

## COMMISSIONERS MEETING – MONDAY, JANUARY 5, 2004

Stephen D. Hambley called the meeting to order at 9:30 a.m. with Sharon A. Ray and Patricia G. Geissman present.

The meeting opened with the Pledge of Allegiance and a Prayer.

At the beginning of the meeting the oral reading of the December 29 minutes was dispensed with. Each Commissioner has read them personally. Mrs. Geissman moved to approve the minutes; Seconded by Ms. Ray. There was no discussion. Roll Call showed all Commissioners voting AYE.

The County Engineer's Office had no resolutions for today.

Chris Jakob, Finance Director, presented the resolution approving the weekly bill pages in the amount of \$282,936.90. Mrs. Geissman moved to approve the payment of the bills; Seconded by Ms. Ray. There was no discussion. Roll Call showed all Commissioners voting AYE.

Chris noted that the budget hearings start tomorrow morning and run through Thursday morning.

Gary Berkowitz, Human Resources Director, presented and reviewed the personnel resolution. Mrs. Geissman moved to approve the personnel changes; Seconded by Ms. Ray. There was no discussion. Roll Call showed all Commissioners voting AYE.

Gary presented a resolution approving rate changes for Job & Family Services in accordance with the collective bargaining agreement for members of the Teamsters Local 293. These are effective with the first full pay of 2004. Mrs. Geissman moved to approve the rate changes; Seconded by Ms. Ray. There was no discussion. Roll Call showed all Commissioners voting AYE.

John Stricker, County Administrator, had no resolutions today.

Ken Hotz, Sanitary Engineer, presented a resolution granting an easement across the County Fairgrounds to Virgil Williams. This will allow for the connection to sanitary sewer and water for Williams and in exchange the fairgrounds are allowed to use their property for overflow parking during the fair. The Fair Board has approved this. Mrs. Geissman moved to approve the easement; Seconded by Ms. Ray. There was no discussion. Roll Call showed all Commissioners voting AYE.

Mr. Hambley presented and reviewed a resolution appointing representatives and alternates to the Northeast Ohio Areawide Coordinating Agency (NOACA) for 2004. Stephen Hambley is to be the representative for the Commissioners with Sharon Ray as the alternate. James Dudek, Sharon Township is the representative for the Townships with Colene Conley, York Township, being their alternate. Chris Easton, City of Wadsworth, will be the Municipal representative with Bob Zienkowski, City of Brunswick, being the alternate. Mrs. Geissman moved to approve the appointments; Seconded by Ms. Ray. There was no discussion. Roll Call showed all Commissioners voting AYE.

Mr. Hambley presented and reviewed a resolution appointing Kathleen Scheutzow as the Townships representative to the Planning Commissioners with her term expiring December 31, 2006. Mrs. Geissman moved to approve the appointment; Seconded by Ms. Ray. There was no discussion. Roll Call showed all Commissioners voting AYE.

Mr. Hambley presented and reviewed a resolution appointing Emil Bolas, John Crawford, and Jim Crocker as the Townships representatives to the Council of Governments (COG) on Drug Eradication for 2004. Mrs. Geissman moved to approve the appointments; Seconded by Ms. Ray. There was no discussion. Roll Call showed all Commissioners voting AYE.

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The Clerk read the resolution to allow expenses of county officials. Mrs. Geissman moved to allow the expenses; Seconded by Ms. Ray. There was no discussion. Roll Call showed all Commissioners voting AYE.

Mr. Hambley reviewed a note that Joyce Farnsworth, County Home Administrator, is out ill today and that Dr. Ross Santamaria, Diversion & Forensic Services Director, is on his way to the meeting.

The meeting was opened for public comment and there was no one present wishing to comment.

Mr. Hambley noted there is an Executive Session this morning for personnel/interviews for appointment. One individual has withdrawn her application for appointment to the Library Board due to a possible conflict and another for appointment to the ADAMH Board may have to switch his time to this afternoon due to a sick child.

Dr. Ross Santamaria stated that they have wrapped everything up for the year. Their fees are small, but for the year-end they collected \$31,000. Susan Davis of his office handles the collection of the fees, which also include fees for the courts and restitution. He will be attending a workshop on the 23<sup>rd</sup> about the latest medications and their affects. It is important to know the affects of these medications when he is supervising people that may use some of these.

Mrs. Geissman moved to recess into Executive Session for the purpose of personnel/interviews for appointment; Seconded by Ms. Ray. There was no discussion. Roll Call showed all Commissioners voting AYE.

Mr. Hambley noted that no action will be taken after the interviews. He also noted that the discussion session will be held at 1:30 followed by a 2:00 public hearing on the Building Department fees.

Commissioners recessed the meeting at 10:42 a.m.

Commissioners reconvened the meeting at 1:30 p.m. for the discussion session.

Ms. Ray presented copies of a letter she sent to those that attended the Soil & Water Conservation District meeting. Attached to this is the email from Chris Hartman and a list of the Board members.

Mrs. Geissman reviewed a letter she had received from the Ohio Commission on Dispute Resolution and Conflict Management that basically asks if there is anything going on in our county that they should come out for. She is part of this group and attended training 3-4 years ago. They have sent this letter to all counties requesting that they attend a meeting if they have anything of concern to be reviewed. They try to use a person from another area for this. She has never been called. It appears that no one county in Ohio has used them at this time.

Mr. Hambley noted that NOACA has used them for a consultant, such as in a dispute between Pittsfield and Oberlin. They hired an attorney from Cincinnati.

Mrs. Geissman noted that there is a meeting this afternoon with the 3 people that Commissioners appointed to the Public Defender Commission. They will be different material presented and reviewed with them. The Public Defender Commission hopefully will hold their organizational meeting next week. The full Commission will include 2 court-appointed representatives.

John Stricker noted that the Clerk has a file with applications for the public defender position that will be turned over to the Public Defender Commission.

## COMMISSIONERS MEETING – MONDAY, JANUARY 5, 2004

John presented and reviewed information on the proposal to renovate the office space vacated by the Board of Elections on the first floor for the Auditor's Office, and then to renovate the vacated Auditor's space on the third floor for the Recorder. The biggest cost to renovate the old Board of Elections space would be the removal of most of the wall between the office and storage areas and then turning the storage area into usable office space with ceiling work, electrical, HVAC, and phone service. The general office area basically needs new carpeting and painting.

Mrs. Geissman suggested that the block walls of the storage area be painted the same as the block walls in the office area to save on costs of drywall. There is one area that pipes are located that could be covered with drywall.

John stated that it would depend on the number of conduits needed in that area. If there are a lot, it would not look good to have them running down the walls. There is also a need to look at funding sources other than just the general fund. The highest cost for the third floor will be removal of walls.

Ms. Ray noted that the Treasurer is interested in some additional storage space. She also noted that Tom Maupin, Maintenance Superintendent, has a request in for carpeting the first and third floors in 2004 and some of the projected costs for these renovations could overlap some of his proposed costs.

John noted that the projects will be separate with the Board of Elections old area being renovated in order to move the Auditor first. He requested authorization to proceed with the bidding for the first renovation. Mrs. Geissman moved to authorize proceeding with this renovation; Seconded by Ms. Ray.

It was noted that costs need to be kept down as much as possible and the intent is to start the bidding process during the winter months in order to get more and better bids.

There was no further discussion.

Roll Call on the motion and second to authorize proceeding with the renovation showed all Commissioners voting AYE.

There was a brief discussion relative to the storage rooms that the Board of Elections had on the first floor of the Administration Building. They have indicated that they would like to maintain those storage rooms. However, the Auditor's Office will be moving into the old office space of the Board of Elections, which is smaller than the area they currently occupy on the third floor. They need the storage rooms or they will have a problem with the new office space. The intent of this move is to have their offices all on one floor of the Administration Building. Commissioners agreed to have John notify the Board of Elections that the space will not be available to them.

Ken Hotz stated that his office received a Notice of Furnishing from a company that has not been paid by a contractor. He will bring in a resolution next week to have money set aside to cover this.

The Clerk noted that Ms. Ray had been contacted about an error in the resolution approving the boundary line adjustments for Pardee Township/City of Wadsworth. A resolution was presented to amend Resolution No. 03-1087 that approved the boundary line adjustments for Pardee Township. The petition by the City included annexations that occurred through 2003 and Resolution No. 03-1087 approves the adjustments through 2002. This amendment basically corrects a typo in our resolution. Mrs. Geissman moved to approve the amendment; Seconded by Ms. Ray. There was no discussion. Roll Call showed all Commissioners voting AYE.

Commissioners recessed the meeting at 1:55 p.m.

## COMMISSIONERS MEETING – MONDAY, JANUARY 5, 2004

The meeting reconvened at 2:02 for the public hearing regarding Building Department fees.

Art Verdoorn, Building Official, and Vic Russell were present to discuss the proposed increases.

John Stricker, Ken Hotz and Bill Thorne were also present for the hearing.

Art reviewed the proposed changes, which are attached as Exhibit A. Under residential, the changes are from a \$40 base fee with an additional .05/sq ft to \$50 base fee with an additional .06/sq ft. HUD homes and industrialized units are \$100 plus a .05/sq ft. The electrical for new construction, additions and remodels is increasing from a base fee of \$40 with an additional .03/sq ft to \$50 with an additional .035/sq ft. Other electrical work is only increasing the base fee from \$40 to \$50 except for conditions for additional units or installations. HVAC for new construction, additions or alternations is going from a base fee of \$60 to \$50 with an additional .01/sq ft. Other inspections under HVAC are going from \$40 to \$50 base fees. There is an additional cost of \$10 for any additional unit under HVAC. Under commercial, the base building fee is staying at \$100 and the increase is for the .05/sq ft fee to .06/sq ft. The electrical, HVAC, and Fire Protection base fees are all remaining the same with increases to the square footage fees of ½ cent for electrical and 1 cent for HVAC.

With the increases the fees are still the lowest compared to the 3 cities, several counties and State fees. Preliminary figures show that they will collect \$20,000 less than the previous year although there were over 100 new houses. This is because the fees are based on square footage and the homes being built are smaller. Advertising was done for the hearings in the newspaper, in the Homebuilders Association newsletter, on the department's website and mailings to the various contractor associations. The number of inspections has increased while the residential footage has decreased. Commercial building has been down all year. The residential square footage trend will stay. The National Homebuilders Association predicts that construction will go back to the 2002 level.

The next public hearing will be held next Monday at the same time. After that hearing the Commissioners can take action.

There was a brief discussion about the City of Brunswick's proposed increases to their building fees.

There was no further comment.

Mrs. Geissman moved to close the public hearing; Seconded by Ms. Ray. There was no discussion. Roll Call showed all Commissioners voting AYE.

Mrs. Geissman moved to adjourn the meeting at 2:16 p.m.; Seconded by Ms. Ray. There was no discussion. Roll Call showed all Commissioners voting AYE.

### RESOLUTIONS PASSED:

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| 04-0001 | RESOLUTION TO ALLOW CLAIMS AND AUTHORIZE ISSUANCE UPON THE TREASURER IN SETTLEMENT OF SUCH LIST OF CLAIMS   |
| 04-0002 | RESOLUTION APPROVING PERSONNEL CHANGES FOR THE EMPLOYEES UNDER THE JURISDICTION OF THE MEDINA COUNTY COMMISSIONERS  |
| 04-0003 | RESOLUTION APPROVING RATE CHANGES IN ACCORDANCE WITH THE COLLECTIVE BARGAINING AGREEMENT BETWEEN MEMBERS OF THE TEAMSTERS LOCAL 293 AND MEDINA COUNTY JOB & FAMILY SERVICES |

**COMMISSIONERS MEETING – MONDAY, JANUARY 5, 2004**

- 04-0004            RESOLUTION GRANTING AN EASEMENT ACROSS THE MEDINA COUNTY FAIRGROUNDS TO VIRGIL WILLIAMS
- 04-0005            RESOLUTION APPOINTING MEDINA COUNTY'S REPRESENTATIVES AND ALTERNATES TO THE NORTHEAST OHIO AREA WIDE COORDINATING AGENCY (NOACA) FOR 2004
- 04-0006            RESOLUTION APPOINTING REPRESENTATIVE FOR THE TOWNSHIPS TO THE MEDINA COUNTY PLANNING COMMISSION
- 04-0007            RESOLUTION APPOINTING REPRESENTATIVES FOR THE TOWNSHIPS TO THE MEDINA COUNTY COUNCIL OF GOVERNMENTS (C.O.G.) ON DRUG ENFORCEMENT
- 04-0008            RESOLUTION TO ALLOW EXPENSES OF COUNTY OFFICIALS
- 04-0009            RESOLUTION AMENDING RESOLUTION NO. 03-1087 APPROVING THE PETITION FOR BOUNDARY LINE ADJUSTMENT FOR PARDEE TOWNSHIP (CITY OF WADSWORTH)

MEDINA COUNTY COMMISSIONERS:

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Stephen D. Hambley

Respectfully submitted,

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Sharon A. Ray

Pamela J. Terrill, Clerk

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Patricia G. Geissman