USA BACKGROUNDS INCORPORATED

Central Virginia Community College Authorization and Disclosure

I authorize USA Backgrounds Incorporated (USABI) to seek and obtain consumer reports/investigative reports about me as defined in the Fair Credit Reporting Act(FCRA). These investigative reports may include, but are not limited to nationwide criminal index, statewide criminal history search, countywide criminal history search, nationwide sex offender search, countywide civil searches, DMV search, ssn trace, and credit report. I understand that these records may be used for the eligibility and qualification of my employment. I hereby authorize, without any reservation, the full release of these records and information for USABI and/or its agents to conduct the searches.

I also authorize the full release of the information described above, without any reservation, throughout any duration of my of employment at Centeral Virgina Community College. I also certify that all information provided below is correct to the best of my knowledge. I agree that a copy or facsimile of this authorization shall be as valid as the original. In addition, I release and discharge USABI, and all of its agents, any expenses, losses, damages, and liabilities for the investigative process. Upon request, USABI will supply a copy of my reports and my rights under the Fair Credit Reporting Act. Requests may be directed to: USA Backgrounds Incorporated, P.O. Box 64921, Virginia Beach, VA 23467-4921or by contacting us at 757.471.4677.

FULL NAME_____
LAST FIRST MIDDLE

OTHER NAMES USED
(IN THE PAST 7 YRS) _____/_____/_____

SSN #_____-_____-_____ D.O.B _____/_____/_____
MO. DAY YR.

DMV NUMBER: _____ ISSUE STATE_____

CURRENT ADDRESS_____
_____

PREVIOUS ADDRESS_____
_____

List all of the cities (to include the state) you have lived in the past 7 years:
_____/_____/_____/_____/_____

HOME PHONE # ( )_____ CELL ( ) _____

_____ _____ _____
Print Name **Signature** **Date**

For Office Use Only

FAX TO: 757.222.8400 *OR* Email: check@backgroundcheck4u.com

CHECK ALL THAT ARE TO BE ORDERED:

Employee Package _____ Additional SW Search _____, _____ Credit Report _____

(NW,NWSO,VASW, CW, CIVIL CW, DMV, SSN)

Authorized by :_____ Date_____