



Vehicle/Recreational Ship Cancellation of Registration Application

Transport Operations (Road Use Management) Act 1995, Transport Operations (Marine Safety) Act 1994

You can lodge your completed form and number plate(s) or number plate receipt at a Department of Transport and Main Roads customer service centre or, if you live in a rural area, a Queensland Government Agency Program office or your local police station. Alternatively, you can mail the completed form and number plate(s) or number plate receipt to Department of Transport and Main Roads, Vehicle Cancellations, PO Box 5096, Red Hill Rockhampton Qld 4701. If you have already surrendered your number plate(s), or if you have personalised/customised plates and are retaining them, you can email the completed form and number plate receipt to regocancellations@tmr.qld.gov.au

1. Registered operators details

Family/Business/Company name

Given name/s

Residential/Business/Company address

Postcode

Postal address (if same as above write 'as above')

Postcode

If you are cancelling a vehicle, dealer plate or trailer trade plate go to Section 2

If you are cancelling a ship, go to Section 3

2. Vehicle details

Registration number Vehicle make/model (for example, Ford Falcon)

Body shape (for example, sedan)

VIN/Chassis number

Vehicle registration label

If the registration of the above vehicle is current and a refund of the unexpired portion of the registration is required, it will be necessary to ensure that the registration label is destroyed and the following statement is completed.

Statement

I/We declare that the current registration label issued to the above vehicle has been destroyed.

Signature of person who destroyed the label

Date

Go to Section 4

3. Ship details

Registration number Ship manufacturer

Engine make

Engine number/s

Ship registration numbers/label

It will be necessary to ensure that the ship registration numbers are removed, the registration label is destroyed and that the following declaration is completed.

I/We declare that the registration numbers have been removed from the hull and the current registration label issued to the above ship has been destroyed.

Signature of person who removed the registration number and/or destroyed the label

Date

Go to Section 4

4. Reason for cancellation

Acquired by a dealer for sale ☐

Vehicle re-registered in Queensland/Interstate ☐

Operator/Owner request vehicle not currently used on the road ☐

Stolen ☐

Dealer plate/trailer trade plate no longer required ☐

Wrecked/Destroyed (for example, in an accident, a fire or a flood) ☐

Was the vehicle assessed by an insurer? (Vehicle only)

Yes ☐

Insurer

No ☐

Please complete Form F4069 Written-off Vehicle Notification (Individual)

Vehicle wrecked/destroyed

Cancellation date may be backdated to the day after the accident **only** if:

- Documentation from an official source (for example, Insurer or Police) is provided confirming the date of the accident or event which destroyed the vehicle
- The statement in Section 7 is completed, confirming that the vehicle has not been used on a road since the accident or event
- Either a letter from an Insurer is provided confirming the status of the vehicle as written-off, or a Written-off Vehicle Notification is completed from F4069 Written-off Vehicle Notification (Individual).

Surrender of number plates

Both number plates (if applicable) must be surrendered at the time of cancellation. A refund of the unexpired registration fees may not be granted unless the number plates are surrendered. If one or both plates are lost, stolen, destroyed or have been taken by the Queensland Police Service as the vehicle is under a Number Plate Confiscation Notice, the statement in Section 7 (overleaf) is required to be completed stating the circumstances.

Personalised plates are not required to be surrendered, unless you wish to cancel the personalised plates. No refund or part refund may be considered for the cancellation of personalised plates.

Go to Section 5
continued over page...

5. Stolen Vehicle/Ship

Was your vehicle/ship stolen?

No ☐ **Go to Section 6**

Yes ☐ It will be necessary to have a police officer **complete and stamp** the section below.

Date theft reported to police

Has the vehicle/ship been recovered?

No ☐

Yes ☐ Date of recovery Report or reference number

Were the number plates recovered (vehicles only)?

No ☐

Yes ☐

I hereby certify that the details shown are correct and the vehicle/ship details are consistent with the vehicle/ship reported stolen.

Police officer's name

Rank and number

Station (place official stamp here)

Date

6. Statement This section must be completed

I declare that the vehicle/recreational ship registration that I am cancelling was validly paid. All information provided in this document is true to the best of my knowledge.

Signature/s of registered operator (In the case of joint registered operators at least one must sign) Date

Signature/s of authorised company representative (if applicable)

Date

7. Statement

This statement must be completed if:

- The reason for the cancellation is WREK due to the vehicle being written-off as a result of an accident and the cancellation date is to be backdated.
- One or both plates cannot be surrendered (for example, lost, stolen or destroyed).
- Plate/s have been taken by the Queensland Police Service as the vehicle is currently under a Number Plate Confiscation Notice.

I/We,

Signature of registered operator (in the case of joint registered operators at least one must sign)

Note - when personalised plates are in joint names both signatures are required

Date

It is an offence to give false or misleading information under the *Transport Operations (Road Use Management) Act*. **Maximum penalty may exceed \$6000.**

8. This section is to be completed for personalised plates only

1. Are vacant (plates not attached to a vehicle) personalised plates only to be cancelled?

No ☐ Yes ☐ Surrender the personalised plates.

2. Are the personalised number plates and vehicle registration to be cancelled?

No ☐ Yes ☐ Surrender the personalised plates.

3. Are the personalised plates to be attached to another vehicle immediately?

Note - If the plate/s have been taken by the Queensland Police Service as the vehicle is currently under a Number Plate Confiscation Notice, you cannot attach these plate/s to another vehicle during the confiscation period.

No ☐ No further action required. Yes ☐ Complete an Application to Remove and/or Attach Personalised/Customised Plates (Form F2964)

Privacy Statement: The department is collecting the information on this form for the purposes of maintaining the department's vehicle registration register, as required under the *Transport Operations (Road Use Management) Act* and the *Transport Operations (Marine Safety) Act*. Where required, the department or its agents/contractors may give some or all of this information to vehicle/vessel insurers, statutory entities, insolvency entities, lawyers, person's involved in vehicle/vessel incidents/accidents, vehicle manufacturers, third parties who are involved in or intend to commence various legal proceedings, tolling entities, law enforcement agencies and to or through interstate registering authorities. Your personal information will not be disclosed to any other third party without your consent, unless authorised or required to do so by law.

Office use only

Number of plates surrendered? 1 ☐ 2 ☐ Is the vehicle currently under a CONF restriction? No ☐ Yes ☐ 0 plates required.

Have full requirements been met? No ☐ Yes ☐ Initials

Vehicle/Registration Ship Cancelled from ____ / ____ / ____ Refund amount _____ User Id _____