

Graduate Fellowships Letter of Recommendation Cover Form

Applicant Complete this section. Give this signed form and an envelope to the recommender. **Unsigned forms will not be reviewed.**

- | | |
|--|---|
| <input type="checkbox"/> Privately Endowed Fellowship | <input type="checkbox"/> Graduate Research Mentorship |
| <input type="checkbox"/> Graduate Summer Research Mentorship | <input type="checkbox"/> Dissertation Year Fellowship |

Applicant Name (last, first, middle) _____ UID _____

Student Affairs Officer _____ Department _____

I understand this letter of evaluation is to be received and maintained in confidence by the University of California, Los Angeles, for fellowship consideration. I hereby expressly waive any and all rights I might have to access this evaluation under the Family Education Rights and Privacy Act of 1974, the California Information Practices Act of 1977, and any or all other laws, regulations or policies. I understand that the rights I am waiving include, but are not limited to, the right to inspect and review this letter; the right to have a copy of this letter made for my use; and the right to request an amendment of this letter.

- I agree to waive access to this statement I do not agree to waive access to this statement

Signature _____ Date _____

Recommender Complete and sign this section. **Unsigned forms will not be reviewed.**

- | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
|--|---|-----------------------------------|---|--|---|--|---|--|---|---|---|--|--|--|---|---|---|--|--|--|--|--|---|--|---|--|---|---|--|---|--|--|--|---|--|---|--|
| <p>1. I have known the applicant for a period of _____ years and/or _____ months.</p> <p>2. I have known the applicant as (check all that apply)</p> <table border="0"> <tr> <td><input type="checkbox"/> an undergraduate</td> <td><input type="checkbox"/> employee</td> </tr> <tr> <td><input type="checkbox"/> a graduate student</td> <td><input type="checkbox"/> other (specify) _____</td> </tr> </table> <p>3. The applicant worked with me as (check all that apply)</p> <table border="0"> <tr> <td><input type="checkbox"/> a teaching assistant</td> <td><input type="checkbox"/> other (specify) _____</td> </tr> <tr> <td><input type="checkbox"/> a research assistant</td> <td></td> </tr> </table> <p>4. I served as the applicant's (check all that apply)</p> <table border="0"> <tr> <td><input type="checkbox"/> academic advisor</td> <td><input type="checkbox"/> teacher in several classes</td> </tr> <tr> <td><input type="checkbox"/> department chair</td> <td><input type="checkbox"/> other (specify) _____</td> </tr> <tr> <td><input type="checkbox"/> teacher in only one class</td> <td></td> </tr> </table> <p>5. Please indicate the strength of your overall endorsement of this applicant</p> <table border="0"> <tr> <td><input type="checkbox"/> Truly exceptional (top 1%)</td> <td><input type="checkbox"/> Good (top 25%)</td> </tr> <tr> <td><input type="checkbox"/> Excellent (top 5%)</td> <td><input type="checkbox"/> Average (top 50%)</td> </tr> <tr> <td><input type="checkbox"/> Very good (top 10%)</td> <td><input type="checkbox"/> Below average (lower 50%)</td> </tr> </table> | <input type="checkbox"/> an undergraduate | <input type="checkbox"/> employee | <input type="checkbox"/> a graduate student | <input type="checkbox"/> other (specify) _____ | <input type="checkbox"/> a teaching assistant | <input type="checkbox"/> other (specify) _____ | <input type="checkbox"/> a research assistant | | <input type="checkbox"/> academic advisor | <input type="checkbox"/> teacher in several classes | <input type="checkbox"/> department chair | <input type="checkbox"/> other (specify) _____ | <input type="checkbox"/> teacher in only one class | | <input type="checkbox"/> Truly exceptional (top 1%) | <input type="checkbox"/> Good (top 25%) | <input type="checkbox"/> Excellent (top 5%) | <input type="checkbox"/> Average (top 50%) | <input type="checkbox"/> Very good (top 10%) | <input type="checkbox"/> Below average (lower 50%) | <p>6. What is the degree progress of the applicant compared to others in the same program?</p> <table border="0"> <tr> <td><input type="checkbox"/> Ahead of average (Projected time-to-degree is one year or more ahead of about 70% in program)</td> </tr> <tr> <td><input type="checkbox"/> Average (Projected time-to-degree is the same as about 70% in program)</td> </tr> <tr> <td><input type="checkbox"/> Longer than average (Projected time-to-degree will extend for one year or longer than about 70% in program)</td> </tr> <tr> <td><input type="checkbox"/> Applicant is a first-year student; unable to gauge</td> </tr> </table> <p>7. For GRM & GSRM applicants only: I will meet with the applicant during the tenure of the award</p> <table border="0"> <tr> <td><input type="checkbox"/> once per week</td> <td><input type="checkbox"/> less than once per week (please explain)</td> </tr> <tr> <td><input type="checkbox"/> twice per week</td> <td></td> </tr> <tr> <td><input type="checkbox"/> more than twice per week</td> <td></td> </tr> </table> <p>8. For Dissertation Year Fellowship Applicants Only: Degree Completion: Based on your judgement, please indicate the likelihood that this applicant will complete the dissertation within the award year.</p> <table border="0"> <tr> <td><input type="checkbox"/> Absolutely Certain (100%)</td> <td><input type="checkbox"/> Possible but Not Likely (40%)</td> </tr> <tr> <td><input type="checkbox"/> Almost Certain (80%)</td> <td><input type="checkbox"/> Not Very Likely (0-39%)</td> </tr> <tr> <td><input type="checkbox"/> Strong Possibility (60%)</td> <td></td> </tr> </table> | <input type="checkbox"/> Ahead of average (Projected time-to-degree is one year or more ahead of about 70% in program) | <input type="checkbox"/> Average (Projected time-to-degree is the same as about 70% in program) | <input type="checkbox"/> Longer than average (Projected time-to-degree will extend for one year or longer than about 70% in program) | <input type="checkbox"/> Applicant is a first-year student; unable to gauge | <input type="checkbox"/> once per week | <input type="checkbox"/> less than once per week (please explain) | <input type="checkbox"/> twice per week | | <input type="checkbox"/> more than twice per week | | <input type="checkbox"/> Absolutely Certain (100%) | <input type="checkbox"/> Possible but Not Likely (40%) | <input type="checkbox"/> Almost Certain (80%) | <input type="checkbox"/> Not Very Likely (0-39%) | <input type="checkbox"/> Strong Possibility (60%) | |
| <input type="checkbox"/> an undergraduate | <input type="checkbox"/> employee | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| <input type="checkbox"/> a graduate student | <input type="checkbox"/> other (specify) _____ | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| <input type="checkbox"/> a teaching assistant | <input type="checkbox"/> other (specify) _____ | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| <input type="checkbox"/> a research assistant | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| <input type="checkbox"/> academic advisor | <input type="checkbox"/> teacher in several classes | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| <input type="checkbox"/> department chair | <input type="checkbox"/> other (specify) _____ | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| <input type="checkbox"/> teacher in only one class | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| <input type="checkbox"/> Truly exceptional (top 1%) | <input type="checkbox"/> Good (top 25%) | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| <input type="checkbox"/> Excellent (top 5%) | <input type="checkbox"/> Average (top 50%) | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| <input type="checkbox"/> Very good (top 10%) | <input type="checkbox"/> Below average (lower 50%) | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| <input type="checkbox"/> Ahead of average (Projected time-to-degree is one year or more ahead of about 70% in program) | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| <input type="checkbox"/> Average (Projected time-to-degree is the same as about 70% in program) | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| <input type="checkbox"/> Longer than average (Projected time-to-degree will extend for one year or longer than about 70% in program) | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| <input type="checkbox"/> Applicant is a first-year student; unable to gauge | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| <input type="checkbox"/> once per week | <input type="checkbox"/> less than once per week (please explain) | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| <input type="checkbox"/> twice per week | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| <input type="checkbox"/> more than twice per week | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| <input type="checkbox"/> Absolutely Certain (100%) | <input type="checkbox"/> Possible but Not Likely (40%) | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| <input type="checkbox"/> Almost Certain (80%) | <input type="checkbox"/> Not Very Likely (0-39%) | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| <input type="checkbox"/> Strong Possibility (60%) | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |

Please return a signed original of this form and of your letter of recommendation (on official letterhead) to the applicant in a sealed envelope, with your signature across the back flap. In the letter, please describe the circumstances under which you discovered the applicant's academic potential. You may wish to discuss the applicant's unique academic strength, scholarly publications, success in meeting degree-progress timelines, professional accomplishments, and career goals after receiving the degree. **For the Graduate Research Mentorship (GRM) and Graduate Summer Research Mentorship (GSRM)**, please also discuss the mentoring activities that will take place during the tenure of the award as well as the project or paper that will be completed. GRM & GSRM faculty mentors and awardees are expected to be in the same locale during the tenure of the award.

Print Name _____ Email Address _____

Signature _____ Date _____