Analysis (M&A) process areas
 - Must be familiar with measurements management methods and analysis techniques such as Goal-Question-Metric, Practical Software and Systems Measurement (PSM), trend graphs, etc., Requested Band(s) # Seats Required: 1 Requested Labor Categories: 18 -Quality Assurance Specialist
 - **Start Date 1/4/2010 End Date 9/30/2013 Work Location
(City, State, Postal Code, Country) Washington, DC**
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CLD/WC-IBM-DHS-003

Open Seat Title: Life Cycle Cost Estimate (LCCE) PM Position Description:

(Max 50 Characters) Coordinates and manages the development of a lifecycle cost estimate for the SA transformation effort for each Release. Required Skills Description:

(Max 30 Characters) See Skills Required tab Additionally, COCOMO, Function Points, Estimating.

- Must have experience developing a Federal Government Life Cycle Cost Estimate- preferably for the Department of Homeland Security. Primary Job Duties: Coordinates and manages the development of a lifecycle cost estimate that includes independent cost estimates, independent cost assessments, or total ownership costs utilizing COCOMO, function points, SLOCs, or other approved estimating methodologies
- Identifies all cost elements that pertain to the program from initial concept all the way through operations, support, and disposal
- Manage IBM client and contract satisfaction to ensure project delivery excellence standards are met.
- Prepare and deliver executive level (internal and client) briefings on lifecycle cost estimates, including methodologies.
- Lead definition, documentation and maintenance of lifecycle cost estimate materials, processes and procedures Requested Band(s) # Seats Required: 1 Requested Labor Categories: 15 -Project Manager
- **Start Date 1/4/2010 End Date 9/30/2013 Work Location (City, State, Postal Code, Country) Washington, DC 20001**