

**Application for Recognition of Exemption  
Under Section 501(c)(3) of the Internal Revenue Code**

OMB No. 1545-0056

**Note:** If exempt status is approved, this application will be open for public inspection.

Use the instructions to complete this application and for a definition of all **bold** items. For additional help, call IRS Exempt Organizations Customer Account Services toll-free at 1-877-829-5500. Visit our website at [www.irs.gov](http://www.irs.gov) for forms and publications. If the required information and documents are not submitted with payment of the appropriate user fee, the application may be returned to you.

Attach additional sheets to this application if you need more space to answer fully. Put your name and EIN on each sheet and identify each answer by Part and line number. Complete Parts I - XI of Form 1023 and submit only those Schedules (A through H) that apply to you.

**Part I Identification of Applicant**

<b>1</b> Full name of organization (exactly as it appears in your <b>organizing document</b> )  <b>THE RENO INITIATIVE FOR SHELTER AND EQUALITY</b>	<b>2</b> c/o Name (if applicable)
<b>3</b> Mailing address (Number and street) (see instructions)  [Redacted]	Room/Suite  <b>4</b> Employer Identification Number (EIN)  <b>45-5617917</b>
City or town, state or country, and ZIP + 4  <b>RENO, NEVADA 89503-1406</b>	<b>5</b> Month the annual accounting period ends (01 – 12)  <b>12</b>
<b>6</b> Primary contact (officer, director, trustee, or <b>authorized representative</b> )  a Name: <b>BENJAMIN CASTRO</b>	b Phone: [Redacted]  c Fax: (optional)
<b>7</b> Are you represented by an authorized representative, such as an attorney or accountant? If "Yes," <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No provide the authorized representative's name, and the name and address of the authorized representative's firm. Include a completed Form 2848, <i>Power of Attorney and Declaration of Representative</i> , with your application if you would like us to communicate with your representative.	
<b>8</b> Was a person who is not one of your officers, directors, trustees, employees, or an authorized representative listed in line 7, paid, or promised payment, to help plan, manage, or advise you about the structure or activities of your organization, or about your financial or tax matters? If "Yes," <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No provide the person's name, the name and address of the person's firm, the amounts paid or promised to be paid, and describe that person's role.	
<b>9a</b> Organization's website: <a href="https://www.renoinitiative.org">https://www.renoinitiative.org</a>	
<b>b</b> Organization's email: (optional) <a href="mailto:info@renoinitiative.org">info@renoinitiative.org</a>	
<b>10</b> Certain organizations are not required to file an information return (Form 990 or Form 990-EZ). If you are granted tax-exemption, are you claiming to be excused from filing Form 990 or Form 990-EZ? If "Yes," explain. See the instructions for a description of organizations not required to file Form 990 or Form 990-EZ.	
<b>11</b> Date incorporated if a corporation, or formed, if other than a corporation. (MM/DD/YYYY) <b>07 / 17 / 2012</b>	
<b>12</b> Were you formed under the laws of a <b>foreign country</b> ? If "Yes," state the country.	

**Part II Organizational Structure**

You must be a corporation (including a limited liability company), an unincorporated association, or a trust to be tax exempt. (See instructions.) **DO NOT file this form unless you can check "Yes" on lines 1, 2, 3, or 4.**

- 1** Are you a **corporation**? If "Yes," attach a copy of your articles of incorporation showing **certification of filing** with the appropriate state agency. Include copies of any amendments to your articles and be sure they also show state filing certification.  Yes  No
- 2** Are you a **limited liability company (LLC)**? If "Yes," attach a copy of your articles of organization showing certification of filing with the appropriate state agency. Also, if you adopted an operating agreement, attach a copy. Include copies of any amendments to your articles and be sure they show state filing certification. Refer to the instructions for circumstances when an LLC should not file its own exemption application.  Yes  No
- 3** Are you an **unincorporated association**? If "Yes," attach a copy of your articles of association, constitution, or other similar organizing document that is dated and includes at least two signatures. Include signed and dated copies of any amendments.  Yes  No
- 4a** Are you a **trust**? If "Yes," attach a signed and dated copy of your trust agreement. Include signed and dated copies of any amendments.  Yes  No
- b** Have you been funded? If "No," explain how you are formed without anything of value placed in trust.  Yes  No
- 5** Have you adopted **bylaws**? If "Yes," attach a current copy showing date of adoption. If "No," explain how your officers, directors, or trustees are selected.  Yes  No

**Part III Required Provisions in Your Organizing Document**

The following questions are designed to ensure that when you file this application, your organizing document contains the required provisions to meet the organizational test under section 501(c)(3). Unless you can check the boxes in both lines 1 and 2, your organizing document does not meet the organizational test. **DO NOT file this application until you have amended your organizing document.** Submit your original and amended organizing documents (showing state filing certification if you are a corporation or an LLC) with your application.

- 1** Section 501(c)(3) requires that your organizing document state your exempt purpose(s), such as charitable, religious, educational, and/or scientific purposes. Check the box to confirm that your organizing document meets this requirement. Describe specifically where your organizing document meets this requirement, such as a reference to a particular article or section in your organizing document. Refer to the instructions for exempt purpose language. Location of Purpose Clause (Page, Article, and Paragraph): [Pg 1, Article III, Section 3.1 of Amended Articles filed 2/22/13](#)
- 2a** Section 501(c)(3) requires that upon dissolution of your organization, your remaining assets must be used exclusively for exempt purposes, such as charitable, religious, educational, and/or scientific purposes. Check the box on line 2a to confirm that your organizing document meets this requirement by express provision for the distribution of assets upon dissolution. If you rely on state law for your dissolution provision, do not check the box on line 2a and go to line 2c.  [Pg 2, Article IV of Amended Articles filed 2/22/13](#)
- 2b** If you checked the box on line 2a, specify the location of your dissolution clause (Page, Article, and Paragraph). Do not complete line 2c if you checked box 2a. [Pg 2, Article IV of Amended Articles filed 2/22/13](#)
- 2c** See the instructions for information about the operation of state law in your particular state. Check this box if you rely on operation of state law for your dissolution provision and indicate the state: \_\_\_\_\_

**Part IV Narrative Description of Your Activities**

Using an attachment, describe your *past*, *present*, and *planned* activities in a narrative. If you believe that you have already provided some of this information in response to other parts of this application, you may summarize that information here and refer to the specific parts of the application for supporting details. You may also attach representative copies of newsletters, brochures, or similar documents for supporting details to this narrative. Remember that if this application is approved, it will be open for public inspection. Therefore, your narrative description of activities should be thorough and accurate. Refer to the instructions for information that must be included in your description.

**Part V Compensation and Other Financial Arrangements With Your Officers, Directors, Trustees, Employees, and Independent Contractors**

- 1a** List the names, titles, and mailing addresses of all of your officers, directors, and trustees. For each person listed, state their total annual **compensation**, or proposed compensation, for all services to the organization, whether as an officer, employee, or other position. Use actual figures, if available. Enter "none" if no compensation is or will be paid. If additional space is needed, attach a separate sheet. Refer to the instructions for information on what to include as compensation.

Name	Title	Mailing address	Compensation amount (annual actual or estimated)
BENJAMIN CASTRO	DIRECTOR, PRESIDENT		None
MARK PITCHFORD	DIRECTOR, TREASURER		None
KATIE COLLING	DIRECTOR, SECRETARY		None
ARTHUR GIES, JR	DIRECTOR		None
<b>Continued in attachment</b>		-----	

**Part V Compensation and Other Financial Arrangements With Your Officers, Directors, Trustees, Employees, and Independent Contractors (Continued)**

- b** List the names, titles, and mailing addresses of each of your five highest compensated employees who receive or will receive compensation of more than \$50,000 per year. Use the actual figure, if available. Refer to the instructions for information on what to include as compensation. Do not include officers, directors, or trustees listed in line 1a.

Name	Title	Mailing address	Compensation amount (annual actual or estimated)
N/A		-----	
		-----	
		-----	
		-----	
		-----	

- c** List the names, names of businesses, and mailing addresses of your five highest compensated **independent contractors** that receive or will receive compensation of more than \$50,000 per year. Use the actual figure, if available. Refer to the instructions for information on what to include as compensation.

Name	Title	Mailing address	Compensation amount (annual actual or estimated)
N/A		-----	
		-----	
		-----	
		-----	
		-----	

The following "Yes" or "No" questions relate to *past, present, or planned* relationships, transactions, or agreements with your officers, directors, trustees, highest compensated employees, and highest compensated independent contractors listed in lines 1a, 1b, and 1c.

- 2a** Are any of your officers, directors, or trustees **related** to each other through **family or business relationships**? If "Yes," identify the individuals and explain the relationship.  Yes  No
- b** Do you have a business relationship with any of your officers, directors, or trustees other than through their position as an officer, director, or trustee? If "Yes," identify the individuals and describe the business relationship with each of your officers, directors, or trustees.  Yes  No
- c** Are any of your officers, directors, or trustees related to your highest compensated employees or highest compensated independent contractors listed on lines 1b or 1c through family or business relationships? If "Yes," identify the individuals and explain the relationship.  Yes  No
- 3a** For each of your officers, directors, trustees, highest compensated employees, and highest compensated independent contractors listed on lines 1a, 1b, or 1c, attach a list showing their name, qualifications, average hours worked, and duties.  Yes  No
- b** Do any of your officers, directors, trustees, highest compensated employees, and highest compensated independent contractors listed on lines 1a, 1b, or 1c receive compensation from any other organizations, whether tax exempt or taxable, that are related to you through **common control**? If "Yes," identify the individuals, explain the relationship between you and the other organization, and describe the compensation arrangement.  Yes  No
- 4** In establishing the compensation for your officers, directors, trustees, highest compensated employees, and highest compensated independent contractors listed on lines 1a, 1b, and 1c, the following practices are recommended, although they are not required to obtain exemption. Answer "Yes" to all the practices you use.
- a** Do you or will the individuals that approve compensation arrangements follow a conflict of interest policy?  Yes  No
- b** Do you or will you approve compensation arrangements in advance of paying compensation?  Yes  No
- c** Do you or will you document in writing the date and terms of approved compensation arrangements?  Yes  No

**Part V Compensation and Other Financial Arrangements With Your Officers, Directors, Trustees, Employees, and Independent Contractors (Continued)**

- d** Do you or will you record in writing the decision made by each individual who decided or voted on compensation arrangements?  Yes  No
- e** Do you or will you approve compensation arrangements based on information about compensation paid by **similarly situated** taxable or tax-exempt organizations for similar services, current compensation surveys compiled by independent firms, or actual written offers from similarly situated organizations? Refer to the instructions for Part V, lines 1a, 1b, and 1c, for information on what to include as compensation.  Yes  No
- f** Do you or will you record in writing both the information on which you relied to base your decision and its source?  Yes  No
- g** If you answered "No" to any item on lines 4a through 4f, describe how you set compensation that is **reasonable** for your officers, directors, trustees, highest compensated employees, and highest compensated independent contractors listed in Part V, lines 1a, 1b, and 1c.
- 5a** Have you adopted a **conflict of interest policy** consistent with the sample conflict of interest policy in Appendix A to the instructions? If "Yes," provide a copy of the policy and explain how the policy has been adopted, such as by resolution of your governing board. If "No," answer lines 5b and 5c.  Yes  No
- b** What procedures will you follow to assure that persons who have a conflict of interest will not have influence over you for setting their own compensation?
- c** What procedures will you follow to assure that persons who have a conflict of interest will not have influence over you regarding business deals with themselves?
- Note:** A conflict of interest policy is recommended though it is not required to obtain exemption. Hospitals, see Schedule C, Section I, line 14.
- 6a** Do you or will you compensate any of your officers, directors, trustees, highest compensated employees, and highest compensated independent contractors listed in lines 1a, 1b, or 1c through **non-fixed payments**, such as discretionary bonuses or revenue-based payments? If "Yes," describe all non-fixed compensation arrangements, including how the amounts are determined, who is eligible for such arrangements, whether you place a limitation on total compensation, and how you determine or will determine that you pay no more than reasonable compensation for services. Refer to the instructions for Part V, lines 1a, 1b, and 1c, for information on what to include as compensation.  Yes  No
- b** Do you or will you compensate any of your employees, other than your officers, directors, trustees, or your five highest compensated employees who receive or will receive compensation of more than \$50,000 per year, through non-fixed payments, such as discretionary bonuses or revenue-based payments? If "Yes," describe all non-fixed compensation arrangements, including how the amounts are or will be determined, who is or will be eligible for such arrangements, whether you place or will place a limitation on total compensation, and how you determine or will determine that you pay no more than reasonable compensation for services. Refer to the instructions for Part V, lines 1a, 1b, and 1c, for information on what to include as compensation.  Yes  No
- 7a** Do you or will you purchase any goods, services, or assets from any of your officers, directors, trustees, highest compensated employees, or highest compensated independent contractors listed in lines 1a, 1b, or 1c? If "Yes," describe any such purchase that you made or intend to make, from whom you make or will make such purchases, how the terms are or will be negotiated at **arm's length**, and explain how you determine or will determine that you pay no more than **fair market value**. Attach copies of any written contracts or other agreements relating to such purchases.  Yes  No
- b** Do you or will you sell any goods, services, or assets to any of your officers, directors, trustees, highest compensated employees, or highest compensated independent contractors listed in lines 1a, 1b, or 1c? If "Yes," describe any such sales that you made or intend to make, to whom you make or will make such sales, how the terms are or will be negotiated at arm's length, and explain how you determine or will determine you are or will be paid at least fair market value. Attach copies of any written contracts or other agreements relating to such sales.  Yes  No
- 8a** Do you or will you have any leases, contracts, loans, or other agreements with your officers, directors, trustees, highest compensated employees, or highest compensated independent contractors listed in lines 1a, 1b, or 1c? If "Yes," provide the information requested in lines 8b through 8f.
- b** Describe any written or oral arrangements that you made or intend to make.
- c** Identify with whom you have or will have such arrangements.
- d** Explain how the terms are or will be negotiated at arm's length.
- e** Explain how you determine you pay no more than fair market value or you are paid at least fair market value.
- f** Attach copies of any signed leases, contracts, loans, or other agreements relating to such arrangements.
- 9a** Do you or will you have any leases, contracts, loans, or other agreements with any organization in which any of your officers, directors, or trustees are also officers, directors, or trustees, or in which any individual officer, director, or trustee owns more than a 35% interest? If "Yes," provide the information requested in lines 9b through 9f.  Yes  No

**Part V Compensation and Other Financial Arrangements With Your Officers, Directors, Trustees, Employees, and Independent Contractors (Continued)**


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- b** Describe any written or oral arrangements you made or intend to make.
- c** Identify with whom you have or will have such arrangements.
- d** Explain how the terms are or will be negotiated at arm's length.
- e** Explain how you determine or will determine you pay no more than fair market value or that you are paid at least fair market value.
- f** Attach a copy of any signed leases, contracts, loans, or other agreements relating to such arrangements.

**Part VI Your Members and Other Individuals and Organizations That Receive Benefits From You**


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The following "Yes" or "No" questions relate to goods, services, and funds you provide to individuals and organizations as part of your activities. Your answers should pertain to *past, present, and planned* activities. (See instructions.)

- |   |   |  |
|---|---|--|
| <b>1a</b> In carrying out your exempt purposes, do you provide goods, services, or funds to individuals? If "Yes," describe each program that provides goods, services, or funds to individuals.  | <input checked="" type="checkbox"/> Yes | <input type="checkbox"/> No            |
| <b>b</b> In carrying out your exempt purposes, do you provide goods, services, or funds to organizations? If "Yes," describe each program that provides goods, services, or funds to organizations.   | <input type="checkbox"/> Yes            | <input checked="" type="checkbox"/> No |
| <b>2</b> Do any of your programs limit the provision of goods, services, or funds to a specific individual or group of specific individuals? For example, answer "Yes," if goods, services, or funds are provided only for a particular individual, your members, individuals who work for a particular employer, or graduates of a particular school. If "Yes," explain the limitation and how recipients are selected for each program. | <input type="checkbox"/> Yes            | <input checked="" type="checkbox"/> No |
| <b>3</b> Do any individuals who receive goods, services, or funds through your programs have a family or business relationship with any officer, director, trustee, or with any of your highest compensated employees or highest compensated independent contractors listed in Part V, lines 1a, 1b, and 1c? If "Yes," explain how these related individuals are eligible for goods, services, or funds.                                  | <input type="checkbox"/> Yes            | <input checked="" type="checkbox"/> No |

**Part VII Your History**


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The following "Yes" or "No" questions relate to your history. (See instructions.)

- |  |                              |  |
|--|------------------------------|--|
| <b>1</b> Are you a <b>successor</b> to another organization? Answer "Yes," if you have taken or will take over the activities of another organization; you took over 25% or more of the fair market value of the net assets of another organization; or you were established upon the conversion of an organization from for-profit to non-profit status. If "Yes," complete Schedule G. | <input type="checkbox"/> Yes | <input checked="" type="checkbox"/> No |
| <b>2</b> Are you submitting this application more than 27 months after the end of the month in which you were legally formed? If "Yes," complete Schedule E.   | <input type="checkbox"/> Yes | <input checked="" type="checkbox"/> No |

**Part VIII Your Specific Activities**


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The following "Yes" or "No" questions relate to specific activities that you may conduct. Check the appropriate box. Your answers should pertain to *past, present, and planned* activities. (See instructions.)

- |   |                              |  |
|---|------------------------------|--|
| <b>1</b> Do you support or oppose candidates in <b>political campaigns</b> in any way? If "Yes," explain.   | <input type="checkbox"/> Yes | <input checked="" type="checkbox"/> No |
| <b>2a</b> Do you attempt to <b>influence legislation</b> ? If "Yes," explain how you attempt to influence legislation and complete line 2b. If "No," go to line 3a.   | <input type="checkbox"/> Yes | <input checked="" type="checkbox"/> No |
| <b>b</b> Have you made or are you making an <b>election</b> to have your legislative activities measured by expenditures by filing Form 5768? If "Yes," attach a copy of the Form 5768 that was already filed or attach a completed Form 5768 that you are filing with this application. If "No," describe whether your attempts to influence legislation are a substantial part of your activities. Include the time and money spent on your attempts to influence legislation as compared to your total activities.   | <input type="checkbox"/> Yes | <input type="checkbox"/> No            |
| <b>3a</b> Do you or will you operate bingo or <b>gaming</b> activities? If "Yes," describe who conducts them, and list all revenue received or expected to be received and expenses paid or expected to be paid in operating these activities. <b>Revenue and expenses</b> should be provided for the time periods specified in Part IX, Financial Data.  | <input type="checkbox"/> Yes | <input checked="" type="checkbox"/> No |
| <b>b</b> Do you or will you enter into contracts or other agreements with individuals or organizations to conduct bingo or gaming for you? If "Yes," describe any written or oral arrangements that you made or intend to make, identify with whom you have or will have such arrangements, explain how the terms are or will be negotiated at arm's length, and explain how you determine or will determine you pay no more than fair market value or you will be paid at least fair market value. Attach copies or any written contracts or other agreements relating to such arrangements. | <input type="checkbox"/> Yes | <input checked="" type="checkbox"/> No |
| <b>c</b> List the states and local jurisdictions, including Indian Reservations, in which you conduct or will conduct gaming or bingo.  |                              |  |

**Part VIII Your Specific Activities (Continued)**

**4a** Do you or will you undertake **fundraising**? If "Yes," check all the fundraising programs you do or will conduct. (See instructions.)  Yes  No

- |  |   |
|--|---|
| <input checked="" type="checkbox"/> mail solicitations<br><input checked="" type="checkbox"/> email solicitations<br><input checked="" type="checkbox"/> personal solicitations<br><input type="checkbox"/> vehicle, boat, plane, or similar donations<br><input checked="" type="checkbox"/> foundation grant solicitations | <input type="checkbox"/> phone solicitations<br><input checked="" type="checkbox"/> accept donations on your website<br><input type="checkbox"/> receive donations from another organization's website<br><input type="checkbox"/> government grant solicitations<br><input type="checkbox"/> Other |
|--|---|

Attach a description of each fundraising program.

**b** Do you or will you have written or oral contracts with any individuals or organizations to raise funds for you? If "Yes," describe these activities. Include all revenue and expenses from these activities and state who conducts them. Revenue and expenses should be provided for the time periods specified in Part IX, Financial Data. Also, attach a copy of any contracts or agreements.  Yes  No

**c** Do you or will you engage in fundraising activities for other organizations? If "Yes," describe these arrangements. Include a description of the organizations for which you raise funds and attach copies of all contracts or agreements.  Yes  No

**d** List all states and local jurisdictions in which you conduct fundraising. For each state or local jurisdiction listed, specify whether you fundraise for your own organization, you fundraise for another organization, or another organization fundraises for you.

**e** Do you or will you maintain separate accounts for any contributor under which the contributor has the right to advise on the use or distribution of funds? Answer "Yes" if the donor may provide advice on the types of investments, distributions from the types of investments, or the distribution from the donor's contribution account. If "Yes," describe this program, including the type of advice that may be provided and submit copies of any written materials provided to donors.  Yes  No

**5** Are you **affiliated** with a governmental unit? If "Yes," explain.  Yes  No

**6a** Do you or will you engage in **economic development**? If "Yes," describe your program.  Yes  No

**b** Describe in full who benefits from your economic development activities and how the activities promote exempt purposes.

**7a** Do or will persons other than your employees or volunteers **develop** your facilities? If "Yes," describe each facility, the role of the developer, and any business or family relationship(s) between the developer and your officers, directors, or trustees.  Yes  No

**b** Do or will persons other than your employees or volunteers **manage** your activities or facilities? If "Yes," describe each activity and facility, the role of the manager, and any business or family relationship(s) between the manager and your officers, directors, or trustees.  Yes  No

**c** If there is a business or family relationship between any manager or developer and your officers, directors, or trustees, identify the individuals, explain the relationship, describe how contracts are negotiated at arm's length so that you pay no more than fair market value, and submit a copy of any contracts or other agreements.

**8** Do you or will you enter into **joint ventures**, including partnerships or **limited liability companies** treated as partnerships, in which you share profits and losses with partners other than section 501(c)(3) organizations? If "Yes," describe the activities of these joint ventures in which you participate.  Yes  No

**9a** Are you applying for exemption as a childcare organization under section 501(k)? If "Yes," answer lines 9b through 9d. If "No," go to line 10.  Yes  No

**b** Do you provide child care so that parents or caretakers of children you care for can be **gainfully employed** (see instructions)? If "No," explain how you qualify as a childcare organization described in section 501(k).

**c** Of the children for whom you provide child care, are 85% or more of them cared for by you to enable their parents or caretakers to be gainfully employed (see instructions)? If "No," explain how you qualify as a childcare organization described in section 501(k).  Yes  No

**d** Are your services available to the general public? If "No," describe the specific group of people for whom your activities are available. Also, see the instructions and explain how you qualify as a childcare organization described in section 501(k).  Yes  No

**10** Do you or will you publish, own, or have rights in music, literature, tapes, artworks, choreography, scientific discoveries, or other **intellectual property**? If "Yes," explain. Describe who owns or will own any copyrights, patents, or trademarks, whether fees are or will be charged, how the fees are determined, and how any items are or will be produced, distributed, and marketed.  Yes  No

**Part VIII Your Specific Activities (Continued)**

- 11** Do you or will you accept contributions of: real property; conservation easements; closely held securities; intellectual property such as patents, trademarks, and copyrights; works of music or art; licenses; royalties; automobiles, boats, planes, or other vehicles; or collectibles of any type? If "Yes," describe each type of contribution, any conditions imposed by the donor on the contribution, and any agreements with the donor regarding the contribution.  Yes  No
- 
- 12a** Do you or will you operate in a **foreign country or countries**? If "Yes," answer lines 12b through 12d. If "No," go to line 13a.
- b** Name the foreign countries and regions within the countries in which you operate.
  - c** Describe your operations in each country and region in which you operate.
  - d** Describe how your operations in each country and region further your exempt purposes.
- 
- 13a** Do you or will you make grants, loans, or other distributions to organization(s)? If "Yes," answer lines 13b through 13g. If "No," go to line 14a.
- b** Describe how your grants, loans, or other distributions to organizations further your exempt purposes.
  - c** Do you have written contracts with each of these organizations? If "Yes," attach a copy of each contract.  Yes  No
  - d** Identify each recipient organization and any **relationship** between you and the recipient organization.
  - e** Describe the records you keep with respect to the grants, loans, or other distributions you make.
  - f** Describe your selection process, including whether you do any of the following:
    - (i)** Do you require an application form? If "Yes," attach a copy of the form.  Yes  No
    - (ii)** Do you require a grant proposal? If "Yes," describe whether the grant proposal specifies your responsibilities and those of the grantee, obligates the grantee to use the grant funds only for the purposes for which the grant was made, provides for periodic written reports concerning the use of grant funds, requires a final written report and an accounting of how grant funds were used, and acknowledges your authority to withhold and/or recover grant funds in case such funds are, or appear to be, misused.  Yes  No
  - g** Describe your procedures for oversight of distributions that assure you the resources are used to further your exempt purposes, including whether you require periodic and final reports on the use of resources.
- 
- 14a** Do you or will you make grants, loans, or other distributions to foreign organizations? If "Yes," answer lines 14b through 14f. If "No," go to line 15.
- b** Provide the name of each foreign organization, the country and regions within a country in which each foreign organization operates, and describe any relationship you have with each foreign organization.  Yes  No
  - c** Does any foreign organization listed in line 14b accept contributions earmarked for a specific country or specific organization? If "Yes," list all earmarked organizations or countries.  Yes  No
  - d** Do your contributors know that you have ultimate authority to use contributions made to you at your discretion for purposes consistent with your exempt purposes? If "Yes," describe how you relay this information to contributors.  Yes  No
  - e** Do you or will you make pre-grant inquiries about the recipient organization? If "Yes," describe these inquiries, including whether you inquire about the recipient's financial status, its tax-exempt status under the Internal Revenue Code, its ability to accomplish the purpose for which the resources are provided, and other relevant information.  Yes  No
  - f** Do you or will you use any additional procedures to ensure that your distributions to foreign organizations are used in furtherance of your exempt purposes? If "Yes," describe these procedures, including site visits by your employees or compliance checks by impartial experts, to verify that grant funds are being used appropriately.  Yes  No

**Part VIII Your Specific Activities (Continued)**

<b>15</b> Do you have a <b>close connection</b> with any organizations? If "Yes," explain.	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No
<b>16</b> Are you applying for exemption as a <b>cooperative hospital service organization</b> under section 501(e)? If "Yes," explain.	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No
<b>17</b> Are you applying for exemption as a <b>cooperative service organization of operating educational organizations</b> under section 501(f)? If "Yes," explain.	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No
<b>18</b> Are you applying for exemption as a <b>charitable risk pool</b> under section 501(n)? If "Yes," explain.	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No
<b>19</b> Do you or will you operate a <b>school</b> ? If "Yes," complete Schedule B. Answer "Yes," whether you operate a school as your main function or as a secondary activity.	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No
<b>20</b> Is your main function to provide <b>hospital or medical care</b> ? If "Yes," complete Schedule C.	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No
<b>21</b> Do you or will you provide <b>low-income housing</b> or housing for the <b>elderly</b> or <b>handicapped</b> ? If "Yes," complete Schedule F.	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No
<b>22</b> Do you or will you provide scholarships, fellowships, educational loans, or other educational grants to individuals, including grants for travel, study, or other similar purposes? If "Yes," complete Schedule H.	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No

**Note:** **Private foundations** may use Schedule H to request advance approval of individual grant procedures.

**Part IX Financial Data**

For purposes of this schedule, years in existence refer to completed tax years. If in existence 4 or more years, complete the schedule for the most recent 4 tax years. If in existence more than 1 year but less than 4 years, complete the statements for each year in existence and provide projections of your likely revenues and expenses based on a reasonable and good faith estimate of your future finances for a total of 3 years of financial information. If in existence less than 1 year, provide projections of your likely revenues and expenses for the current year and the 2 following years, based on a reasonable and good faith estimate of your future finances for a total of 3 years of financial information. (See instructions.)

**A. Statement of Revenues and Expenses**

	Type of revenue or expense	Current tax year (a) From <u>1/2012</u> To <u>12/2012</u>	3 prior tax years or 2 succeeding tax years			(e) Provide Total for (a) through (d)
			(b) From <u>1/2013</u> To <u>12/2013</u>	(c) From <u>1/2014</u> To <u>1/2014</u>	(d) From _____ To _____	
Revenues	1 Gifts, grants, and contributions received (do not include unusual grants)	\$7,150.00	\$7,920.00	\$9,240.00		\$24,310.00
	2 Membership fees received	\$0.00	\$0.00	\$0.00		\$0.00
	3 Gross investment income	\$0.00	\$0.00	\$0.00		\$0.00
	4 Net unrelated business income	\$0.00	\$0.00	\$0.00		\$0.00
	5 Taxes levied for your benefit	\$0.00	\$0.00	\$0.00		\$0.00
	6 Value of services or facilities furnished by a governmental unit without charge (not including the value of services generally furnished to the public without charge)	\$0.00	\$0.00	\$0.00		\$0.00
	7 Any revenue not otherwise listed above or in lines 9-12 below (attach an itemized list)	\$0.00	\$0.00	\$0.00		\$0.00
	8 Total of lines 1 through 7	\$7,150.00	\$7,920.00	\$9,240.00		\$24,310.00
	9 Gross receipts from admissions, merchandise sold or services performed, or furnishing of facilities in any activity that is related to your exempt purposes (attach itemized list)	\$0.00	\$0.00	\$0.00		\$0.00
	10 Total of lines 8 and 9	\$7,150.00	\$7,920.00	\$9,240.00		\$24,310.00
	11 Net gain or loss on sale of capital assets (attach schedule and see instructions)	\$0.00	\$0.00	\$0.00		\$0.00
	12 Unusual grants	\$0.00	\$0.00	\$0.00		\$0.00
Expenses	13 Total Revenue Add lines 10 through 12	\$7,150.00	\$7,920.00	\$9,240.00		\$24,310.00
	14 Fundraising expenses	\$180.00	\$216.00	\$252.00		
	15 Contributions, gifts, grants, and similar amounts paid out (attach an itemized list)	\$0.00	\$0.00	\$0.00		
	16 Disbursements to or for the benefit of members (attach an itemized list)	\$0.00	\$0.00	\$0.00		
	17 Compensation of officers, directors, and trustees	\$0.00	\$0.00	\$0.00		
	18 Other salaries and wages	\$0.00	\$0.00	\$0.00		
	19 Interest expense	\$0.00	\$0.00	\$0.00		
	20 Occupancy (rent, utilities, etc.)	\$0.00	\$0.00	\$0.00		
	21 Depreciation and depletion	\$0.00	\$0.00	\$0.00		
	22 Professional fees	\$0.00	\$0.00	\$0.00		
	23 Any expense not otherwise classified, such as program services (attach itemized list)	\$6,358.00	\$7,259.60	\$8,853.20		
	24 Total Expenses Add lines 14 through 23	\$6,538.00	\$7,475.60	\$9,105.20		

**Part IX Financial Data (Continued)****B. Balance Sheet (for your most recently completed tax year)**

	<b>Assets</b>	Year End: <b>2012</b> (Whole dollars)
<b>1</b>	Cash . . . . .	<b>\$433.00</b>
<b>2</b>	Accounts receivable, net . . . . .	<b>\$0.00</b>
<b>3</b>	Inventories . . . . .	<b>\$840.00</b>
<b>4</b>	Bonds and notes receivable (attach an itemized list) . . . . .	<b>\$0.00</b>
<b>5</b>	Corporate stocks (attach an itemized list) . . . . .	<b>\$0.00</b>
<b>6</b>	Loans receivable (attach an itemized list) . . . . .	<b>\$0.00</b>
<b>7</b>	Other investments (attach an itemized list) . . . . .	<b>\$0.00</b>
<b>8</b>	Depreciable and depletable assets (attach an itemized list) . . . . .	<b>\$795.00</b>
<b>9</b>	Land . . . . .	<b>\$0.00</b>
<b>10</b>	Other assets (attach an itemized list) . . . . .	<b>\$0.00</b>
<b>11</b>	Total Assets (add lines 1 through 10) . . . . .	<b>\$2,068.00</b>
	<b>Liabilities</b>	
<b>12</b>	Accounts payable . . . . .	<b>\$0.00</b>
<b>13</b>	Contributions, gifts, grants, etc. payable . . . . .	<b>\$0.00</b>
<b>14</b>	Mortgages and notes payable (attach an itemized list) . . . . .	<b>\$0.00</b>
<b>15</b>	Other liabilities (attach an itemized list) . . . . .	<b>\$0.00</b>
<b>16</b>	Total Liabilities (add lines 12 through 15) . . . . .	<b>\$0.00</b>
	<b>Fund Balances or Net Assets</b>	
<b>17</b>	Total fund balances or net assets . . . . .	<b>\$2,068.00</b>
<b>18</b>	Total Liabilities and Fund Balances or Net Assets (add lines 16 and 17) . . . . .	<b>\$2,068.00</b>

**19** Have there been any substantial changes in your assets or liabilities since the end of the period shown above? If "Yes," explain.  Yes  No

**Part X Public Charity Status**

Part X is designed to classify you as an organization that is either a **private foundation** or a **public charity**. Public charity status is a more favorable tax status than private foundation status. If you are a private foundation, Part X is designed to further determine whether you are a **private operating foundation**. (See instructions.)

- 1a** Are you a private foundation? If "Yes," go to line 1b. If "No," go to line 5 and proceed as instructed.  Yes  No  
If you are unsure, see the instructions.
- b** As a private foundation, section 508(e) requires special provisions in your organizing document in addition to those that apply to all organizations described in section 501(c)(3). Check the box to confirm that your organizing document meets this requirement, whether by express provision or by reliance on operation of state law. Attach a statement that describes specifically where your organizing document meets this requirement, such as a reference to a particular article or section in your organizing document or by operation of state law. See the instructions, including Appendix B, for information about the special provisions that need to be contained in your organizing document. Go to line 2.
- 2** Are you a private operating foundation? To be a private operating foundation you must engage directly in the active conduct of charitable, religious, educational, and similar activities, as opposed to indirectly carrying out these activities by providing grants to individuals or other organizations. If "Yes," go to line 3. If "No," go to the signature section of Part XI.  Yes  No
- 3** Have you existed for one or more years? If "Yes," attach financial information showing that you are a private operating foundation; go to the signature section of Part XI. If "No," continue to line 4.  Yes  No
- 4** Have you attached either (1) an affidavit or opinion of counsel, (including a written affidavit or opinion from a certified public accountant or accounting firm with expertise regarding this tax law matter), that sets forth facts concerning your operations and support to demonstrate that you are likely to satisfy the requirements to be classified as a private operating foundation; or (2) a statement describing your proposed operations as a private operating foundation?  Yes  No
- 5** If you answered "No" to line 1a, indicate the type of public charity status you are requesting by checking one of the choices below. You may check only one box.  
The organization is not a private foundation because it is:
- a** 509(a)(1) and 170(b)(1)(A)(i)—a church or a convention or association of churches. Complete and attach Schedule A.
  - b** 509(a)(1) and 170(b)(1)(A)(ii)—a **school**. Complete and attach Schedule B.
  - c** 509(a)(1) and 170(b)(1)(A)(iii)—a **hospital**, a cooperative hospital service organization, or a medical research organization operated in conjunction with a hospital. Complete and attach Schedule C.
  - d** 509(a)(3)—an organization supporting either one or more organizations described in line 5a through c, f, g, or h or a publicly supported section 501(c)(4), (5), or (6) organization. Complete and attach Schedule D.

**Part X Public Charity Status (Continued)**

- e 509(a)(4)—an organization organized and operated exclusively for testing for public safety.
- f 509(a)(1) and 170(b)(1)(A)(iv)—an organization operated for the benefit of a college or university that is owned or operated by a governmental unit.
- g 509(a)(1) and 170(b)(1)(A)(vi)—an organization that receives a substantial part of its financial support in the form of contributions from publicly supported organizations, from a governmental unit, or from the general public.
- h 509(a)(2)—an organization that normally receives not more than one-third of its financial support from gross **investment income** and receives more than one-third of its financial support from contributions, membership fees, and gross receipts from activities related to its exempt functions (subject to certain exceptions).
- i A publicly supported organization, but unsure if it is described in 5g or 5h. The organization would like the IRS to decide the correct status.
- 6** If you checked box g, h, or i in question 5 above, you must request either an **advance** or a **definitive ruling** by selecting one of the boxes below. Refer to the instructions to determine which type of ruling you are eligible to receive.
- a Request for Advance Ruling:** By checking this box and signing the consent, pursuant to section 6501(c)(4) of the Code you request an advance ruling and agree to extend the statute of limitations on the assessment of excise tax under section 4940 of the Code. The tax will apply only if you do not establish public support status at the end of the 5-year advance ruling period. The assessment period will be extended for the 5 advance ruling years to 8 years, 4 months, and 15 days beyond the end of the first year. You have the right to refuse or limit the extension to a mutually agreed-upon period of time or issue(s). Publication 1035, *Extending the Tax Assessment Period*, provides a more detailed explanation of your rights and the consequences of the choices you make. You may obtain Publication 1035 free of charge from the IRS web site at [www.irs.gov](http://www.irs.gov) or by calling toll-free 1-800-829-3676. Signing this consent will not deprive you of any appeal rights to which you would otherwise be entitled. If you decide not to extend the statute of limitations, you are not eligible for an advance ruling.

**Consent Fixing Period of Limitations Upon Assessment of Tax Under Section 4940 of the Internal Revenue Code**

For Organization

(Signature of Officer, Director, Trustee, or other authorized official)

(Type or print name of signer)

(Date)

(Type or print title or authority of signer)

For IRS Use Only

IRS Director, Exempt Organizations

(Date)

- b Request for Definitive Ruling:** Check this box if you have completed one tax year of at least 8 full months and you are requesting a definitive ruling. To confirm your public support status, answer line 6b(i) if you checked box g in line 5 above. Answer line 6b(ii) if you checked box h in line 5 above. If you checked box i in line 5 above, answer both lines 6b(i) and (ii).

(i) (a) Enter 2% of line 8, column (e) on Part IX-A. Statement of Revenues and Expenses. \_\_\_\_\_

(b) Attach a list showing the name and amount contributed by each person, company, or organization whose gifts totaled more than the 2% amount. If the answer is "None," check this box.

(ii) (a) For each year amounts are included on lines 1, 2, and 9 of Part IX-A. Statement of Revenues and Expenses, attach a list showing the name of and amount received from each **disqualified person**. If the answer is "None," check this box.

(b) For each year amounts are included on line 9 of Part IX-A. Statement of Revenues and Expenses, attach a list showing the name of and amount received from each payer, other than a disqualified person, whose payments were more than the larger of (1) 1% of line 10, Part IX-A. Statement of Revenues and Expenses, or (2) \$5,000. If the answer is "None," check this box.

- 7** Did you receive any unusual grants during any of the years shown on Part IX-A. Statement of Revenues and Expenses? If "Yes," attach a list including the name of the contributor, the date and amount of the grant, a brief description of the grant, and explain why it is unusual.  Yes  No

**Part XI User Fee Information**

You must include a user fee payment with this application. It will not be processed without your paid user fee. If your average annual gross receipts have exceeded or will exceed \$10,000 annually over a 4-year period, you must submit payment of \$750. If your gross receipts have not exceeded or will not exceed \$10,000 annually over a 4-year period, the required user fee payment is \$300. See instructions for Part XI, for a definition of **gross receipts** over a 4-year period. Your check or money order must be made payable to the United States Treasury. User fees are subject to change. Check our website at [www.irs.gov](http://www.irs.gov) and type "User Fee" in the keyword box, or call Customer Account Services at 1-877-829-5500 for current information.

- |          |  |
|----------|--|
| <b>1</b> | Have your annual gross receipts averaged or are they expected to average not more than \$10,000? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No |
|          | If "Yes," check the box on line 2 and enclose a user fee payment of \$300 (Subject to change—see above).   |
|          | If "No," check the box on line 3 and enclose a user fee payment of \$750 (Subject to change—see above).  |
| <b>2</b> | Check the box if you have enclosed the reduced user fee payment of \$300 (Subject to change). <input type="checkbox"/>   |
| <b>3</b> | Check the box if you have enclosed the user fee payment of \$750 (Subject to change). <input type="checkbox"/>   |

I declare under the penalties of perjury that I am authorized to sign this application on behalf of the above organization and that I have examined this application, including the accompanying schedules and attachments, and to the best of my knowledge it is true, correct, and complete.

Please  
Sign  
Here



(Signature of Officer, Director, Trustee, or other  
authorized official)

**Benjamin Castro**

(Type or print name of signer)

(Date)

**President**

(Type or print title or authority of signer)

**Reminder:** Send the completed Form 1023 Checklist with your filled-in-application.

Form **1023** (Rev. 6-2006)

## Explanations and Financial Data

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### PART IV NARRATIVE DESCRIPTION OF YOUR ORGANIZATION

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#### Summary of Past and Present Activities

The Reno Initiative for Shelter and Equality, hereinafter referred to as "RISE", is a dedicated group of volunteers who gathered together in January of 2012 to feed the homeless/ hungry men, women, and children in Reno Nevada.

Currently, we meet each Saturday and prepare a healthy meal for approximately 200-250 homeless/ hungry men, women, and children. In addition to preparing meals we also run a free store.

#### Details of Current Activities

##### RISE AND DINE

Each Saturday RISE hosts an event called "RISE and Dine" which includes preparing a meal, made from donations received from private donors throughout the previous week, and delivering it to approximately 200-250 homeless and/ or hungry men, women, and children in the Reno/ Sparks area without charge. The meal is prepared potluck style, with different volunteers preparing different parts of the meal and then transported to the homeless shelter located at 335 Record Street, Reno, Nevada 89501. With permission from the City of Reno, we serve the meal in the parking lot of the shelter. Folks line up, with the assistance of the security officers located at the shelter, and receive their meal cafeteria style. RISE provides the plates, cups, forks, napkins, beverages, and other supplies for each meal. We also organize other volunteers in providing side dish items along with other takeaway food items that can be stored for later consumption. RISE currently allocates 75% of its time and resources to the weekly "RISE and Dine" event. The officers and volunteers of RISE, along with the shared resources of other charitable nonprofit corporations, are the primary contributors of "RISE and Dine".

##### FREE STORE

In addition to preparing meals, RISE officers and volunteers run a "Free Store" which is stocked by private donations. It is performed in tandem with "RISE and Dine" on Saturdays. While setting up the food line, a separate area is allocated a few yards away stocked with clothing with sizes ranging from infant to adult. The items are placed on a large tarp, in bins, or hung on the fence, and are available for anyone in need without charge. Stock varies based on the donations received each week, but tend to include shirts, pants, coats, shoes, socks, sweaters, blankets, toiletries, and backpacks.

RISE currently allocates 20% of its time and resources to the weekly "Free Store" event. The officers and volunteers of RISE, along with the shared resources of other charitable nonprofit corporations, are the primary contributors of "Free Store".

## FUNDRAISING

RISE also spends a small amount of time raising funds to pay for the food and supplies that are not donated each week however, it is a constant and ongoing activity. To solicit donations, RISE utilizes the online fundraising tool 'WePay', which is made available through the organizations website [www.renoinitiative.org](http://www.renoinitiative.org).

RISE currently allocates 5% of its time and resources to fundraising. The officers and volunteers of RISE are the primary fundraisers.

## Exempt Purpose of Activities

The "RISE and Dine" and the "Free Store" events fulfill the exempt purposes of Section 1.501(c) 3 -1 d 2 of the Income Tax Regulations

Charitable defined. The term charitable is used in section 501 c 3 in its generally accepted legal sense and ...includes: Relief of the poor and distressed or of the underprivileged advancement of religion advancement of education or science erection or maintenance of public buildings, monuments, or works lessening of the burdens of Government and promotion of social welfare by organizations designed to accomplish any of the above purposes, or to lessen neighborhood tensions...

RISE fundraising fulfills the exempt purposes of Section 1.501 c 3 -1 d 2 of the Income Tax Regulations

Charitable defined. The term charitable is used in section 501 c 3 in its generally accepted legal sense and ...includes: Relief of the poor and distressed or of the underprivileged... therefore any fundraising done to further the relief of the poor and distressed would be considered furtherin our exempt purposes

## Summary of Future Activities

In the future, RISE plans to expand its efforts to provide workshops to the general public, specifically homeless and low-income persons and families. Such workshops will cover topics such as income equality, human rights, and social justice. These workshops will provide participants with the tools, training, and support needed to improve their general welfare and thrive in the community.

RISE plans to work with a broad range of communities, organizations, and movements - from high school students to professional organizations. RISE would be facilitating the sharing of information between those with knowledge and those who wish to learn. Building partnerships with organizers and communities to create spaces for participatory learning, networking, and resource sharing is the most powerful way RISE can contribute to actualizing positive social change.

**PART V COMPENSATION AND OTHER FINANCIAL ARRANGEMENTS WITH YOUR OFFICERS  
DIRECTORS TRUSTEES EMPLOYEES AND INDEPENDENT CONTRACTORS**

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**LINE 1A (cont'd):** List the names, titles, and mailing addresses of all of your officers, directors, and trustees. For each person listed, state their total annual compensation, or proposed compensation, for all services to the organization, whether as an officer, employee, or other position.

Name	Title	Mailin Address	Compensation Amount (annual actual or estimated)
I E E	IRECT R		None
REN C STR	IRECT R		None

**LINE 2A:** Are any of your officers, directors, or trustees related to each other through family or business relationships? If "Yes," identify the individuals and explain the relationship.

en amin Castro and lauren Castro are husband and wife. All other officers and directors are unrelated.

**LINE 3A:** For each of your officers, directors, trustees, highest compensated employees, and highest compensated independent contractors listed on lines 1a, 1b, or 1c, attach a list showing their name, qualifications, average hours worked, and duties.

en amin Castro President and Executive Director

Mr. Castro is a member of the board of directors. He is also our president and executive director.

His qualifications include graduating with a degree in Economics from the University of Nevada, Reno. Working in the Human Resources industry for five years, he has served in multiple leadership positions. During this time he was active in the Reno/ Sparks community addressing the issues of social inequality and environmental protection. Before forming RISE, he was actively involved in providing food for low-income individuals and families. His duties are spelled out in our bylaws, and include managing the day-to-day business of the organization, attending meetings of our board of directors and voting on board decisions. Mr. Castro receives no compensation of any kind, and performs his duties on an "as needed" basis.

Mar Pitchford Treasurer

Mr. Pitchford is a member of the board of directors. He is also our treasurer. His qualifications include graduating with a degree in Business Administration with a focus in Accounting from the University of Nevada, Reno. He has worked in the Distribution and Manufacturing industry as an accountant for four years. Mr. Pitchford has extensive experience in auditing and financial preparation, working in a C firm. While working at the University of Nevada, Reno as a teaching assistant, he also learned the importance of quality education and leadership by assisting and facilitating a learning environment. His duties are spelled out in our bylaws, and include managing

the day-to-day business of the organization, attending meetings of our board of directors and voting on board decisions. Mr. Itchford receives no compensation of any kind, and performs his duties on an "as needed" basis.

#### **Atie Collin Secretary**

Ms. Colling is a member of the board of directors. She is also our executive secretary. Her qualifications include graduating with honors with an Associate of Science degree in Paralegal Studies from the Career College of Northern Nevada. Working in the legal field for five years, she has served in multiple leadership positions. During this time she was active in the Reno/ Sparks community addressing the issues of social and income inequality. In addition to her involvement with RISE, she is also actively providing food for low-income individuals and families with St. Vincent's Dining Hall. Ms. Colling's duties are spelled out in our bylaws, and include day-to-day administrative functions, attending annual meetings and meetings of our board of directors, voting on board decisions and properly recording minutes. Ms. Colling receives no compensation of any kind, and performs her duties on an "as needed" basis.

#### **Arthur Gies Director**

Mr. Gies is a member of the board of directors. He is also the volunteer chef and kitchen manager of the RISE and Fine People Feeding People project. Mr. Gies is a veteran and has worked in the Culinary industry for twenty years. He has served as a chef in the US Navy, Harris Ranch in Culinga, CA and the Peppermill Hotel/Casino in Reno, NV. He has extensive knowledge about food preparation and cooking for large groups of people. In addition to his culinary experience, he has been active in the Reno/ Sparks community addressing the issues of social and income inequality. As a director, his duties are spelled out in our bylaws, and include attending meetings of our board of directors and voting on board decisions. Mr. Gies receives no compensation of any kind, and performs his duties on an "as needed" basis.

#### **Lauren Castro Director**

Ms. Castro is a member of the board of directors. She is also the volunteer webmaster and media designer for the organization. Her qualifications include graduating with a degree in Psychology from the University of Nevada, Reno. Working in Human Resources at the University for nine years, Ms. Castro has extensive experience in personnel administration, recruitment coordination, and website management. Through her previous activism in the Reno/ Sparks community, she gained invaluable experience designing and managing a website to attract volunteers. As a director, her duties are spelled out in our bylaws, and include attending meetings of our board of directors and voting on board decisions. Ms. Castro receives no compensation of any kind, and performs her duties on an "as needed" basis.

#### **Pai'e Pulley Director**

Ms. Pulley is a member of the board of directors. Her qualifications include graduating with a degree in Political Science from the University of Nevada, Reno. Working as the assistant director of philanthropy for her sorority at the University, she also served one year's time as an intern for the Second Judicial District Court of Reno Nevada under Judge Janet Terry. Further she is the founder of two clubs at the University of Nevada, Reno, both of which are geared toward garnering student volunteers for political action and furthering social equality. She has volunteered time as a

community organizer hosting events on campus to spark university students to become aware of various social and economic injustices in the Reno/ Sparks area. As a director, her duties are spelled out in our bylaws, and include attending meetings of our board of directors and voting on board decisions. Ms. Ulley receives no compensation of any kind, and performs his duties on an "as needed" basis.

**LINE 5A:** Have you adopted a conflict of interest policy consistent with the sample conflict of interest policy in Appendix A to the instructions? If "Yes," provide a copy of the policy and explain how the policy has been adopted, such as by resolution of your governing board.

Our Conflict of Interest Policy was adopted by the governing board of The Reno Initiative for Shelter and Equality on December 8, 2012 with a number of votes sufficient for its approval. See Addendum C of attached bylaws for our Conflict of Interest and Compensation Approval Policy.

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#### PART VI YOUR MEMBERS AND OTHER INDIVIDUALS AND ORGANIZATIONS THAT RECEIVE BENEFITS FROM YOU

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**LINE 1A:** In carrying out your exempt purposes, do you provide goods, services, or funds to individuals? If "Yes," describe each program that provides goods, services, or funds to individuals.

With the help of the board of directors as well as community volunteers, RISE seeks to provide food, clothing, and comfort items on a weekly basis to approximately 200 or more poverty-stricken individuals living on the streets of Reno, Nevada. We also plan to organize workshops concerning social and economic issues to the general public.

Please see Part I Narrative description of our organization.

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#### PART VIII YOUR SPECIFIC ACTIVITIES

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**LINE 4A:** Do you or will you undertake fundraising? If "Yes," check all the fundraising programs you do or will conduct. Attach a description of each fundraising program.

##### Mail Solicitations

On occasion, we may solicit donations by mailing letters to past donors and/ or volunteers, local businesses, and any individuals who have shown interest in our charity. We may ask for funds, non-cash donations such as food or supplies, and/ or volunteers to assist us in our efforts.

##### Email Solicitations

More likely than mail solicitations, we will be emailing individuals and businesses who may be

interested in donating. We may reach potential donors via email or with other platforms such as Facebook, Google, and Twitter.

#### Personal Solicitations

While conducting our charitable activities and networking within the community, we may approach volunteers, citizens, and community leaders in person and request donations.

#### Foundation Grant Solicitations

At a later time, we will be applying for private or public foundation grants. We have no current arrangement for this method at this time.

#### Accept Donations on the site

We will accept donations on our website. This function will be accessible through "donate" tab on the website of the corporation. The payments are processed by WePay and are directed to the corporation's bank account.

**LINE 4D:** List all states and local jurisdictions in which you conduct fundraising. For each state or local jurisdiction listed, specify whether you fundraise for your own organization, you fundraise for another organization, or another organization fundraises for you.

The Reno Initiative for Shelter and Equality will fundraise primarily in the Northern Nevada area. At times, we may utilize email and social networking sites to solicit funds from former colleagues, family, and friends who reside in other states. We will not raise funds for other organizations. No other organization will raise funds for us and we will only fundraise for ourselves. This rule holds true for all 50 States of the United States.

**LINE 4E:** Do you or will you maintain separate accounts for any contributor under which the contributor has the right to advise on the use or distribution of funds? If "Yes," describe this program, including the type of advice that may be provided and submit copies of any written materials provided to donors.

We have no plans to solicit donations where the contributor has the right to advise on the use or distribution of funds, but will do so if the situation arises. We will accommodate donors with specific requirements or rules, and establish a separate account for such a contributor. For example, if we are awarded a foundation grant, we will comply with all rules and restrictions, including managing a separate account to designate the funds for the project it is funding.

**LINE 7A:** Do or will persons other than your employees or volunteers develop your facilities? If "Yes," describe each facility, the role of the developer, and any business or family relationship(s) between the developer and your officers, directors, or trustees.

In the event that we acquire a facility, we may hire independent contractors that are neither employees or volunteers to develop our facility. In our case, development refers to construction, such as minor renovations or cosmetic improvements. If we consider hiring anyone with a family or business relationship, our Conflict of Interest policy, market research, and fair transaction methods would be utilized to ensure all contracts are negotiated at arm's length.

We have no current plans underway to develop our future facility, nor are we in discussions to hire an independent contractor.

LINE 10: Do you or will you accept contributions of: real property; conservation easements; closely held securities; intellectual property such as patents, trademarks, and copyrights; works of music or art; licenses; royalties; automobiles, boats, planes, or other vehicles; or collectibles of any type? If "Yes," describe each type of contribution, any conditions imposed by the donor on the contribution, and any agreements with the donor regarding the contribution.

The Reno Initiative for Shelter and Equality may own the copyright to brochures, photos, and logo. We will derive no revenue from these intellectual property rights. Instead, we will publish any intellectual property using a Creative Commons license, which allows individuals to use our intellectual property free of charge, provided such users give credit to The Reno Initiative for Shelter and Equality.

LINE 11: Do you or will you accept contributions of: real property; conservation easements; closely held securities; intellectual property such as patents, trademarks, and copyrights; works of music or art; licenses; royalties; automobiles, boats, planes, or other vehicles; or collectibles of any type? If "Yes," describe each type of contribution, any conditions imposed by the donor on the contribution, and any agreements with the donor regarding the contribution.

We may accept contributions of real property, works of music or art, licenses, vehicles, or collectibles of any type if said contributions further the purposes of this corporation. We will not accept donations if any conditions imposed by the donor on the contribution limit the corporation's ability to achieve its purposes or force this corporation to conduct activities that are not in furtherance of 501 c 3 purposes. We will ensure that donations are accepted in accordance with 501 c 3 regulations and we will properly determine fair market value according to IRS publication 5 1.

LINE 13 -13G: Do you or will you make grants, loans, or other distributions to organization(s)? If "Yes," answer lines 13b through 13g.

13 : Describe how your grants, loans, or other distributions to organizations further your exempt purposes.

We have no plans or intentions to make grants or loans to other organizations. Contributions to other 501 c 3 organizations may be made if agreed upon by our board of directors. Contributions will only be given to organizations that align with our purpose as described in our bylaws.

Distributions of this kind will only occur if another organization is more capable of providing similar community services than we are at that given time.

13C: Do you have written contracts with each of these organizations?

No. Distributions to organizations have not yet occurred since the incorporation.

13D: Identify each recipient organization and any relationship between you and the recipient organization.

distributions to organizations have not yet occurred since the incorporation.

13E: Describe the records you keep with respect to the grants, loans, or other distributions you make.

Any contributions made to other organizations will be recorded with our board of directors meeting minutes, receipts, bank statements, and other relevant correspondence.

13F: Describe your selection process, including whether you do any of the following:

(i) Do you require an application form?

We do not offer or provide grants or loans to other organizations.

(ii) Do you require a grant proposal?

We do not offer or provide grants or loans to other organizations.

13G: Describe your procedures for oversight of distributions that assure you the resources are used to further your exempt purposes, including whether you require periodic and final reports on the use of resources.

According to our bylaws, any distribution would have to be approved by the board of directors. The method of approval would be documented. The board of directors will conduct due diligence and maintain control of any funds contributed to any organizations regardless of their exempt status and will comply with all applicable laws and guidelines to further our exempt status. To verify proper use and allocation of funds, we will require a final report from the organization outlining the amounts used and specific projects that received the funds.

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## PART I FINANCIAL DATA

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A1: Gifts, Grants and Contributions received					
Current Support and Revenue Plus 20% Annual Increase	Monthly	Current tax year		2 succeeding tax years	
		a From 1/2012 to 12/2012	b From 1/2013 to 12/2013	c From 1/2014 to 12/2014	
Internet donations	5.00	5.00	8.00	5.00	
Officer donations	200.00	2,00.00	2,880.00	3,30.00	
Cash donations	30.00	3.00	32.00	50.00	
Equipment donations	10.00	120.00	1.00	18.00	
Clothing and Toiletry donations	55.00	0.00	92.00	92.00	
Fundraising Revenue	30.00	3.00	32.00	50.00	
Food donations	180.00	2,10.00	2,592.00	3,020.00	
Government Filing Fee donations	N/	550.00	N/	N/	
Total:	550.00	7,150.00	7,920.00	9,240.00	

A23: Any expense not otherwise classified such as program services					
Current Internal and Program Expenses Plus 20% Annual Increase	Monthly	Current tax year	2 succeeding tax years		
		a From 1/2012 to 12/2012	b From 1/2013 to 12/2013	c From 1/2014 to 12/2014	
Food	300.00	3,000.00	3,320.00	5,000.00	
Cooking and Serving Supplies	35.00	20.00	50.00	588.00	
Capital Purchases and Equipment	20.00	20.00	288.00	33.00	
Clothing and Toiletry	0.00	8.00	1,008.00	1,100.00	
Government Compliance/ Filing Fees	N/	550.00	50.00	50.00	
Advertising	15.00	180.00	21.00	252.00	
Webhosting/ Website	19.00	228.00	23.0	319.20	
Energy	25.00	300.00	30.00	20.00	
Community Workshops beginning Mid-year 2013	0.00	N/	20.00	2.00	
<b>Total:</b>	<b>524.00</b>	<b>6,350.00</b>	<b>7,259.60</b>	<b>53.20</b>	

: Depreciable and depletable assets	
Asset	Year End: 2012 (whole dollars)
Green Canopy	100.00
Black Canopy	100.00
3 x tables	120.00
3 x 5-gallon Igloos	120.00
Cooking Supplies/ Serving Tools	90.00
Large Top-load Freezer	5.00
ots, cans, large Chafing dishes	120.00
Clothing bins	0.00
<b>Total:</b>	<b>795.00</b>