

MILITARY SPOUSE PREFERENCE

1. To be considered for Military Spouse Preference, please complete this form and attach a copy of your sponsor's PCS orders. **If you are not specifically listed by name on the orders, please attach a Command Sponsor letter to the PCS orders.**

2. Spouse preference eligibility is terminated upon placement into or declination of a **Regular continuing** position for which application is made. You will also lose your spousal preference if you decline consideration and/or an interview for a position for which you have applied. Spousal preference applies only when the grade/pay band for which you have applied is no higher than that previously held.

Please initial here _____

3. Have you previously accepted or declined a **Regular** continuing position in this commuting area with AAFES, the Army or the Air Force, for either Appropriated Funds (APF) or Nonappropriated Funds (NAF)? **Continuing positions** are defined as positions to which appointments are made without time limitations, and which are required to have a fixed work schedule, i.e., part-time or full-time with benefits.

YES ___ NO ___

If yes, when and where? _____

4. Is the military member still Active Duty or have they since retired.

YES _____ NO _____

5. If you have held a Federal Service position (APF or NAF) prior to your PCS to this commuting area, are you on leave without pay?

YES _____ NO _____

6. Will you accept a Flexible Appointment? (0 - 40 hours per week - without benefits)

YES _____ NO _____

7. Will you accept a Regular Appointment? (20 - 40 hours per week - with benefits)

YES _____ NO _____

SIGNATURE

DATE

FOR HRO USE ONLY

ELIGIBLE? YES _____ NO _____ (state reason) _____

INITIALS _____ *DATE* _____