

JOHNS HOPKINS

U N I V E R S I T Y

Office of the Registrar

75 Garland Hall / 3400 N. Charles Street
Baltimore, MD 21218-2688
410-516-8079

REQUEST FOR DUPLICATE OR REPLACEMENT DIPLOMA

For Zanvyl Krieger School of Arts & Sciences / G.W.C. Whiting School of Engineering

To order a duplicate/replacement diploma please complete the information below and return it to the Office of the Registrar with a check or money order in the amount of \$55.00 made payable to:

Johns Hopkins University

Duplicate /replacement diplomas resemble the original except that the signature of the President, Dean and Chairman of the Board of Trustees are those of the current officers.

Orders for duplicate/replacement diplomas are processed during the first week of each month, with the exception of May (diplomas are not ordered during this month as we prepare for the current graduation ceremonies). Allow 6-8 weeks from the date you send your request for delivery.

Please print your name as it is to appear on the diploma, using both upper and lower case letters.

	First	Middle	Last
Degree received:	_____		
JHU Division/School:	_____		
Commencement Date:	_____		
SSN/Date of Birth:	_____		

Please indicate how you want to receive your diploma:

Call me at: _____ - _____ - _____ (daytime phone)

Email me at: _____

Mail it to me at: _____

Signature: _____ Date: _____

FOR OFFICE USE ONLY

Comm Date _____ Degree _____ Check # _____ Cash _____