



ADULT GENERAL PASSPORT APPLICATION

for Canadians 16 years of age or over applying in Canada or from the USA

INFORMATION
PROTECTED

WARNING—Any false or misleading statement with respect to this application and any supporting document, including the concealment of any material fact, may result in the refusal to issue a passport, the revocation of a currently valid passport, or the refusal of passport services, and may be grounds for criminal prosecution. Failure to complete all of the required sections of this form and/or refusal to consent to the sharing of personal information between Passport Canada and third-party entities for the purpose of carrying out Passport Canada's mandate will result in the application being refused.

TYPE OR PRINT IN CAPITAL LETTERS using black or dark blue ink.



Date of travel

Month Day
☐ ☐ Unknown

1 <i>Personal Information (see Instructions, section H)</i>						
Surname (last name)						
Given name(s)						
Surname (last name) at birth			Former surname (former last name)			
If passport requested in spousal surname (last name), enter			Year of marriage		Surname (last name) of spouse	
Date of birth Year Month Day		Place of birth City Country Prov./Terr./State (if applicable)				
Sex <input type="radio"/> Female <input type="radio"/> Male	Marital status		Eye colour	Current hair colour	Height (cm/in)	Weight (kg/lbs)
Current home address Number Street Apartment City Province/Territory/State Postal/ZIP code						
Mailing address (if different from above) Number Street Apartment City Province/Territory/State Postal/ZIP code						
Daytime telephone number		Evening telephone number		Cell number or email address (optional)		
DECLARATION —I solemnly declare that I am a Canadian citizen, that the photos enclosed are unaltered and a true likeness of me, that all of the statements made and the information provided in this application, as well as any supporting documents, are true. I declare that I have read and understood the WARNING at the top of this page and the PRIVACY NOTICE STATEMENT (see Instructions, section N). I consent to Passport Canada disclosing my personal information to third-party entities, such as law enforcement authorities and identity document issuing institutions, to carry out its verification and security queries required for this purpose. Furthermore, I consent to third-party entities disclosing my personal information to Passport Canada for this purpose.				Void if signature touches border Signature (see Instructions, section H) Date Year Month Day Signed at City Province/Territory/State		

2 <i>Declaration of Guarantor (see Instructions, section I)</i> Note: Section to be completed by the guarantor only if the applicant has completed and signed all three (3) pages of this application form.						
Surname (last name)			Given name(s)			
Date of birth Year Month Day		Canadian passport number	Date of issue Year Month Day		Date of expiry Year Month Day	
Surname (last name) in passport, if different			Daytime telephone number		Evening telephone number	
Current home address Number Street Apartment City Province/Territory/State Postal/ZIP code						
DECLARATION — I solemnly declare that I have known the applicant identified above personally for at least two (2) years. I have signed the back of one (1) photo to certify that the image is a true likeness of the applicant. If applicable, I have signed a copy of each document to support the applicant's identity to confirm that I have seen the original(s). I declare that I have read and understood the WARNING at the top of this page and the PRIVACY NOTICE STATEMENT (see Instructions, section N). I consent to Passport Canada disclosing my personal information to third-party entities, such as law enforcement authorities and identity document issuing institutions, to carry out its verification and security queries required for this purpose. Furthermore, I consent to third-party entities disclosing my personal information to Passport Canada for this purpose.			I have known the applicant for Number of years	Signature of guarantor Date Year Month Day Signed at City Province/Territory/State		



Passport Canada
Passeport Canada

Aussi disponible en français
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Canada

3

Previous Canadian Travel Document (see Instructions, section J)

- In the last **five (5)** years, has a Canadian travel document (passport, certificate of identity or refugee travel document) been issued to you and is it still valid?

☐ No

☐ Yes (specify)

Number

Date of issue

Year

Month

Day

Place of issue

If yes, include the travel document with your application.

- Would you like the previous passport returned to you? If not, it will be securely destroyed by Passport Canada to protect your personal information.

☐ Yes, please return the previous passport to me.

Note: If a valid Canadian travel document has been lost, stolen, damaged or is inaccessible, complete form PPTC 203, *Declaration*, available online at passportcanada.gc.ca. **A Canadian travel document, once reported lost or stolen, is no longer valid.**

4

Proof of Canadian Citizenship (see Instructions, section K)

- A** To be completed by **all applicants**. Did you acquire citizenship of another country before JANUARY 1, 1947?

☐ No

☐ Yes (specify)

☐ By birth

☐ By naturalization

Country

Effective date

Year

Month

Day

- B** To be completed if you were **born in Canada**. Provide **one (1)** of the documents listed below (**original only**):

☐ Birth certificate in Canada

Registration number

Date of issue

☐ Certificate of Canadian citizenship

Certificate number

Date of issue/Effective date of citizenship

- C** To be completed if you were **born outside of Canada**.

- 1)** Provide **one (1)** of the four documents listed below (**original only**):

☐ Certificate of Canadian citizenship

☐

Certificate of registration of birth abroad

(issued by the Registrar of Canadian Citizenship)

☐ Certificate of naturalization

☐

Certificate of retention of Canadian citizenship

(issued before February 15, 1977)

Certificate number

Date of issue/Effective date of citizenship

- 2)** To be completed if you were **born outside of Canada between February 15, 1977 and April 16, 1981 inclusively** (you do not need to complete this section if you are presenting a certificate of Canadian citizenship issued after January 1, 2007).

- a)** Are you a naturalized Canadian? (i.e. did you receive Canadian citizenship following immigration to Canada?)

☐ Yes

☐ Go to section 5

☐ No

☐ Continue to question b)

- b)** Was one of your parents born in Canada?

☐ Yes

☐ Go to section 5

☐ No

Complete and submit form PPTC 001,
Proof of Canadian Citizenship—Additional Information,
available online at passportcanada.gc.ca.

5

Documents to Support Identity (see Instructions, section L)

Provide the following information. Include signed copies (*both sides*) or original documents.

Type of document	Document number	Date of expiry (if applicable) Year Month Day	Name as it appears on the document
Type of document	Document number	Date of expiry (if applicable) Year Month Day	Name as it appears on the document

Signature of applicant

Date

Year

Month

Day

6	Period of Validity (see Instructions, section C)
Choose one (1) of the following periods of validity: <input type="radio"/> 5 years or <input type="radio"/> 10 years	

7	Additional Personal Information																								
Note: If insufficient space, attach a separate signed and dated sheet.																									
A Addresses in the last two (2) years <input type="radio"/> Same as current home address <input type="radio"/> Different from current home address (complete below)																									
(Number, Street, Apartment, City, Province/Territory/State, Country) 1. 2.	<table border="1" style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 15%;">From</td> <td style="width: 15%;">Year</td> <td style="width: 15%;">Month</td> <td style="width: 15%;">To</td> <td style="width: 15%;">Year</td> <td style="width: 15%;">Month</td> </tr> <tr> <td> </td><td> </td><td> </td><td> </td><td> </td><td> </td></tr> </table> <table border="1" style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 15%;">From</td> <td style="width: 15%;">Year</td> <td style="width: 15%;">Month</td> <td style="width: 15%;">To</td> <td style="width: 15%;">Year</td> <td style="width: 15%;">Month</td> </tr> <tr> <td> </td><td> </td><td> </td><td> </td><td> </td><td> </td></tr> </table>	From	Year	Month	To	Year	Month							From	Year	Month	To	Year	Month						
From	Year	Month	To	Year	Month																				
From	Year	Month	To	Year	Month																				
B Occupation in the last two (2) years <input type="checkbox"/> I was attending educational institutions and/or <input type="checkbox"/> my employers were and/or <input type="checkbox"/> other (e.g. homemaker, unemployed or retired) as follows:																									
Employer/school or other	Address	Daytime telephone number	Field of employment/studies	Date (from)	Date (to)																				
				yyyy - mm	yyyy - mm																				

C Mother's maiden name	Provide your mother's surname (last name) at the time of her birth.
---------------------------------------------	---------------------------------------------------------------------

8	References
Provide the following information with respect to two (2) persons who are neither your relatives nor your guarantor and who have known you for at least two (2) years. They may be contacted to confirm your identity.	
1. Surname (last name)	
Given name(s)	
Relationship	Address (Number, Street, Apartment, City, Province/Territory/State, Country)
Daytime telephone number	Evening telephone number Cell number or email address (optional) Has known me for Number of years
2. Surname (last name)	
Given name(s)	
Relationship	Address (Number, Street, Apartment, City, Province/Territory/State, Country)
Daytime telephone number	Evening telephone number Cell number or email address (optional) Has known me for Number of years

9	Emergency Contact Information (optional)
We recommend that you provide the name of someone who would not normally travel with you. This information is helpful if you have an accident or become ill while travelling outside of Canada.	
Surname (last name)	
Given name(s)	
Relationship to applicant	Daytime telephone number Evening telephone number Cell number
Current home address	
Number Street Apartment City Province/Territory/State Postal/ZIP code	
Signature of applicant	
Date Year Month Day	



ADULT GENERAL PASSPORT APPLICATION

for Canadians 16 years of age or over applying in Canada or from the USA

INSTRUCTIONS

Forms are regularly updated. Applicants are encouraged to use the interactive form available online at passportcanada.gc.ca.

(A) <i>Entitlement to a Canadian Passport</i>	
Important Notice—We recommend that you not make any travel plans until you receive the requested passport. <ul style="list-style-type: none">• A Canadian passport is the only reliable and universally accepted travel and identification document for Canadians who travel abroad.• Issued to Canadian citizens only, a Canadian passport reflects the identity of the applicant as determined by documentary evidence of citizenship and documents to support identity.• Canadians under 16 years of age must use form PPTC 155, <i>Child General Passport Application</i>.• The bearer of a previous Canadian passport may be eligible to apply for a passport through the simplified renewal application process. Consult our website at passportcanada.gc.ca.	
(B) <i>Requirements Checklist</i>	
<input type="checkbox"/> All three (3) pages of the application form completed and signed within the last 12 months.	
<input type="checkbox"/> Two (2) identical unaltered passport photos taken within the last 12 months.	
<input type="checkbox"/> Application form and one of the photos certified by your guarantor.	
<input type="checkbox"/> Proof of Canadian citizenship (original only).	
<input type="checkbox"/> Document(s) to support identity.	
<input type="checkbox"/> Any valid Canadian travel document (passport, certificate of identity or refugee travel document) issued to you within the last five (5) years.	
<input type="checkbox"/> The fee.	
Note: All documents submitted throughout the passport application process that are in a language other than English or French must be translated by a certified translator. Additional documents or information may be required in support of this application.	
(C) <i>Period of Validity and Fee</i>	
Where the application is made in Canada and the passport is to be delivered in Canada: 5-year passport – C\$120* 10-year passport – C\$160*	Where the application is made from the USA** or the passport is to be delivered to the USA**: 5-year passport – C\$190* 10-year passport – C\$260*
*Includes a C\$25 consular services fee. **This includes any of the following: Bermuda, American Samoa, the Midway Islands, Puerto Rico and the US Virgin Islands.	
Method of payment (Canadian funds only) <ul style="list-style-type: none">• Debit card (Interac) or prepaid cards (Visa, MasterCard, American Express) only for in-person applications submitted by the cardholder. Prepaid debit cards are not accepted• Credit card and prepaid card embossed only (fill out and detach section D of this form and enclose it with your application)• Certified cheque or money order (postal or bank, for the exact amount) payable to the Receiver General for Canada	
Important <ul style="list-style-type: none">• Every person who requests a passport service must pay the exact applicable fee.• Applicants who cancel their application or are refused a passport are not eligible for a refund of the passport service fee. Only the consular services fee of C\$25, applied only to adult applications, is refundable.• Passport Canada does not accept personal cheques or payment in cash for applications submitted in Canada.• Administrative fees and applicable interest will be applied to all dishonoured payments.• An applicant's debit card (Interac, Visa Debit or Virtual Debit) is not accepted for applications submitted by mail or by a third party.• Fees are subject to change. All Canadian passports contain 36 pages.	
(D) <i>Credit Card Information</i>	
COMPLETE and submit with your application if you are paying by credit card.	
Card type: <input type="radio"/> Visa <input type="radio"/> MasterCard <input type="radio"/> American Express	
Name as it appears on card	Card number
	Date of expiry Month Year
Name of applicant	FOR OFFICIAL USE ONLY
AUTHORIZATION —I authorize Passport Canada to charge C\$ to my credit card.	Signature of cardholder
	Date Year Month Day



(E)**Applying in Person****Canadians can submit an application in Canada at:**

- a Passport Canada regional office
- a participating Canada Post office
- a participating Service Canada Centre

All service locations are available online at passportcanada.gc.ca.

**For Canadians submitting an application from the USA:**

If you require a passport in exceptional circumstances, contact the nearest Government of Canada office. A list of Government of Canada offices in the USA is available online at travel.gc.ca.

(F)**Applying by Mail**

Mailed-in applications are processed in Canada.

BY MAIL

Passport Canada
Foreign Affairs and
International Trade Canada
Gatineau QC K1A 0G3
CANADA

BY COURIER

Passport Canada
22 de Varennes Street
Gatineau QC J8T 8R1
CANADA

The original documents that you enclose with your application are valuable. **We recommend that you use a courier or mail service that allows you to trace your mail.**

(G)**Contact Information**

General information is available 24 hours a day, 7 days a week.

Specific information is available Monday to Friday from 7:30 a.m. to 8 p.m. ET.

INFORMATION ON PASSPORTS, FEES AND PROCESSING TIMES

Website: passportcanada.gc.ca



Toll-free: 1-800-567-6868

Outside continental USA: 819-997-8338



TTY (for persons who are Deaf or hard of hearing)

Toll-free: 1-866-255-7655

INFORMATION ON TRAVEL REPORTS, WARNINGS AND REQUIREMENTS

Website: travel.gc.ca

- Application forms are available in large print.
- A passport application instruction booklet is available in Braille.

(H)**Personal Information****SURNAME AND GIVEN NAME(S) TO APPEAR IN PASSPORT**

Write the name you want to appear in the passport. If you are requesting a passport in a name that is different from the name that appears on the documentary evidence of citizenship, please note the following:

- For a **married surname change**, we recommend that you provide a marriage certificate (original or copy) to avoid possible delays.
- For a **common-law name change**, include a signed letter stating that you are in a common-law relationship and that the cohabitation has been ongoing for more than one year.
- For any other **legal name change**, include **one (1)** of the following:
 - a legal change of name order;
 - an adoption order; or
 - a birth certificate or citizenship certificate issued in the new name.

Additional documentation will be required to verify your identity as well as the name to appear in the passport (see section L).

SURNAME (LAST NAME) AT BIRTH/FORMER SURNAME (FORMER LAST NAME)

Complete if different from the surname (last name) to appear in the passport (for Passport Canada information only—will not appear in the passport).

PLACE OF BIRTH

Your place of birth must be provided on the application form. If you do not wish the place of birth to appear in the passport, submit form PPTC 077, *Request for a Canadian Passport Without a Place of Birth*, available online at passportcanada.gc.ca.

SIGNATURE

You **must** sign your usual signature on all **three (3)** pages. Your signature in section 1 will appear in the passport. Therefore, your signature **must not** exceed the inner limits of the signature box.



Inner Limits



I

Declaration of Guarantor

A guarantor is a person other than yourself who confirms your identity.

The guarantor must:

- be a Canadian citizen 18 years of age or over;
- hold a five-year Canadian passport that is valid or has been expired for less than one year on the day you submit your application;
- have been 16 years of age or over when the application was submitted for the passport identified in section 2 of this application form;
- have known you personally for at least **two (2)** years*;

**To know an applicant personally means that the guarantor is able to confirm aspects of the applicant's personal attributes such as name, approximate age, place of birth, physical description and some personal history such as occupation and place of residence. A family member or person residing at the same address as you (the applicant) may be the guarantor provided that the individual meets the specified requirements.*

- provide the requested information contained in the passport issued in his or her name;
- be accessible to Passport Canada for verification;
- reside in Canada, in the USA or in any of the following countries or territories: Bermuda, American Samoa, the Midway Islands, Puerto Rico and the US Virgin Islands. It is not necessary that the guarantor reside in the same country as the applicant.

The guarantor must perform **free of charge** the following **three (3)** tasks:

1. Complete and sign the *Declaration of Guarantor* section (ensure you have completed and signed all **three (3)** pages of the application before submitting it to your guarantor).
2. Write "I certify this to be a true likeness of (your name)" on the back of **one (1)** of your photos, and sign it.
3. If applicable, sign and date a copy of each document to support your identity (see section L).

Passport Canada reserves the right to request an alternate guarantor.

The applicant must not assist the guarantor in performing his or her duties. If your guarantor requires assistance, contact Passport Canada.

If you have **not known** an eligible guarantor for at least **two (2)** years, complete form PPTC 132, *Statutory Declaration in Lieu of Guarantor*, available at any Passport Canada regional office in Canada or any Government of Canada office in the USA.

This form must be completed at your expense before a person authorized by law to administer an oath or solemn affirmation.

This may delay the processing time of the passport.

J

Previous Canadian Travel Document

- Enclose any valid Canadian travel document (passport, certificate of identity or refugee travel document) issued to you within the last **five (5)** years. If your current passport is valid for more than 12 months from the date the application is submitted, provide a written explanation as to why you are applying at this time. Should Passport Canada not be satisfied that you have a valid reason for applying early, your application for a new passport may be refused.
- A person's name may appear in only **one (1)** valid Canadian travel document.

Note: If a valid Canadian travel document has been lost, stolen, damaged or is inaccessible, complete form PPTC 203, *Declaration*, available online at passportcanada.gc.ca. **A Canadian travel document, once reported lost or stolen, is no longer valid. If found, it is not to be used for travel and must be returned immediately to Passport Canada or if abroad to the nearest Government of Canada office.**

K

Proof of Canadian Citizenship

Provide **one (1)** of the documents indicated in section 4 of the application form (**original only**). It will be returned to you. Additional information may be required to confirm your citizenship.

If you are a woman who, before 1947, married a man who was not a British subject, contact Passport Canada.

CERTIFICATE OF BIRTH IN CANADA

Only official birth documents issued by the vital statistics authority of the applicant's province or territory of birth in Canada are accepted. Certain exceptions may apply. More information is available online at passportcanada.gc.ca.

CERTIFICATE OF CANADIAN CITIZENSHIP

Commemorative documents of citizenship are **not** accepted. If you require a certificate of Canadian citizenship, contact:

CITIZENSHIP AND IMMIGRATION CANADA:



Website (in Canada and in the USA): cic.gc.ca



Toll-free in Canada: 1-888-242-2100



TTY in Canada (for persons who are Deaf or hard of hearing): 1-888-576-8502 (from 8 a.m. to 4 p.m. ET)

L**Documents to Support Identity**

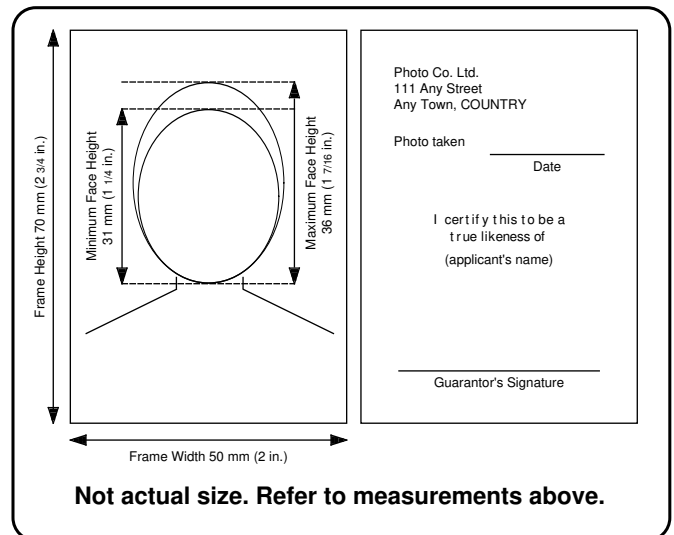
- Provide at least **one (1)** document to support your identity with the name to appear in the passport. Further documentation may be required.
- Documents to support your identity must be valid, must be issued by a federal, provincial/territorial/state or municipal authority, and must include your name and **signature**. For example:
 - Provincial/territorial/state driver's licence
 - Provincial health card
 - Certificate of Indian Status
 - Canadian passport that is valid or expired for less than one year
 - United States permanent resident card
 - Federal, provincial/territorial/state or municipal employee identification card
 - Other federal, provincial/territorial/state or municipal identification card
- Copies are acceptable provided your guarantor has signed and dated a copy of each document (both sides) confirming that the original document has been seen. If you are submitting original documents, they will be returned to you.
- If you are submitting copies and are using form PPTC 132, *Statutory Declaration in Lieu of Guarantor*, the same official who signs the Declaration must also sign and date the copies of the original document (both sides) to indicate that the original document has been seen.

M**Rules for Canadian Passport Photos**

You must submit **two (2) identical photos** with each passport application.

THE PHOTOS MUST

- be taken by a commercial photographer;
- be clear, sharp and in focus. Photos may be in colour or in black and white;
- have a neutral facial expression (**eyes open and clearly visible, mouth closed, no smiling**);
- have uniform lighting—no shadows, glare or flash reflections;
- be taken **straight on** with the face and shoulders centered and squared to the camera;
- be taken in front of a plain white or light-coloured background to clearly distinguish the person from the background. Photos must reflect/represent natural skin tones;
- be originals that **have not been altered in any way** or taken from an existing photo;
- reflect your current appearance (taken within the last 12 months); and
- be professionally printed on plain, high quality photographic paper (photos printed at home and photos printed on heavy weight paper are not acceptable).

**THE FOLLOWING MUST APPEAR ON THE BACK OF ONE PHOTO**

- The **name and complete address of the photo studio and the date the photo was taken**. The photographer may use a stamp or handwrite this information (stick-on labels are not acceptable).
- The **guarantor's** signature.

ADDITIONAL INFORMATION

- **Glasses**, including tinted prescription glasses, may be worn in photos as long as the eyes are clearly visible and there is no glare in the glasses. Sunglasses and the red-eye effect are unacceptable.
- **Hats and head coverings** must not be worn, unless worn for religious beliefs or medical reasons. However, the head covering must not cast shadows on the face and the full face must be clearly visible.

N**Privacy Notice Statement**

All personal information provided on this application form is collected by Passport Canada for the purpose of determining entitlement of the applicant to a Canadian passport and to provide information to the Consular Operations Bureau of Foreign Affairs and International Trade Canada in the event that the applicant requires assistance while travelling abroad. The personal information is collected, used and disclosed under the authority of the *Canadian Passport Order* and in accordance with the provisions of the *Privacy Act*, as described in Personal Information Bank PPTC PPD 102 (Regular and Official Travel Passports). In the context of determining current and ongoing entitlement and to maintain the integrity of the passport program, all personal information collected is subject to verification and security queries to authenticate identity and citizenship, as well as to identify the existence of grounds for refusal to issue a passport, the revocation of a currently valid passport or the refusal of passport services. In the same context, the guarantor's personal information is also subject to verification and security queries to determine whether the individual meets the guarantor requirements. To perform its verification and security queries, Passport Canada may disclose personal information to third-party entities, such as law enforcement authorities and identity document issuing institutions, and third-party entities may disclose personal information to Passport Canada. To strengthen the security of the Canadian passport, Passport Canada uses facial recognition technology. Also, an electronic chip is inserted into the booklet. This chip contains the photo of the bearer in electronic format and the personal information (excluding the signature) found on page 2 of the booklet. Passport Canada may use the services of third-party entities to receive passport applications submitted in person. In the performance of those services, all personal information is protected in accordance with the provisions of the *Privacy Act*.

If you have questions regarding your right of access to your personal information provided on this form, contact the Passport Canada Access to Information and Privacy (ATIP) Office at: atip-airpr@pptc.gc.ca; telephone: 819-934-0157; facsimile: 819-934-7017.