

**TENANT'S NOTICE TO VACATE LETTER**

Date: \_\_\_\_\_

Please take notice of our intention to vacate our residence located at:

\_\_\_\_\_ [address or apartment number]

on or before \_\_\_\_\_.

The reason I am moving is:

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I understand that my deposit will be refunded as agreed, less past due unpaid charges, if any, after I have moved out completely and returned possession of the premises to the management, as long as I leave the residence in clean and undamaged condition.

I understand that the Lease/Rental Agreement states that we have agreed to a \_\_\_\_\_ day written notice to vacate. I understand that I am responsible for paying rent through the end of the term agreed to in the Lease/Rental Agreement.

Please Return Deposits to my new address at:

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Tenant: \_\_\_\_\_