



## **Request for Birth Certificate**

Birth Certificates are filed in the city or town where the person was born and in the city or town where the child resided at time of birth.

Name of subject (newborn): \_\_\_\_\_

Place of birth: \_\_\_\_\_

Date of birth: \_\_\_\_\_

Mother's name at time of birth: \_\_\_\_\_

Father's name \_\_\_\_\_

Number of copies requested \_\_\_\_\_

Where would you like this sent?

Address \_\_\_\_\_

Please note that access to out of wedlock births is limited to the child, the parents listed on the record, a father not listed on the record with documentary proof of paternity (adjudication, stipulation or properly completed Voluntary Acknowledgment of Parentage), the child's legal guardian or the legal representative of the child. See §2A, Chapter 46, Massachusetts General Laws. To obtain access to these restricted records, proof of identity (a photo id) must be provided. In some cases additional documentation is also necessary. Other persons must have a court order to obtain these records.

The fee for a certified copy of a birth certificate is \$10. Checks should be made out to the Town of Boxford. Request should be sent to the Office of the Town Clerk, 7A Spofford Road, Boxford, Massachusetts 01921.