



Requirements for a Mexican visa

Thank you for your interest in visiting Mexico. **In order to apply for a visa, kindly request an appointment through MEXITEL**, the free online appointment scheduling system of the Government of Mexico. You can reach it through the following web address:

http://sreweb.mexitel.com.mx/mexitel_web/login/auth

There, you will need to set up an account and choose the most suitable time for your appointment at the Consular Section of the Embassy. **Once you have booked your appointment, the system will generate a confirmation letter, which you must carry with you to the Embassy on the day of your appointment.**

We strongly recommend that you request an appointment with plenty of time in advance in order to avoid any inconveniences. Please take note that, if you wish to reschedule for a more convenient date or time, or if you miss your appointment, you will need to request a new one following the same procedure.

Once your appointment has been confirmed, you will need to fulfill the following **requirements. Please note that all documents have to be presented in both in original and copy:**

1. Present personally the visa application form (attached) dully filled and signed, since your biometric information (picture and fingerprints) is required.
2. Present a valid passport, with at least 6 months left before its expiry date. If you are not a Nigerian citizen, you will also need to provide evidence of your legal entry into Nigeria, or of your legal residence in the country.
3. Bring with you one (1) passport sized color picture, with the following characteristics: front face, without glasses, and a white background.
4. Provide evidence of adequate economic solvency. This can be done by presenting any of the following documents which will be subjected to verification:
 - Documents accounting for an employment or pension allowance with a monthly income equivalent to minimum \$700.00 USD, free of taxes, during the last 6 months, or
 - Investment documents or bank accounts with a minimum monthly average balance equivalent to \$2,400.00 USD during the last 6 months, or
 - Real estate property titles registered in the name of the applicant or entrepreneurial registry.
5. If necessary, you may need to take part in a consular interview.
6. Once your visa has been approved, you will need to make a \$36.00 USD direct deposit at the Embassy's bank account.

Minors. Children under 18 years of age should be accompanied by either both parents or their legal guardians, or present a notarized authorization from them to travel to Mexico (applies also for minors travelling alone). When travelling with single parents, widows or divorcees, the corresponding documents should be presented.

Sponsors. In case a family member or other sponsor will cover the travel expenses to Mexico, a notarized letter from such sponsor must be presented, stating its economic solvency, name, address, telephone number and identity. Family members living in Mexico can request an official invitation (Permiso de Internación) directly to any office of the National Migration Institute (Instituto Nacional de Migración – INM/INAMI) located along the country. Once the authorization has been issued, the guest must come in person and without previous appointment to the Embassy with a copy of such authorization to obtain the visa.

Exemptions. Applicants with a valid and open visa for the United States of America, of any type, can enter Mexico without the need of a Mexican visa, as well as those that are legal permanent residents in the USA, Canada, Japan, United Kingdom and the Schengen States. However, it is advised that you obtain a Mexican visa if you plan to travel frequently to Mexico.

Usually, if the abovementioned requirements are fulfilled and no force majeure impediment arises, in particular the availability of the internet service, the visa is issued the same day it's requested. However, please be aware that obtaining a Mexican visa will allow you to travel to Mexico, but it does not guarantee entry to the country. For more information on this regard, please review the attached documents.

Please take note that neither the Embassy, nor its staff nor its security personnel, accept any type of gifts, tips, favors and/or additional payments. If someone in the Embassy requires an additional payment, or conditions any consular service to the reception of some kind of favour, present or additional payment, please report it immediately and directly to the Ambassador –ask to talk to him- or, in his absence, with the Deputy Head of Mission or the Head of the Consular Section. You should also bear in mind that the military police outside the Embassy, as well as the security guards at the gate, **ARE NOT** Consular Officers and as such you should not discuss with them any matter other than the permission to gain entry to the Embassy, which is authorized with the confirmation letter of your visa appointment.

If you have any further queries, please do not hesitate to contact us through the email: jmeadec@sre.gob.mx, or to the phone (+234) 9462-0630. The opening hours are Monday to Friday, from 09:00 to 17:00 hours. For visa applications, the schedule is from Monday to Thursday, from 09:00 to 14:00 hours.

VISA APPLICATION



Consular Office located at: _____ Núm. de folio _____

PHOTO

Each applicant must fill out and individual form, type this Application or use printed letters.

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I. PERSONAL INFORMATION

- 1.- _____
Name(s) (As it appears in passport)
- 2.- _____
First and second last name (As it appears in passport)
3. - Gender: Female /Male:
- 4.- Date of birth: _____ Age: _____ 5.- Place of birth: _____
(dd/mm/yyyy)
- 6.- Citizenship: _____
- 7.- Passport number or travel document: _____
- a) Country issuing the document: _____
- b) Date of issue: _____ c) Valid until: _____
(dd/mm/yyyy) (dd/mm/yyyy)

II. COMPLEMENTARY INFORMATION

8. - Marital status: Single Married Common Law
9. - Current address: _____
10. - Phone number: _____ 11. - /E-mail: _____
12. - Current occupation: _____
- 13.- Place of work or activity: _____
- 15.- Legal residence: Yes No
- 16.-Do you have a criminal record in Mexico or any other country: Yes No
- 17.-If the answer is yes, please explain: _____

III. INFORMATION AND PURPOSE OF THE TRIP

- 18.- Date of entry into Mexico: _____ 19.- Port of entry: _____
(dd/mm/yyyy)
- 20.- Length of stay: Less than 180 days More than 180 days and less than 4 years
Definitive
- 21.- Have you ever been to Mexico: Yes No
- 22.- Have you ever been deported from México: Yes No
- 23.- If the answer is yes, please explain: _____
- 24.- Purpose of visit: _____

Tipo de visa:

- Visitante sin permiso para realizar actividades remuneradas
- Visitante con permiso para realizar actividades remuneradas
- Visitante para realizar trámites de adopción
- Residente temporal estudiante
- Residencia temporal
- Residencia permanente
- Diplomática
- Oficial
- Servicio

Tipo de pasaporte:

- Ordinario No Ordinario

Observaciones:

IV. MINORS

If the visa application is delivered only by its father or its mother, it is mandatory to submit a notarized authorization from the other parent. If minors or persons requiring legal guardianship attend by themselves or someone different to their parents, it is mandatory to submit a notarized document in which their parents or legal guardianship authorize the visa application.

V. SUPPORT ATTACHED DOCUMENTS

- 1) _____
- 2) _____
- 3) _____
- 4) _____
- 5) _____

The distribution of this form is free of charge

In the cases when the applicant presents altered, modified, false documents, or illegally obtained, it will be registered in the migratory data bases and the visa will be denied to enter Mexico.

According to the Immigration Law and its Code, the Mexican visa allows the bearer at the migratory visa verification point, to request the entry into Mexican territory. The Mexican visa does not guarantee the entrance to Mexico, the definitive admission into México is subjected to the authorization of immigration and sanitary authorities at the point of entry, they may verify at any given time, the requirements established in any applicable legal dispositions.

The information contained in this application is confidential, in accordance to that stipulated in articles 18 paragraph I and II and 19 of the Federal Law of Transparency and Access to Governmental Public Information and will be treated as stipulated by articles 20, 21 and 22 of the same Law.

Place and Date: _____

In case of minors or persons requiring legal guardianship, parents or legal guardians are required to sign the visa application.

Applicant's name and signature

Mother's signature (If minor)

Father's signature (If minor)

RECIBIÓ
(nombre y firma de quien recibe la solicitud)

ENTREVISTÓ
(nombre y firma de quien entrevista)

AUTORIZÓ
(nombre y firma del funcionario que autoriza la solicitud)

CAPTURÓ

Embassy of Mexico in Nigeria

Important Information

Welcome to the Embassy of Mexico. Thank you for your interest in visiting Mexico.

You have the right to be treated in a cordial, respectful and efficient way.

Usually, the touristic visa is issued on the same day it is requested if the requirements established by Mexican Laws are fulfilled and no major force impediment arises, in particular the availability of internet service. Please take note that the reception of documents is done by previous appointment.

The only payment that should be done at the indicated bank for the visa procedure is \$36.00 USD or its equivalent in local currency. For other consular services, please refer to the established tariffs.

Other payments, tips or presents are not accepted. We are here to serve you. If someone in the Embassy requires an additional payment, or conditions a consular service to receive some kind of favour, present or additional payment, please report it immediately and directly to the Ambassador –ask to talk to him- or, in his absence, with the Deputy Head of Mission.

If you have any comment, complain or suggestion about the service of the Embassy of Mexico, please use the inbox located at the reception for that matter. The Ambassador is the only one that has access to it.

Acknowledged:

Name: _____

Signature: _____

Date: _____

If you are granted a Mexican visa you will be able to travel to Mexico. It does not guarantee entry to the country.

At the point of entry, Mexican immigration authorities may ask you some questions to confirm the reasons you are travelling, the length of your stay in Mexico and how you are financing your trip. The following questions are few examples of what you may be asked:

Why are you travelling to Mexico? What activities will you be engaging in?

Where are you staying?

Do you have any acquaintances in the country?

How will you cover your expenses?

How long will you be staying in Mexico?

If you are on a work visa, who or what company is hiring you? What activities will you be engaging in within the company?

If you are on a student visa, what program are you enrolled in? Which is the host institution?

How will you leave the country?

As in all countries, Mexican immigration authorities will verify the authenticity of all the documents you present and the truthfulness of the information you provide. They will also confirm that no outright restriction exists.

The reasons for your trip must match your visa type.

Everyone visiting or living in Mexico has rights which must be respected. Foreigners have the right to contact their embassy or consulate.