



Expedited Request by Fax Cover Sheet

Note: All faxed filings and requests are expedited and an expedited filing surcharge beyond the processing fee applies to each request. See Fee Schedule at <http://www.dat.state.md.us/sdatweb/FEES.pdf> for the appropriate fees or e-mail the division at sdat.charterhelp@maryland.gov or telephone for new filings only 410-767-1340, for all other calls 410-767-1350.

Fax all requests to **410-333-7097** Please type or print legibly, you may also fill this form out on your pc.

Name of entity: _____

Fax number: _____

Phone number: _____ Number of pages transmitted: _____

Contact person: _____

Name and address for return mail: _____

SERVICE REQUESTED Check all that apply.

NEW ENTITY FILING File document Return original document Note a \$5.00 fee applies to this service

Certified copies of document being filed _____ Number of certified copies

Short form Certificate of Status _____ Number of certificates

RECORD REQUEST Department ID number _____

Entity name _____

Certificate of Status for existing entity _____ Number of certificates

Copies of documents previously recorded

Attach separate sheet and specify: the name and title of each document; the date of recording, if known; liber and folio, if known; the number of copies wanted for each document.

This transaction will not be accepted without the following:

CREDIT CARD INFORMATION

MASTERCARD VISA (At this time we only accept Mastercard and Visa)

Cardholder's name _____

Credit card number _____

Billing address and zip code _____

Expiration date _____ 3 Digit security code _____

Signature of Cardholder _____

=====FOR DEPARTMENTAL USE ONLY=====

AUTH NO. _____ CLERK: _____ FEE: _____