



ROYAL INSTITUTE OF MANAGEMENT

TRAINEES BIO-DATA FORM (for internal record & for issue of RIM identity card)

To be filled in by trainee :

Full Name : _____
(as written in citizen identity card)

Short Name : _____
(if required) (example:- M. P. Sharma or K. P. Lodey)

Sex : Male Female

Course Name : _____

Batch : _____

Completion Date : ___/___/___

*Enclose 2 recent
passport size photo-
graph and a copy of
citizenship Identity
card*

Document Attached with this form : (please tick)

- 2 Passport Photographs
 Photocopy of Citizenship ID Card
 Others : _____

Date : ___/___/___

Signature

To be filled in by Center Head :

I hereby verify that the above trainee is registered in the courses offered by the center. He/She may be kindly issued RIM Identity card.

Center Name : _____

Date : ___/___/___

Signature of Center Head

To be filled in Officer Incharge :

RIM ID Number : _____

Issued : Yes No

Issued by : _____

Date : ___/___/___

Signature of Officer Incharge

Received by : Name _____ Signature _____ Date: ___/___/___

This form must be duly filled and signed before reaching the service provider