

# SHIPPER`S LETTER OF INSTRUCTIONS

<p>1a. EXPORTER (Name and address including ZIP code)</p> <div style="border: 1px solid black; height: 20px; width: 100%;"></div> <div style="border: 1px solid black; width: 100px; float: right; margin-top: 5px;">ZIP CODE</div>	<p><b>SHIPPER: PLEASE BE SURE TO COMPLETE ALL SHADED AREAS</b></p>
<p>b. EXPORTER'S EIN (IRS) NO.</p> <div style="border: 1px solid black; height: 20px; width: 100%;"></div>	<p>c. PARTIES TO TRANSACTION</p> <p><input type="checkbox"/> RELATED    <input type="checkbox"/> NONRELATED</p>
<p>2a. ULTIMATE CONSIGNEE</p> <div style="border: 1px solid black; height: 20px; width: 100%;"></div>	
<p>b. INTERMEDIATE CONSIGNEE</p> <div style="border: 1px solid black; height: 20px; width: 100%;"></div>	
<p>3. FORWARDING AGENT</p> <p style="text-align: center;"><b>TalaTrans Worldwide</b> P.O. Box 835 Itasca, IL 60143</p>	
<p>4. POINT (STATE) OF ORIGIN</p> <div style="border: 1px solid black; height: 20px; width: 100%;"></div>	<p>5. COUNTRY OF ULTIMATE DESTINATION</p> <div style="border: 1px solid black; height: 20px; width: 100%;"></div>
<p>6. LOADING PIER (Vessel only)</p> <div style="border: 1px solid black; height: 20px; width: 100%;"></div>	<p>7. METHOD OF TRANSPORT (Specify)</p> <div style="border: 1px solid black; height: 20px; width: 100%;"></div>
<p>8. EXPORTING CARRIER</p> <div style="border: 1px solid black; height: 20px; width: 100%;"></div>	<p>9. PORT OF EXPORT</p> <div style="border: 1px solid black; height: 20px; width: 100%;"></div>
<p>10. PORT OF UNLOADING (Vessel and air only)</p> <div style="border: 1px solid black; height: 20px; width: 100%;"></div>	<p>11. CONTAINERIZED (Vessel only)</p> <p><input type="checkbox"/> YES    <input type="checkbox"/> NO</p>
<p><b>SHIPPER'S NOTE: IF YOU ARE UNCERTAIN OF THE SCHEDULE B COMMODITY CODE, DO NOT TYPE IT IN – WE WILL COMPLETE WHEN PROCESSING THE 7525V.</b></p>	



**SHIPPER MUST CHECK**

FORM OF PAYMENT:  PREPAID     COLLECT C.O.D. \$ \_\_\_\_\_

SHIP VIA:  AIR     OCEAN     CONSOLIDATE     DIRECT

SHIPPER'S INSTRUCTIONS IN CASE OF INABILITY TO DELIVER CONSIGNMENT AS ASSIGNED:  ABANDON     RETURN TO SHIPPER

DELIVER TO: \_\_\_\_\_

SHIPPER REQUESTS INSURANCE:  NO     YES \$ \_\_\_\_\_

D/F (12)	SCHEDULE B NUMBER (13)	CHECK DIGIT	QUANTITY – SCHEDULE B UNIT(S) (14)	SHIPPING WEIGHT (kilograms) (15)	DIMENSIONS (inches) (16)	VALUE (US Dollars, omit cents) (Selling price or cost if not sold) (17)

<p>18. VALIDATED LICENSE NO./GENERAL LICENSE SYMBOL</p> <div style="border: 1px solid black; height: 20px; width: 100%;"></div>	<p>19. ECCN (When required)</p> <div style="border: 1px solid black; height: 20px; width: 100%;"></div>	<p>WE (THE SHIPPER) HAVE FORWARDED TO YOU THE SHIPMENT DESCRIBED BELOW VIA:</p> <p><input type="checkbox"/> YOUR TRUCK    <input type="checkbox"/> OTHER CARRIER (LISTED BELOW)</p> <p>TRUCK LINE NAME: _____</p> <p>PRO#: _____</p>
<p>20. DULY AUTHORIZED OFFICER OR EMPLOYEE</p> <div style="border: 1px solid black; height: 20px; width: 100%;"></div>	<p>THE EXPORTER AUTHORIZES THE FORWARDER NAMED ABOVE TO ACT AS FORWARDING AGENT FOR EXPORT CONTROL AND CUSTOMS PURPOSES.</p>	<p>DOCUMENTS ENCLOSED:</p> <div style="border: 1px solid black; height: 20px; width: 100%;"></div>
<p>21. I certify that all statements made and all information contained herein are true and correct and that I have read and understand the instructions for preparation of this document, set forth in the "CORRECT WAY TO FILL OUT THE SHIPPER'S EXPORT DECLARATION." I understand that civil and criminal penalties, including forfeiture and sale, may be imposed for making false or fraudulent statements herein, failing to provide the requested information or for violation of U.S. laws on exportation (13 U.S.C. Sec. 305; 22 U.S.C. Sec. 401; 18 U.S.C. Sec. 1001; 50 U.S.C. App. 2410).</p>		
<p>SIGNATURE</p> <div style="border: 1px solid black; height: 20px; width: 100%;"></div>	<p>CONFIDENTIAL – FOR USE SOLELY FOR OFFICIAL PURPOSES AUTHORIZED BY THE SECRETARY OF COMMERCE (13 U.S.C. 301 (g)).</p>	<p>SPECIAL INSTRUCTIONS:</p> <div style="border: 1px solid black; height: 20px; width: 100%;"></div>
<p>TITLE</p> <div style="border: 1px solid black; height: 20px; width: 100%;"></div>	<p>EXPORT SHIPMENTS ARE SUBJECT TO INSPECTION BY U.S. CUSTOMS SERVICE AND/OR OFFICE OF EXPORT ENFORCEMENT.</p>	
<p>DATE</p> <div style="border: 1px solid black; height: 20px; width: 100%;"></div>	<p>22. AUTHENTICATION (When required)</p> <div style="border: 1px solid black; height: 20px; width: 100%;"></div>	

**NOTE:** The shipper or his Authorized Agent hereby authorizes the above named Company, in his name and on his behalf, to prepare any export documents, to sign and accept any documents relating to said shipment and forward this shipment in accordance with the conditions of carriage and the tariffs of the carriers employed. The shipper guarantees payment of all collect charges in the event the consignee refuses payment. Hereunder the sole responsibility of the Company is to use reasonable care in the selection of carriers, forwarders, agents and others to whom it may entrust the shipment. By signing this document the shipper gives consent to TalaTrans Worldwide Corporation to inspect this cargo, and agrees to the terms and conditions of TalaTrans Worldwide, available upon request or at [talatransworldwide.com](http://talatransworldwide.com)