



NEW STUDENT DOCUMENTATION CHECKLIST

This registration packet includes the following documents for your information:

- School Uniforms
- After School Care
- Transportation

The following documents must be completed and returned to the school for each student registering:

- Imagine Schools Palmer Ranch Student Application
- Authorization for Release of Student Records
- School Registration Disclosure Form
- Student Residency Questionnaire
- Media Release Form
- Copy of Birth Certificate (original must be reviewed by the school)
- Florida Certificate of Immunization DH Form 680
- Physical dated within the last 12 months, signed by doctor
- Proof of Address (current electric or water bill, lease, or notarized affidavit from person with whom family is living)
- Copy of Individual Education Plan (IEP), if applicable

The following documents must be completed in triplicate/color and will be available for you to complete at the school when you register your child:

- Health History Form
- Emergency Card
- Home Language Survey
- Student Registration Form

If custody conditions exist:

- Court ordered documents of custody if child does not live with both parents **OR**
- Non-marital Status Form if child lives with only one natural parent who never married the other parent.



IMAGINE SCHOOL at Palmer Ranch



ENROLLMENT APPLICATION

STUDENT INFORMATION

Student's LEGAL Name: _____ Today's Date: _____

DOB (mm/dd/yyyy): _____ Gender: _____ Date Wishing to Start Classes: _____

Grade Level Upon Entering Imagine (circle one): Infant 1s 2s 3s VPK K 1st 2nd 3rd 4th 5th 6th 7th 8th

Current School of Attendance: _____

Sarasota County Districted School: _____

Do other siblings plan to attend? If so, please list below.

Name: _____ Grade: _____ Date wishing to start classes: _____

Name: _____ Grade: _____ Date wishing to start classes: _____

Name: _____ Grade: _____ Date wishing to start classes: _____

Is your child involved in any of the following programs? Check all that apply.

_____ ESOL _____ Gifted/Honors Classes

_____ Individualized Education Plan: current IEP or ESE evaluation must accompany this application

Student lives with: _____ Both Parents _____ Mother Only _____ Father Only _____ Other

PARENT INFORMATION

Parent Name: _____ Relationship: _____

Address: _____ City/State/Zip: _____

Home Phone: _____ Cell Phone: _____

Email (for school correspondence & newsletters): _____

Parent Name: _____ Relationship: _____

Address: _____ City/State/Zip: _____

Home Phone: _____ Cell Phone: _____

Email (for school correspondence & newsletters): _____

Parent Signature: _____ Date: _____

Failure to provide accurate information may result in the applicant being denied admittance to Imagine Schools Palmer Ranch.

THE SCHOOL BOARD OF SARASOTA COUNTY, FLORIDA
RECORD RETENTION

REQUEST FOR CUMULATIVE SCHOOL RECORDS

Date _____

Previous School Attended _____

Address _____
Street City State Zip

Phone _____ Fax _____

The student named below has enrolled in our school and we request that you forward to us all school records which may include the following:

Report Cards/Transcripts	Scholastic Grades	Standardized Test Scores
Psychological Reports	Social Histories	Current IEP
ESE Staffing Reports/Tests/Data	Health Records	Immunizations
Anecdotal Records	Attendance Records	Dates of Entry/Withdrawal
SSAT Records/Reports	Language/Speech Tests	Discipline
Previous Schools Attended	Birth Certificate	ESOL

Other (specify) _____

Student Name _____
Last First Middle

DOB _____ Student No. _____ Grade _____

Forward all records to the Registrar at:

Current School Attending _____

Address _____
Street City State Zip

Phone _____ Fax _____

Per Federal Regulation, Vol. 41. Sec. 99.31, parent/guardian signature is not required for disclosure of student records by one educational institution to another educational institution.

The School Board of Sarasota County, Florida, complies with State Statutes on Veterans' Preference and Federal Statute on non-discrimination on the basis of race, color, sex, religion, national origin, age, disability, marital status, or sexual orientation.

SCHOOL REGISTRATION DISCLOSURE FORM

THE SCHOOL BOARD OF SARASOTA COUNTY, FLORIDA
STUDENT SUPPORT SERVICES
STUDENT RESIDENCY QUESTIONNAIRE

Instructions: This questionnaire is intended to address the McKinney-Vento Act. The answers to this residency information help determine the services the student may be eligible to receive.

School Name _____

Student Name _____

Last First Middle

DOB ____/____/____ Age ____ Sex Male Female
Month Day Year

1. Is your current address a temporary living arrangement? ____ Yes ____ No
2. Is this temporary living arrangement due to loss of housing or economic hardship? ____ Yes ____ No
3. Are you an unaccompanied youth (not in the physical custody of a parent or legal guardian)? ____ Yes ____ No
4. Is this a foster care placement? ____ Yes ____ No

If you answered YES to one of the above questions, complete the remainder of this form.
If you answered NO, you may stop here.

Where is the student presently living? (Check one box.)

In a motel

In an emergency or transitional shelter

With more than one family in a house or apartment

Moving from place to place

In a place not designed for ordinary sleeping accommodations such as in a vehicle, park, abandoned building or "on the streets"

Awaiting foster care placement

If you marked "Yes" to the above questions 1-3 your student has the following rights:

- ✓ Child must be immediately enrolled in school even if you lack a permanent residence.
- ✓ Child's enrollment may not be delayed due to lack of proof of residency or other documents.
- ✓ Continued enrollment in the child's school that he/she attended before becoming homeless, or the school for which you are currently zoned.
- ✓ Child can attend classes while the new school secures previous school records.
- ✓ If enrollment dispute is made, child can continue to attend classes while dispute is being heard and resolved.
- ✓ Parent can request assistance with transportation to school.
- ✓ Child can participate in school programs with children who are not homeless.
- ✓ Child is eligible to receive free lunch.
- ✓ Schoolhouse Link can provide you with detailed information on your child's rights and assist you in accessing school and community services.

If you marked "Yes" to question 4 your student has rights under the Fostering Connections Act.

Parent(s)/Legal Guardian(s) Name _____

Address _____
Street City State Zip

Phone _____

My signature below indicates that I have read this information and all answers I have given are correct.

Parent/Guardian Signature _____ Date _____

School staff only: Fax this form to the Schoolhouse Link Office immediately (fax 941-923-6112)

Check missing documentation: ☐ Physical ☐ Immunization ☐ Birth Certificate

Check if these materials were provided: ☐ Program Brochure ☐ Backpack



MEDIA RELEASE

A media release permits the school to include your child in all forms of media, including school publications (e.g., yearbooks), television, radio, newspapers, magazines, websites, etc.

You have the right to consent or object to the use of your child's name, picture, or voice in these productions and may do so by checking your preference on the form below and returning it to the school office. If you have questions, please contact the school at (941) 923-1125.

Student's Name: _____ Grade: _____

Do you consent to a media release for your child?

_____ YES, I consent.

_____ NO, I object.

Parent's Name: _____ Date: _____

Parent's Signature: _____



IMAGINE SCHOOL at Palmer Ranch



ADDITIONAL INFORMATION

SCHOOL UNIFORMS

School uniforms can be purchased at the front office or online at www.inunisonkids.com.

AFTER SCHOOL CARE AND SUMMER CAMP

Beginning June 2014, Summer Camp and After School Care will be provided by Bradstreet Sports. To register, please visit them online at www.bradstreetsports.com.

TRANSPORTATION

Imagine Schools Palmer Ranch does offer busing to our students. Spaces are limited and assigned on a first come, first served basis. If you would like to request a bus seat for the upcoming school year please fill out our Bus Seat Request Form which is available on our website or from the front office.

LUNCH

Students may either bring lunch from home or purchase a lunch from our cafeteria. If you chose to purchase lunch, please register for an account at www.MyLunchMoney.com.

Why do I need a MyLunchMoney.com account?

View Student Meal Purchases

- Check Student Account Balances
- Add Money to your Students Account

What do I need to set up an account?

- Student's school
- Grade
- Birth Date
- 10 digit student ID # (not PIN)

Where can I find my student's 10 digit ID#?

- Contact the front office at (941) 923-1125

Who do I contact if I have trouble with MyLunchMoney.com Account?

- Call MyLunchMoney.com at 1-800-479-3532
- Email help ticket to MyLunchMoney.com via <https://mylunchmoney.com/contact.aspx>