

The content of this letter is confidential and may not be disclosed without the consent of the writer

Our Ref:  
NHS No:  
RiO No:  
Date:

Older Peoples' MH Services - Newcastle  
Centre for the Health of the Elderly  
Campus for Ageing and Vitality  
(Newcastle General Hospital)  
Westgate Road  
Newcastle upon Tyne  
NE4 6BE

Pt Name  
Pt Address  
Address 2  
Address 3  
Postcode

**Tel: 0191 2468 659**  
Email: \_\_\_\_\_

Dear Mr/Mrs/Ms.

An appointment has been made for Dr \_\_\_\_\_, to see you at your home on:

**Thursday 15<sup>th</sup> November 2012 between 10.00am and 2pm**

It would be helpful if a family member or friend could attend this appointment with you. ***It would also be helpful if you could have with you a list of all your current medication (prescribed and over-the-counter)***

Unfortunately due to other patients being seen in your area on the above date a set time for the doctor to visit cannot be given, however if you require a set time appointment please telephone me on the above number and I will be happy to arrange a clinic appointment.

Yours sincerely

Medical Secretary

---

Option 1 (as used in the Project)

**If you are interested in finding out more about clinical research,  
please ask your doctor or nurse.**

Option 2

**If you are interested in finding out more about clinical research,  
please ask your doctor or nurse, visit our website [www.dendron.nihr.ac.uk](http://www.dendron.nihr.ac.uk) or  
call us on xxxx xxxxxx**

Option 3

**If you are interested in finding out more about clinical research,  
please ask your doctor or nurse, visit our website [www.dendron.nihr.ac.uk](http://www.dendron.nihr.ac.uk) or  
call us on xxxx xxxxxx**

**Add additional information on benefits / include leaflet**

**Note:**

(When choosing the wording to use, considerations should be given to which patients may receive the letter. If there is a possibility the letter is used for those who are not the target or research, or in a different disease area, the website / number provided must have generic sign-posting information to ensure re-direction to relevant network / team)