



CONNECTICUT TRANSPORTATION LEADERSHIP PROGRAM

MODULE THREE :

Public Speaking & Presentation Skills

Running Effective Meetings

Thursday, April 24, 2014 8:30 a.m. —3:30 p.m. Colchester, CT

This module is designed to help you improve your presentation and public speaking skills and will provide proven tips and tools for creating organized, persuasive and engaging messages for your audience. We will also discuss how to effectively and efficiently manage meetings, including how to handle questions from the audience and staying on topic and on time. Each participant will have the opportunity to practice what they have learned by delivering a short presentation and receiving feedback from the instructor and group.

Our instructor will be Steve Ockerbloom of Creative Horizons Training. Steve has spent the last 14 years delivering impactful workshops on the topics of leadership, individual and team development. What sets Steve's workshops apart is his ability to use experiential activities to bring the course topics to life for participants.

Registration Form

Name: _____

Title: _____

Agency: _____

Phone: _____ Fax: _____

Email: _____

Address: _____

City: _____ State: _____ Zip: _____

Billing Contact: _____

Billing Phone: _____ Fax: _____

Method of Payment: check P.O. (# _____) DOT

Registration Fee is \$100 and includes lunch and workshop handouts. Registration fees are due prior to the workshop. The fee is refundable if notice of cancellation is received 48 hours prior to the start of the program. **Please register via email to L.Knight@engr.uconn.edu or fax (860) 486-5718** and mail payment (payable to UCONN) to CT Transportation Institute, 270 Middle Turnpike Unit 5202, Storrs, CT 06269-5202. Please call Mary McCarthy with any questions —860-486-1384