

REV5

Practitioner's Request to change their revalidation submission date

When to use this form

- we have sent you statutory notice under Regulation 6(1) of the General Medical Council (Licence to Practise and Revalidation) Regulations Order of Council 2012), and
- you do not have a connection to a designated body and have not identified a suitable person, and you request that we change your revalidation submission date, under Regulation 6(15).

What to send us

Enter your evidence in the boxes below. Your evidence should focus specifically on the information requested.

Please do not send us any documentary evidence or certificates from your appraisal portfolio.

How to return this form

Once completed, click on the 'Submit Form' button in the top right hand corner. Please follow the instructions on the screen.

If you have any problems submitting the form please email it to revalidation-support@gmc-uk.org

Regulations and guidance

The Annex to this form provides links to our website where you can find out about the regulations and guidance that apply to this process.

Your full name	<input type="text" value="Your full name"/>								
Your GMC reference number	<input type="text" value="Your GMC reference number"/>								
Proposed date	<table border="1"><tr><td>D</td><td>D</td><td>M</td><td>M</td><td>Y</td><td>Y</td><td>Y</td><td>Y</td></tr></table> <p>Your proposed date must be no more than 366 days from your current submission date</p>	D	D	M	M	Y	Y	Y	Y
D	D	M	M	Y	Y	Y	Y		

1. Why do you want to change your submission date?

2. Provide details of your current, most recent, and/ or prospective employment as a medical practitioner (requested under Regulation 6(9)(a))

This should include the duties, responsibilities, role and job title.

3. Confirm whether you have a connection to a designated body and if so the details of your responsible officer (requested under Regulation 6(9)(b))

4. Provide a summary of how you continue to participate in a scheme of appraisal that conforms with [The Good medical practice Framework for appraisal and revalidation](#) (see annex) (requested under Regulation 6(4))

This must confirm include but not be restricted to: the date of your last appraisal and the organisation with whom it was undertaken. If you have not completed an appraisal in the last 12 months you must explain why.

5. Provide a summary detailing how you continue to collect and reflect [supporting evidence](#) required for revalidation. (requested under Regulation 6(4))

This should include but not be restricted to: Continuing professional development; Quality improvement activity; Significant events; Feedback from colleagues; Feedback from patients; and Review of complaints and compliments



Next Steps

When we receive your form we will assess the information you have given us and let you know our decision. We aim to respond to requests within five working days. If we need longer we will let you know.

ANNEX - LIST OF STATUTORY AND PROFESSIONAL OBLIGATIONS

Regulations

The General Medical Council (Licence to Practise and Revalidation) Regulations Order of Council 2012
[Licence to Practice and Revalidation regulations](#)

Guidance

1. A guide for doctors to the General Medical Council (Licence to Practise and Revalidation) Regulations 2012

This guidance sets out requirements that doctors have to meet to revalidate and maintain their licence to practise

[Statutory guidance accompanying the Licence to Practise and Revalidation regulations](#)

2. *Good medical practice* – the duties of a doctor registered with the General Medical Council

[Good medical practice](#)

3. The *Good medical practice* Framework for appraisal and revalidation

This document sets out the broad areas which should be covered in medical appraisal and on which recommendations to revalidate doctors are based

[The Good medical practice Framework for appraisal and revalidation](#)

4. Supporting information for appraisal and revalidation

This guidance sets out the supporting information that doctors need to provide and reflect upon at annual appraisal and the frequency with which it should be provided. It also gives details on how the information can be used or discussed during appraisal to demonstrate that doctors continue to meet the principles and values set out in *Good medical practice*.

[Supporting information for appraisal and revalidation](#)

5. Continuing Professional Development – guidance for all doctors

[CPD guidance for doctors](#)

6. Suitable Person – guidance for becoming a suitable person

[Suitable Persons](#)