



1. Vendor (name and address) - Vendeur (nom et adresse)		2. Date of direct shipment to Canada - Date d'expédition directe vers le Canada		
4. Consignee (name and address) - Destinataire (nom et adresse)		3. Other references (include purchaser's order No.) Autres références (inclure le n° de commande de l'acheteur)		
		5. Purchaser's name and address (if other than consignee) Nom et adresse de l'acheteur (s'il diffère du destinataire)		
8. Transportation: Give mode and place of direct shipment to Canada Transport : Précisez mode et point d'expédition directe vers le Canada		6. Country of transshipment - Pays de transbordement		
		7. Country of origin of goods Pays d'origine des marchandises	IF SHIPMENT INCLUDES GOODS OF DIFFERENT ORIGINS ENTER ORIGINS AGAINST ITEMS IN 12. SI L'EXPÉDITION COMPREND DES MARCHANDISES D'ORIGINES DIFFÉRENTES, PRÉCISEZ LEUR PROVENANCE EN 12.	
11. Number of packages Nombre de colis		9. Conditions of sale and terms of payment (i.e. sale, consignment shipment, leased goods, etc.) Conditions de vente et modalités de paiement (p. ex. vente, expédition en consignation, location de marchandises, etc.)		
		10. Currency of settlement - Devises du paiement		
12. Specification of commodities (kind of packages, marks and numbers, general description and characteristics, i.e., grade, quality) Désignation des articles (nature des colis, marques et numéros, description générale et caractéristiques, p. ex. classe, qualité)		13. Quantity (state unit) Quantité (précisez l'unité)	Selling price - Prix de vente	
			14. Unit price Prix unitaire	15. Total
18. If any of fields 1 to 17 are included on an attached commercial invoice, check this box Si tout renseignement relativement aux zones 1 à 17 figure sur une ou des factures commerciales ci-attachées, cochez cette case Commercial Invoice No. - N° de la facture commerciale <input type="checkbox"/>		16. Total weight - Poids total Net _____ Gross - Brut _____		17. Invoice total Total de la facture
19. Exporter's name and address (if other than vendor) Nom et adresse de l'exportateur (s'il diffère du vendeur)		20. Originator (name and address) - Expéditeur d'origine (nom et adresse)		
21. CCRA ruling (if applicable) - Décision de l'Agence (s'il y a lieu)		22. If fields 23 to 25 are not applicable, check this box Si les zones 23 à 25 sont sans objet, cochez cette case <input type="checkbox"/>		
23. If included in field 17 indicate amount: Si compris dans le total à la zone 17, précisez : (i) Transportation charges, expenses and insurance from the place of direct shipment to Canada Les frais de transport, dépenses et assurances à partir du point d'expédition directe vers le Canada _____ (ii) Costs for construction, erection and assembly incurred after importation into Canada Les coûts de construction, d'érection et d'assemblage après importation au Canada _____ (iii) Export packing Le coût de l'emballage d'exportation _____	24. If not included in field 17 indicate amount: Si non compris dans le total à la zone 17, précisez : (i) Transportation charges, expenses and insurance to the place of direct shipment to Canada Les frais de transport, dépenses et assurances jusqu'au point d'expédition directe vers le Canada _____ (ii) Amounts for commissions other than buying commissions Les commissions autres que celles versées pour l'achat _____ (iii) Export packing Le coût de l'emballage d'exportation _____	25. Check (if applicable): Cochez (s'il y a lieu) : (i) Royalty payments or subsequent proceeds are paid or payable by the purchaser Des redevances ou produits ont été ou seront versés par l'acheteur <input type="checkbox"/> (ii) The purchaser has supplied goods or services for use in the production of these goods L'acheteur a fourni des marchandises ou des services pour la production de ces marchandises <input type="checkbox"/>		

Dans ce formulaire, toutes les expressions désignant des personnes visent à la fois les hommes et les femmes.

Instructions For Completing a Canadian Customs Invoice (CCI)

1. Have you indicated the full legal name, address and country of the seller?
2. Have you shown the date on which the goods began their continuous journey to Canada?
3. Do you know the purchaser's order number, or the vendor's commercial invoice number? (This information is not mandatory but may be helpful in referencing the shipment.)
4. Have you indicated the full name and address of the consignee? (This is the person or company in Canada to whom the goods are being shipped.)
5. Have you sold the good to a party that is different from the consignee? (If YES, provide the complete name and address of the person or company in Canada to whom the goods are being sold.) NOTE: This field refers to the "Importer of Record". For a non-resident importer the shipper is normally both the purchaser and the vendor.
6. Have the goods been transhipped? The country through which the goods were shipped in transit to Canada, if applicable.
7. Are all the items the same? (If YES, indicate the Country of Origin. If NO, mark "Various" in field 7 and indicate the country of origin for each item along with its corresponding product description in field 12.)
8. Have you specified the complete shipment routing details? (Including carrier, mode of transport and place from which the goods began their continuous journey to Canada?) NOTE: If this is a PARS shipment, the carrier's bar code label may be placed here.
9. Have you specified the terms of sale? (It is extremely important that you fully describe the terms and conditions agreed upon by the vendor and the purchaser. Be sure to indicate any applicable discounts for early payment, etc.)
10. Has the currency of settlement been shown? (Always remember to indicate the currency in which the vendor's demand for payment is made.)
11. Have you indicated the type of packaging and number of packages?
12. Have you provided a detailed description of each item? (This information is most important. In addition to a proper identifying description in commercial terms, include such details as the function of the item, the material of which it's made and the condition – whether new, used, etc.) Packages are to be legibly marked and numbered on the outside for identification of the contents and invoice descriptions. NOTE: If the invoice total in field 17 includes amounts for duty, GST, customs brokerage or freight, a breakdown of these amounts should be indicated here (show the total in field 23). This often applies to non-resident importers where goods are sold to customers in Canada on a "landed" basis inclusive of all import costs.
13. Have you indicated the quantity of each item in field 12 in the appropriate unit of measure? (Number, weights, volume, etc.)
14. Did you show the unit price of each item using the currency of settlement? (If the goods were not sold, show the amount per article for which they would otherwise be sold.)
15. Have you indicated the total price of each item? (Indicate the total price for each item in the currency of settlement for the number of items recorded in the quantity field.)
16. Did you indicate both the total net and gross weight of the goods? (Net weight excludes packaging materials.)
17. Have you shown the total invoice price? (Indicate the total price paid or payable in the currency of settlement for the goods described on the invoice.)
18. Is there an attached commercial invoice? (If YES, check the box in field 18 and indicate the commercial invoice number.)
19. Is the exporter different from the vendor shown in field 1? (If YES, indicate the full legal name, address and country of the exporter.)
20. Have you indicated the name, address, and phone number of the person/company completing the invoice? (This should be a responsible individual in the vendor's organization who has knowledge of the transaction.)
21. Have you shown the number and date of any Canada Customs and Revenue Agency ruling relating to the shipment?
22. Are fields 23 and 25 applicable to your situation? (If YES, leave unchecked and complete the applicable field 23-25. If NO, check the box in field 22.)

NOTE: The completion of these fields is self-explanatory with the exception of export packing.

23. The amount of "export packing" must be indicated if additional packaging was required solely for the international transportation of goods (i.e., other than what would normally be required for domestic transport). For non-resident importers, these fields may be used to indicate any duty, GST, brokerage and freight that has been included in field 17.