

APPORTIONED REGISTRATION

INSTRUCTION MANUAL

Pennsylvania Department of Transportation
Bureau of Motor Vehicles
Commercial Registration Section

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APPORTIONED REGISTRATION MANUAL

PURPOSE

This manual has been prepared as a guide to securing apportioned registration in Pennsylvania and should provide the basic information needed when preparing applications for annual registration. Of course, the contents will not cover every unique situation that may arise. Please contact the office for particular information.

Without prior notice, it might not be possible to process an application completely within the same day. However, needed assistance in preparing forms or request for information will be given to those who come to or telephone the office.

Office Location

Mailing Address - Bureau of Motor Vehicles
P.O. Box 68286
Harrisburg, PA 17106-8286

Office Location - Commercial Registration Section
1101 South Front Street
Riverfront Office Center, 1st Floor
Harrisburg, PA 17104

Office hours are from 7:30 a.m. to 4:30 p.m, Monday through Friday. Our office is closed Saturday, Sunday and all official State holidays.

Business Telephone Numbers

If calling within
Pennsylvania 1-800-292-1148

If calling from
out-of-state 1-717-391-6190

APPORTIONED REGISTRATION

SUMMARY

Pennsylvania has a program for apportioned registration, based on mileage, for commercial vehicles engaged in interstate operating. This is applicable for Pennsylvania based carriers going into jurisdictions that are members of the International Registration Plan (IRP) as well as for carriers based in those jurisdictions who operate in Pennsylvania.

It is the purpose of this program to promote and encourage the fullest possible use of the highway system by authorizing the apportioned registration of fleets of vehicles and the recognition of apportioned registered vehicles in other jurisdictions, thus contributing to the economic and social development and growth of the jurisdictions.

Under the program, the interstate operator is required to file an application with the jurisdiction in which the operator is based. The base jurisdiction, in turn, issues a base "apportioned" license plate and cab card. The base plate and cab card are the only identification or credentials required to qualify the operator to operate interstate or intrastate in member jurisdictions. The cab card will list those jurisdictions to which the operator has apportioned registration fees. The base jurisdiction collects the registration fees ("apportioned fees") for each jurisdiction at one time and divides them among the other jurisdictions according to:

Distance traveled in each jurisdiction.

Vehicle and load weight.

Jurisdiction in which vehicle is titled or "based".

(A "base" is the jurisdiction where one has an established place of business, where mileage is accrued by the fleet, and where operational records of such fleet are maintained or can be made available.)

The agreements allow both interstate and intrastate vehicle movements provided the registrant has proper interstate or intrastate authority from the appropriate regulatory agency or is exempt from regulation by the regulatory agency.

QUALIFICATIONS

You must register your vehicle(s) apportionately if the vehicle(s) travels or is intended for travel in two or more of the member jurisdictions (see members list on page 3) and:

- is used for the transportation of persons for hire or is designed, used, or maintained primarily for the transportation of property, and
- is a power unit having a gross or registered weight in excess of 26,000 pounds, or
- is a power unit having three or more axles regardless of weight, or
- is used on combination when the weight of such combination exceeds 26,000 pounds gross vehicle weight.

Vehicles, or combinations thereof, having a gross vehicle weight of 26,000 pounds or less and two axle vehicles may be apportioned at the option of the registrant.

For additional information on apportioned related Websites, please reference any of the following:

Forms = <http://www.dot3.state.pa.us/forms/arpForms.shtml>

Audits = http://www.dot10.state.pa.us/pdotforms/pa_forms_manuals/paappregaudit.pdf

IRP Manual = http://www.dot10.state.pa.us/pdotforms/pa_forms_manuals/PUB181.pdf

Enhanced Vehicle Safety Inspection Stations (Reconstructed Vehicles) =

<http://www.dot10.state.pa.us/pdotforms/inspections/enhancedstations.pdf>

US DOT Applications and Forms = <http://www.fmcsa.dot.gov/forms/print/r-l-forms.htm>

IRP Inc. = <http://www.irponline.org/>

EXEMPTIONS

The following vehicles are exempt from the apportioned registration program:

1. Government-owned vehicles.
2. City pick up and delivery vehicles.
3. Buses used in transportation of chartered parties.
4. Recreational vehicles (defined as a vehicle used for personal pleasure or travel by an individual or family).
5. Vehicles operating with a restricted plate.

IRP MEMBER JURISDICTIONS

Alabama	Manitoba	Oklahoma
Alberta	Maryland	Ontario
Arizona	Massachusetts	Oregon
Arkansas	Michigan	Pennsylvania
British Columbia	Minnesota	Prince Edward Island
California	Mississippi	Quebec
Colorado	Missouri	Rhode Island
Connecticut	Montana	Saskatchewan
Delaware	Nebraska	South Carolina
District of Columbia	Nevada	South Dakota
Florida	New Brunswick	Tennessee
Georgia	Newfoundland & Labrador	Texas
Idaho	New Hampshire	Utah
Illinois	New Jersey	Vermont
Indiana	New Mexico	Virginia
Iowa	New York	Washington
Kansas	North Carolina	West Virginia
Kentucky	North Dakota	Wisconsin
Louisiana	Nova Scotia	Wyoming
Maine	Ohio	

EXAMPLE

To give a very simplified example of how license apportionment applies, we'll take a tractor/trailer (Pennsylvania based for-hire operator) which operates in Pennsylvania, Virginia, Tennessee and Kentucky. The total preceding year mileage for the tractor/trailer was 100,000 with an exact 25,000 miles in each jurisdiction. Under the apportioned registration, the license fees will be computed as follows:

	Jurisdiction Mileage	Percent of Total	X	Full Year Fees (By Jurisdiction) 80,000 lbs.	=	Apportion Fees
Pennsylvania	25,000	25%	X	1687.50	=	421.88
Virginia	25,000	25%	X	1219.00	=	304.25
Tennessee	25,000	25%	X	1300.00	=	325.00
Kentucky	25,000	25%	X	840.00	=	210.00
TOTAL	100,000	100%			=	1261.13

All miles traveled in states where an agreement has not been signed will be calculated on the basis of Pennsylvania fees.

NOTES

DEFINITIONS APPLICABLE

AGENT-LESSOR AND/OR SERVICE REPRESENTATIVE - One who furnishes facilities and services including sales, warehousing, motorized equipment and drivers under contract or other arrangement to a carrier for transportation of property by a household goods carriers.

AGREEMENT/BILATERAL AGREEMENT - An agreement for apportioned registration between Pennsylvania and other Jurisdictions and Provinces.

APPLICANT - A person, firm or corporation in whose name the application to apportion a fleet of vehicles is filed.

APPORTIONABLE FEE - Any periodic recurring fee required for licensing or registering vehicles, such as, but not limited to, registration fees, license or weight fees.

AXLE - An assembly of a vehicle consisting of two or more wheels whose centers are in one horizontal plane by means of which a portion of the weight of a vehicle and its load, if any, is continually transmitted to the roadway. For purposes of registration, an "axle" is any such assembly whether or not it is load-bearing only part of the time. For example, a single unit truck with a steering axle and two axles in a rear-axle assembly is an apportionable vehicle even though one of the rear axles is a so-called "dummy", "drag", or "pusher" type axle.

AXLE WEIGHT - The weight transmitted to the surface by one axle or a combination of axles in a tandem assembly.

BASE JURISDICTION - For purposes of fleet registration, the jurisdiction where the registrant has an established place of business, where mileage is accrued by the fleet and where operational records of such fleet are maintained or can be made available.

AN ESTABLISHED PLACE OF BUSINESS - A physical structure owned, leased or rented by a fleet registrant the location of which is designated by street number or road location, and which is open during normal business hours and in which are located:

1. a telephone or telephones publicly listed in the name of the fleet registrant,
2. a person or persons conducting the fleet registrant's business, and
3. the operational records of the fleet (unless the records can be made available).

BASE PLATE - The plate issued by the base jurisdiction and the only registration identification plate issued for the vehicle by any member jurisdiction.

Base plates shall be identified by having the word "APPORTIONED" and the jurisdiction's name on the plate.

CAB CARD - A registration card issued only by the Base Jurisdiction for a vehicle of an apportioned fleet which identifies the vehicle, base plate, registered weight by jurisdictions and showing the jurisdictions where the vehicle is properly registered.

CARRIER - An individual, partnership, or corporation engaged in the business of transporting goods or persons.

CHARTERED PARTY - A group of persons who, pursuant to a common purpose and under a single contract, and at a fixed charge for the vehicle in accordance with the carrier's tariff, lawfully on file with the U.S. Department of Transportation, have acquired the exclusive use of a passenger-carrying motor vehicle to travel together as a group to a specified destination or for a particular itinerary, either agreed upon in advance or modified by the chartered group after having left the place of origin.

COMBINATION - A power unit used in combination with trailers and semi-trailers.

COMMERCIAL VEHICLE - Any vehicle operated for the transportation of persons or property in furtherance of any commercial or industrial enterprises, for hire or not for hire.

CONVERTER DOLLY - An auxiliary undercarriage assembly with a fifth wheel and tow bar used to convert a semi-trailer to a full trailer. (Sometimes called "CONVERTER GEAR".)

CREDENTIAL - The cab card and apportioned plate issued for vehicles registered under the apportioned registration program.

DEADHEAD - To operate a commercial vehicle from one point to another without transporting any type of cargo.

DOUBLE-BOTTOM COMBINATION - A combination of a power unit pulling two (2) semi-trailers or a semi-trailer and a full trailer.

FIFTH WHEEL - A device used to connect a truck tractor or converter dolly to a semi-trailer.

FLEET - One or more apportionable vehicles.

INTERNATIONAL REGISTRATION PLAN (IRP) - See Agreement.

INTERSTATE OPERATIONS - Vehicle movement between or through two or more jurisdictions.

INTRASTATE OPERATIONS - Vehicle movement from one point within a jurisdiction to another point within the same jurisdiction.

I.V.D.R. - Individual vehicle distance record.

JURISDICTION - A state, territory, or possession of the United States, the District of Columbia, or a Province of Canada.

LEASE - A written document vesting exclusive possession, control of and responsibility for the operation of the vehicle to the lessee for a specific period of time.

LESSEE - A person, firm or corporation which has the legal possession and control of a vehicle owned by another under the terms of a lease agreement.

LESSOR - A person, firm or corporation which under the terms of a lease, grants the legal right of possession, control of and responsibility for the operation of the vehicle to another person, firm or corporation.

LONG TERM LEASE - A lease which covers 30 days or more.

MEMBER JURISDICTION - States of the United States and Provinces of Canada which are members of the IRP.

MILEAGE

IN-JURISDICTION MILES - The total number of miles operated by a fleet of apportioned registered vehicles in a jurisdiction during the preceding year.

TOTAL MILES - The total number of miles operated by a fleet of apportioned registered vehicles in all jurisdictions during the preceding year.

MOTOR CARRIER - An individual, partnership, or corporation engaged in the transportation of goods or persons.

COMMON CARRIER - Any motor carrier which holds itself out to the general public to engage in the transportation by motor vehicle of passengers or property for compensation.

CONTRACT CARRIER - Any motor carrier transporting persons or property for compensation or hire under contract to a particular person for compensation.

EXEMPT CARRIER - An individual, partnership, or corporation engaged in the business of transporting exempt goods or persons for compensation.

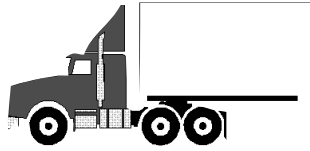
PRIVATE CARRIER - A person, firm, or corporation which utilizes its own trucks to transport its own freight.

MOTOR VEHICLE - Every vehicle which is self-propelled by power other than muscular power.

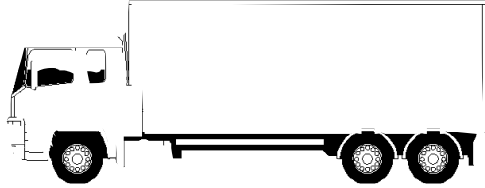
BUS - A vehicle designed for carrying more than nine (9) passengers and used for the transportation of persons.

ROAD TRACTOR (MOBILE HOME TOWER) - Every motor vehicle designed and used for drawing other vehicles and not so constructed as to carry any load thereon either independently or any part of the weight of a vehicle or load so drawn.

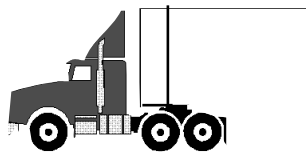
TRACTOR - A motor vehicle designed and used primarily for drawing other vehicles but not so constructed as to carry a load other than a part of the weight of the vehicles and load so drawn.



TRUCK - Every motor vehicle designed, used or maintained primarily for the transportation of property.



TRUCK TRACTOR - A motor vehicle designed and used primarily for drawing other vehicles but so constructed as to carry a load other than a part of the weight of the vehicle and load so drawn.



OPERATIONAL RECORDS - Documents supporting miles traveled in each jurisdiction and total miles traveled such as fuel reports, trip sheet and logs.

PRECEDING REPORTING YEAR - The July 1 - June 30 period which immediately precedes the registration or license year for which apportioned registration is sought.

RECREATIONAL VEHICLE - A vehicle designed or converted and used for personal pleasure or travel.

REGISTERED WEIGHT - The weight for which a vehicle or combination of vehicles have been licensed or registered within a particular jurisdiction.

REGISTRANT - A person, firm, or corporation in whose name or names a vehicle is properly registered.

REGISTRATION YEAR - The twelve month period during which the registration plates issued by the base jurisdiction are valid according to the laws of the base jurisdiction. The Pennsylvania registration year is June 1 to May 31.

RESTRICTED PLATE - One that has time (less than a registration year), geographic area, mileage or commodity restriction.

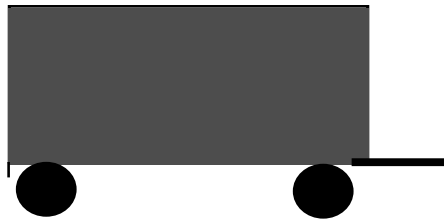
SERVICE REPRESENTATIVE - One who furnishes facilities and services including sales, warehousing, motorized equipment and drivers under contract or other arrangements to a carrier for transportation of property by a household goods carrier.

SHORT TERM LEASE - A lease which covers less than 30 days.

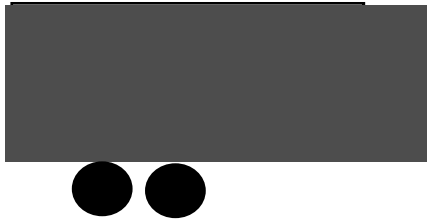
TRAILERS

FULL TRAILER - A vehicle without motor power, designed for carrying persons or property and for being drawn by a motor vehicle and so constructed that no part of its weight rests upon the towing vehicle.

SEMI-TRAILER - A vehicle without motive power designed for carrying persons or property and for being drawn by a motor vehicle and so constructed that some part of its weight and that of its load rests upon or is carried by the towing vehicle.



UTILITY TRAILER - A full trailer or semi-trailer constructed solely for the purpose of carrying property and not to exceed 6,000 lbs., Declared Gross Vehicle Weight.



TRIP PERMIT - A temporary permit issued by a jurisdiction in lieu of regular apportioned registration.

U.S. DOT NUMBER - Number issued to a motor carrier by U.S. Department of Transportation.

OPERATIONS

OWNER-OPERATOR VEHICLES

Apportioned registration for owner-operators may be accomplished in one of the following procedures.

1. The owner-operator (lessor) may be the registrant and the vehicle may be registered in the name of the owner-operator. The allocation of fees shall be according to the operational records of the owner-operator. The plate and cab card shall be the property of the lessor; or
2. The lessee may be the registrant at the option of the lessor and the vehicle may be registered by the carrier, but in both owner-operator's name and that of the carrier as lessee, with allocation of fees according to the records of the carrier. The plates and cab cards shall be the property of the lessee. It is the obligation of the carrier as lessee to reimburse the lessor for the unused portion of any registration fees transferred to a newly acquired vehicle when the lease is cancelled between the parties. Reimbursement must be made within 30 days of the transfer.

LEASED VEHICLES

(Rental Vehicles - See Appendix)

- A. An apportioned operator may temporarily lease equipment to another apportioned fleet operator and the lessor shall be responsible for reporting, on the apportioned application, the miles traveled by the leased equipment. The lessee shall be the person using and operating the equipment by the lease agreement. The leased vehicle must bear apportioned credentials and be operated only in the jurisdiction to which fees have been paid or a trip permit will be required.
- B. Full fee Pennsylvania carriers may temporarily lease apportioned registered vehicles bearing proper Pennsylvania credentials, provided the apportioned carrier reports the mileage traveled while the equipment is under lease. The Pennsylvania full-fee carrier must send a report of mileage traveled by the leased equipment to the apportioned carrier.
- C. An apportioned vehicle may be leased to a non-apportioned carrier. The lessor shall be responsible for reporting the mileage traveled by the leased equipment. The leased vehicle must bear apportioned credentials and can be operated in Pennsylvania only if fees have been paid to Pennsylvania, otherwise a trip permit will be required.

HUNTER PERMIT

Pennsylvania will provide a means of temporary registration for owner-operators not operating as a lessor. Such registration is a restricted permit issued for a registered gross weight not in excess of the empty weight of the vehicle.

An owner-operator may apply for a 20-day hunter permit by submitting form MV-585 with a fee of \$10.00 to the Commercial Registration Section or by purchasing the permit from the lessee or permit agent. (Not all lessees carry these permits.)

HOUSEHOLD GOODS CARRIERS

Household Goods Carriers, using equipment leased from service representatives, may elect to base such equipment in the base jurisdiction of the service representative, or that of the carrier.

If the base jurisdiction of the service representative is selected, the equipment shall be registered in the service representative's name and the Household Goods Carrier shall be indicated as lessee. The apportionment of fees shall be according to the combined records of the service representative and those of the carrier. Such records must be kept or made available in the service representative's base jurisdiction.

If the base jurisdiction of the Household Goods Carrier is selected, the equipment shall be registered by the carrier and the service representative shall be designated as lessor. The apportionment of fees shall be according to the mileage records of the carrier and the service representative which must include intrastate miles operated by those vehicles. The records must be kept or made available in the base jurisdiction of the carrier. Service representatives properly registered under this selection shall be full registered for operators under their own authority as well as under the authority of the carrier.

BUSES

Common carriers of passengers must apportion registration unless the bus is used exclusively for charter.

Common carriers of passengers having any doubt as to whether they should file an Apportioned Registration application should contact the Bureau of Motor Vehicles - Commercial Registration Section for assistance.

APPLICATIONS

GENERAL INFORMATION

Application forms for apportioned registration are available from the Bureau of Motor Vehicles, Commercial Registration Section, P.O. Box 68286, Harrisburg, PA 17106-8286.

The registration year period in Pennsylvania begins June 1 and ends midnight May 31 of the following year.

To ensure processing and receipt of registration credentials by above deadline (May 31), the apportioned registration application must be filed between March 1 and April 20.

The following forms must be completed to obtain Pennsylvania Apportioned Registration.

Pennsylvania Schedule A (Form MV-550)
Pennsylvania Schedule B (Form MV-551)

For changes during the year, the Pennsylvania Supplement Schedule (Form MV-552) must be used.

Instructions for completing forms are contained in this manual.

It is the applicant's responsibility to properly complete all forms necessary to register vehicles under the apportioned registration program. If required information is missing from submitted applications, the applicant will be called, or the application will be returned. The Commercial Registration Section staff will aid in any way possible.

All apportioned applications will be processed through the Bureau of Motor Vehicles, Commercial Registration Section. Transactions concerning titling or transfer of the title may also be handled by the Commercial Registration Section. Copy of log records must be submitted with original application or within six (6) months after initial registration.

Under the IRP agreement, the member jurisdictions will not honor applications mailed directly to them by an out-of-state carrier.

Please do not send fees for apportioned registration with the application. Pennsylvania will send a billing notice for payment due. This will help ensure correct payment, avoid over or underpayments and speed the mailing of credentials.

Even though an application has been filed, the vehicle is not legal to operate on Pennsylvania highways without a trip permit, temporary authorization, or telegraphic authority in lieu of the registration credentials. (See temporary registration section.)

ADDITIONAL REQUIREMENTS

1. The Heavy Vehicle Use Tax is imposed only on highway motor vehicles which have a taxable gross weight or combination weight of at least 55,000 pounds. An exemption from the tax is provided for vehicles that will not be used for more than 5,000 miles on public highways during any taxable period and to agricultural vehicles not used for more than 7,500 miles on public highways during any taxable period.

Federal regulations require all states to verify payment of, or exemption from the tax before issuing or renewing vehicle registrations. Owners of vehicles affected do not need proof of payment of the tax if they have owned the vehicle for less than 60 days. However, this is not an exemption from actual payment of the tax.

A registrant of an affected vehicle must submit to the Bureau of Motor Vehicles, Form 2290, Schedule 1, with all registration renewal applications. A copy of IRS Form 2290, Schedule 1 must also be included with title/registration applications if the vehicle has been owned for more than 60 days.

Form 2290, Schedule 1 must be validated by the Internal Revenue Service as proof of payment of the Heavy Vehicle Use Tax. If you do not have a copy of your validated Form 2290, Schedule 1, submit a photocopy of your unvalidated, completed Form 2290, Schedule 1 along with a photocopy of both sides of your cancelled check showing payment to the IRS for this tax.

If the name of the taxpayer listed on Form 2290, Schedule 1 is not the same name as the registrant listed on Department records, the Form 2290, Schedule 1 will be processed as proof of tax payment if a written statement accompanies the form. The statement must include a list of the VIN's for the applicable vehicles and written confirmation of Heavy Vehicle Use Tax payment for the listed vehicles. The statement must be executed and signed by the person whose name appears on Form 2290.

The IRS Form 2290 may be obtained at www.irs.gov/pub/irs-pdf/F2290.PDF.

2. Insurance - Financial Responsibility as required by Pennsylvania law must be maintained continuously throughout a registration year for all vehicles on Pennsylvania highways.
3. Certificate of Title - The owner or lessor shall hold in his or her name a negotiable Pennsylvania Certificate

of Title or a negotiable title issued by another jurisdiction for each vehicle. If the registration of the vehicle has not been previously apportioned in the applicant's name and the vehicle is titled in a jurisdiction other than Pennsylvania, a photocopy of the title must be included with the registration application. When a fleet vehicle is not currently titled in Pennsylvania or another jurisdiction, the owner or lessor shall secure the title from another jurisdiction or make application for Pennsylvania title using the prescribed form MV-1. These application forms may be obtained from any notary public. Return the completed forms along with all other papers necessary to secure apportioned registration.

New Vehicles: Include the Manufacturers Certificate of Origin indicating the empty weight of the vehicle and a tracing of the VIN plate and GVWR plate. Mileage should be indicated on the Certificate of Origin or on the "Odometer Reading" form, for vehicles under 16,000 pounds. Sales tax of six percent (6%) must be paid unless vehicle is exempt from the tax, seven percent (7%) if you are located in City of Philadelphia or Allegheny County.

Used Vehicles: Include the outstanding negotiable title properly executed showing the empty weight of the vehicle. List the mileage as the time of sale on the title or on the MV-1 form. Sales tax of six percent (6%) must be paid unless vehicle is exempt from tax, seven percent (7%) if you are located in City of Philadelphia or Allegheny County.

Leased Vehicles: The lessee shall not be issued a title in his or her name, however if the lessor of a vehicle is holding Certificate of Title issued by another jurisdiction, the lessee shall provide the Commercial Registration Section with a photocopy of the title to verify the lessor's ownership of the vehicle.

All motor carriers operating a Commercial Motor Vehicle in interstate or foreign commerce must be assigned & display a USDOT Number before interstate operations begin. This includes all interstate private, exempt, for hire and passenger motor carriers. Motor Carriers operating intrastate transporting any placarded hazardous materials must also comply.

The MCS-150 application may be obtained from the U.S. Department of Transportation at: <http://www.fmcs.dot.gov/documents/forms/MCS-150.pdf>.

ORIGINAL APPLICATION

In order to establish a fleet of proportional registration, Schedules A and B must be completed. Owners/operators must attach a copy of their lease agreement when applying for a Pennsylvania title. The lease shall contain the following:

1. The complete and full names of the lessor and lessee.
2. A description of the leased or rented vehicle by year, make and identification number.
3. The effective and expiration dates of the lease or rental agreement.
4. The signatures of the lessee and lessor or their duly authorized agents

In addition, three identifying credentials to show proof of residence. Examples are:

1. Pennsylvania Driver's License
2. Utility Bills
3. Federal Tax/IRS 2290
4. Insurance Document
5. Property lease/deed/mortgage
6. Pennsylvania Certificate of Title

Acceptable proof of insurance must be presented. Acceptable proof of insurance documents are:

1. An insurance identification card issued by an insurance carrier or by a self-insured. The Department of Transportation issues a certificate to self-insureds who are then authorized to produce an insurance I.D. card or
2. The declaration page of an insurance policy or a copy thereof; or

3. A copy of a valid binder of insurance containing all of the information required to appear on the I.D. card, excluding the policy number, and is signed by a licensed insurance agent or broker; or
4. A valid copy of an application for insurance to the Pennsylvania Assigned Risk Plan containing all of the information required to appear on the I.D. card, excluding the policy number, and is signed by a licensed producer (insurance agent).

RENEWAL APPLICATION

In August, the Phase I mileage report was mailed by the Bureau of Motor Vehicles to Pennsylvania carriers presently apportioned. The mileage report must be completed and returned to the Department by mid-October.

In February, the Phase II apportioned renewal application form will be mailed. This computer printout will show all information as it was the previous year, along with the mileage figures which had been submitted on the Phase I mileage report.

Instructions for Schedule "A":

- Verify all pre-printed information.
- Using red ink, draw a line through those units or states you want to delete.
- Using red ink, list any vehicles or states that were added to your fleet after February of the current year.
- Make any other corrections in red ink.
- If not pre-printed, enter vehicle Federal operating authority numbers (US DOT numbers) in red ink.
- Place an "X" in the last column behind any vehicle operated more than 10,000 miles in the state of Colorado.

Instructions for Schedule "B":

- Using red ink, change the total number of vehicles if you added or deleted vehicles on Schedule "A".
- Verify the pre-printed mileage. Complete or correct the mileage data, as necessary, using red ink. List any actual miles for all jurisdictions, in which you traveled, during the current reporting period.
- If you did not travel in a jurisdiction during the current reporting period, and you wish to apportion in that jurisdiction, list a reasonable one-year estimate for that jurisdiction along with an explanation as to how you arrived at that estimate. IF THE ESTIMATE IS NOT REASONABLE, THE COMMERCIAL REGISTRATION SECTION WILL INSERT MILES BASED ON AN AVERAGE OF ACTUAL MILES OPERATED BY OTHER CARRIERS. Using estimated mileage (designated by the letter "D") for a second year will cause the total percentage to exceed 100 percent. We will delete from your record any jurisdiction where the mileage is left blank.
- In the space provided, enter your insurance information and your Employer Identification Number (EIN), if not pre-printed. If you do not have an EIN, please list your Social Security Number (SSN).

At the option of the registrant of an apportioned bus fleet, total distance may be the sum of all actual in-jurisdiction miles or kilometers or a sum equal to the scheduled route miles or kilometers per jurisdiction from the farthest point of origination to the farthest point of destination of the scheduled pool.

If not pre-printed, enter your US DOT number. There are two locations that require a US DOT number. The first is located on Schedule A in the column marked "VEH US DOT". In this column, please list YOUR OWN US DOT number next to the vehicles that operated under your US DOT number. If you have vehicles that are leased to a company, list the LEASING COMPANY'S US DOT number. If you have vehicles that are leased to a company, list the LEASING COMPANY'S US DOT number next to those vehicles. The second location is on schedule B. Please place YOUR OWN US DOT number in the column marked "US DOT #". If you do not have a DOT number, indicate this by printing the word "none" in red ink in the spaces provided for the US DOT number. The Commercial Registration Section will send you an application to obtain a US DOT number. APPORTIONED RENEWAL APPLICATIONS WILL NOT BE PROCESSED UNTIL YOU HAVE GIVEN US YOUR US DOT NUMBER.

If currently qualified units are not to be re-registered, and the plate is not being transferred, the license

plate must be returned to the Commercial Registration Section by June 10. If not returned, it will be assumed vehicle(s) is(are) being operated in the new registration year and fees will be due. Failure to return the apportioned registration plate will result in assessment of a full 12 month registration fee for the plate according to the previously registered weight of the vehicle on which the plate was used.

Motor Carrier Definition and Inspection Self-Certification

A motor carrier vehicle is now defined as a truck, truck tractor or combination having a gross vehicle weight rating, gross combination weight rating, registered gross weight, registered combination weight or actual gross weight of 17,001 pounds or more. Or, a truck, truck tractor or combination weight rating, registered gross weight, registered combination weight or actual gross weight of 10,001 pounds or more. At the time of renewal, motor carrier vehicles are now required to include a self-certification of vehicle safety inspection.

SUPPLEMENTAL APPLICATION

Additions and Deletions

After an original application has been filed, vehicles can be added or deleted or weights can be changed by filing a supplemental application form in the same manner as the original. The forms should be filed within five (5) days after a vehicle has been added or deleted so that proper credentials can be issued.

Registration fees for supplemental applications are calculated from the date of purchase or lease, unless the vehicle was previously registered in the fleet, then the fees shall be calculated upon an annual rate. When a supplemental application is filed to add a unit and delete a similar unit, the registration fees will be transferred from the deleted unit to the added unit for the proper fees. However, if the supplemental application is not filed within five (5) days after the new unit receives a temporary authorization, the carrier may be subject to penalty.

The registration fees may be transferred from the deleted vehicle to the added vehicle, if the deleted vehicle was sold or destroyed or if the long term lease on the vehicle is being terminated on or before the date the replacement vehicle was acquired by the registrant. To transfer the registration fees, the cab card for the deleted vehicle must be returned with the supplemental application.

Once apportioned fees have been paid on a vehicle by a carrier during the year and the vehicle is deleted from the fleet, this vehicle cannot again be added to the fleet during the year except by again paying the necessary apportioned fees for the vehicle.

A carrier may transfer a tag to a vehicle leased from an owner-operator which had been registered in the fleet previously if the new lease is executed one month or more after the previous lease was terminated.

Pennsylvania allows apportioned registration to be transferred from the deleted unit to the added unit; however, no refund can be made where a vehicle is deleted and there is no vehicle added to which the apportioned registration can be transferred. The transfer of the plate may be completed any time during the current registration year.

Pennsylvania allows apportioned registration to be transferred from one fleet to another existing fleet of the same carrier. The cab card must be surrendered with the supplement. Credit will be allowed for the Pennsylvania fees already paid on such unit. If the percent is greater in the transferred fleet, a billing notice will be sent for the fees due.

If an additional vehicle is replacing a vehicle presently part of the fleet, and the vehicles are of like gross weight, no additional registration fee is due for most jurisdictions. However, some jurisdictions do not allow transfer credit. If the additional vehicle is of a greater gross weight than the vehicle removed from the fleet, additional registration fees are due, based upon the difference between the registration fees applicable for the two gross weights and the difference multiplied by your mileage percentage. A transfer fee of six dollars (\$6.00) will also be charged. The cab card for the deleted vehicle must be returned with the supplement. The supplement cannot be processed until this old cab card is received. The new vehicle CANNOT be operated on the transferred license until the new cab card is on the vehicle except by temporary authorization (See temporary registration section).

An application for lost license plate will not be accepted when a transfer is being made by supplemental application

and credit on the vehicle cannot be transferred under this circumstance unless the original cab card is surrendered with the supplement. An application for a replacement cab card will not be accepted when a supplement is filed. Credit cannot be allowed for any deleted vehicles unless the cab card accompanies the supplemental application.

Because of the registration system requirements, different transactions cannot be combined on one supplemental application. A separate supplemental form should be used:

1. To show deletions.
2. To show additions.
3. To show even transfer (one vehicle being added for a vehicle being deleted).
4. For increasing and decreasing weights.
5. To transfer and change weight.
6. To correct or change a lessor, VIN, year, make, etc.

Vehicle Sold

When a vehicle is sold, the apportioned license must be removed from the vehicle. A supplemental application must be filed with the Commercial Registration Section, with the original cab card attached. The registrant may keep the apportioned license plate for possible transfer to another vehicle.

Vehicle Junked or Destroyed

When the vehicle is junked or destroyed, the license plate must be removed from the vehicle for possible transfer to a substituted vehicle. The supplemental application must be filed with the Commercial Registration Section, with the original cab card of the junked or destroyed vehicle attached to the supplemental application.

ADDED JURISDICTIONS

After filing an original apportioned application for a particular registration year, a registrant may expand his operation into or through a jurisdiction not previously included by filing a Schedule F showing the desired weight in the new member jurisdiction and estimated miles for that jurisdiction.

For this expanded operation, registrants will pay in excess of 100% registration fees. In lieu of estimating mileage for these expanded operations, registrants may elect to operate with trip permits.

On an apportioned renewal application for a particular registration year, a registrant may expand operations into or through jurisdictions for which the registrant has no mileage history by estimating miles in those jurisdictions. List on Schedule B the jurisdiction for which miles are estimated and provide a statement explaining why miles were estimated as well as the method of determining these estimated miles. These miles will be included in the 100% registration fees.

Registrants estimating miles in any jurisdiction for a second consecutive registration year will pay in excess of 100% registration fees.

Registrants may reduce their operation by eliminating jurisdictions, however, if the jurisdictions need to be added back to the operations during the registration year, the carrier must use the actual number of miles traveled in those jurisdictions from the preceding year.

NOTES

INSTRUCTIONS FOR
COMPLETION OF
FORMS

MV-550 (6-07)

APPORTIONED REGISTRATION APPLICATION - SCHEDULE A

BUREAU OF MOTOR VEHICLES
COMMERCIAL REGISTRATION SECTION
P.O. BOX 66286
HARRISBURG, PA 17106-6286

A Last Name (or Full Business Name)	First Name	Middle Name	E.I.N.	License, Year	Account Number	Page
Business Address	Mailing Address			F		
City	County	State	City	Contact Person	H	
	State	Zip	State	Phone Number	I	Applicant's U.S. DOT #
					J	

B UNITS LISTED ON PAGE WILL BE AUTHORIZED TO OPERATE IN THE STATES AND AT THE WEIGHTS LISTED BELOW. EXCEPTIONS ON ANY STATE OR WEIGHT SHOULD BE GROUPED ON SEPARATE PAGES.

AL	AB	AZ	AR	BC	CA	CO	CT	DE	DC	FL
GA	ID	IL	IN	IA	KS	KY	LA	MA	MB	ME
MD	MI	MN	MS	MO	MT	NE	NV	NB	NF	NH
NJ	NM	NY	NC	ND	NS	OH	OK	ON	OR	PE
QC	RI	SK	SC	SD	TN	TX	UT	VT	VA	WA
								WV	WI	WY

Equipment Number	Vehicle Serial or Identification Number	Year & Make	* Type	Axes/ Seats	** Fuel	Unladen or Chassis Wt.	Gross Weight	Combined Gross Wt.	Co. Leased to U.S. DOT #
1	2	3	4	5	6	7	8	9	10
Lessor / Lessee or Pool	Lease/Purchase Date	Factory Price	Purchase Price	PA Title Number		Current Tag No. and State			
11	12	13	14	15		16			
Equipment Number	Vehicle Serial or Identification Number	Year & Make	* Type	Axes/ Seats	** Fuel	Unladen or Chassis Wt.	Gross Weight	Combined Gross Wt.	Co. Leased to U.S. DOT #
Lessor / Lessee or Pool	Lease/Purchase Date	Factory Price	Purchase Price	PA Title Number		Current Tag No. and State			
Equipment Number	Vehicle Serial or Identification Number	Year & Make	* Type	Axes/ Seats	** Fuel	Unladen or Chassis Wt.	Gross Weight	Combined Gross Wt.	Co. Leased to U.S. DOT #
Lessor / Lessee or Pool	Lease/Purchase Date	Factory Price	Purchase Price	PA Title Number		Current Tag No. and State			

* VEHICLE TYPE TR - Tractor TK - Truck (Single) BS - Bus	* FUEL D - Diesel G - Gasoline P - Propane	K Insurance Company Name
		Policy Number K Effective Date K Expiration Date K

Number of duplicate cab cards for each vehicle in the fleet **L** Exempt Commodity: _____

D I acknowledge that I may lose my operating privilege or vehicle registration for failure to maintain insurance on the currently registered vehicle for the period of registration. My signature attests to knowledge of all applicable State and Federal Motor Carrier safety laws and regulations.

By _____ **M** (Owner or Authorized Representative) Title _____ **M** Date _____ **M**

SCHEDULE A INSTRUCTIONS

Complete a separate Schedule A for each series of weight designations (see number 17)

FLEET INFORMATION

Name of Applicant	A	Name of the person, firm or corporation requesting apportioned registration.
Business Address	B	(Street, city, county, state, zip code) - Where the applicant has an established place of business, maintains records, or accumulates mileage. A post office box without a physical address number is unacceptable.
E.I.N. Number	C	Employee Identification Number.
Mailing Address	D	(Street, city, county, state, zip code) - All correspondence and credentials will be sent to this address. A post office box number is acceptable. However, for delivery purposes, a physical address must be included.
License Year	E	The year in which you wish to be registered.
Account Number	F	Use Account Number space only if you have been assigned a number by the Bureau of Motor Vehicles. Leave the space blank if securing apportioned registration for the first time. An application must be filed for each fleet to be registered. Number each fleet in order (e.g. fleet 1,2,3, . . .) and put the fleet number in the box.
Page	G	Consecutively number the pages.
Person to Contact	H	The name of the person who should be contacted in the event there are questions concerning the application.
Phone Number	I	The phone number of the person listed in H.
U.S. DOT Number	J	Number issued to carrier by U.S. Department of Transportation. This number will be the US DOT number assigned to you.
Insurance	K	The insurance company name, policy number, effective date and expiration date (or agent if binding coverage) that maintains the required PA insurance for the fleet. If more than one company covers the fleet, list company and policy number for each vehicle and the VIN on the reverse of Schedule A.
Duplicate	L	The number of duplicate cab cards desired for each vehicle in the fleet. (Fee: \$1.50 per duplicate per vehicle on a Schedule A.)
Signature/Title	M	The original signature of the person authorized to apply for apportioned registration and title held in company.

When ever an applicant owns the equipment listed on the application, the name appearing on each of the following shall match:

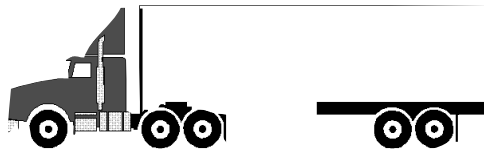
1. Name of applicant for apportioned registration.
2. Name on vehicle title.

SCHEDULE A INSTRUCTIONS (Continued)

3. Name of individual or business legally certified if operating as a private hauler, or name on certificate and/or permit of authority if operating as a common carrier, contract carrier or exempt for hire carrier.

VEHICLE INFORMATION

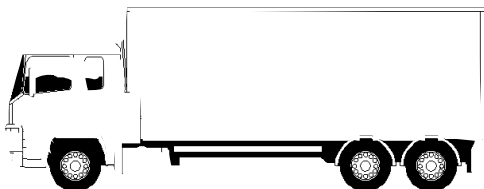
Equipment Number	1	Show the equipment or unit number assigned by applicant. Be sure to use different unit numbers for each vehicle listed. It is suggested that units of the same gross or combined gross weight be listed consecutively.
Vehicle Identification Number	2	Show complete serial (VIN) number as listed on MCO or title.
Year and Make	3	The model year of each vehicle. The trade name of each vehicle (Mack, Ford, GMC, etc.). Refer to Abbreviation Section of this manual.
Type	4	Refer to key at bottom of Schedule A and the definitions in this manual.
Axles/Seats	5	Enter the number of axles for each truck or trailer or the number of seats for each bus.
Fuel	6	The type of fuel used by the vehicle, (D) diesel, (G) gasoline, (PO) propane.]
Unladen or Chassis Weight	7	The weight of the vehicle fully equipped for service excluding the weight of any load. (See drawing below.)



Tractor Unladen Weight

Semi-Trailer Unladen Weight

Gross Weight	8	The unladen (empty) weight of a vehicle plus the weight of the load carried on that vehicle. For vehicles in combination, the gross weight of the power unit would be the empty weight of the truck/tractor plus the loaded weight of the front end of the semi-trailer resting on the truck/tractor. (See drawings below.)
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Truck Gross Weight



Truck Gross Weight

Semi-Trailer Gross Weight

SCHEDULE A (Continued)

Combined Gross Weight 9 For vehicles in combination, combined gross weight shall mean weight of a truck or tractor, plus the weight of any trailer or semi-trailer, together with the cargo or pay load transported. This column will be used to determine the registered weight for Pennsylvania. For buses, use this space to indicate the horsepower of the bus. See drawing below.



Combined Gross Weight

U.S. DOT Number 10 Seven digit number issued to interstate motor carriers by the U.S. Department of Transportation. In this space list your US DOT number or the US DOT number of the leasing company if the vehicle is leased. This number may be found on the side of the truck.

Lessor/Lessee 11 The owner/operator of each vehicle or the name of the person or firm or corporation from whom a vehicle is leased.

Date of Purchase or Lease 12 The month and year vehicle was purchased by present owner (if the owner is the registration applicant) or leased by lessee/registrant.

Factory Price 13 90% of the manufacturer's retail price, excluding the trade-in and sales or use tax, including accessories attached to the vehicle.

Purchase Price of Vehicle 14 The actual purchase price of the vehicle paid by the current owner excluding any trade-in and sales or use tax.

Title Number and State 15 Enter the number shown on the title and the initials of the state where titled. If the lessor is a resident of another state, proof of title is required: a copy of the title or a copy of the preceding year's registration showing title number.

Current License Plate Number 16 Enter the tag number and the issuing state of the tag presently on the vehicle.

Weight 17 List the weight to be carried in each state in which apportioned registration is desired.

For each jurisdiction, the gross weight for single truck or the combined gross weight for combination units must be shown for each power unit apportioned.

An applicant may elect to register a vehicle at a different gross vehicle weight in member jurisdictions. Example: if the applicant desires to register in Iowa at 80,000 pounds and only 74,000 pounds in Texas, the applicant must show 80,000 pounds for Iowa and 74,000 for Texas. the applicant will pay the Iowa fees based on 80,000 pounds and the Texas fees based on 74,000 pounds. The cab card issued with indicate the applicant has paid fees for a combined weight of 80m,000 pounds in Iowa and 74,000 in Texas.

MV-550 (6-07)

APPORTIONED REGISTRATION APPLICATION - SCHEDULE A

BUREAU OF MOTOR VEHICLES
COMMERCIAL REGISTRATION SECTION
P.O. BOX 68286
HARRISBURG, PA 17106-8286

Last Name (or Full Business Name) John Doe Trucking		First Name John Doe		Middle Name 23-1234567		E.I.N. 23-1234567		License Year 06/07		Account Number		Page	
Business Address 360 Mountain Road				Mailing Address Same				Contact Person Jane Doe				Applicant's U.S. DOT # 178923	
City Anywhere		County Cumberland		State PA		Zip 17000		City		State		Zip	
City Anywhere		County Cumberland		State PA		Zip 17000		City		State		Zip	

AL	AB	AZ	AR	BC	CA	CO	CT	DE	DC	FL
GA	ID	IL	IN	IA	KS	KY	LA	MA	MB	ME
MD	MI	MN	MS	MO	MT	NE	NV	NB	NF	NH
NJ	NM	NY	NC	ND	NS	OH	OK	ON	OR	PE
QC	RI	SK	SC	SD	TN	TX	UT	VT	VA	WA
								WV	WI	WY

UNITS LISTED ON PAGE WILL BE AUTHORIZED TO OPERATE IN THE STATES AND AT THE WEIGHTS LISTED BELOW. EXCEPTIONS ON ANY STATE OR WEIGHT SHOULD BE GROUPED ON SEPARATE PAGES.

Equipment Number	Vehicle Serial or Identification Number	Year & Make	* Type	** Fuel	Axles/Seats	Unladen or Chassis Wt.	Gross Weight	Combined Gross Wt.	Co. Leased to U.S. DOT #
12	XXXX000X	85 International	TT	D	3/5	16,500		80,000	68945
Jack Frost	8/06	115,000	115,000			555666401		AD00555	
Lessor / Lessee or Pool	Lease/Purchase Date	Factory Price	Purchase Price			PA Title Number		Current Tag No. and State	
Equipment Number	Vehicle Serial or Identification Number	Year & Make	* Type	** Fuel	Axles/Seats	Unladen or Chassis Wt.	Gross Weight	Combined Gross Wt.	Co. Leased to U.S. DOT #
Lessor / Lessee or Pool	Lease/Purchase Date	Factory Price	Purchase Price			PA Title Number		Current Tag No. and State	

* VEHICLE TYPE TR - Tractor TK - Truck (Single) BS - Bus	** FUEL D - Diesel G - Gasoline P - Propane
--	---

Insurance Company Name POE Insurance	
Policy Number 1256874TT	Expiration Date 8-1-07
Effective Date 8-1-07	
Expiration Date 8-1-08	

Number of duplicate cab cards for each vehicle in the fleet _____
Exempt Commodity: _____

I acknowledge that I may lose my operating privilege or vehicle registration for failure to maintain insurance on the currently registered vehicle for the period of registration. My signature attests to knowledge of all applicable State and Federal Motor Carrier safety laws and regulations.

By Jane Doe Title Owner Date 8-5-07

NOTES

Name of Applicant **1**

FLEET MILEAGE FOR PERIOD JULY 1, 20__ THROUGH JUNE 30, 20__ **4**

ACCOUNT NO. **2**
 LICENSE YEAR **3**

ENTER AN "X" IN THE BOX IN FRONT OF EACH MEMBER JURISDICTION FOR WHICH YOU ARE APPLYING FOR PROPORTIONAL REGISTRATION. IN THE "CODE" BLOCK ENTER AN "E" FOLLOWING ANY MILEAGE WHICH IS ESTIMATED, ENTER A "D" FOLLOWING MILEAGE WHICH IS A SECOND YEAR ESTIMATE AND ENTER AN "N" FOLLOWING ANY MILEAGE FOR A JURISDICTION WHICH YOU ARE NOT APPORTIONED THIS YEAR FOR WHICH YOU HAD MILES FOR THE REPORTING PERIOD. DO NOT COMBINE THE MILES OF ANY TWO OR MORE JURISDICTIONS.

5			6					
JURISDICTION	MILEAGE	CODE	JURISDICTION	MILEAGE	CODE	JURISDICTION	MILEAGE	CODE
<input type="checkbox"/> Alabama			<input type="checkbox"/> Manitoba			<input type="checkbox"/> Ohio		
<input type="checkbox"/> Alaska			<input type="checkbox"/> Maryland			<input type="checkbox"/> Oklahoma		
<input type="checkbox"/> Alberta			<input type="checkbox"/> Massachusetts			<input type="checkbox"/> Ontario		
<input type="checkbox"/> Arizona			<input type="checkbox"/> Mexico			<input type="checkbox"/> Oregon		
<input type="checkbox"/> Arkansas			<input type="checkbox"/> Michigan			<input type="checkbox"/> Pennsylvania		
<input type="checkbox"/> Brit. Columbia			<input type="checkbox"/> Minnesota			<input type="checkbox"/> Prince Ed. Is.		
<input type="checkbox"/> California			<input type="checkbox"/> Mississippi			<input type="checkbox"/> Quebec		
<input type="checkbox"/> Colorado			<input type="checkbox"/> Missouri			<input type="checkbox"/> Rhode Island		
<input type="checkbox"/> Connecticut			<input type="checkbox"/> Montana			<input type="checkbox"/> Saskatchewan		
<input type="checkbox"/> Delaware			<input type="checkbox"/> Nebraska			<input type="checkbox"/> South Carolina		
<input type="checkbox"/> Dist. Columbia			<input type="checkbox"/> Nevada			<input type="checkbox"/> South Dakota		
<input type="checkbox"/> Florida			<input type="checkbox"/> Newfoundland			<input type="checkbox"/> Tennessee		
<input type="checkbox"/> Georgia			<input type="checkbox"/> New Brunswick			<input type="checkbox"/> Texas		
<input type="checkbox"/> Idaho			<input type="checkbox"/> New Hampshire			<input type="checkbox"/> Utah		
<input type="checkbox"/> Illinois			<input type="checkbox"/> New Jersey			<input type="checkbox"/> Vermont		
<input type="checkbox"/> Indiana			<input type="checkbox"/> New Mexico			<input type="checkbox"/> Virginia		
<input type="checkbox"/> Iowa			<input type="checkbox"/> New York			<input type="checkbox"/> Washington		
<input type="checkbox"/> Kansas			<input type="checkbox"/> North Carolina			<input type="checkbox"/> West Virginia		
<input type="checkbox"/> Kentucky			<input type="checkbox"/> North Dakota			<input type="checkbox"/> Wisconsin		
<input type="checkbox"/> Louisiana			<input type="checkbox"/> Northwest Terr.			<input type="checkbox"/> Wyoming		
<input type="checkbox"/> Maine			<input type="checkbox"/> Nova Scotia			Total 100% Fleet Miles	7	

Explain in detail how & why mileage is estimated: **8**

TYPE OF OPERATION

- Haul for Hire **9** Private Carrier Exempt Carrier Household Goods Carrier
 Passenger Carrier Rental Company (less than 45 days) (over 45 days) Exempt Commodity: _____

As a Pennsylvania apportioned carrier, I understand for auditing purposes, I am required to preserve operational records on which my application is based for a period of three registration years. I also understand that an acceptable source document used to verify carrier fleet mileage is an "Individual Vehicle Mileage Record" which must contain the trip starting and ending date, trip origin and destination, route or starting and ending odometer/hubometer reading, total trip miles, miles by each jurisdiction, unit/VIN number, fleet number, trailer number, registrants name and driver's signature or name. Unless otherwise indicated, I hereby certify the mileage shown on this schedule represents all intrastate and interstate mileage (including miles while trip lease to other carriers) traveled by this fleet of vehicles for the designated reporting period. Further, the mileage shown include loaded and empty (deadhead and/or bobtail) miles.

I/We further certify that the vehicle being renewed for account number _____ is a motor carrier vehicle and has a currently valid Safety Inspection.

10

Signature of Owner or Authorized Representative

Title of Representative

Date

Schedule B - Original Mileage Schedule

This schedule is one of the two schedules required for the Bureau of Motor Vehicles to process an application for apportioned registration.

The applicant must list the total mileage traveled (loaded and empty) in each jurisdiction for the mileage reporting period. Do not combine miles of any two or more jurisdictions. The mileage is for power units only, not trailers.

SCHEDULE B INSTRUCTIONS

VEHICLE INFORMATION

Name of Applicant	1	Name of person, firm or corporation requesting apportioned registration.
Account Number	2	Use this space only if you have been assigned a number by the Bureau of Motor Vehicles. Leave this space blank if securing apportioned registration for the first time.
License Year	3	The year in which you wish to be registered. use the year which begins the registration period.
Reporting Period	4	The mileage reporting period is from July 1 through June 30 immediately preceding the registration year for which proportional registration is sought.
Jurisdiction	5	Check box for each IRP state in which you wish to be registered. (See member jurisdictions.)
Mileage	6	Enter the miles traveled in all states during the reporting period whether you are apportioning registration in all of those states or not. if this is the first year an apportioned registration application has been filed and mileage cannot be computed for a particular fleet on the basis of actual operations during the reporting period, estimated mileage will be acceptable. Estimated mileage shall be based on the proposed operation of the fleet during the entire year for which registration is sought.
Total Mileage	7	Enter total mileage for all jurisdictions. NOTE: Pennsylvania does not require that you compute mileage percentages; however, if for any reason you need the percentages, proceed as follows - compute the percentages of miles operated in each jurisdiction by dividing each jurisdiction's mileage by the total fleet miles (carried out to 5 places). The general rule - "to consider one half or over to the nearest whole" - shall be applicable when rounding of the last digit in the percentage. At the option of the registrant, of an apportioned bus fleet, total distance may be sum of all actual in-jurisdiction miles or kilometers or a sum equal to the scheduled route miles or kilometers per jurisdiction from the farthest point of origination to the farthest point of destination of the scheduled pool.
Estimated Mileage	8	Must be clearly marked "estimate". Explain the estimated mileage by giving type of operations, its location, routes, frequency, and any additional information which will explain the basis for estimated mileage in the space provided.
Operation	9	Enter X in the boxes which describe your business operation. If exempt carrier, name the load which is carried.
Signature Title and Date	10	The original signature of the person authorized to apply for apportioned registration, title and date.

Estimated Mileage - Fleets Traveling EAST of the Mississippi

AL	182	ID		MN		ND		SD	
AK		IL	343	MS	80	NT		TN	239
AB		IN	1,201	MO		NS		TX	
AZ		IA		MT		OH	4,241	UT	
AR		KS		NE		OK		VT	233
BC		KY	514	NV		ON	497	VA	1,843
CA		LA	166	NF		OR		WA	
CO		ME	355	NB	137	PA	26,001	WV	1,083
CT	1,675	MB	955	NH	323	PE		WI	224
DE	810	MD	2,551	NJ	4,894	QC	161	WY	
DC	31	MA	1,430	NM		RI	277		
FL	2,117	MX		NY	3,667	SK			
GA	843	MI	1,495	NC	1,196	SC	951	TOTAL	60,715

Estimated Mileage - Fleets Traveling WEST of the Mississippi

AL	806	ID	205	MN	190	ND	72	SD	94
AK	386	IL	1,458	MS	479	NT	11	TN	1,727
AB	22	IN	2,129	MO	855	NS	9	TX	1,707
AZ	1,333	IA	580	MT	224	OH	6,430	UT	330
AR	771	KS	289	NE	632	OK	922	VT	101
BC	14	KY	828	NV	403	ON	297	VA	4,038
CA	2,087	LA	479	NF	4	OR	287	WA	248
CO	303	ME	292	NB	50	PA	29,735	WV	1,439
CT	1,368	MB	19	NH	145	PE	3	WI	419
DE	449	MD	2,924	NJ	4,307	QC	92	WY	581
DC	17	MA	953	NM	1,183	RI	130		
FL	1,465	MX	203	NY	4,161	SK	20		
GA	1,597	MI	632	NC	1,836	SC	1,420	Total	86,194

This estimated mileage chart is based on the average actual mileage of current accounts.

If no actual mileage was accumulated in a state in which you wish to apportion, a reasonable estimate covering one year of operation should be listed along with an explanation on how you arrived at that figure. If you do not have a reasonable estimate and explanation, you must use the estimated figures above. If the Department determines that the listed estimate is not reasonable or the explanation is not reasonable, the above estimated mileage will be used to compute the fees.

NOTES

Name of Applicant
Pennsylvania Trucking Company

FLEET MILEAGE FOR PERIOD JULY 1, 20 ____ THROUGH JUNE 30, 20 ____

ACCOUNT NO. 1234568
LICENSE YEAR 2008-2009

ENTER AN "X" IN THE BOX IN FRONT OF EACH MEMBER JURISDICTION FOR WHICH YOU ARE APPLYING FOR PROPORTIONAL REGISTRATION. IN THE "CODE" BLOCK ENTER AN "E" FOLLOWING ANY MILEAGE WHICH IS ESTIMATED, ENTER A "D" FOLLOWING MILEAGE WHICH IS A SECOND YEAR ESTIMATE AND ENTER AN "N" FOLLOWING ANY MILEAGE FOR A JURISDICTION WHICH YOU ARE NOT APPORTIONED THIS YEAR FOR WHICH YOU HAD MILES FOR THE REPORTING PERIOD. DO NOT COMBINE THE MILES OF ANY TWO OR MORE JURISDICTIONS.

JURISDICTION	MILEAGE	CODE	JURISDICTION	MILEAGE	CODE	JURISDICTION	MILEAGE	CODE
<input checked="" type="checkbox"/> Alabama	13,482		<input type="checkbox"/> Manitoba			<input checked="" type="checkbox"/> Ohio	3,563	
<input type="checkbox"/> Alaska			<input checked="" type="checkbox"/> Maryland	50,108		<input type="checkbox"/> Oklahoma		
<input type="checkbox"/> Alberta			<input type="checkbox"/> Massachusetts			<input type="checkbox"/> Ontario		
<input type="checkbox"/> Arizona			<input type="checkbox"/> Mexico			<input type="checkbox"/> Oregon		
<input type="checkbox"/> Arkansas			<input type="checkbox"/> Michigan			<input checked="" type="checkbox"/> Pennsylvania	65,660	
<input type="checkbox"/> Brit. Columbia			<input type="checkbox"/> Minnesota			<input type="checkbox"/> Prince Ed. Is.		
<input type="checkbox"/> California			<input type="checkbox"/> Mississippi			<input type="checkbox"/> Quebec		
<input type="checkbox"/> Colorado			<input type="checkbox"/> Missouri			<input type="checkbox"/> Rhode Island		
<input type="checkbox"/> Connecticut			<input type="checkbox"/> Montana			<input type="checkbox"/> Saskatchewan		
<input type="checkbox"/> Delaware			<input type="checkbox"/> Nebraska			<input checked="" type="checkbox"/> South Carolina	5,032	
<input type="checkbox"/> Dist. Columbia			<input type="checkbox"/> Nevada			<input type="checkbox"/> South Dakota		
<input type="checkbox"/> Florida			<input type="checkbox"/> Newfoundland			<input checked="" type="checkbox"/> Tennessee	19,408	
<input checked="" type="checkbox"/> Georgia	285		<input type="checkbox"/> New Brunswick			<input type="checkbox"/> Texas		
<input type="checkbox"/> Idaho			<input type="checkbox"/> New Hampshire			<input type="checkbox"/> Utah		
<input checked="" type="checkbox"/> Illinois	1,506		<input type="checkbox"/> New Jersey			<input type="checkbox"/> Vermont		
<input checked="" type="checkbox"/> Indiana	2,506		<input type="checkbox"/> New Mexico			<input checked="" type="checkbox"/> Virginia	21,875	
<input type="checkbox"/> Iowa			<input type="checkbox"/> New York			<input type="checkbox"/> Washington		
<input type="checkbox"/> Kansas			<input checked="" type="checkbox"/> North Carolina	19,644		<input type="checkbox"/> West Virginia		
<input checked="" type="checkbox"/> Kentucky	37,403		<input type="checkbox"/> North Dakota			<input type="checkbox"/> Wisconsin		
<input type="checkbox"/> Louisiana			<input type="checkbox"/> Northwest Terr.			<input type="checkbox"/> Wyoming		
<input type="checkbox"/> Maine			<input type="checkbox"/> Nova Scotia			Total 100% Fleet Miles	240,472	

Explain in detail how & why mileage is estimated: _____

TYPE OF OPERATION

- Haul for Hire
 Private Carrier
 Exempt Carrier
 Household Goods Carrier
 Passenger Carrier
 Rental Company (less than 45 days) (over 45 days) Exempt Commodity: _____

As a Pennsylvania apportioned carrier, I understand for auditing purposes, I am required to preserve operational records on which my application is based for a period of three registration years. I also understand that an acceptable source document used to verify carrier fleet mileage is an "Individual Vehicle Mileage Record" which must contain the trip starting and ending date, trip origin and destination, route or starting and ending odometer/hubometer reading, total trip miles, miles by each jurisdiction, unit/VIN number, fleet number, trailer number, registrants name and driver's signature or name. Unless otherwise indicated, I hereby certify the mileage shown on this schedule represents all intrastate and interstate mileage (including miles while trip lease to other carriers) traveled by this fleet of vehicles for the designated reporting period. Further, the mileage shown include loaded and empty (deadhead and/or bobtail) miles.

I/We further certify that the vehicle being renewed for account number _____ is a motor carrier vehicle and has a currently valid Safety Inspection.

Jane Doe

Vice President

8-14-07

NOTES

Supplemental Application Instructions

Complete A - M on all supplemental applications.

Adding a vehicle

To add a vehicle(s) for registration:

1. Describe added units in number 1 through 16.
2. Check new vehicle only box in Section J.

Transfer with weight increase

To transfer a plate(s) and increase the registered weight:

1. Describe the added unit(s) in number 1 through 16.
2. Describe the removed unit(s) in numbers 18 through 21.
3. Check license transfer with weight increase box in Section J.

Exchanging vehicles (Transfer)

To exchange vehicles:

1. Describe the added unit(s) in number 1 through 16.
2. Describe the removed unit(s) in numbers 18 through 21.
3. Check license transfer box in Section J.

Change vehicle weight

To register vehicle(s) for an increased weight:

1. Describe unit(s) to have weight increase in number 1 through 16. List new weight.
2. Check increase weight box in Section J.

Removing a vehicle

To remove a vehicle:

1. Describe removed unit(s) in numbers 18 through 21.
2. Check delete only box in Section J.

Correct Information

To correct vehicle or weight information:

1. Describe unit(s) to be corrected in numbers 1 through 16.
2. Underline corrected information in red ink.
3. Check Correct Information box in Section J.

Fleet Information

Name of Applicant	A	Name of the person, firm or corporation requesting apportioned registration.
Business Name	B	(Street, city, county, state, zip code) - Where the applicant has an established place of business, maintains records, or accumulates mileage.
Mailing Address	C	(Street, city, state, zip code) - License plates will be sent to this address by United Parcel Service unless applicant advises differently. All correspondence and credentials will be sent to this address.
License Year	D	The year in which you wish to be registered (Beginning year).
Account Number	E	The number assigned by the Bureau of Motor Vehicles.
U.S. DOT Number	F	The number issued to carrier by the U.S. Department of Transportation. This number will be the U.S. DOT number assigned to you.
Page	G	Consecutively number the pages.
Contact Person	H	The name of the person who should be contacted in the event there is a problem with the application.
Phone Number	I	The phone number of the person listed in H.
Reason	J	Check appropriate box for reason supplemental is being filed.
Insurance	K	Enter the insurance company name, policy number, effective date and expiration date (or agent if binding coverage) that maintains the required PA no fault insurance for the fleet. If more than one company covers the fleet, list company and policy number for each vehicle and the VIN on the reverse side.
Duplicate	L	Indicate the number of duplicate cab cards desired for each vehicle in the fleet. (Fee: \$1.50 per duplicate per vehicle on a supplemental application.)
Signature/Title	M	The original signature of the person authorized to apply for apportioned registration and title held in company.

Whenever an applicant owns the equipment listed on the application, the name appearing on each of the following shall match:

- 1 Name of applicant for apportioned registration.
- 2 Name on vehicle title.
- 3 Name of individual or business legally certified if operating as a private hauler,
or
Name on certificate and/or permit of authority if operating as a common carrier, contract carrier or exempt for hire carrier.
If above are not in the same name, it will be mandatory for applicant to have necessary changes made through appropriate channels.

VEHICLE INFORMATION

Equipment Number	1	Show the equipment or unit number assigned by applicant. Be sure to use different unit numbers for each vehicle listed. It is suggested that units of the same gross or combination gross weight be listed consecutively.
Vehicle Identification	2	Show complete serial (VIN) number as listed on MCO or title number
Year and Make	3	The model year of each vehicle. The make of each vehicle (Mack, Ford, GMC, etc.). Refer to Abbreviation Section of this manual.

Type	4	Refer to code key at bottom of application and the definition in this manual.
Axle/Seats	5	Enter the number of axles for each truck or trailer or the number of seats for each bus.
Fuel	6	The type of fuel used by the vehicle - (D) diesel, (G) gasoline, (P) propane.
Unladen or Weight Chassis Weight	7	The weight of the vehicle fully equipped for service excluding the weight of any load.
Gross Weight	8	The unladen (empty) weight of a vehicle plus the weight of the load carried on that vehicle. For vehicles in combination, the gross weight of the power unit would be the empty weight of the truck/tractor plus the loaded weight of the front end of the semi-trailer resting on the truck/tractor.
Combined Gross Weight	9	For vehicles in combination, combined gross weight shall mean weight of a truck or tractor, plus the weight of any trailer or semi-trailer, together with the cargo or payload transported. This column will be used to determine the registered weight for Pennsylvania. For buses use this space to indicate horsepower of the bus.
U.S. DOT Number	10	Seven digit number issued to motor carrier by U.S. Department of Transportation. In this space, list your US DOT number or the US DOT number of the leasing company if the vehicle is leased.
Lessor	11	The owner/operator of each vehicle or the name of the person for firm or corporation from whom a vehicle is leased.
Date of Purchase the registration of Lease	12	The month and year vehicle was purchased by present owner (if the owner is applicant) or leased by lessee/registrant.
Factory Price	13	90% of the manufacturer's retail price, excluding trade-in and sales or use tax, including accessories attached to the vehicle.
Purchase Price any trade-in of Vehicle	14	The actual purchase price of the vehicle paid by the current owner excluding and sales or use tax.
Title Number and State	15	Enter the number shown on the title and the initials of the state where titled. If the lessor is a resident of another state, proof of title is required: a copy of the title, a copy of preceding year's registration showing title number, or a letter from the Bureau of Motor Vehicles in the state where titled.
Previous License Number and State	16	Enter the tag number and the issuing state of the tag presently on the vehicle.
Weight	17	List weight to be carried in each state in which apportioned registration is desired.
DELETIONS		
Equipment Number	18	The unit number of each vehicle being deleted as reported on the original application.
Vehicle Identification Number	19	Complete serial number.
Plate Number	20	Plate number transferred if applicable.
Replacement Equipment Number	21	Owner's number of the vehicle which replaces the one listed, if applicable.

APPORTIONED REGISTRATION SUPPLEMENT APPLICATION

BUREAU OF MOTOR VEHICLES
COMMERCIAL REGISTRATION SECTION
P.O. BOX 68286

HARRISBURG, PA 17106-8286

Name of Applicant John Doe Trucking	Mailing Address Same	License Year	Account Number 12345-01	U.S. DOT # 687123	Page
Business Address 360 Mountain Road	City	State	Zip	Person to Contact Regarding Application Jane Doe	Phone Number
City Anywhere	County 22	State PA	Zip 17000	<input type="checkbox"/> New Vehicle Only <input type="checkbox"/> License Transfer with Weight Increase <input type="checkbox"/> Increase Weight on Vehicle Originally Licensed at a Lower Weight <input type="checkbox"/> Delete Only <input type="checkbox"/> License Transfer <input type="checkbox"/> Correct Information NOTE: All Cab cards (including duplicates) must be returned when applying for transfer.	

AL	AB	AZ	AR	BC	CA	CO	CT	DE	DC	FL	GA	ID	
IL	IN	IA	KS	KY	LA	MA	ME	MD	MI	MN	MS	MO	
MT	NE	NV	NH	NJ	NM	NY	NC	ND	OH	OK	OR	RI	
SK	SC	SD	TN	TX	UT	VT	VA	WA	WV	WI	WY	ON	
MB	NB	NF	NS	PE	QC								

ADDITIONS

Equipment Number	Vehicle Serial or Identification Number	Year & Make	Factory Price	Purchase Price	* Type	** Fuel	Unladen or Chassis Wt.	Gross Weight	Combined Gross Wt.	U.S. DOT #	Equipment Number	Vehicle Serial or Identification Number
13	SW999T	87 Mack			TT 3/5 D	17,000			80,000			
Lessor / Lessee or Pool Lease/Purchase Date Year & Make Factory Price Purchase Price Title Number and State Current Tag No. and State												
39	John Doe	3/8	102,000	52,000		23456780801				AB12345		

DELETIONS

Equipment Number	Vehicle Serial or Identification Number	Year & Make	Factory Price	Purchase Price	* Type	** Fuel	Unladen or Chassis Wt.	Gross Weight	Combined Gross Wt.	U.S. DOT #	Equipment Number	Vehicle Serial or Identification Number
Lessor / Lessee or Pool Lease/Purchase Date Year & Make Factory Price Purchase Price Title Number and State Current Tag No. and State												

Equipment Number	Vehicle Serial or Identification Number	Year & Make	Factory Price	Purchase Price	* Type	** Fuel	Unladen or Chassis Wt.	Gross Weight	Combined Gross Wt.	U.S. DOT #	Equipment Number	Vehicle Serial or Identification Number
Lessor / Lessee or Pool Lease/Purchase Date Year & Make Factory Price Purchase Price Title Number and State Current Tag No. and State												

* VEHICLE TYPE TT - Truck Tractor RT - Road Tractor BS - Bus TR - Tractor ST - Semi-Trailer CG - Converter Gear TK - Truck (Single) TL - Full Trailer DL - Double Bottoms		** FUEL D - Diesel G - Gasoline P - Propane	
Best Casualty Insurance			
Insurance Company Name		Policy Number	
		TRP1234X	
Effective Date		Expiration Date	
12-01-07		12-1-08	
Number of duplicate cab cards for each vehicle in the fleet _____			

I acknowledge that I may lose my operating privilege or vehicle registration for failure to maintain financial responsibility on the currently registered vehicle for the period of registration. My signature attests to knowledge of all applicable State and Federal Motor Carrier safety laws and regulations.

By Jane Doe Owner Title Date 12/01/07

(Owner or Authorized Representative)



**PENNSYLVANIA APPORTIONED
 REGISTRATION APPLICATION**

A

NAME OF APPLICANT

B

ACCOUNT NUMBER

**ADD A JURISDICTION
 SCHEDULE F**

Number of duplicate
 cab cards for each
 vehicle in the fleet _____

NOTE: This form is to be used only to add a jurisdiction to a fleet which is currently registered under the apportioned program.

JURISDICTION C	JURISDICTION	JURISDICTION	JURISDICTION	JURISDICTION	JURISDICTION	JURISDICTION
MILEAGE D	MILEAGE	MILEAGE	MILEAGE	MILEAGE	MILEAGE	MILEAGE
WEIGHT E	WEIGHT	WEIGHT	WEIGHT	WEIGHT	WEIGHT	WEIGHT

JURISDICTION	JURISDICTION	JURISDICTION	JURISDICTION	JURISDICTION	JURISDICTION	JURISDICTION
MILEAGE	MILEAGE	MILEAGE	MILEAGE	MILEAGE	MILEAGE	MILEAGE
WEIGHT	WEIGHT	WEIGHT	WEIGHT	WEIGHT	WEIGHT	WEIGHT

JURISDICTION	JURISDICTION	JURISDICTION	JURISDICTION	JURISDICTION	JURISDICTION	JURISDICTION
MILEAGE	MILEAGE	MILEAGE	MILEAGE	MILEAGE	MILEAGE	MILEAGE
WEIGHT	WEIGHT	WEIGHT	WEIGHT	WEIGHT	WEIGHT	WEIGHT

JURISDICTION	JURISDICTION	JURISDICTION	JURISDICTION	JURISDICTION	JURISDICTION	JURISDICTION
MILEAGE	MILEAGE	MILEAGE	MILEAGE	MILEAGE	MILEAGE	MILEAGE
WEIGHT	WEIGHT	WEIGHT	WEIGHT	WEIGHT	WEIGHT	WEIGHT

If no actual miles, you may list an estimate of fleet miles to be traveled in each jurisdiction with explanation of how mileage is estimated:

F

Signature _____ **G** Title _____ **G** Date _____ **G**

Add A Jurisdiction Schedule F Instructions

The Add A Jurisdiction Schedule F should only be used to add a jurisdiction to a fleet which is currently apportionately registered. This schedule is used in figuring the registration fees as well as indicating what licensed weight is to be listed on the base jurisdiction cab card. The schedule must list the units in the same order as they appear on the original application.

Maximum weight limits and weight/fee structure for other member jurisdictions should be reviewed carefully before completing this form.

SCHEDULE F

FLEET INFORMATION

Name of Applicant	A	Name of the person, firm or corporation requesting apportioned.
Account Number	B	The number assigned by the Bureau of Motor Vehicles
Jurisdiction	C	List in the boxes the apportioned jurisdictions in which you wish to add registration.
Mileage Estimate	D	Estimate the number of fleet miles to be traveled in each added jurisdiction. Do not combine the miles for any two or more jurisdictions.
Weight in Jurisdiction	E	Put the weight to be carried next to the proper vehicle under each jurisdiction block.
Mileage Explanation	F	Explain how the mileage was estimated and why the jurisdiction is being added.
Signature Title Date	G	The original signature of the person authorized to apply for apportioned registration and title held in company and the current date.

MV-555 (11-06)
 Bureau of Motor Vehicles
 Commercial Registration Section
 P.O. Box 68286
 Harrisburg, PA 17106-8286



**PENNSYLVANIA APPORTIONED
 REGISTRATION APPLICATION**

John Doe Trucking

NAME OF APPLICANT

12345

ACCOUNT NUMBER

**ADD A JURISDICTION
 SCHEDULE F**

Number of duplicate
 cab cards for each
 vehicle in the fleet _____

NOTE: This form is to be used only to add a jurisdiction to a fleet which is currently registered under the apportioned program.

JURISDICTION RI	JURISDICTION MD	JURISDICTION NJ	JURISDICTION	JURISDICTION	JURISDICTION	JURISDICTION
MILEAGE 762	MILEAGE 7,379	MILEAGE 11,926	MILEAGE	MILEAGE	MILEAGE	MILEAGE
WEIGHT 80,000	WEIGHT 80,000	WEIGHT 80,000	WEIGHT	WEIGHT	WEIGHT	WEIGHT

JURISDICTION	JURISDICTION	JURISDICTION	JURISDICTION	JURISDICTION	JURISDICTION	JURISDICTION
MILEAGE	MILEAGE	MILEAGE	MILEAGE	MILEAGE	MILEAGE	MILEAGE
WEIGHT	WEIGHT	WEIGHT	WEIGHT	WEIGHT	WEIGHT	WEIGHT

JURISDICTION	JURISDICTION	JURISDICTION	JURISDICTION	JURISDICTION	JURISDICTION	JURISDICTION
MILEAGE	MILEAGE	MILEAGE	MILEAGE	MILEAGE	MILEAGE	MILEAGE
WEIGHT	WEIGHT	WEIGHT	WEIGHT	WEIGHT	WEIGHT	WEIGHT

JURISDICTION	JURISDICTION	JURISDICTION	JURISDICTION	JURISDICTION	JURISDICTION	JURISDICTION
MILEAGE	MILEAGE	MILEAGE	MILEAGE	MILEAGE	MILEAGE	MILEAGE
WEIGHT	WEIGHT	WEIGHT	WEIGHT	WEIGHT	WEIGHT	WEIGHT

If no actual miles, you may list an estimate of fleet miles to be traveled in each jurisdiction with explanation of how mileage is estimated:

Estimating from chart. This will be my first time traveling in these states.

Signature John Doe Title Owner Date 9-30-07

MAXIMUM WEIGHTS

	Interstate Highways	Non-Interstate Highways	* With Permit Maximum Weight * on the Cab Card
Alabama	80,000	92,400	Qual
Alberta	137,778	137,778	139,992
Arizona	80,000	80,000	80,000
Arkansas	80,000	80,000	80,000
British Columbia	141,100	141,100	139,994
California	80,000	80,000	80,000
Colorado	80,000	85,008	80,000
Connecticut	80,000	80,000	85,000
Delaware	80,000	80,000	80,000
District of Columbia	80,000	80,000	80,000
Florida	80,000	80,000	80,000
Georgia	80,000	80,000	80,000
Idaho	80,000	105,500	106,000
Indiana	80,000	80,000	80,000
Illinois	80,000	80,000	80,000
Iowa	80,000	80,000	Unlimited
Kansas	80,000	85,500	85,500
Kentucky	80,000	82,000	80,000
Louisiana	83,400	88,000	88,000
Maine	80,000	90,000	100,000
Manitoba	137,770	137,770	62,500KG
Maryland	80,000	80,000	80,000
Massachusetts	Unlimited	Unlimited	Unlimited
Michigan	80,000	160,001	160,001
Minnesota	80,000	73,280	Unlimited
Mississippi	80,000	80,000	80,000
Missouri	80,000	80,000	80,000
Montana	80,000	80,000	132,000
Nebraska	80,000	95,000	94,000
Newfoundland	137,786	137,786	62,500KG
Nevada	129,000	129,000	80,000
New Brunswick	137,787	137,787	137,787
New Hampshire	80,000	80,000	80,000
New Jersey	80,000	80,000	80,000
New Mexico	80,000	86,400	80,000
New York	80,000	80,000	Unlimited
North Carolina	80,000	80,000	80,000
North Dakota	105,500	105,500	105,500
Nova Scotia	80,000	80,000	80,000
Ohio	114,000	114,000	80,000
Oklahoma	80,000	90,000	90,000
Ontario	139,992	139,992	63,500KG
Oregon	80,000	80,000	105,500
Pennsylvania	80,000	80,000	80,000
Prince Edward Isle	137,787	137,787	62,500KG
Quebec	59,000KG	59,000KG	59,000KG
Rhode Island	80,000	80,000	80,000
Saskatchewan	137,787	137,787	62,500KG
South Carolina	80,000	80,000	80,000
South Dakota	80,000	95,000	Unlimited
Tennessee	80,000	80,000	80,000
Texas	80,000	80,000	80,000
Utah	80,000	80,000	80,000
Vermont	80,000	80,000	80,000
Virginia	80,000	80,000	80,000
Washington	105,000	105,500	105,500
West Virginia	80,000	73,280	80,000
Wisconsin	80,000	80,000	80,000
Wyoming	80,000	101,000	117,000

ABBREVIATIONS

Jurisdiction Abbreviated Key Code

AB - Alberta	NC - North Carolina
AL - Alabama	NE - Nebraska
AK - Alaska	NF - Newfoundland & Labrador
AR - Arkansas	NH - New Hampshire
AZ - Arizona	NJ - New Jersey
BC - British Columbia	NM - New Mexico
CA - California	NS - Nova Scotia
CO - Colorado	NT - Northwest Territory
CT - Connecticut	NV - Nevada
DC - District of Columbia	NY - New York
DE - Delaware	OH - Ohio
FL - Florida	OK - Oklahoma
GA - Georgia	ON - Ontario
IA - Iowa	OR - Oregon
ID - Idaho	PA - Pennsylvania
IL - Illinois	PE - Prince Edward Island
IN - Indiana	QC - Quebec
KS - Kansas	RI - Rhode Island
KY - Kentucky	SC - South Carolina
LA - Louisiana	SD - South Dakota
MA - Massachusetts	SK - Saskatchewan
MB - Manitoba	TN - Tennessee
ME - Maine	TX - Texas
MD - Maryland	UT - Utah
MI - Michigan	VA - Virginia
MN - Minnesota	VT - Vermont
MO - Missouri	WA - Washington
MS - Mississippi	WI - Wisconsin
MT - Montana	WV - West Virginia
MX - Mexico	WY - Wyoming
NB - New Brunswick	YT - Yukon Territory
ND - North Dakota	

ABBREVIATIONS

Make/Model Abbreviated Key Code

ACE	ACE	FALLS	FALLS
ACE BRILL	ACBR	FEDERAL	FEDE
AMERICAN MOTOR	AMMO	FLEETWOOD	FLEOD
ASTRA	ASTRA	FLEXIBLE	FLEX
AUSTIN	AUST	FORD	FORD
AVAILABLE	AVAI	FRANK	FRAN
BARRETT	BARRTT	FRANKLIN	FRANK
BAUGHMAN	BAUGH	FREIGHTLINER	FREI
BECK	BECK	GMC	GEMO
BIRMINGHAM	BIRMI	GOLDEN EAGLE	GOLD
BLACK DIAMOND	BLDI	HAYES	HAYES
BLUE BIRD	BLUE	HENDRICKSON	HEND
BOSS	BOSS	HYSTER	HYST
BROCKWAY	BROC	INTERNATIONAL	INTE
CCC	CCC	KASSBOHRER	KASSB
CHALLENGER	CHAL	KENTUCKY	KENK
CHECKER	CHEC	KENWORTH	KENW
CHEVROLET	CHEV	MACK	MACK
CLARK	CLAR	MARMON	MARM
CLEMENT	CLEME	MARMON HERRINGTON	MAHE
CLINE	CLNE	MERCEDES BENZ	MEBE
CORBITT	CORB	MOBIL	MOBLI
CRANE	CRAN	MOTOR COACH INDUSTRIES INC. ..	MCI
CROWN	CROW	OSHKOSH	OSHK
CRUSADER	CRUS	PETERBILT	PETE
CUSTOM-BILT	CUSBIQ	PREVSOST	PREV
DART	DART	REO	REO
DIAMONG	DIAMO	SHOPBUILT	SHOBU
DIAMOND REO	DIRE	SILVER EAGLE	SIEA
DIAMOND T	DIAM	STUDEBAKER	STUD
DIVCO	DIVC	TWIN COACH	TWCO
DODGE	DOGE	VOLVO	VOLV
EAGLE	EAGL	WARF LAS FRANCE	WALA
EMERY	EMER	WESTERN STAR	WEAR
EUCLID	EUCL	WHITE	WHIT
FWD	FWD	WHITE FREIGHTLINE	WHFR
FAGEOL	FAGE	YELLOW COACH	YECO

Abbreviations of Model of Vehicles

TRACTORS - TRUCKS - BUSES

ABCO	ABCO	CORNHUSKER	CORNH
ACRO	ACRO	CROWN	CROW
ADAMS	ADAMS	CUSTOM	CUST
ADVANCE	ADVA	DACO	DACO
AERO	AERO	DAKOTA	DAKO
ALMONT	ALMO	DALWORTH	DALWO
ALLOY	ALLOYI	DART	DART
AMERICAN	AMER	DELTA	DELTA
ANDREWS	ANDRE	DEMPSTER	DEMPS
ANTHONY	ANTH	DONAHUE	DONAH
APEX	APEX	DORSEY	DORSE
ARROW	ARR	DUGAN	DUGAN
ASHDOWN	ASHDO	DUROBILT	DUROB
ASTRO	ASTR	EAGLE	EAGLE
AUTO TRAILER	AUTTR	EDWARDS	EDWAR
AWARD	AWRY	EVANS	EVANS
BOG	BOG	FAYETTE	FAYET
BADGER	BANG	FERREE	FERRE
BAKER	BAKE	FLASCO	FLASC
BALDWIN	BALM	FONTAINE	FONTA
BANKHEAD	BANKH	FORTE	FORTE
BARNS	BARN	FRAZIER	FAZI
BARRETT	BARR	FRUEHAUF	FRUEH
BARTLETT	BARL	FWD	FWD
BEARD	BEARD	GARWOOD	GARWO
BECK	BECK	GENERAL	GENER
BELSHE	BELSH	GINDY	GINDY
BILTWELL	BILWE	GORBETT	GORBE
BIRMINGHAM	BRIM	GOLDEN NUGGET	GOLNU
BLACK DIAMOND	BLDI	GRAHAM	GRAH
BLIMP	BLIMP	GREAT DANE	GREDA
BOCAT	BOCAT	HACKNEY	HACKN
BOCK	BOCK	HAUL-IT-ALL	HAIAL
BROWN	BROW	HAMMOND	HAMMO
BRUTE	BRUTE	HANOVER	HANO
BUDD	BUDD	HARMON	HARM
BUTLER	BUTLE	HAULETTE	HAULE
CC	CC	HAWKEYE	HAWKE
CH	CH	HEAVY HAUL	HEAHA
CO	CO	HEIL	HEIL
CARDOX	DARDO	HENDERSON	HENDE
CARRIER KING	CARK	HERCULES	HERC
CERTIFIED	CERTI	HERMAN	HERMA
CHAMPION	CHAM	HIGHWAY	HIGH
CHIEF	CHIE	HILLSBORO	HILLS
CITY	CITY	HOBBS	HOBBS
CLARK BILT	CALB	HOFFMAN	HOFF
CLINE	CLIN	HOLDEN	HOLD
COLUMBIAN	COLAN	HYDE	HYDE
COMET	COME	HYSTER	HYSTE
COMMERCIAL	COMRL	INSLEY	INSL

TEMPORARY AUTHORIZATION

Registrants whose apportioned accounts are paid in good order and who pre-pay the required security deposit may purchase Pennsylvania Temporary Authorization (TA's). The security deposit shall be equal to 50% of the fee for registering a combination at 80,000 pounds gross weight times the number of authorizations purchased up to a maximum of 25. The security deposit may be either an irrevocable letter of credit from a bank naming the Department as the sole beneficiary, or a bond executed by a surety company authorized to do business in this Commonwealth naming the Department as obligee. The bond or letter of credit shall be maintained for three years from date of application.

Application for bulk orders must be submitted indicating the personnel authorized to issue and sign for the carrier. Fees on the original registration application must be paid before the initial request for the Temporary Authorization forms can be approved. The forms are not transferable and may not be used by another carrier.

SELF-INSURANCE OF TA'S IS A SPECIAL PRIVILEGE: ALL ISSUANCE PROCEDURES MUST BE ADHERED TO BY THE REGISTRANT:

The carrier must complete the TA form by typewriter or ink at the time it is to be used. The original copy is to be mailed to the Commercial Registration Section with a supplemental application **within five (5) days**; the second copy is to be carried in the cab of the vehicle as a credential; the third copy is to be retained by the carrier for audit. The TA is valid for 60 days. The temporary authorization covers a specific vehicle and cannot be transferred to another vehicle. Only one TA may be issued per unit. (Exception: with prior approval when application processing may be delayed.)

If a TA is filled out incorrectly, it must be voided, the original and second copy must be sent to the Commercial Registration Section immediately, with an explanation of the void.

If the registrant wishes to cancel or void a TA after the state copy has been forwarded, the vehicle copy must be forwarded also within five (5) days after date of issuance or the carrier will have to pay the fees due for the vehicle described in the TA.

If a registrant fails, within the time limit, to register a vehicle for which a TA was issued, the apportioned registration privileges of such carrier will be suspended until the registration of this additional vehicle is completed. Transfer credit will not be allowed. Misuse of the temporary authorization permits will result in cancellation of the carrier's privilege to issue TA's. Full registration and related taxes will be assessed for missing TA forms.

Any carrier who discontinues business, fails to renew apportioned registration with Pennsylvania, has its registration suspended or cancelled shall immediately return all unused TA's to the Bureau of Motor Vehicles.

Registrants shall keep all TA's in a secure place, such as a locked cabinet, and shall notify the Bureau of Motor Vehicles immediately of any loss or theft of TA's. Loss, theft or misuse of TA's may result in the cancellation of the carriers privileges to issue TA's.

TELEGRAMS OF AUTHORITY

Upon request from a currently apportioned registrant, Pennsylvania will issue a TA's authorization for a vehicle. The issuance of this authorization is a privilege and a courtesy in order that a new or additional vehicle may be operated immediately and prior to receipt of credentials. A supplemental application form for the added vehicle must be submitted **within five (5) days** of the date of authorization so that credentials can be received before the expiration date of the telegram.

If a TA is issued but the supplemental application to register the vehicle is not forwarded with all supporting documents within five (5) days of the date of the TA, the carrier will be billed for fees based on vehicle information in the initial application. Transfer credit will not be allowed unless proof is furnished that the vehicle was permanently removed prior to operation of replacement vehicle. The remainder of the carrier's fleet may be suspended for repeated violations of this type.

If a vehicle for which a TA's was requested, is not used, the telegram must be returned to the Commercial Registration Section within 5 days of issuance date explaining why registration fees should not be charged.

1. TA Agents are located throughout Pennsylvania and may be found through directory assistance as tag agencies.
2. The carrier requesting the TA's shall have a vehicle or a fleet currently apportioned with Pennsylvania and the added vehicle shall be subject to proportional registration and be permanently registered as part of the carrier's fleet in Pennsylvania.
3. The applicant will need to provide the TA Agent all documentation required to register the vehicle. Items may include title, MCO, insurance and lessee agreements.
4. The supplemental registration application for the vehicle covered by the TA shall be completed and submitted within 5 days of the date of the authorization. The TA will be valid for 60 days.
5. The TA covering a specific vehicle cannot be transferred or assigned to another vehicle.
6. The TA Agent reserves the right to refuse issuing TA's to any carrier whose account is not in good standing.



MV-566 (3-05)
Commonwealth of Pennsylvania

Permit Number: 315501

TEMPORARY APPORTIONED REGISTRATION AUTHORIZATION

Issued: _____ Begins: _____ Expires: _____ VOID IF ISSUED AFTER DECEMBER 31, xxxx

Carrier: _____ Account Number: _____

Address: _____

Unit	Year	Make	Serial No.	Year	Year	Reg. Gross Wt.	Comb. Gross Wt.	Plate No.	
State	Weight	State	Weight	State	Weight	State	Weight	State	Weight

I certify that the vehicle described is a part of a fleet which is proportionally registered, and that application for registration will be filed within 5 days.

Signature of Registrant: _____ Date: _____

Issuing Authority: _____ Date: _____

Carrier is hereby authorized to operate the vehicle described above in _____ states pending issuance of permanent registration credentials. A copy of this authority must be carried in the vehicle.

ANY ALTERATION OR ERASURE RENDERS THIS PERMIT VOID.

STATE COPY (RETURN WITHIN 5 DAYS)

TRIP PERMITS

Trip permits will be required on vehicles over 26,000 pounds or 3 axles in other member jurisdictions if a Pennsylvania based registrant does not apportion with that jurisdiction. If not proportionally registered before entering any other member jurisdiction, a trip permit must be secured and carried in the cab of the vehicle for which issued or the vehicle may be subject to the assessment of full registration fees in that jurisdiction.

With a trip permit, and provided you have proper operating authority in the member jurisdiction, your vehicle is entitled to be operated intrastate, as well as interstate operations during the period allowed under such permit.

Fees and duration of temporary trip permits are dependent upon the registration laws of the particular jurisdiction. Trip permits are intended to be used for occasional or emergency need and shall not be used to evade proportional registration.

Trip permits are available from each member jurisdiction and may either be ordered in advance from the jurisdiction for which the permit is needed or obtained from Transmitter Services.

Unless obtained directly from the jurisdiction involved, there is a service charge in addition to the jurisdiction's fee, through the following:

Toll Free Numbers

Jet Permit LTD.....	1-800-788-0603
Transcom	1-800-888-9101
Transceiver	1-800-749-6058

Specific information on other jurisdictions' trip permits, including cost, time limits, and where to purchase, can be found on the cart on the following pages.

JURISDICTION NAME	COST/DURATION OF PERMIT	OBTAINED PRIOR TO ENTRY
Alabama	\$20 for 7 days	Yes
Alberta	Varies by distance, net weight for 3 days	No
Arizona	Varies based on distance and number of axles for 96 hours	No
Arkansas	\$33 for 72 hours	No
British Columbia	1/12 of annual registration fee for vehicle weight	No
California	\$45 power unit for 4 days and \$30 fuel tax permit for 4 days	Yes
Colorado	\$60 to \$80 depending on weight for 72 hours	No
Connecticut	\$15 for 72 hours	Yes

Delaware	\$15 for 72 hours	Yes
District of Columbia	Letter of Authorization - Only	Yes
Florida	\$30 for 10 days	Yes
Georgia	\$30 for 72 hours	Yes
Idaho	\$30 single unit / \$60 combination for 120 hours	No, if currently registered in base jurisdiction. Yes, if not currently registered.
Illinois	\$19 for 72 hours	Yes
Indiana	\$15 for 72 hours	Yes
Iowa	\$10 for 72 hours	Yes
Kansas	\$26 for 72 hours	No
Kentucky	\$40 for 10 days	Yes
Louisiana	\$50 for 48 hours	Yes
Maine	\$25 for 72 hours	Yes
Manitoba	Truck - .9 x weight x distance / Bus - .083 x distance x passengers	
Maryland	\$15 for 72 hours	Yes
Massachusetts	\$15 for 72 hours	Yes
Michigan	\$20 for 72 hours	Yes
Minnesota	\$15 for 120 hours	Yes
Mississippi	\$25 for 72 hours	No
Missouri	\$10 for 72 hours	Yes
Montana	Up to 46,000 lbs: \$10/0-200 miles; \$15/201-400 miles; \$20/over 400 miles; 46,001 - 80,000 lbs: \$20/0-200 miles; \$30/201-400 miles; \$40/over 400 miles; Over 80,001 lbs: \$50/0-200 miles; \$65/201-400 miles; \$80/over 400 miles; Triple Combinations: \$60/0-200 miles; \$80/201-400 miles; \$100/over 400 miles; Unregistered Trailer: \$10/0-200 miles; \$15/201-400 miles; \$20/over 400 miles;	No

Nebraska	\$25 for 72 hours	No
Nevada	\$5 plus 15 cents per mile for 24 hours	No
New Brunswick	\$23 for unladen vehicle (unless excluded by CAVR), \$81 truck, \$161 truck tractor for 5 days	Yes
New Hampshire	\$15 for 72 hours	Yes
New Jersey	\$25 for 72 hours	Yes
New Mexico	Varies upon mileage and vehicle weight for 48 hours	No
New York	\$15 for 72 hours	Yes
Newfoundland	\$50 truck, \$100 truck tractor for various validation periods	
North Carolina	\$15 for 10 days	Yes
North Dakota	\$20 for 72 hours	No
Nova Scotia	\$50 truck, \$100 truck tractor for 30 days	
Ohio	\$15 for 72 hours	Yes
Oklahoma	\$12 for 72 hours	Yes
Ontario	\$75 truck; \$132 truck tractor for 10 days	
Oregon	\$21 for 10 days	Yes
Pennsylvania	\$15 for 72 hours	Yes
Prince Edward Island	Straight Truck \$75; \$150 truck tractor for 5 days	No
Quebec	\$38 for 10 days	Yes
Rhode Island	\$25 for 72 hours	Yes
Saskatchewan	Varies by weight and distance for a single trip	Yes
South Carolina	\$15 for 72 hours (each unit)	Yes
South Dakota	\$15 for single trip (not 72 hours)	Yes
Tennessee	\$30 for 72 hours	Yes
Texas	\$25 for 72 hours	Yes
Utah	\$25 for 96 hours or \$50 for a combination	No
Vermont	\$15 for 72 hours	Yes
Virginia	\$15 for 10 days	Yes
Washington	\$10 for 3 days	Yes
West Virginia	\$24 for 5 days	Yes
Wisconsin	\$15 for 72 hours	Yes
Wyoming	\$20 single unit/\$40 combination for 96 hours	No

NOTES

**PAYMENT PROCESSING
DETERMINING PERCENTAGE/FEEES**

Pennsylvania does not require that you compute mileage percentages; however, if for any reason you need percentages, proceed as follows:

1. To calculate the percentage for a specific jurisdiction, divide the miles traveled in that jurisdiction by the total fleet miles generated during the preceding reporting year (July 1 - June 30). The result (or quotient) shall be computed to the nearest thousandth (three places beyond the decimal, e.g., 10.555%). This percentage shall remain in effect for all supplemental applications filed during a registration year.
2. Multiply the percentage obtained in item #1 by the fee required for each and every vehicle in the fleet, based on the registration prescribed by the fee schedule for that jurisdiction.
3. Add the amount of total fees (item #2) to determine the total amount necessary to register all the vehicles in all jurisdictions.

NOTE: If the operation of a registrant is reduced and has generated actual miles during the previous mileage reporting period in an IRP jurisdiction which is not renewed, the base jurisdiction will eliminate the actual mileage for this jurisdiction in the total mileage calculation.

MISCELLANEOUS FEES

Duplicate Cab Card	
Requested with Original/Renewal Application	\$ 1.50
Requested during the Registration Period	\$ 4.50
Replacement Cab Card	\$ 4.50
Title	\$ 22.50
Establish Title Record (out-of-state vehicle)	\$ 22.50
Recording Security on Title	\$ 5.00
Duplicate Title	\$ 22.50
Replacement License Plate/Renewal Sticker	\$ 7.50
Transfer License Plate	\$ 6.00

BILLING

Upon approval of the application, a billing notice in duplicate will be mailed to the registrant's mailing address shown on the application. This notice will set forth the amount of all registration fees due Pennsylvania. It will also indicate the amount of apportioned registration fees due each other member jurisdiction with which the application indicated apportionment.

It is only necessary to submit one check or cover the fees for all jurisdictions. Carefully examine your remittance to be certain that it is exactly the amount billed.

Your remittance is to be made out to: "Commonwealth of Pennsylvania".

You must pay by certified check, money order, or cashier's check unless a bond in the amount of the annual registration fees has been posted. A company or personal check will be acceptable for renewal only if postmarked no later than April 15, however, credentials will be held for 20 days before being mailed.

Return the Commonwealth copy (white) of the billing notice along with the total fees due to the Commercial Registration Section, P.O. Box 68285, Harrisburg, PA 17106-8285.

All plates, cab cards, and temporary authorities are subject to cancellation and revocation in the event of erroneous issuance, thereof, if any fees remain unpaid.

REFUNDS

Refunds of Pennsylvania apportioned license fees due to applicants will be made for the following reasons:

- (a) if a billing error was made by an jurisdiction;
- (b) if there is a duplication of vehicles apportioned and fees are paid twice;
- (c) if the applicant purchases regular (full fee) plate(s) in error and an apportioned registration is required, partial refund may be made;
- (d) if an audit of an apportioned carrier indicates an overpayment; or
- (e) if a request for deletion of vehicle, listed on the original or renewal application filed prior to April 15, is received on or before May 1 of the current registration year. (If fees have been paid, the amount due will be recalculated).

No refund will be made in any amount less than ten dollars (\$10.00).

Pennsylvania will not accept applications from Pennsylvania-based carriers for refunds of apportioned registration fees for other jurisdictions. Applications for refund from other jurisdictions must be handled directly between application and other jurisdictions in accordance with the statutes of the various jurisdictions.

Some examples of reasons for which no refund is issued are:

- (a) Business is discontinued.
- (b) Vehicle is removed from fleet (i.e., sold, junked, etc.)
- (c) Lease expires or is terminated.

VEHICLE IDENTIFICATION

Pennsylvania will issue to Pennsylvania based carriers the following IDENTIFICATION devices:

- A. A Base License Plate bearing the legend "Apportioned"
- B. An Apportioned Registration Cab Card indicating the jurisdictions and the qualified weight, the name and address of the registrant, the description of the vehicle, the Pennsylvania license plate number, etc.

Identification credentials must be maintained or displayed as follows:

- A. On a tractor-trailer combination, the apportioned license plate must be mounted on the front of the tractor. Trucks must have the plate mounted on the rear of the truck. Display the registration plate on the rear of trailers and semi-trailers.
- B. A Cab Card must be carried on or in the vehicle for which it is issued. If any cab card is not on the vehicle or in the drivers book, driver may be subject to arrest and fine.

REPLACEMENT OF IDENTIFICATION

If the Pennsylvania Base Plate or Cab Card is lost or stolen, the carrier must file the appropriate form with the Commercial Registration Section.



PENNSYLVANIA DEPARTMENT OF TRANSPORTATION
 BUREAU OF MOTOR VEHICLES
 COMMERCIAL REGISTRATION SECTION

P.O. BOX 68286

HARRISBURG, PA 17106-8286

PHONE: (717) 783-6095

DEPARTMENT USE ONLY

NAME OF APPLICANT _____

MAILING ADDRESS _____

CITY _____ STATE _____ ZIP CODE _____

LICENSE YEAR _____ ACCOUNT NUMBER _____ FLEET NUMBER _____

PERSON TO CONTACT _____

PHONE NUMBER _____

**REPLACEMENT OF APPORTIONED
 REGISTRATION CREDENTIALS**

(See Instructions on Reverse Side)

A APPLICATION FOR REPLACEMENT - (Check appropriate blocks)

Apportioned registration plate*
 Number of duplicate cab cards _____
 Renewal sticker only

Reason: Lost* Stolen* Defaced Never Received

Number of duplicate cab cards _____

* If registration plate is lost or stolen, it must be reported to the state police or your local law enforcement office.

B VEHICLE INFORMATION

EQUIPMENT NUMBER	VIN	PA GROSS WEIGHT	PA COMBINED GROSS WEIGHT	PLATE NO.

C I certify that all information given is true and correct.

Signature _____ Date _____

D Complete only if applicant is entitled to a free issuance because original was lost in the mail and application is being made within 90 days of original issuance.

- I hereby confirm that application and payment were made for apportioned registration renewal and items were never received due to loss in the mail.
- I hereby confirm that application and payment were made for the items listed in Section A for the vehicles listed in Section B and items were never received due to loss in the mail.

SUBSCRIBED AND SWORN TO BEFORE ME: _____ MONTH _____ DAY _____ YEAR

SIGNATURE OF PERSON ADMINISTERING OATH _____

SIGN IN PRESENCE OF NOTARY

SIGNATURE OF APPLICANT _____

TITLE _____

DATE _____

**Replacement of Credentials
Plate, Stickers, Weight Decals or Cab Cards
Form MV-558**

For Lost, Stolen or Defaced:

Complete information at the top of the form and Sections, A, B, and C.

Never Received:

1. If vehicle plates, stickers, weight decals or cab cards were never received after payment for a supplemental application, or previous replacement application, and application for replacement is made within 45 days from date of issue, no fee is required. Complete Sections A, B, and D.
2. If entire fleet registration plates, stickers, weight decals, and cab cards were never received at renewal and application for replacement is made within 45 days from date of issue, no fee is required. Complete Sections A and B.

Fleet Information

Name of Applicant	1	Name of person, firm, or corporation.
Mailing Address	2	(Street, city, state, zip code) - License plates will be sent to this address by United Parcel Service unless applicant advises differently.
License Year	3	The year in which you are registered. (Beginning year).
Account Number Fleet Number	4 & 5	Use these spaces for the numbers which were assigned by the Bureau of Motor Vehicles.
Contact Person	6	The name of the person who should be contacted in the event there is a problem with the application.
Phone Number	7	The phone number of the person listed in number 6.
Section A	8	Check the block(s) for the credential(s) you wish to replace.
	9	Check the reason for replacement.

Section B

VEHICLE INFORMATION

Equipment Number	10	Show the equipment or unit number assigned by applicant. Enter "ALL" if replacement credentials are requested for the entire fleet.
Vehicle Identification Number	11	Show complete serial (VIN) number as listed on MCO or title.
Gross Weight	12	The unladen (empty) weight of a vehicle plus the weight of the load carried on that vehicle. For vehicles in combination the gross weight of the power unit would be the empty weight of the truck/tractor plus the loaded weight of the front end of the semi-trailer resting on the truck tractor. For the trailer, enter semi-trailer empty weight plus the weight of the heaviest load to be transported on the rear axle.

Combined Gross Weight	13	For vehicles in combination, combined gross weight shall mean weight of a truck or tractor, plus the weight of any trailer or semi-trailer, together with cargo or payload transported. This column will be used to determine the registered weight for Pennsylvania.
License Number	14	Enter the tag number presently assigned to the vehicle.
Section C	15	Signature of the applicant and date.
Section D		This section is only to be completed when an applicant is entitled to free replacement of credentials.
	16	Check appropriate box.
	17	Sign in the presence of a notary.
	18	Notary must place a seal on the application and complete the information requested.



PENNSYLVANIA DEPARTMENT OF TRANSPORTATION
 BUREAU OF MOTOR VEHICLES
 COMMERCIAL REGISTRATION SECTION
 P.O. BOX 68286
 HARRISBURG, PA 17106-8286
 PHONE: (717) 783-6095

DEPARTMENT USE ONLY

NAME OF APPLICANT
Pennsylvania Trucking Company

MAILING ADDRESS
1420 s. 5th Street, P.O. Box 420

CITY STATE ZIP CODE
Philadelphia PA 19104

LICENSE YEAR ACCOUNT NUMBER FLEET NUMBER
2007 PA000001-01 1

PERSON TO CONTACT
Jane Doe

PHONE NUMBER
(717) 555-1212

**REPLACEMENT OF APPORTIONED
 REGISTRATION CREDENTIALS**

(See Instructions on Reverse Side)

A APPLICATION FOR REPLACEMENT - (Check appropriate blocks)

- Apportioned registration plate* Weight Class Decal
- Number of duplicate cab cards _____ Cab Card
- Renewal sticker only Stolen* Defaced Never Received
- Reason: Lost* Stolen* Defaced Never Received
- Number of duplicate cab cards _____

* If registration plate is lost or stolen, it must be reported to the state police or your local law enforcement office.

B VEHICLE INFORMATION

EQUIPMENT NUMBER	VIN	PA GROSS WEIGHT	PA COMBINED GROSS WEIGHT	PLATE NO.
3	F773ST2613	73,280		AA46322

59

I certify that all information given is true and correct.

Signature Jane Doe Date 8/1/07

Complete only if applicant is entitled to a free issuance because original was lost in the mail and application is being made within 90 days of original issuance.

- I hereby confirm that application and payment were made for apportioned registration renewal and items were never received due to loss in the mail.
- I hereby confirm that application and payment were made for the items listed in Section A for the vehicles listed in Section B and items were never received due to loss in the mail.

SUBSCRIBED AND SWORN TO BEFORE ME: _____ MONTH _____ DAY _____ YEAR

SIGNATURE OF PERSON ADMINISTERING OATH _____

SIGN IN PRESENCE OF NOTARY

SIGNATURE OF APPLICANT _____

TITLE _____ DATE _____

ENFORCEMENT

- Credentials (registration cab card and apportioned license plate) must be on the vehicle by the first day of June. Enforcement begins June 1.

Should the need arise for the Bureau of Motor Vehicles to extend its deadline, law enforcement personnel in IRP states will be notified.

- Pennsylvania apportioned vehicles not displaying the current license plate and cab card, a valid trip permit, or temporary authority, will be in violation and the driver subject to arrest and fines in all states.
- Pennsylvania carriers going into other states should learn the requirements of those states before entering. A vehicle apprehended operating in a jurisdiction without being properly registered may be required to pay the fee for full registration in that jurisdiction. For your information, within this manual is a list of the jurisdictions and their telephone numbers (See Appendix).
- Enforcement personnel look to the cab card for verification that vehicles are properly registered. The cab card should be carried in the vehicle described, and must not be mutilated or altered in any way.

NOTE: Enforcement personnel will be noting the vehicle identification number on the vehicle itself and on cab card. Exercise extreme care in listing this number correctly on your Application for Apportioned Registration (Schedule A).

REASON FOR FILING (Mark only one)		NEW APPLICATION		BIENNIAL UPDATE OR CHANGES		OUT OF BUSINESS NOTIFICATION		REAPPLICATION (AFTER REVOCATION OF NEW ENTRANT)																																																																																													
1. NAME OF MOTOR CARRIER 2. TRADE OR D.B.A. (DOING BUSINESS AS) NAME 3. PRINCIPAL ADDRESS 4. CITY 5. STATE/PROVINCE 6. ZIP CODE+4 7. COLONIA (MEXICO ONLY) 8. MAILING ADDRESS 9. CITY 10. STATE/PROVINCE 11. ZIP CODE+4 12. COLONIA (MEXICO ONLY) 13. PRINCIPAL BUSINESS PHONE NUMBER 14. PRINCIPAL CONTACT CELL PHONE NUMBER 15. PRINCIPAL BUSINESS FAX NUMBER 16. USDOT NO. 17. MC OR MX NO. 18. DUN & BRADSTREET NO. 19. IRS/TAX ID NO. EIN _____ SSN _____ 20. INTERNET E-MAIL ADDRESS 21. CARRIER MILEAGE (to nearest 10,000 miles for last calendar year) YEAR																																																																																																					
22. COMPANY OPERATION (Mark all that apply) <input type="checkbox"/> Interstate Carrier <input type="checkbox"/> Intrastate Hazmat Carrier <input type="checkbox"/> Intrastate Non-Hazmat Carrier <input type="checkbox"/> Interstate Hazmat Shipper <input type="checkbox"/> Intrastate Hazmat Shipper <input type="checkbox"/> Vehicle Registrant Only																																																																																																					
23. OPERATION CLASSIFICATION (Mark all that apply) <input type="checkbox"/> Authorized For-Hire <input type="checkbox"/> Private Passengers (Business) <input type="checkbox"/> U. S. Mail <input type="checkbox"/> Local Government <input type="checkbox"/> Exempt For-Hire <input type="checkbox"/> Private Passengers (Non-Business) <input type="checkbox"/> Federal Government <input type="checkbox"/> Indian Tribe <input type="checkbox"/> Private Property <input type="checkbox"/> Migrant <input type="checkbox"/> State Government <input type="checkbox"/> Other																																																																																																					
24. CARGO CLASSIFICATIONS (Mark all that apply) <input type="checkbox"/> GENERAL FREIGHT <input type="checkbox"/> BUILDING MATERIALS <input type="checkbox"/> PASSENGERS <input type="checkbox"/> GARBAGE, REFUSE, TRASH <input type="checkbox"/> PAPER PRODUCT <input type="checkbox"/> HOUSEHOLD GOODS <input type="checkbox"/> MOBILE HOMES <input type="checkbox"/> OIL FIELD EQUIPMENT <input type="checkbox"/> U.S. MAIL <input type="checkbox"/> UTILITY <input type="checkbox"/> METAL SHEETS, COILS, ROLLS <input type="checkbox"/> MACHINERY, LARGE OBJECTS <input type="checkbox"/> LIVESTOCK <input type="checkbox"/> CHEMICALS <input type="checkbox"/> FARM SUPPLIES <input type="checkbox"/> MOTOR VEHICLES <input type="checkbox"/> FRESH PRODUCE <input type="checkbox"/> GRAIN, FEED, HAY <input type="checkbox"/> COMMODITIES DRY BULK <input type="checkbox"/> CONSTRUCTION <input type="checkbox"/> DRIVE AWAY/TOWAWAY <input type="checkbox"/> LIQUIDS/GASES <input type="checkbox"/> COAL/COKE <input type="checkbox"/> REFRIGERATED FOOD <input type="checkbox"/> WATER WELL <input type="checkbox"/> LOGS, POLES, BEAMS, LUMBER <input type="checkbox"/> INTERMODAL CONT. <input type="checkbox"/> MEAT <input type="checkbox"/> BEVERAGES <input type="checkbox"/> OTHER																																																																																																					
25. HAZARDOUS MATERIALS (CARRIER OR SHIPPER) (Mark all that apply) <div style="display: flex; justify-content: space-between;"> <table border="1" style="width: 30%;"> <tr><th colspan="2">(C) CARRIER</th><th colspan="2">(S) SHIPPER</th></tr> <tr><td>A. DIV 1.1</td><td><input type="checkbox"/></td><td>K. DIV 2.2D (Ammonia)</td><td><input type="checkbox"/></td></tr> <tr><td>B. DIV 1.2</td><td><input type="checkbox"/></td><td>L. DIV 2.3A</td><td><input type="checkbox"/></td></tr> <tr><td>C. DIV 1.3</td><td><input type="checkbox"/></td><td>M. DIV 2.3B</td><td><input type="checkbox"/></td></tr> <tr><td>D. DIV 1.4</td><td><input type="checkbox"/></td><td>N. DIV 2.3C</td><td><input type="checkbox"/></td></tr> <tr><td>E. DIV 1.5</td><td><input type="checkbox"/></td><td>O. DIV 2.3D</td><td><input type="checkbox"/></td></tr> <tr><td>F. DIV 1.6</td><td><input type="checkbox"/></td><td>P. Class 3</td><td><input type="checkbox"/></td></tr> <tr><td>G. DIV 2.1 (Flam. Gas)</td><td><input type="checkbox"/></td><td>Q. Class 3A</td><td><input type="checkbox"/></td></tr> <tr><td>H. DIV 2.1 LPG</td><td><input type="checkbox"/></td><td>R. Class 3B</td><td><input type="checkbox"/></td></tr> <tr><td>I. DIV 2.1 (Methane)</td><td><input type="checkbox"/></td><td>S. COMB LIQ</td><td><input type="checkbox"/></td></tr> <tr><td>J. DIV 2.2</td><td><input type="checkbox"/></td><td>T. DIV 4.1</td><td><input type="checkbox"/></td></tr> </table> <table border="1" style="width: 30%;"> <tr><th colspan="2">(B) BULK - IN CARGO TANKS</th><th colspan="2">(NB) NON-BULK - IN PACKAGES</th></tr> <tr><td>U. DIV 4.2</td><td><input type="checkbox"/></td><td>EE. HRCO</td><td><input type="checkbox"/></td></tr> <tr><td>V. DIV 4.3</td><td><input type="checkbox"/></td><td>FF. CLASS 8</td><td><input type="checkbox"/></td></tr> <tr><td>W. DIV 5.1</td><td><input type="checkbox"/></td><td>GG. CLASS 8A</td><td><input type="checkbox"/></td></tr> <tr><td>X. DIV 5.2</td><td><input type="checkbox"/></td><td>HH. CLASS 8B</td><td><input type="checkbox"/></td></tr> <tr><td>Y. DIV 6.2</td><td><input type="checkbox"/></td><td>II. CLASS 9</td><td><input type="checkbox"/></td></tr> <tr><td>Z. DIV 6.1A</td><td><input type="checkbox"/></td><td>JJ. ELEVATED TEMP MAT.</td><td><input type="checkbox"/></td></tr> <tr><td>AA. DIV 6.1B</td><td><input type="checkbox"/></td><td>KK. INFECTIOUS WASTE</td><td><input type="checkbox"/></td></tr> <tr><td>BB. DIV 6.1 POISON</td><td><input type="checkbox"/></td><td>LL. MARINE POLLUTANTS</td><td><input type="checkbox"/></td></tr> <tr><td>CC. DIV 6.1 SOLID</td><td><input type="checkbox"/></td><td>MM. HAZARDOUS SUB (PO)</td><td><input type="checkbox"/></td></tr> <tr><td>DD. CLASS 7</td><td><input type="checkbox"/></td><td>NN. HAZARDOUS WASTE</td><td><input type="checkbox"/></td></tr> <tr><td></td><td></td><td>OO. ORM</td><td><input type="checkbox"/></td></tr> </table> </div>										(C) CARRIER		(S) SHIPPER		A. DIV 1.1	<input type="checkbox"/>	K. DIV 2.2D (Ammonia)	<input type="checkbox"/>	B. DIV 1.2	<input type="checkbox"/>	L. DIV 2.3A	<input type="checkbox"/>	C. DIV 1.3	<input type="checkbox"/>	M. DIV 2.3B	<input type="checkbox"/>	D. DIV 1.4	<input type="checkbox"/>	N. DIV 2.3C	<input type="checkbox"/>	E. DIV 1.5	<input type="checkbox"/>	O. DIV 2.3D	<input type="checkbox"/>	F. DIV 1.6	<input type="checkbox"/>	P. Class 3	<input type="checkbox"/>	G. DIV 2.1 (Flam. Gas)	<input type="checkbox"/>	Q. Class 3A	<input type="checkbox"/>	H. DIV 2.1 LPG	<input type="checkbox"/>	R. Class 3B	<input type="checkbox"/>	I. DIV 2.1 (Methane)	<input type="checkbox"/>	S. COMB LIQ	<input type="checkbox"/>	J. DIV 2.2	<input type="checkbox"/>	T. DIV 4.1	<input type="checkbox"/>	(B) BULK - IN CARGO TANKS		(NB) NON-BULK - IN PACKAGES		U. DIV 4.2	<input type="checkbox"/>	EE. HRCO	<input type="checkbox"/>	V. DIV 4.3	<input type="checkbox"/>	FF. CLASS 8	<input type="checkbox"/>	W. DIV 5.1	<input type="checkbox"/>	GG. CLASS 8A	<input type="checkbox"/>	X. DIV 5.2	<input type="checkbox"/>	HH. CLASS 8B	<input type="checkbox"/>	Y. DIV 6.2	<input type="checkbox"/>	II. CLASS 9	<input type="checkbox"/>	Z. DIV 6.1A	<input type="checkbox"/>	JJ. ELEVATED TEMP MAT.	<input type="checkbox"/>	AA. DIV 6.1B	<input type="checkbox"/>	KK. INFECTIOUS WASTE	<input type="checkbox"/>	BB. DIV 6.1 POISON	<input type="checkbox"/>	LL. MARINE POLLUTANTS	<input type="checkbox"/>	CC. DIV 6.1 SOLID	<input type="checkbox"/>	MM. HAZARDOUS SUB (PO)	<input type="checkbox"/>	DD. CLASS 7	<input type="checkbox"/>	NN. HAZARDOUS WASTE	<input type="checkbox"/>			OO. ORM	<input type="checkbox"/>
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28. IS YOUR USDOT NUMBER REGISTRATION CURRENTLY REVOKED BY THE FEDERAL MOTOR CARRIER SAFETY ADMINISTRATION? <input type="radio"/> Yes <input type="radio"/> No If Yes, enter your USDOT Number: _____																																																																																																					
29. PLEASE ENTER NAME(S) OF SOLE PROPRIETOR(S), OFFICERS OR PARTNERS AND TITLES (e.g. president, treasurer, general partner, limited partner) 1. _____ 2. _____																																																																																																					
30. CERTIFICATION STATEMENT (to be completed by authorized official) I, _____ certify that I am familiar with the Federal Motor Carrier Safety Regulations and/or Federal Hazardous Materials Regulations. Under penalties of perjury, I declare that the information entered on this report is, to the best of my knowledge and belief, true, correct, and complete. Signature _____ Date _____ Title _____ <div style="text-align: right;">(Please print)</div>																																																																																																					

AUDITS

Summary

Apportioned carriers are required to preserve the "Operational Records" on which the registration application is based for three years. As an example, the mileage record of the year 2007 and 2008 must be retained until 2012 in order to support the 2008 application. Notice of intent to audit will be given to the carrier. Authenticity of mileage and registration will be verified and assessment made for any deficiency found due. Any apportioned carrier, who refuses to comply with the mileage reporting requirement, shall not be entitled to apportioned registration privileges.

The operational records do not have to be kept in Pennsylvania. However, the records must be made available for audit. In the event that the registrant's operational records are not located in Pennsylvania and it becomes necessary to send auditors out-of-state, Pennsylvania will require reimbursement for per diem and travel expense of its auditors incurred in the performance of the audit.

The carrier shall be assessed for any deficiency found to be due as a result of the audit. Assessments based on audit, interest on assessments at a monthly rate of 1%, refunds, or credits on any other amounts including auditor's per diem and travel shall be made in accordance with Pennsylvania's regulations. In addition, each jurisdiction involved with such audit will assess or refund based on the audit and in accordance with their individual statutes.

RECORDS

Operational records kept for the carrier shall be documents supporting miles traveled in each jurisdiction and total miles traveled, such as fuel reports, trip sheets, logs or computer runs that can be supported by source documents when requested. An acceptable source document to verify fleet mileage is some type of "Individual Vehicle Distance Records." I.V.D.R.'s shall contain the following basic information: (see page for I.V.D.R. suggested format).

1. Date (starting and ending).
2. Trip origin and destination.
3. Route of travel.
4. Total trip miles (including all movement, loaded, empty, deadhead and/or bobtail miles).
5. Mileage by jurisdiction.
6. Unit number or vehicle identification number.
7. Vehicle fleet number.
8. Registrant's name.
9. Trailer number.
10. Driver's signature and/or name.

An I.V.D.R. must be completed for each vehicle movement. Registrants must be able to explain any unaccounted for time lapse of vehicle movement.

Computer printouts and monthly reports such as fuel reports are merely recaps and are not acceptable at face value. These must be supported by an I.V.D.R. in order to be of any use during an audit. Trip leases during the mileage reporting period should be attached to the I.V.D.R.

An I.V.D.R. is worthless unless the information recorded is accurate and readable. The mileage figures to be entered on the I.V.D.R. can be obtained from various sources such as odometer and/or hubdometer readings, state maps or household goods mileage guide, as long as the method used is consistent. In recording the actual mileage of a vehicle, the carrier must report all movement (interstate and intrastate) including loaded, empty, deadhead and/or bobtail miles.

Miles operated under trip permits must be included.

Registrants shall accumulate I.V.D.R.'s and prepare a monthly recap in which the miles are broken down by unit and by state. The recap is to include the total mileage for all units within the apportioned fleet.

Monthly recaps must be supported by source documents. Source documents may be stored on microfiche.

From the monthly recaps the yearly recap can be prepared. The reporting period for miles to be included in the apportioned registration application shall cover the period July 1 through June 30 of the year immediately preceding the new registration year. For example, the registration year 2007, use the period of July 1, 2005 through June 30, 2006. Registrants must prepare and maintain separate monthly fleet summaries and a yearly fleet recap for each apportioned fleet.

All registrants are responsible for the proper maintenance of their mileage records. **Mileage records must be maintained for three registration years** after the registration year for which they were used to apply for apportioned registration. Any registrant failing to maintain adequate records for a unit or units qualified in registrant's fleet during the reporting period must provide evidence of non-use or the registrant is subject to full fee assessment for each unit(s) involved. An apportioned fleet operator may trip lease apportioned equipment to another apportioned fleet operator or to a nonapportioned fleet operator; however, the registrant/lessor shall be responsible for reporting the miles traveled by the apportioned equipment trip lease to others. An apportioned fleet operator should not report miles traveled by equipment trip leased from others unless the registrant leases equipment from others and elects to license the leased equipment in his name as lessee. If this occurs, the registrant shall maintain, in addition to all information required for his own equipment the lease dates (beginning and ending) on each leased vehicle.

NOTE: The three year retention requirement differs from federal regulations for retention of mileage records. THE REQUIREMENT FOR ALL IRP REGISTRANTS IS THREE (3) REGISTRATION YEARS. (Five (5) Calendar Years)

An owner-operator may elect to be the registrant. However, the proper maintenance of the operational records is then the responsibility of the owner-operator, not the lessee company.

Total fleet miles include all miles operated in all jurisdictions (states and provinces). Total fleet miles shall mean the mileage generated by any truck or truck-tractor which was part of the apportioned fleet during the reporting period preceding the registrant year. The total mileage to be reported for any truck or truck-tractor which was deleted from or added to the apportioned fleet during the reporting period shall be those miles generated by such vehicle while it was part of the apportioned fleet during the reporting period.

Total miles in relation to trailers or semi-trailers, which were part of an apportioned fleet, shall mean the mileage generated by the power units of the fleet.

The registrant will be subject to audit on actual miles traveled. Estimated miles for expanded operations into additional jurisdictions should reflect a time period that is directly proportional to the time period covered by actual operations in the reporting mileage year.

IMPORTANT THINGS TO REMEMBER ABOUT RECORDS AND AUDITS

1. The individual vehicle distance records must be maintained so the continuous movement of the individual vehicle may be audited. The registrant shall maintain a record (in sufficient detail) from which the registrant will be able to explain any unaccounted for time lapse of vehicle movement. This will insure that all mileage is properly recorded and accounted for.
2. All mileage records must be maintained for five (5) registration years.
3. Complete mileage records supported by I.V.D.R.'s can be used in numerous areas where a registrant is required to file various types of mileage reports.
4. Complete vehicle information records are necessary since several member jurisdictions compute their fees from information other than combined gross weight fee schedules.
5. Failure by registrants to maintain records necessary to support the apportioned applications may result in cancellation of the registration privileges provided by the IRP agreement and full assessment for each unit involved.

Moreover, the registrant must maintain and make available, adequate mileage records to support the apportioned registration application. Otherwise, the privilege to apportion may be revoked.

GENERAL INFORMATION

1. An Individual Vehicle Mileage and Fuel Report must account for all miles traveled and all fuel received.
2. If you use a substitute vehicle, prepare a separate Individual Vehicle Mileage and Fuel Report to account for the miles traveled and fuel received by the substitute vehicle.

INDIVIDUAL VEHICLE DISTANCE RECORD

(To be kept by driver for each trip)

License Year _____

Account No.		Registered Name and Address		Driver's Name				
Fuel No.		Vehicle Identification Number		Destination				
Trip No.		Trip Origin		Justification				
Line	Jurisdiction	Line No.	Start Date	End Date	Fuel Type	Total Fuel	Mile Per Trip	Mileage
(1)	(2)	(3)	(4)	(5)	(6)	(7)	(8)	(9)
Line	Jurisdiction	Date	Show Odometer Reading A) Beginning of Trip B) When Leaving Jurisdiction C) At Ending of Trip	Jurisdiction Miles Traveled	Name and Address of Fuel Stop	Gallons of Fuel Purchased	Invoice Number for Fuel	
1								
2								
3								
4								
5								
6								
7								
8								
9								
10								
				Total Trip Miles			Total Fuel	

End Odometer _____

Beginning Odometer _____

Total Miles _____

SAMPLE OF HOW TRIP SHEETS SHOULD BE SUMMARIZED

The trip sheet or I.V.D.R.'s should be summarized by truck by month by state. Only apportioned vehicle should be included in the summaries.

See below for sample of record keeping:

TRUCK #	<u>PA</u>	<u>OH</u>	<u>NJ</u>	<u>NY</u>	<u>TOTAL</u>
3-July	300		75	92	467
4-July	210		40	50	300
5-July	30	327			267
6-July	310				310
7-July	65	125			180
:					
:					
31-July	<u>250</u>		<u>40</u>	<u>110</u>	<u>400</u>
MONTHLY TOTALS	2,005	500	400	800	3,705

Monthly summaries, by fleet, must be maintained.

The monthly totals should then be summarized to arrive at the yearly (July 1, 20XX to June 30, 20XX) totals which should agree with those amounts reported on your Schedule B.

See below for sample:

	<u>PA</u>	<u>OH</u>	<u>NJ</u>	<u>NY</u>	<u>TOTAL</u>
July	2,005	500	400	800	3,705
August	3,000	300	600	275	4,175
September	2,750	425	525	456	4,156
:					
:					
June	<u>250</u>		<u>40</u>	<u>110</u>	<u>400</u>
YEARLY TOTALS	25,000	5,475	6,000	5,600	42,075

**QUESTIONS
AND
ANSWERS**

- Q. How will participation in an Apportioned Registration Program help my trucking operation?**
- A. The Apportioned Registration Program provides a method for motor carriers to operate interstate or intrastate in jurisdictions with a minimum of operating credentials. Presently, a carrier is issued one (1) license plate and one (1) cab card listing all jurisdictions in which the carriers intend to travel. Prior to this program, a carrier had to display a license plate and cab card from each jurisdiction in which he intended to operate.
- Q. Must I register my equipment at the same gross vehicle weight in all states party to the agreements?**
- A. No. Your gross weight, as shown on both your application and cab card, may vary from state to state. Enforcement personnel, however, may issue a citation to your vehicle if found operating in any state at a weight exceeding the weight for which it is registered in that state.
- Q. Are there any special problems that might be encountered in securing overweight special permits?**
- A. No. However, most states require a unit to be registered for the maximum allowable weight before issuing a special permit. A list of other jurisdiction permit centers is in the appendix.
- Q. For my first apportioned registration, what mileage figures should I use if I have little or no data?**
- A. If you have any mileage data on prior operations, this is the information you should use. If you have no data, you may estimate your miles in each jurisdiction. Please refer to the estimated mileage chart section.
- Q. If I anticipate operating in states during the next registration year that I did not enter in the current year, how can I get these states into my application and on my cab card?**
- A. You have two options in these situations. You may ignore the new states on your application this year and use trip permits next year. As an alternative, you may estimate the miles to be traveled in these states throughout next year and pay only 100% registration fees.
- Q. If I anticipate operating in states with no miles listed on my current application and not identified on my current cab cards, how do I qualify my vehicles for these new operations during the current registration year?**
- A. You have two options in these situations. You may either operate in the new states under trip permits or you may file a complete supplemental application Schedule F. In the second case, however, you'll be paying apportioned fees on a basis of more than 100% of your miles when you provide payment of the apportioned fees for the new states.
- Q. What is the minimum number of vehicles that may be apportioned in a fleet?**
- A. One (1) vehicle is the minimum number that may be apportioned in a fleet.
- Q. Must all of my vehicles be apportioned as a single fleet?**
- A. No. You may register your vehicles either as a single fleet or in several fleets to meet the nature of your operation.
- Q. How do I add or delete vehicles or transfer license in my fleet during a registration year?**
- A. These changes are accomplished through your submission of appropriate supplemental applications.
- Q. Is there a procedure for my changing the registered gross weight for my vehicles during the registration year?**
- A. Yes. You must file a complete supplemental application and pay additional fees where the gross weight is to be increased.

APPENDICES

RENTAL VEHICLES

A Rental Owner has the option of licensing a rental fleet in the name of the rental owner rather than in the name of each individual lessee. The following definitions are applicable:

RENTAL OWNER - An owner principally engaged in renting (one or more rental fleets) to others or offering for rental the vehicles of such fleets, with or without drivers.

RENTAL FLEET - Vehicles which are rented or offered for rental, with or without drivers, and which are designated by rental owner as a rental fleet.

RENTAL VEHICLE - A vehicle of a rental fleet.

RENTING AND LEASING - The giving of possession and control of a vehicle for valuable consideration for a specified period of time.

A RENTAL TRANSACTION - For the rental of a vehicle shall be deemed to occur in the jurisdiction where such vehicle first comes into possession of the user.

RENTAL VEHICLE BASE JURISDICTION - The jurisdiction from, or in which, the vehicle is most frequently dispatched, garaged, serviced, maintained, operated, or otherwise controlled.

Rental Fleets owned by any person or firm engaging in the business of renting such vehicles shall be extended full interstate and intrastate privileges, provided:

1. The operational records of the fleet are maintained by the owner rental company; and
2. Such rental fleet includes any vehicles for which Pennsylvania is the base jurisdiction; and
3. Such vehicles are part of a rental fleet and are identifiable as being part of such fleet; and
4. Such person or firm has received approval from the jurisdiction to apportion such rental fleet; and
5. Such person or firm registers the vehicles in accordance with the following instructions:

FLEETS OF TRACTORS, SINGLE TRUCKS AND TRUCK-TRACTORS BASED IN PENNSYLVANIA (Excluding One-Way Vehicles)

Pennsylvania registrants engaged in the business of renting and/or leasing such apportionable vehicles with or without drivers into or through one or more other member jurisdiction(s), as well as any person or firm (registrants) of any other jurisdiction electing to base a fleet of such rental apportionable vehicles in Pennsylvania, must pay apportionable registration fees based on mileage using Forms **Schedule A**, **Schedule B**, and **Supplement**, if needed. Every fleet registered in the name of the rental company **MUST** consist of at least five (5) vehicles.

Any vehicles based in Pennsylvania for use only in Pennsylvania or non-member jurisdiction would continue to be registered in Pennsylvania on a non-apportioned basis.

RENTAL PASSENGER CARS

Registrants engaged in the business of renting or leasing rental passenger cars in more than one jurisdiction shall prepare and maintain monthly and yearly records which will reflect gross revenue earned in each jurisdiction where such passenger cars are rented. The monthly summaries shall be supported by rental settlement contracts. The yearly earnings shall be supported by company financial statements and/or copies of income tax returns (in-jurisdiction and/or federal).

Registrants of rental passenger cars shall prepare and maintain monthly inventories of each vehicle owned and/or operated. These inventories shall be taken on, or as near as possible, the first day of each month of each year. These monthly inventories shall be supported by the actual inventory reports.

To allocate and register such vehicles: divide the gross revenue, received in the preceding year for use of such rental vehicles arising from passenger car rental transactions occurring in Pennsylvania, by the total gross revenue, received in the preceding year for the use of such rental vehicles arising from passenger car rental transactions occurring in all jurisdictions in which such vehicles are rented. The resulting percentage shall be applied to the total number of passenger cars that shall be fully registered in Pennsylvania during the first quarter of each registration year.

When equipment is added to the fleet after the first day for any licensing year, the same percent used at the beginning of that licensing year shall be used in determining the number of additional vehicles subject to registration in Pennsylvania during a particular quarter.

A listing of license numbers and dates purchased each year from Pennsylvania must be prepared and maintained for audit.

UTILITY TRAILERS

Registrants engaged in the business of renting or leasing utility trailers, 6,000 pounds gross vehicle weight and under, in more than one jurisdiction shall prepare and maintain monthly records which will reflect:

1. An inventory count of such vehicles located in each jurisdiction (not rented) at time of inventory count.
2. Total inventory count of all such vehicles located in all jurisdictions (not rented) at time of inventory count.
3. An inventory count of entire fleet of such vehicles owned and/or operated (whether rented or not rented) at time of inventory count.

Above listed inventories shall be supported by the actual inventory reports and inventories shall be taken on the same day each month.

Every owner of such trailers shall allocate and register in Pennsylvania during the renewal period of each registration year, licensing year shall be used in determining the number of additional vehicles subject to registration in Pennsylvania during a particular quarter.

When equipment is added to the fleet after the first day of any licensing year, the same percent used at the beginning of that licensing year shall be used in determining the number of additional vehicles subject to registration in Pennsylvania during a particular quarter.

A listing of license numbers and dates purchased and/or renewed in Pennsylvania must be prepared and maintained. Such registration records and cancelled checks representing payment of utility trailer license plates purchased and/or renewed, shall be available for auditor(s) review.

One-Way Vehicles

Trucks of less than 26,000 pounds gross vehicle weight operated as a part of an identifiable one-way fleet will allocate vehicles to the respective jurisdiction based on the mileage factor procedure and fully plate said allocated vehicles in such jurisdiction.

The minimum number of vehicles to be fully registered in Pennsylvania during the first quarter of each registration year shall be determined as follows:

1. List the actual miles traveled by all vehicles, in each weight class, in all jurisdictions.
2. Determine the Pennsylvania percent by dividing the Pennsylvania miles by total (all jurisdictions) miles.
3. Multiply the Pennsylvania percent times the total number of vehicles of the same weight classification owned and/or operated in the particular class on the first day of each registration year.

When equipment is added to a particular class of such vehicles after the first day of any licensing year, the same percent used at the beginning of that licensing year shall be used in determining the number of additional vehicles subject to registration in Pennsylvania during a particular quarter.

Registrants operating this type of rental vehicle shall prepare and maintain yearly inventories of each vehicle owned and/or operated in each class. These inventories shall be supported by the actual inventory reports for each class.

A listing for each class of vehicle registered, of license numbers and dates purchased each year from Pennsylvania must be prepared and maintained for audit. Upon request and prior to an audit, such listing of licenses purchased for a particular year shall be furnished to the Pennsylvania Commercial Registration Section for verification.

NOTES

MOTOR FUEL TAXES

ALABAMA

Department of Revenue
Motor Vehicles Division
IFTA Section
P.O. Box 327570
Montgomery, Alabama 36132-7570
Telephone: (334) 353-7839

ALBERTA

Alberta Treadury
Revenue Administration
Hautlain bldg, 6th Floor
9811-109th Street
Edmonton, alberta, Canada T5K2L5
Telephone: (780) 427-3244

ARIZONA

Dept. of Transportation
Motor Vehicles Division
1801 West Jefferson Street
Mail Drop 527M
Phoenix, Arizona 85007
Telephone: (602) 387-0635

ARKANSAS

Arkansas Motor Fuel Tax Section
P.O. Box 1752
Little rock, Arkansas 72203
Telephone: (501) 682-4800

BRITISH COLUMBIA

fuel & Tobacco Section
Consumer Taxation Branch
Motor Fuel Section
P.O. Box 9442, St. Prov. Govt.
Victoria, British Columbia V8V 3K5
Telephone: (604) 387-0635

CALIFORNIA

State Board of Equalization
450 N. Street - MIC:65
P.O. Box 94279
Sacramento, California 94279-0065
Telephone: (916) 322-9669

COLORADO

Department of Revenue
Motor Carrier Services Section
1881 Peirce Street, Room 114
Lakewood, Colorado 80214
Telephone: (303) 205-5683

CONNECTICUT

Department of Revenue Services
25 Sigourney Street
Hartford, Connecticut 06105
Telephone: (860) 541-3222

DELAWARE

Motor Fuel Tax Administration
Motor Carrier Services Section
P.O. Drawer E
Dover, Delaware 19903-1565
Telephone: (302) 744-2702

FLORIDA

Bureau of Motor Carrier Services
Dept. of Hwy. Safety/Motor Vehicles
neil Kirkman Bldg., MS62
2900 Apalachee Pkwy.
Tallahassee, Florida 32399-0625
Telephone: (850) 487-0117

GEORGIA

GA Department of Revenue
P.O. Box 38040
Atlanta, Georgia 30224
Telephone: (404) 656-4089

IDAHO

Idaho State Tax commission
Fuel Tax Section
P.O. Box 36
Boise, Idaho 83722-0036
Telephone: (208) 334-7834

ILLINOIS

Department of Revenue
Motor Fuel Use Tax Section
P.O. Box 19477, 101 W. Jefferson
Springfield, Illinois 62794-9477
Telephone: (217) 785-1397

INDIANA

Department of Revenue
Motor Carrier Service Section
special Tax Division
5252 Decatur Blvd. Ste. R
Indianapolis, Indiana 46241
Telephone: (317) 615-7345

IOWA

Iowa Dept. of Transportation
Office of Motor Carrier Services
P.O. Box 10382
Des Moines, Iowa 50306-0382
Telephone: (515) 237-3224

KANSAS

Department of Revenue
Division of Taxation
915 SW Harrison Street
Topeka, Kansas 66625
Telephone: (785) 291-3898

KENTUCKY

Commonwealth of Kentucky
P.O. Box 2007
Frankfort, Kentucky 40602
Telephone: (502) 564-4118

LOUISIANA

Department of Revenue/Taxation
P.O. Box 201
Baton Rouge, Louisiana 70821
Telephone: (225) 925-7656

MAINE

Commercial Vehicle Center
Bureau of Motor Vehicles
IFTA Unit
#29 State House Station
Augusta, Maine 04333-0029
Telephone: (207) 624-9000

MARYLAND

Comptroller of Maryland
Motor Fuel Tax Div/IFTA Program
P.O. Box 1751
Annapolis, Maryland 21404-1751
Telephone: (410) 260-7215 or
(410) 799-4009

MASSACHUSETTS

Department of Revenue
P.O. Box 7027
Boston, Massachusetts 02204
Telephone: (617) 887-5080

MICHIGAN

Michigan Dept. of Treasury
Customer Contact Division/
Motor Fuel Tax
430 W. allegan
lansing, Michigan 48922
Telephone: (517) 373-3180

MINNESOTA

Driver and Vehicle Services
Prorate & IFTA Office
1110 Centre Pointe Curve, Ste. 425
Mendota Heights, Minnesota 55120
Telephone: (651) 405-6161

MISSISSIPPI

State Tax Commission
P.O. Box 1033
Jackson, Mississippi 39215
Telephone: (601) 923-7150

MISSOURI

Dept of Revenue
Highway Reciprocity Comm.
P.O. Box 893
Jefferson City, Missouri 65105-0893
Telephone: (573) 751-3671

MOTOR FUEL TAXES (CONTINUED)**MONTANA**

Department of Transportation
 Motor Carrier Services Division
 P.O. Box 4639
 Helena, Montana 59620
 Telephone: (406) 444-6130

NEBRASKA

Department of Revenue
 Motor Carrier Services
 P.O. Box 98935
 Lincoln, Nebraska 68509
 Telephone: (888) 622-1222

NEWFOUNDLAND

Tax Administration, Dept. of Finance
 Confederation Building
 Prince Phillip parkway
 P.O. Box 8720
 St. John's NF, Canada A1B 4K1
 Telephone: (709) 729-2935

NEW BRUNSWICK

Dept. of Finance
 Revenue Division
 P.O. Box 3000
 Fredericton, New Brunswick CND
 E3B 5G5
 Telephone: (506) 444-5758

NEW HAMPSHIRE

Road Toll Bureau
 Department of Safety
 10 Hazen Drive
 Concord, New Hampshire 03305
 Telephone: (603) 271-2311

NEW JERSEY

Division of Motor Vehicles
 225 E. State St - P.O. 133
 Trenton, NJ 08666
 Telephone: (609) 633-9400

NEW MEXICO

Dept. of Tax/Revenue
 1100 South St. Francis Drive
 Manuel Jujan Bldg.
 Santa Fe, New Mexico 87504
 Telephone: (505) 827-0392

NEW YORK

State Dept. of Taxation & Finance
 IFTA, Bldg, 8, Room 400
 W. H. Harriman Campus
 Albany, New York 12227
 Telephone: 1-800-721-1233

NORTH CAROLINA

Department of Revenue
 Motor Fuel Tax Division
 1429 Rock Quarry Road
 Suite 105
 Raleigh, North Carolina 27610
 Telephone: (919) 733-3409

NORTH DAKOTA

DOT Motor Vehicle Division
 608 E. Blvd. Avenue
 Bismarck, North Dakota 58505-0780
 Telephone: (701) 328-2725

OHIO

Dept. Taxation
 Highway Use Tax Section
 30 E. Broad Street
 Columbus, Ohio 43215
 Telephone: (614) 466-3410

OKLAHOMA

Tax Commission
 Motor Vehicle Division/IFTA
 2501 Lincoln Boulevard
 Oklahoma City, Oklahoma 73194
 Telephone: (905) 433-6412

OREGON

ODOT Motor Carrier Transportation
 550 Capitol Street N.E.
 Salem, Oregon 97301-2530
 Telephone: (503) 378-6699

PENNSYLVANIA

PA Department of Revenue
 Bureau of Motor Fuel Taxes
 Department 280646
 Harrisburg, PA 17128-0646
 Telephone: 800-482-4382

PRINCE EDWARD ISLAND

Taxation/Property Records Division
 Dept. of Provincial Treasury
 P.O. Box 1330
 Charlottetown, PEI, Canada, C1A7N1
 Telephone: (902) 368-5703

QUEBEC

Dept of Revenue, IFTA Section 3-2-1
 3800, de Marly
 Ste. Foy, Quebec G1X4A5
 Telephone: (418) 652-4382
 1-800-567-4692 (outside Canada)

RHODE ISLAND

Dept. of Administration
 Division of Taxation-Excise Tax Sect.
 One Capitol Hill
 Providence, Rhode Island 02908
 Telephone: (401) 222-6317

SASKATCHEWAN

Fuel Tax
 2350 Albert Street
 Regina, Saskatchewan S4P 4A6
 Telephone: 306) 775-7749

SOUTH CAROLINA

Dept. of Public Safe
 Motor Carrier Services
 P.O. Box 1498
 Columbia, South Carolina 29216-0027
 Telephone: (803-737-6620)

SOUTH DAKOTA

Dept. of Revenue, Division of Motor
 Vehicles, Motor Fuel Tax
 445 E. Capital Avenue
 Pierre, South Dakota 57501-3100
 Telephone: (605) 773-5335

TENNESSEE

Department fo Safety, IFTA Unit
 1150 Menzler Road
 Nashville, Tennessee 37210
 Telephone: (615) 253-2296

TEXAS

Comptroller of Public Accts.
 111 East 17th
 Austin, Texas 78774
 Telephone: (800) 252-1382

UTAH

State Tax Commission
 210 N. 1950 W
 Salt Lake City, Utah 84134
 Telephone: (801) 297-2200

VERMONT

Department of Motor Vehicles
 Commercial Vehicle Operations
 120 State Street
 Montpelier, Vermont 05603
 Telephone: (802) 828-2070

VIRGINIA

Dept. of Motor Vehicles
 P.O. Box 27412
 Richmond, Virginia 23269
 Telephone: (804) 367-0558

WASHINGTON

Department of Licensing, Motor Carrier
 IFTA Unit
 Fuel Tax Section
 P.O. Box 9228
 Olympia, Washington 98507-9228
 Telephone: (360) 664-1868

WEST VIRGINIA

Dept. of Tax & Revenue, Motor Fuels
 Reporting
 IFTA Unit
 1001 East Lee Street
 Charleston, West Virginia 25301
 Telephone: (800) 542-1902

WISCONSIN

Dept. of Transportation, Motor Carrier
 Registration, IFTA Unit
 P.O. Box 7979
 Madison, Wisconsin 53707-7979
 Telephone: (608) 267-4382

WYOMING

Dept. of Transportation
 Motor Vehicle Services/IFTA
 5300 Bishop Blvd.
 Cheyenne, Wyoming 82009-3340
 Telephone: (307) 777-4827

OPERATING AUTHORITY

ALABAMA

Public Service Commission
100 North Union Street
P.O. Box 991
Montgomery, Alabama 36101-0991
Telephone: (334) 242-5176

ALBERTA

Vehicle Safety and Carrier Services
4th Floor, Provincial Bldg.
4920-51 Street
Red Deer, Alberta, Canada T4N 6K8
Telephone: (403) 340-5444

ARIZONA - Not needed

ARKANSAS

Arkansas Regulatory Unit
P.O. Box 8051
Little Rock, Arkansas 72203
Telephone: (501) 569-2506

BRITISH COLUMBIA

Motor Carrier Department
4240 Manor Street
Burnaby, B.C. V5GV-3X5
Telephone: (604) 660-5454

CALIFORNIA

Department of Motor Vehicles
Industry Operations Div.
SSRS Unit
Mall Station H160, PO Box 932332
Sacramento, CA 947232-3200
Telephone: (916) 657-6636

COLORADO

Department of Regulatory Agencies
Public Utilities Commission
1580 Logan Street, OL2
Denver, Colorado 80203
Telephone: (303) 894-2867

CONNECTICUT

Connecticut Dept. of Motor Vehicles
SSRS Unit
60 State Street, Room 104
Wethersfield, CT 06161-1015
Telephone: (860) 263-5281

DELAWARE - Not needed

DISTRICT OF COLUMBIA

Motor Carrier Services
400 Virginia Ave., SW
Suite 400
Washington, DC 20001
Telephone: (202) 358-7108

FLORIDA - Not needed

GEORGIA

Public Service Commission
Certification & Permitting
1007 Virginia Ave., Suite 310
Hapeville, Georgia 30354
Telephone: (404) 559-6600

IDAHO

Motor Carrier One Stop Shop
P.O. Box 7129
Boise, Idaho 83707-1129
Telephone: (208) 334-8611

ILLINOIS

Illinois Commerce Commission
Leland Building
527 E. Capitol
Springfield, Illinois 62701
Telephone: (217) 782-4654

INDIANA

Indiana Department of Revenue
5252 Decatur Blvd., Ste. R
Indianapolis, Indiana 46241
Telephone: (317) 615-7285

IOWA

Iowa Dept. of Transportation
Office of Motor Carrier Services
Park Fair Mall, 100 Euclid Ave.
P.O. Box 10382
Des Moines, Iowa 50306-03282
Telephone: (515) 237-3224

KANSAS

Kansas Corporation Commission
Transportation Division
1500 SW Arrowhead
Topeka, Kansas 66604-4027
Telephone: (785) 271-3165

KENTUCKY

Kentucky Transportation Cabinet
Division of Motor Carriers
P.O. Box 2007
Frankfort, Kentucky 40601
Telephone: (502) 564-4540

LOUISIANA

Louisiana Public Service Commission
P.O. Box 91154
Baton Rouge, Louisiana 70821-9154
Telephone: (225) 342-4414

MAINE

State of Maine
Commercial Vehicle Center
Operating Authority Unit
29 State House Station
Augusta, Maine 04333-0029
Telephone: (207) 624-9000 Ext. 52127

MASSACHUSETTS

Department of Public Utilities
Room 1203
100 Cambridge Street
Boston, MA 02202
Telephone: (617) 727-3559

MICHIGAN

Michigan Dept. of Consumer & Industry
Serv.
6545 Mercantile Way
P.O. Box 30221
Lansing, Michigan 48909
Telephone: (517) 241-6030

MINNESOTA

Minnestoa Dept. of Transportation
Office of Motor Carrier Services
1110 Centre Pointe Curve
Suite 420
Mendota Heights, MN 55120-4152
Telephone: (651) 405-6060

MISSOURI

Division of Motor Carrier & Railroad
Safety
P.O. Box 1216
Jefferson City, Missouri 65102
Telephone: (406) 444-6130

MONTANA

Department of Transportation
Motor Carrier Services Division
P.O. Box 4639
Helena, Montana 59620-2601
Telephone: (406) 444-6130

NEBRASKA

Department of Motor Vehicles
Motor Carrier Services
P.O. Box 98935
Lincoln, Nebraska 68509-8935
Telephone: 888-622-1222

NEVADA

Transportation Services Authority
727 Fairview
Carson City, Nevada 89710
Telephone: (775) 688-2800

NEW HAMPSHIRE

Department of Safety
Bureau of Common Carriers
10 Hazen Drive
Concord, New Hampshire 03305
Telephone: (603) 271-2447

NEW JERSEY

Department of Transportation
1035 Parkway Ave. CN600
Trenton, NJ 08625
Telephone: (609) 292-8225

Operating Authority (continued)

NEW MEXICO

N.M State Corporation Commission
4th Floor Pera Bldg.
P.O. Drawer 1269
Santa Fe, New Mexico 87504-1269
Telephone: (505) 827-4519

NEW YORK

N.Y. State Dept. of Transportation
Passenger & Freight Safety Div.
Bldg. 7A, Room 402
W.A. Harriman State Office Campus
1220 Washington Ave.
Albany, New York 12232
Telephone: (518) 457-1017

NORTH CAROLINA

International Registration Plan
1425 Rock Quarry road., suite 100
Raleigh, North Carolina 27610
Telephone: (919) 861-3720

NORTH DAKOTA

Dept. of Transportation
Motor Vehicle Division
Motor Carrier Section
608 E. Blvd. Ave.
Bismarck, North Dakota 58505-0780
Telephone: (701) 328-2725

OHIO

Public Utility Commission
Transportation Dept.
Motor Carrier Registration
180 E. Broad Street
Columbus, Ohio 43266-0573
Telephone: (614) 466-3392

OKLAHOMA

Oklahoma Corporation Commission
Transportation Division
Jim Thorpe Building
2101 N. Lincoln Blvd.
P.O. Box 52000-2000
Oklahoma City, Oklahoma 73152
Telephone: (405) 521-2251

OREGON

Office of DOT
Weight Distance Tax
Motor Carrier Transportation Div.
550 Capitol Street NE
Salem, Oregon 97301-2530
Telephone: (503) 378-6699
Telephone: (503) 378-6699

PENNSYLVANIA

PA Public Utility Commission
321 State Street
Harrisburg, PA 17105
Telephone: (717) 787-3034

RHODE ISLAND

Public Utility Commission
Div. of Public Utilities & Carriers
100 Orange Street
Providence, Rhode Island 02908
Telephone: (401) 941-4500

SASKATCHEWAN

Motor Transport Services
SGI
2260 11th Ave, 4th Floor
Regina, Saskatchewan S4P 0J9
Telephone: (306) 775-6674

SOUTH CAROLINA

Public Service Commission
P.O. Drawer 11649
Columbia, South Carolina 29211
Telephone: (803) 737-5195

SOUTH DAKOTA

Public Utilities Commission
2520 East Franklin
Pierre, South Dakota 57501
Telephone: (605) 773-5280

TENNESSEE

Dept. of Safety
Motor Carrier Authority
1150 Menzler Road
Nashville, Tennessee 37210
Telephone: (615) 253-2293

TEXAS

Texas Dept. of Transportation
P.O. Box 12984
Austin, Texas 78711-2984
Telephone: (800) 299-1700

UTAH

Utah Dept. of Transportation
Single State Registration
Port of Entry
4501 South, 2700 West
Salt Lake City, Utah 84119
Telephone: (801) 965-4340

VIRGINIA

Motor Carrier Operations
State Corporation Commission
P.O. Box 1158
Richmond, Virginia 23209
Telephone: (804) 371-9621

WASHINGTON

Utilities & Transportation Commission
1300 S. Evergreen Park Dr. SW
P.O. Box 47250
Olympia, Washington 98504-7520
Telephone: (360) 664-1221

WEST VIRGINIA

Public Service Commission
201 Brooks Street
Charleston, West Virginia 25323
Telephone: (304) 340-0417

WISCONSIN

Insurance/Authority
HVUT Unit
P.O. Box 7967
Madison, Wisconsin 53707-7967
Telephone: (608) 266-1356

WYOMING

Department of Transportation
Regulatory Section
5300 Bishop Blvd.
Cheyenne, Wyoming 82009-3340
Telephone: (307) 777-4850

OVERSIZE AND OVERWEIGHT

ALABAMA

Alabama State Highway Dept.
Permit Section
Montgomery, Alabama 36130
Telephone: (334) 834-1092

ALBERTA

Motor Transport Board
2nd Floor Boardwalk Bldg.
1022B-103rd Street
Edmonton, Alberta, Canada T5J-0Y8
Telephone: (402) 427-7385

ARIZONA

Department of Transportation
Motor Vehicle Division
1225 N. 25th Avenue
Phoenix, Arizona 85009
Telephone: (602) 932-2247

ARKANSAS

State Highway Department
Permit Section
P.O. Box 2261
Little Rock, Arkansas 72203
Telephone: (501) 569-2381

BRITISH COLUMBIA

Commercial Transport Dept.
Ministry of Transportation & Highway
2631 Douglas Street
Victoria, B.C. V8T-5A3
Telephone: (604) 387-4404

CALIFORNIA

Department of Transportation
Office of Permits & Truck Operations
Sacramento, California 95814
Telephone: (916) 322-1297

COLORADO

State Highway Department
4201 E. Arkansas Avenue,
Room 277
Denver, Colorado 80222
Telephone: (303) 205-5602

CONNECTICUT

Department of Transportation
P.O. Box 317546
Newington, Connecticut 06131-7546
Telephone: (806) 594-2880

DELAWARE

Delaware Motor Fuel Tax
P.O. Drawer E
Dover, Delaware 19903-1565
Telephone: (302)744-2701

DISTRICT OF COLUMBIA

Highway Representatives
Department of Public Works
614 8th Street NW
Washington, DC 20001
Telephone: (202) 727-5000

FLORIDA

Department of Transportation
Bureau of Maintenance
Douglas Bldg., Room 206
2540 Executive Center Circle, W.
Tallahassee, Florida 32301
Telephone: (853) 488-5140

GEORGIA

Georgia Dept. of Transportation
Office of Permits & Enforcement
275 Memorial Drive
SW Atlanta, Georgia 30303
Telephone: (404) 562-3620

IDAHO

Department of Transportation
3311 W. State Street
P.O. Box 7129
Boise, Idaho 83707-7129
Telephone: (208) 334-8420

INDIANA

Bureau of Highways
Oversize, Overweight Permits
100 N. Senate Avenue
IGCN, Room 202
Indianapolis, Indiana 46204
Telephone: (317) 233-6000

IOWA

Motor Carrier Services
Park Fair Mall
100 Euclid Avenue
P.O. Box 10382
Des Moines, Iowa 50306-0382
Telephone: (515) 237-3264

KANSAS

Department of Transportation
Permit Section
10th Floor, State Office Building
Topeka, Kansas 66612
Telephone: (785) 296-7400

KENTUCKY

Division of Motor Carriers
Department of Transportation
Frankfort, Kentucky 40601
Telephone: (502) 564-4120

LOUISIANA

Department of Transportation
1201 Capitol Access Road
Baton Rouge, Louisiana 70821-9154
Telephone: (225) 343-2345

MAINE

Bureau of Motor Vehicles
Oversize/Overweight
State House Station #29
Augusta, Maine 04333-0029
Telephone: (207) 624-9000 xt 52134

MARYLAND

State Highway Administration
Motor Carrier
7491 Connelley Drive
Hanover, Maryland 21076
Telephone: (410) 333-6062

MASSACHUSETTS

Massachusetts Highway Department
Commercial Motor Vehicle Center
1525 Maple Street
Marlboro, Massachusetts 01752
Telephone: (508) 624-7446

MICHIGAN

Department of Transportation
Permit Section
P.O. Box 30050
Lansing, Michigan 48909
Telephone: (517) 373-2120

MINNESOTA

Minnesota Dept. of Transportation
Road & Vehicle Information
152 Livestock Exc. Bldg.
100 Stockyards Road
S. St. Paul, Minnesota 55075
Telephone: (651) 405-6000

MISSISSIPPI

Mississippi Highway Department
P.O. Box 1140
Jackson, Mississippi 39205
Telephone: (601) 359-1717
1-888-737-0061

MISSOURI

Highway & Transportation Dept.
Highway Building
P.O. Box 270
Jefferson City, Missouri 65102
Telephone: 800-877-8499

MONTANA

Montana Dept. of Transportation
Motor Carrier Services
P.O. Box 4639
2701 Prospect Avenue
Helena, Montana 59604
Telephone: (406) 444-6130

NEBRASKA

Department of Roads
Permit Section
Hwy. 2 & 77
P.O. Box 94759
Lincoln, Nebraska 68509
Telephone: (402) 471-0034

NEVADA

Department of Transportation
1263 South Stewart Street
Carson City, Nevada 89712
Telephone: (775) 684-4711

OVERSIZE AND OVERWEIGHT (Continued)

NEW HAMPSHIRE

Department of Transportation
Hazen Drive
Concord, New Hampshire 03301
Telephone: (603) 271-2691

NEW JERSEY

Motor Carriers Unit
Special Permit Section
225 E. State Street
Trenton, NJ 08666
Telephone: (609) 633-9402

NEW MEXICO

N.M. Motor Transportation Division
P.O. Box 1208
Santa Fe, New Mexico 87504-1208
Telephone: (518) 827-0376

NEW YORK

Department of Transportation
Building 58, Room 311
W.A. Harriman State Office Campus
Albany, New York 12232
Telephone: (518) 457-9176

NORTH CAROLINA

Division of Highway
Department of Transportation
Permit Unit
P.O. Box 25201
Raleigh, North Carolina 27611
Telephone: (919) 733-7154

NORTH DAKOTA

N.D. Highway Patrol
Commercial Motor Carrier Division
600 E. Boulevard Avenue
Bismark, North Dakota 58505-0241
Telephone: (701) 328-2621

OHIO

Ohio Department of Transportation
Bureau of Permits and Commission
1809 O'Brien Road
Columbus, Ohio 43228
Telephone: (614) 351-2300

OKLAHOMA

Size and Weight Division
Department of Public Safety
3600 N. Eastern
Oklahoma City, Oklahoma 73111
Telephone: 1-877-425-2390

OREGON

State Highway Division
2960 E. State Street
Salem, Oregon 97310
Telephone: (503) 373-0000

RHODE ISLAND

Rhode Island Dept of Administration
286 Main Street
Pawtucket, RI 02860
Telephone: (401) 222-2970

PENNSYLVANIA

Bureau of Maintenance and Operations
Motor Carriers
Central Permit Office
P.O. Box 8210
Harrisburg, PA 17105
Telephone: (717) 787-5367

RHODE ISLAND

Permit Section
Division of Motor Vehicles
Room 103
287 Main Street
Pawtucket, RI 02860
Telephone: (401) 222-2970

SASKATCHEWAN

Saskatchewan Central Permit Office
1855 Victoria Avenue
Regina, SK S4P-3T2
Telephone: (306) 775-6969

SOUTH CAROLINA

Dept. of Highway & Public
Transportation
P.O. Box 191
Columbia, South Carolina 29126
Telephone: (803) 253-6250

SOUTH DAKOTA

Highway Patrol
Department of Transportation
Permit Center
Sisseton, South Dakota 57501
Telephone: (605) 698-3925

TENNESSEE

Department of Transportation
James Polk Building
3rd Floor
5th Avenue at Deaderick Street
Nashville, Tennessee 37243
Telephone: (615) 741-3821

TEXAS

Department of Transportation
Central Permit office
125 E. 11th Street
Austin, Texas 78701
Telephone: 800-299-1700

UTAH

Utah Public Safety
Highway Patrol
4507 S. 2700 West
Salt Lake City, Utah 84119
Telephone: (801) 965-4508

VERMONT

Department of Motor Vehicles
Commercial Vehicle Operations
120 State Street
Montpelier, Vermont 05603-0001
Telephone: (802) 828-2064

VIRGINIA

Department of Motor Vehicles
1221 E. Broad Street
Richmond, Virginia 23219
Telephone: 800-713-9581

WASHINGTON

Department of Transportation
Permits Division
Highway Administration Building
Olympia, Washington 98507
Telephone: (360) 704-6340

WEST VIRGINIA

Department of Highways
1900 Washington Street East
Charleston, West Virginia 25305
Telephone: (304) 558-0384

WISCONSIN

Highway Division
Department of Transportation
4802 Sheboygan Avenue
Madison, Wisconsin 53702
Telephone: (608) 266-8353

WYOMING

Wyoming Highway Department
P.O. Box 1708
Cheyenne, Wyoming 82001
Telephone: (307) 777-4376

